



# SUPPLIER MANUAL

PREPARED BY :  
**FATBIT TECHNOLOGIES**

**We Serve**  
*with a smile*

Quality Solutions at  
affordable Prices with assured **1 YEAR FREE**  
TECHNICAL SUPPORT

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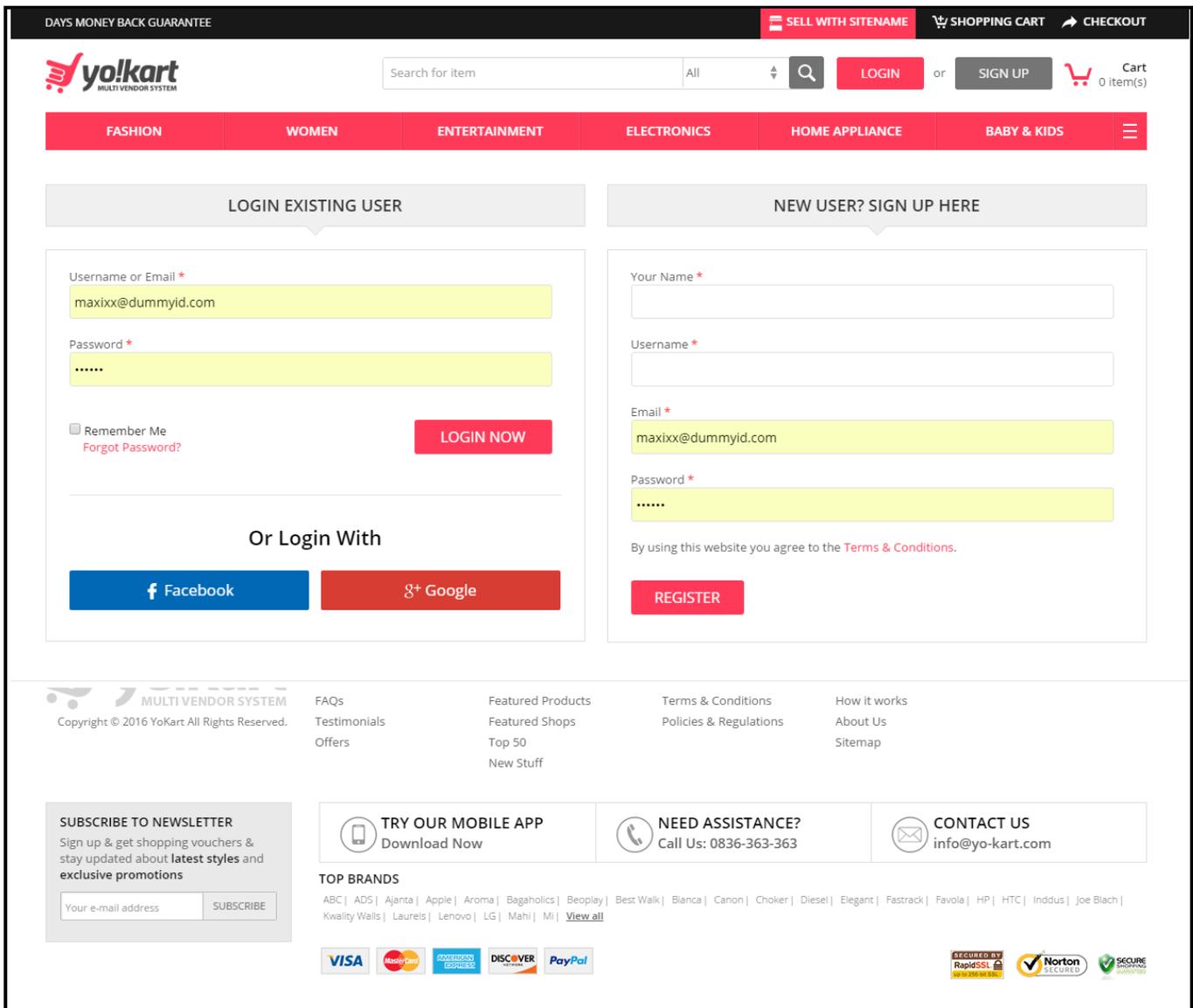
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# 1. Register

For register into the system, supplier/vendor needs to fill up the following details:

- Username
- Email
- Password
- Your Name

Please find the screenshot below:



Multi-Vendor System Registration Page Screenshot:

**Navigation Bar:** DAYS MONEY BACK GUARANTEE | SELL WITH SITENAME | SHOPPING CART | CHECKOUT

**Search Bar:** Search for item | All | LOGIN | SIGN UP | Cart 0 item(s)

**Categories:** FASHION | WOMEN | ENTERTAINMENT | ELECTRONICS | HOME APPLIANCE | BABY & KIDS

**LOGIN EXISTING USER:**

- Username or Email \* (maxixx@dummyid.com)
- Password \* (.....)
- Remember Me
- [Forgot Password?](#)
- LOGIN NOW**

**Or Login With:** Facebook | Google

**NEW USER? SIGN UP HERE:**

- Your Name \*
- Username \*
- Email \* (maxixx@dummyid.com)
- Password \* (.....)
- By using this website you agree to the [Terms & Conditions](#).
- REGISTER**

**Footer:**

- Multi-Vendor System:** Copyright © 2016 YoKart All Rights Reserved.
- FAQs:** Testimonials, Offers
- Featured Products:** Featured Shops, Top 50, New Stuff
- Terms & Conditions:** Policies & Regulations
- How it works:** About Us, Sitemap
- Newsletter:** SUBSCRIBE TO NEWSLETTER (Sign up & get shopping vouchers & stay updated about latest styles and exclusive promotions)
- Mobile App:** TRY OUR MOBILE APP (Download Now)
- Assistance:** NEED ASSISTANCE? (Call Us: 0836-363-363)
- Contact Us:** CONTACT US (info@yo-kart.com)
- Top Brands:** ABC | ADS | Ajanta | Apple | Aroma | Bagaholics | Beoplay | Best Walk | Bianca | Canon | Choker | Diesel | Elegant | Fastrack | Favola | HP | HTC | Inddus | Joe Blach | Kwalty Walls | Laureis | Lenovo | LG | Mahi | Mi | [View all](#)
- Payment Gateways:** VISA, MasterCard, American Express, Discover, PayPal
- Security:** SECURED BY RapidSSL, Norton SECURED, SECURE

## 2. Login

For login into account, supplier needs to fill up the following details:

- Username or Email
- Password

Please find the screenshot below:

DAY'S MONEY BACK GUARANTEE SELL WITH SITENAME SHOPPING CART CHECKOUT

**yo!kart** MULTI VENDOR SYSTEM  All  or  Cart 0 item(s)

**FASHION** **WOMEN** **ENTERTAINMENT** **ELECTRONICS** **HOME APPLIANCE** **BABY & KIDS**

**LOGIN EXISTING USER** **NEW USER? SIGN UP HERE**

Username or Email \*

Password \*

Remember Me [Forgot Password?](#)

Or Login With

Your Name \*

Username \*

Email \*

Password \*

By using this website you agree to the [Terms & Conditions](#).

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ABC | ADS | Ajanta | Apple | Aroma | Bagaholics | Beoplay | Best Walk | Bianca | Canon | Choker | Diesel | Elegant | Fastrack | Favola | HP | HTC | Inddus | Joe Blach | Kwalty Walls | Laurels | Lenovo | LG | Mahi | Mi | [View all](#)

VISA MasterCard AMERICAN EXPRESS DISCOVER PayPal

SECURE CHECKOUT  
PaySecure  
Norton SECURED  
SECURE SHOPPING GUARANTEE

### 3. Dashboard

After login, supplier will be redirected to the homepage.



On the homepage, on click of **dashboard**, it will be redirected to the dashboard page. Please find the screenshot below:

**Maxixx**  
Los Angles, Chandigarh

**SUPPLIER** | BUYER

21 FAVORITE ITEMS | 147 PUBLISHED ITEMS

**YOUR PRODUCT SALES**

- \$ 282,559.00 TOTAL SALES
- \$ 293,505.88 ACCOUNT BALANCE
- 17 TOTAL ORDERS
- 16 TOTAL SOLD QTY

**Sales Graph - Last 12 Months**

Month	Sales
May-2016	0
Apr-2016	0
Mar-2016	0
Feb-2016	0
Jan-2016	0
Dec-2015	140000
Nov-2015	0
Oct-2015	810
Sep-2015	141644
Aug-2015	0
Jul-2015	0
Jun-2015	0

**Account Balance: \$ 293,505.88**

WITHDRAW MONEY | ADD PRODUCT IN SHOP

Product Image	Product Name	Price
	Oris Women's 'Aquis' Swiss Automatic Stainless Steel Diving Watch, Color:Silver-Toned (Model: 733765)	\$ 72.50
	Tanu Weds Manu Returns	\$ 49.35
	Lenovo Laptop	\$ 73,500.00
	Lenovo Laptop	\$ 73,500.00

On Dashboard we have following information:

- **Total Sales**  
Total amount of sales - Sales will be calculated after an order is completed.
- **Account Balance**  
Total balance available in Seller's wallet, Seller is getting amount of his/her sales through the sales made on the Website
- **Total Orders**  
Total number of orders received - Only completed orders will be displayed in this section.
- **Total Sold Quantity**  
Total number of products sold by the Seller
- **User Information**
  - Personal Information – Name, Email, Phone, Location etc.
  - Bank Information – Bank Name, Bank Account number, Bank Address etc. Admin will use this information to deposit amount in vendor's account
  - Return Address –Buyers will receive these details in case of Refund/Exchange.
- **Sales Graph – Last 12 months**  
In this section, supplier has Graphical information about the sales made in last 12 months.
- **Latest 5 Orders**  
List of latest 5 orders will display under this section.
- **Total Products**  
Total count of products which are added by supplier
- **Withdraw Money**  
In this section, supplier can send request to admin regarding amount to be withdrawn from his account.
- **Latest 5 Messages**  
In this section we will have a list of latest messages received by supplier.
- **Left Panel Links**
  - Dashboard
  - Account Information
  - Messages
  - My credits
  - Sales
  - My Publications
  - Shop
  - Cancellation Requests
  - Return Requests

- Change Password
- Change Email

## 4. Account Information

On account information we have following 3 tabs:

- Personal Information
- Bank Account Info
- Return Address Info

On click of Account information link, Seller will be redirected to the Account Information page. On this page supplier can easily edit his/her account information. Please find the screenshot below:

### ACCOUNT INFORMATION

PERSONAL INFORMATION | BANK ACCOUNT INFO | RETURN ADDRESS INFO

Profile Picture 

[Change Photo](#)

Name \*

Phone Number \*

City Town \*

Country \*

State \*

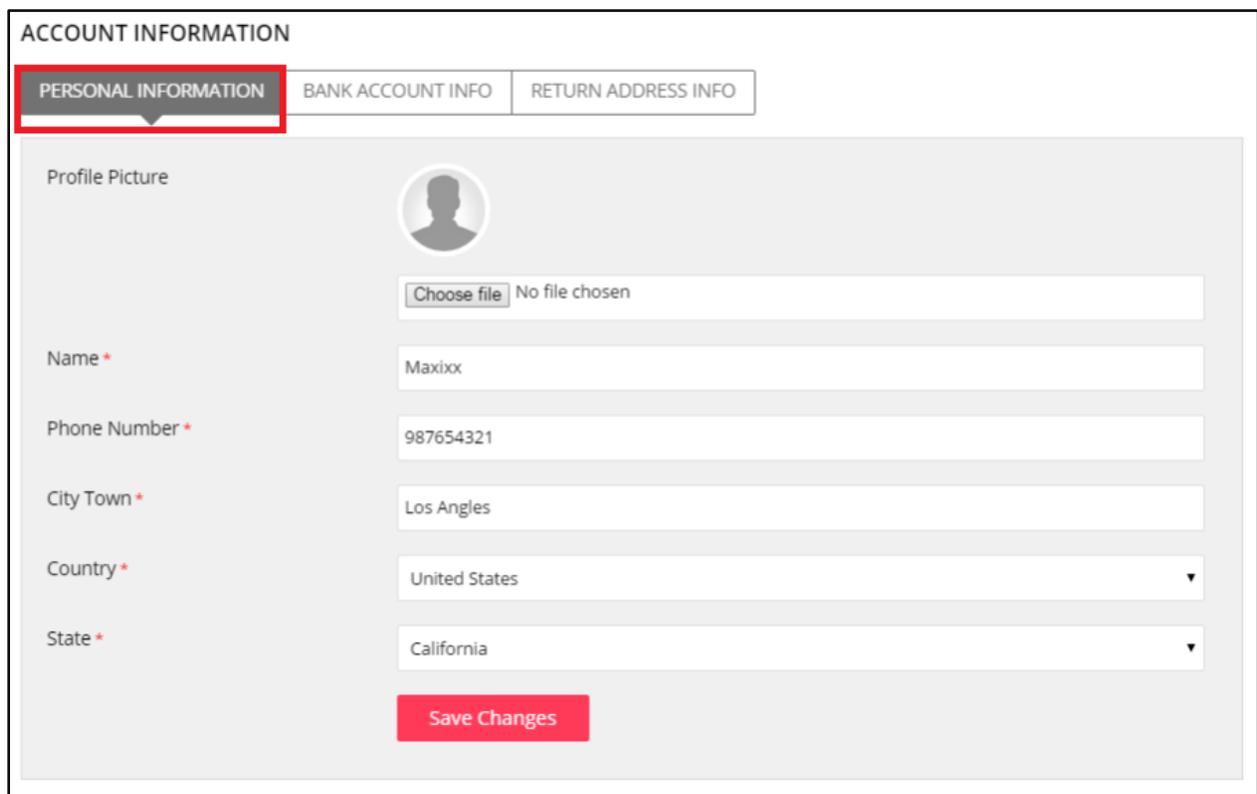
[Save Changes](#)

- **Personal Information - Tab**

Under **PERSONAL INFORMATION** tab, supplier needs to provide the following details:

- Profile Picture
- Name
- Phone Number
- City
- Country
- State

Please find the screenshot below:



**ACCOUNT INFORMATION**

**PERSONAL INFORMATION** | BANK ACCOUNT INFO | RETURN ADDRESS INFO

Profile Picture

No file chosen

Name \* Maxixx

Phone Number \* 987654321

City Town \* Los Angeles

Country \* United States ▼

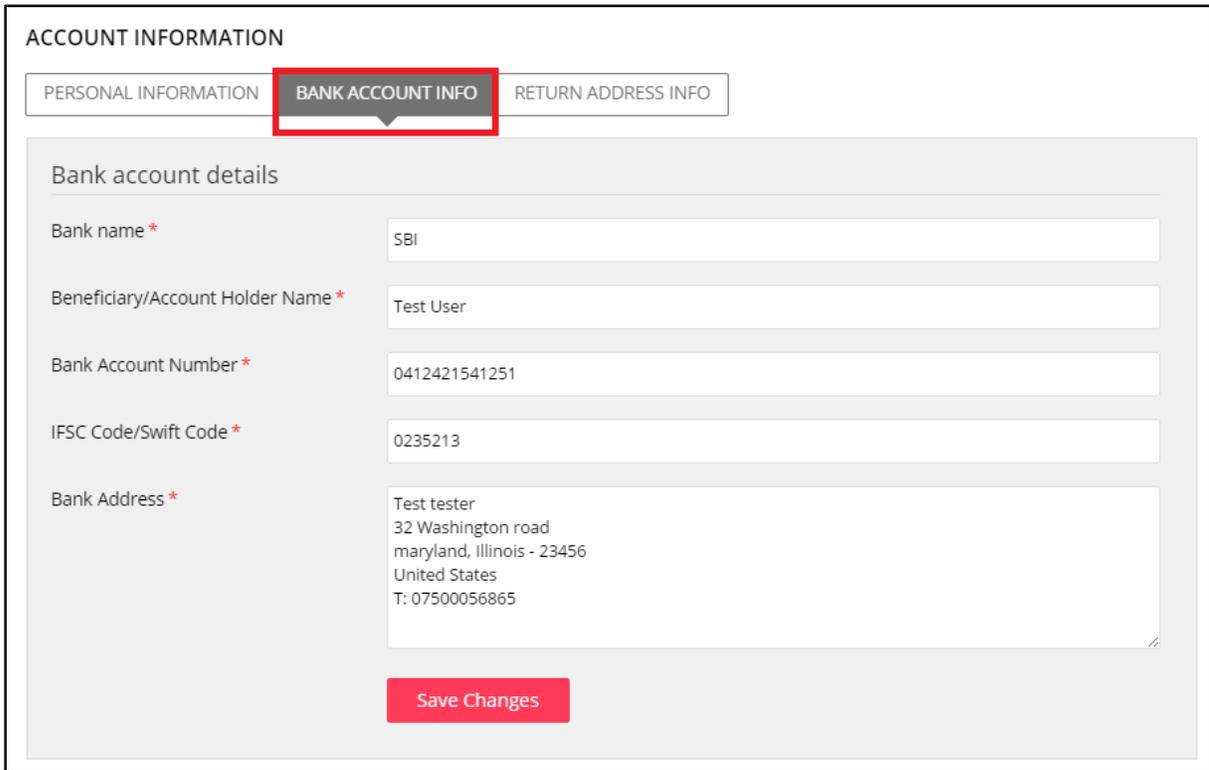
State \* California ▼

- **Bank Account Info - Tab**

Under **BANK ACCOUNT INFO** tab, supplier needs to provide the following details:

- Bank Name
- Beneficiary/Account Holder Name
- Bank Account Number
- IFSC Code/Swift Code
- Bank Address

Please find the screenshot below:



**ACCOUNT INFORMATION**

PERSONAL INFORMATION **BANK ACCOUNT INFO** RETURN ADDRESS INFO

Bank account details

Bank name \* SBI

Beneficiary/Account Holder Name \* Test User

Bank Account Number \* 0412421541251

IFSC Code/Swift Code \* 0235213

Bank Address \*  
Test tester  
32 Washington road  
maryland, Illinois - 23456  
United States  
T: 07500056865

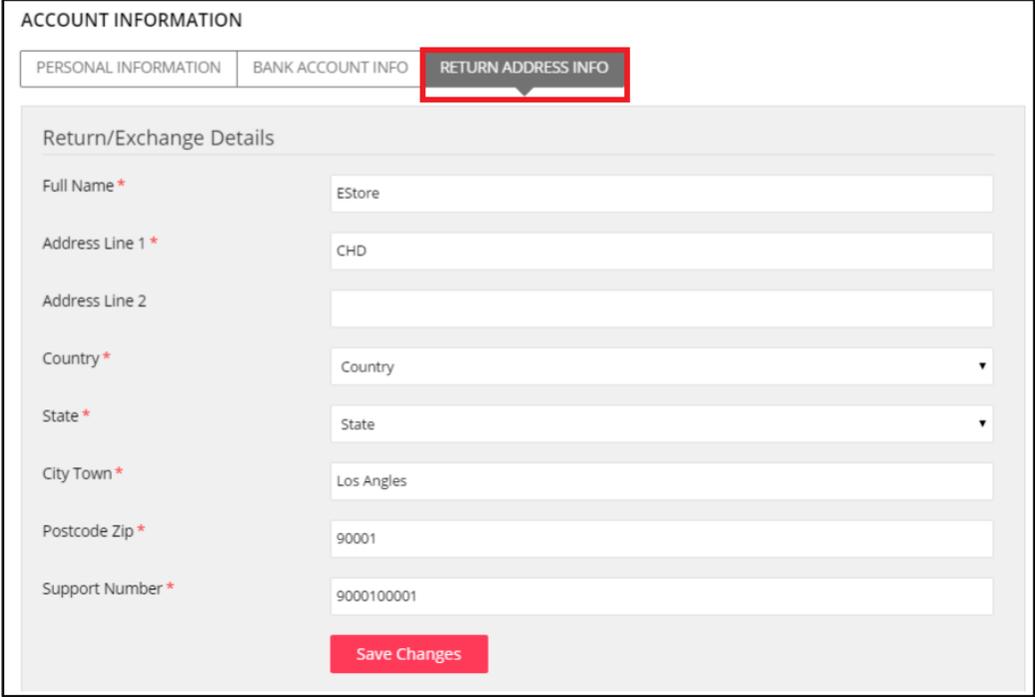
Save Changes

- **Note: If **BANK ACCOUNT INFO** will be available; Admin will be able to manually deposit the credit amount in supplier's bank account.**

**Return address Info–Tab:** Under **RETURN ADDRESS INFO** tab, Supplier needs to provide the following details:

- Full Name
- Address Line 1
- Address Line 2
- Country
- State
- City
- Post code
- Support Number

Please find the screenshot below:



**ACCOUNT INFORMATION**

PERSONAL INFORMATION | BANK ACCOUNT INFO | **RETURN ADDRESS INFO**

Return/Exchange Details

Full Name \*

Address Line 1 \*

Address Line 2

Country \*

State \*

City Town \*

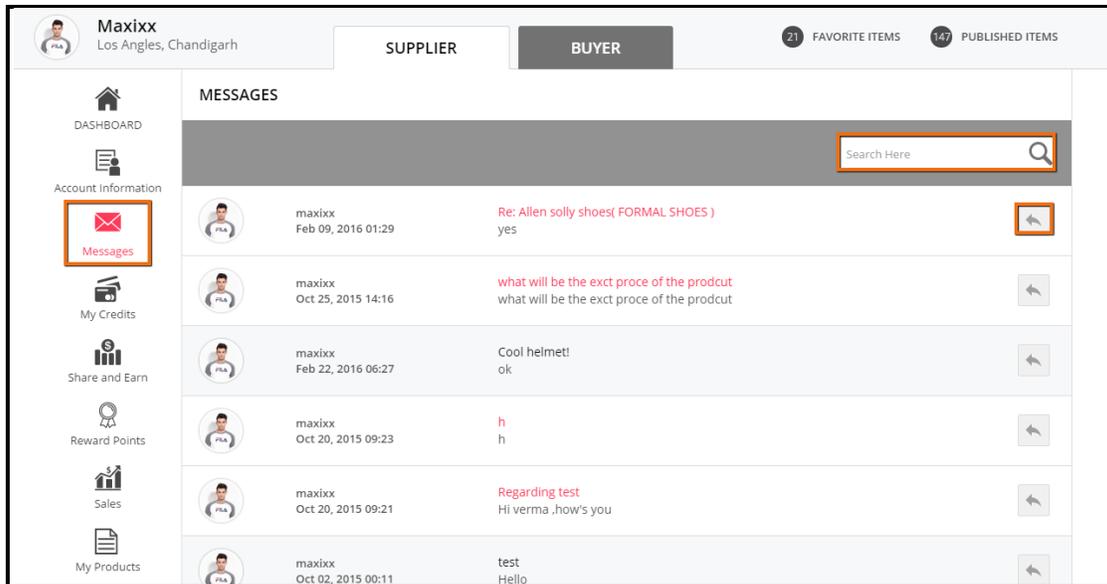
Postcode Zip \*

Support Number \*

In case of **Refund/Exchange**, buyer will get the return address details of supplier. So, that Buyer can return the product to that address which he has purchased from the Vendor's store.

## 5. Messages

On this page, supplier will have list of entire message string received from buyers and enquiry messages sent by users through product details page. Please find the screenshot below:



On this page supplier can also search a particular message and can easily sort messages through **INBOX**, **SENT** and **ALL** tabs.

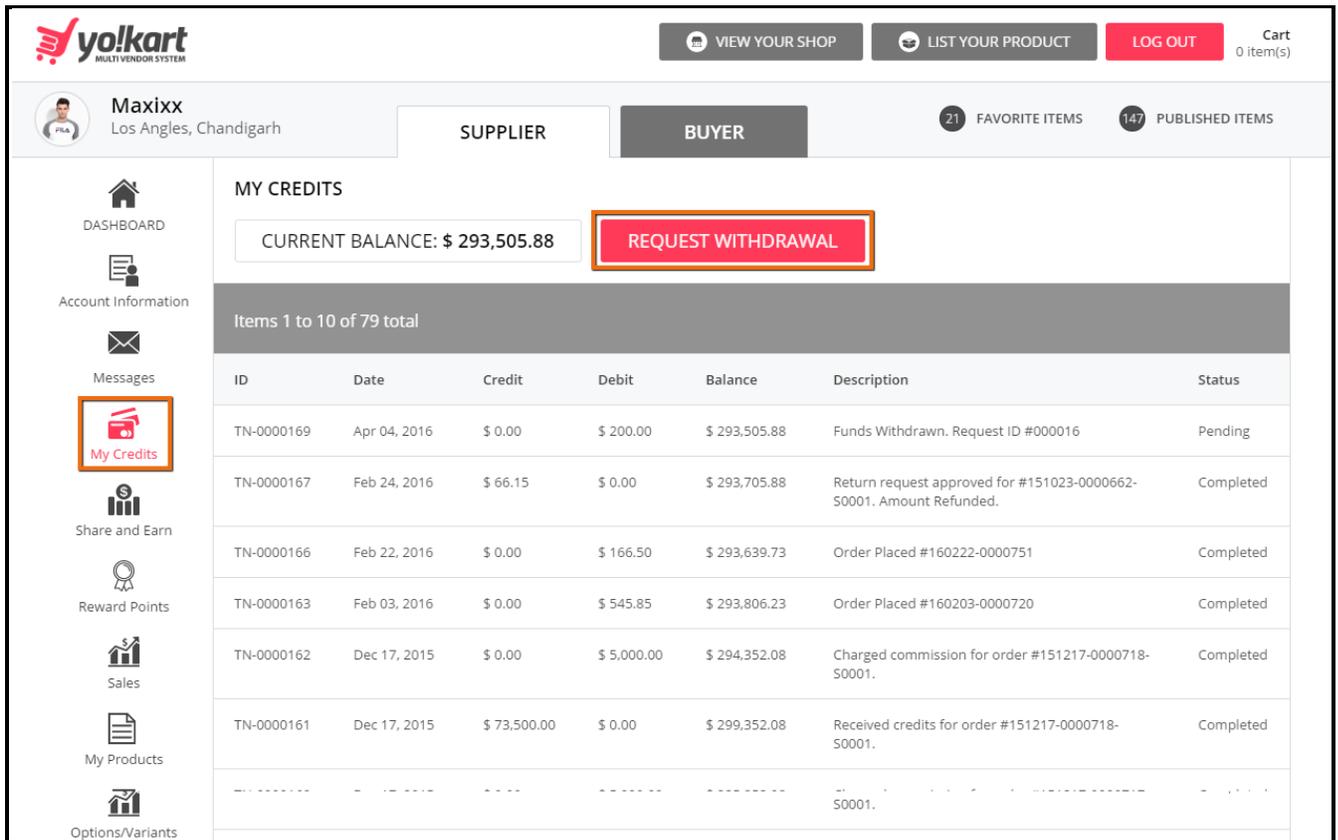
On clicking  icon, supplier can post a reply on a particular message.

## 6. My Credits

On this page supplier/vendor can view the listing of his/her orders. Supplier can also view the following information about their orders and credits:

- Current Balance – Credits currently available in the account of supplier
- Request Withdrawal
- Order details:
  - Id
  - Date
  - Credited/Debited Amount
  - Balance
  - Description
  - Status

Please find the screenshot below:



The screenshot displays the 'My Credits' section for a supplier named Maxixx. The current balance is \$293,505.88. A red-bordered button labeled 'REQUEST WITHDRAWAL' is visible. Below the balance, there is a table of credit transactions with the following data:

ID	Date	Credit	Debit	Balance	Description	Status
TN-0000169	Apr 04, 2016	\$ 0.00	\$ 200.00	\$ 293,505.88	Funds Withdrawn. Request ID #000016	Pending
TN-0000167	Feb 24, 2016	\$ 66.15	\$ 0.00	\$ 293,705.88	Return request approved for #151023-0000662-S0001. Amount Refunded.	Completed
TN-0000166	Feb 22, 2016	\$ 0.00	\$ 166.50	\$ 293,639.73	Order Placed #160222-0000751	Completed
TN-0000163	Feb 03, 2016	\$ 0.00	\$ 545.85	\$ 293,806.23	Order Placed #160203-0000720	Completed
TN-0000162	Dec 17, 2015	\$ 0.00	\$ 5,000.00	\$ 294,352.08	Charged commission for order #151217-0000718-S0001.	Completed
TN-0000161	Dec 17, 2015	\$ 73,500.00	\$ 0.00	\$ 299,352.08	Received credits for order #151217-0000718-S0001.	Completed

On clicking **REQUEST WITHDRAWAL** button, Supplier will be redirected to the request withdrawal form and Supplier has to fill up the following details to request for a withdrawal:

- Amount to be Withdrawn
- Bank Name
- Beneficiary/Account Holder Name

- Bank Account Number
- IFSC Code/Swift Code
- Bank Address
- Other info/instructions

### REQUEST WITHDRAWAL

[« BACK TO CREDIT SUMMARY](#)

**CURRENT BALANCE: \$ 293,505.88**

#### Withdrawal account details

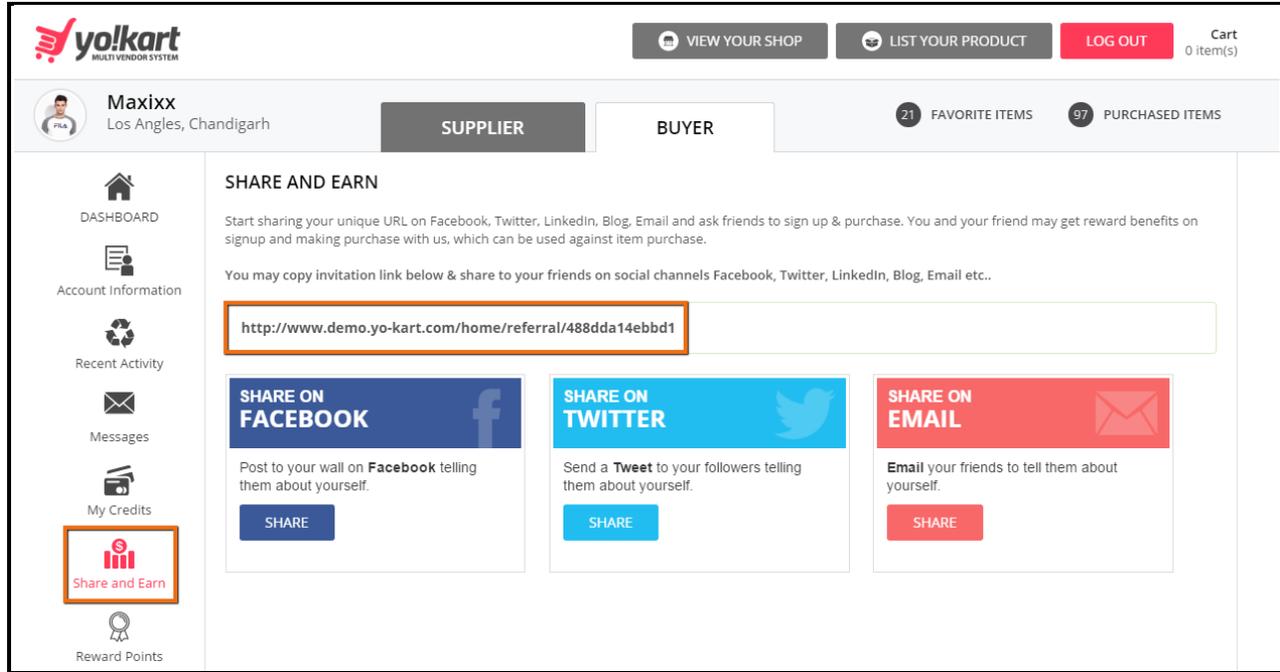
Amount to be Withdrawn [\$] *	<input type="text"/>
Bank name *	SBI
Beneficiary/Account Holder Name *	Test User
Bank Account Number *	0412421541251
IFSC Code/Swift Code *	0235213
Bank Address *	Test tester 32 Washington road maryland, Illinois - 23456 United States T: 07500056865

[Send Request](#)

**CURRENT BALANCE** is the current credits available in the account of a supplier.

## 7. Share and Earn

On this page, Supplier can view the invitation link and can share to their friends on social channels like Facebook, Twitter & Email. Please see the screenshot below.



**Share and Earn**

Start sharing your unique URL on Facebook, Twitter, LinkedIn, Blog, Email and ask friends to sign up & purchase. You and your friend may get reward benefits on signup and making purchase with us, which can be used against item purchase.

You may copy invitation link below & share to your friends on social channels Facebook, Twitter, LinkedIn, Blog, Email etc..

<http://www.demo.yo-kart.com/home/referral/488dda14ebbd1>

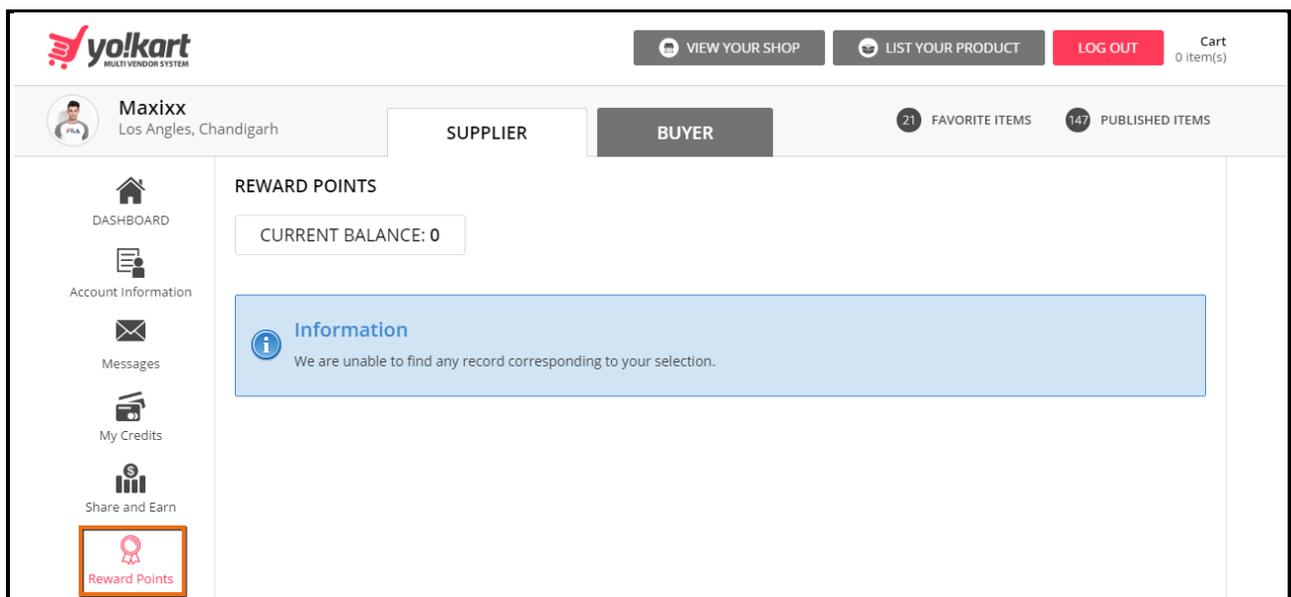
**SHARE ON FACEBOOK**  
Post to your wall on **Facebook** telling them about yourself.  
[SHARE](#)

**SHARE ON TWITTER**  
Send a **Tweet** to your followers telling them about yourself.  
[SHARE](#)

**SHARE ON EMAIL**  
**Email** your friends to tell them about yourself.  
[SHARE](#)

## 8. Reward Points

On this page, Supplier can view their current balance of the rewards received from the orders placed through referral link. Please see the screenshot below.



**REWARD POINTS**

CURRENT BALANCE: 0

**Information**  
We are unable to find any record corresponding to your selection.

## 9. My Sales

On this page, Supplier can view the list of orders received. Please find the screenshot below:

**Yolkart** MULTI VENDOR SYSTEM

VIEW YOUR SHOP LIST YOUR PRODUCT LOG OUT Cart 0 item(s)

Maxixx Los Angles, Chandigarh

SUPPLIER BUYER

21 FAVORITE ITEMS 147 PUBLISHED ITEMS

**MY SALES**

SOLD ITEMS CREDITS SUMMARY

Keyword Select Date From Date To From [\$] To [\$] SEARCH CLEAR

ITEMS 1 TO 10 OF 59 TOTAL

Name	Brand	Date	Price	Status	Action
Oris Women's 'Aquis' Swiss Automatic Stainless Steel Diving Watch, Color:Silver-Toned (Model: 733765)		May 02, 2016	\$ 72.50	Payment Confirmed	
Tanu Weds Manu Returns	ABC	Feb 03, 2016	\$ 49.35	Payment Confirmed	
Lenovo Laptop	Lenovo	Dec 17, 2015	\$ 73,500.00	Completed	
Lenovo Laptop	Lenovo	Nov 30, 2015	\$ 73,500.00	Payment Confirmed	
Sony W800/B 20.1 MP Digital Camera	Sony	Nov 30, 2015	\$ 315.00	Payment Confirmed	
Sony PlayStation 4 Camera	Sony	Oct 23, 2015	\$ 420.00	Completed	
PK		Oct 23, 2015	\$ 35.70	Payment Confirmed	
PK		Oct 22, 2015	\$ 35.70	Cancelled	
PK		Oct 19, 2015	\$ 71.40	Delivered	

1 2 3 4 5 6

Supplier can view the following details of the orders:

- Product Name
- Brand
- Date
- Price
- Status (In Process/Completed/Payment Confirmed)
- View Details Icon
- Delete Icon

On clicking  icon, Supplier can view the details of an order

On clicking  icon, Supplier can cancel any order.

## 10. My Products

On this page Seller can view list of products added by him. Please find the screenshot below:

The screenshot displays the 'MY PRODUCTS' section for a user named 'Maxixx' (Los Angles, Chandigarh). The interface includes a sidebar with navigation options, a top navigation bar with 'VIEW YOUR SHOP', 'LIST YOUR PRODUCT', and 'LOG OUT' buttons, and a 'Cart 0 item(s)' indicator. The main content area shows a list of products under the 'ACTIVE ITEMS' tab. The table below summarizes the products shown:

Name	Sold	Available	Price	Actions
Sound Video Baby Monitor with Night Vision	0	1	\$ 75.00	[Edit] [Pause] [Delete]
Wireless WIFI IP Surveillance Camera	0	15	\$ 70.00	[Edit] [Pause] [Delete]
VTech DM111-2 Safe & Sound Digital Audio Baby Monitor	0	10	\$ 70.00	[Edit] [Pause] [Delete]
Infant Optics DXR-5 Portable Video Baby Monitor	0	10	\$ 105.00	[Edit] [Pause] [Delete]
BrightVIEW HD Baby Video Monitoring System	0	10	\$ 325.00	[Edit] [Pause] [Delete]
Helicopter *Colors Vary	0	15	\$ 17.00	[Edit] [Pause] [Delete]
Electric RC Remote Control Construction Tractor with Lights & Sounds	0	5	\$ 20.00	[Edit] [Pause] [Delete]
Humanoid Toy Robot with Remote Control	0	10	\$ 75.00	[Edit] [Pause] [Delete]
Dump Truck Remote Control Car	0	10	\$ 15.00	[Edit] [Pause] [Delete]

On clicking of edit  icon, Supplier can edit the details of any product.

On clicking of pause  icon, Supplier can disable a products and paused product will be displayed under **PAUSED ITEMS** tab.

On clicking of delete  icon, supplier can delete any existing product.

On clicking of **ADD A PRODUCT** button, supplier can add more products. Please find below the steps to add a product.

### **Add a product - Step1:**

On step1, Supplier has to fill up the following info about a product:

- Product Title
- Selling Price
- Quantity
- Brand/Manufacturer
- Product Category
- Model
- SKU
- Product Condition
- Photos
- Product Description
- Tags
- Shipping Info/Charges

Please see the screenshot below:

- DASHBOARD
- Account Information
- Messages
- My Credits
- Share and Earn
- Reward Points
- Sales
- My Products
- Options/Variants
- Cancellation Requests
- Return Requests
- Favorites
- Change Password
- Change Email
- Bulk Import/Export

## PRODUCTS SETUP «« BACK TO MY PRODUCTS

General

Data

SEO

Attribute

Options

Discount

Special

Product Title \*

URL Keywords \*

URL Keywords entered above becomes part of the URL, Do not use spaces, instead replace spaces with hyphen (-).

Selling Price [\$] \*

Quantity \*

Minimum Quantity \*

Force a minimum ordered quantity.

Brand/Manufacturer

Request for new brand

Product Category

Model \*

Photo(s)

Stock Keeping Unit

No file chosen

Please keep image dimensions greater than 500 x 500. You can upload multiple photos from here.

Product Description

Tags

Add Your Own Tag

Shipping Info/Charges

Shipping Country

Free Shipping

Ships To	Shipping Company	Processing Time	Cost [\$]	Each Additional Item [\$]
				+

While adding a product, Supplier can also set an image as a main image for product details page. Please find the screenshot below:



After marking an image as main image, it will display in front of all images. Please find the screenshot below:



Supplier needs to fill up the following shipping Information:

- Shipping Country – Country name from supplier shipping the product
- Free Shipping – Check this option if there is no shipping cost
- Ships to – Select country to which supplier can ship the product.

On clicking  icon, supplier can add a shipping country for a product.

Supplier need to fill up the following info about the shipping:

- Ships To – Name of country where supplier can ship the product.

Shipping Country

Free Shipping  Shipping Prices will not be considered for any location for ship free products.

Ships To	Shipping Company	Processing Time	Cost [\$]	Each Additional Item [\$]	
<input type="text" value="unit"/>	<input type="text" value="Company"/>	<input type="text" value="Processing Time"/>	<input type="text" value="Cost"/>	<input type="text" value="Each Additional Item"/>	<input type="button" value="-"/>
<div style="border: 2px solid red; padding: 5px;">           -- Everywhere Else --            Tanzania, United Republic of            United Arab Emirates            United Kingdom            United States            United States Minor Outlying Islands         </div>					
					<input type="button" value="+"/>

- Shipping Company – Name of the shipping company which is delivering the product to buyer.

Shipping Country

Free Shipping  Shipping Prices will not be considered for any location for ship free products.

Ships To	Shipping Company	Processing Time	Cost [\$]	Each Additional Item [\$]	
<input type="text" value="United Kingdom"/>	<input type="text" value="Company"/>	<input type="text" value="Processing Time"/>	<input type="text" value="Cost"/>	<input type="text" value="Each Additional Item"/>	<input type="button" value="-"/>
<div style="border: 2px solid red; padding: 5px;">           DHL            Fedex            Redex         </div>					
					<input type="button" value="+"/>

- Processing Time – Number of days within which a product will be delivered to a buyer.

General	Data	Links	Attribute	Option	Shipping	Discount	Special
Shipping Country <input type="text"/>							
Free Shipping <input type="checkbox"/> <small>Shipping Prices will not be considered for any location for ship free products.</small>							
Ships To	Shipping Company	Processing Time	Cost [\$]	Each Additional Item [\$]			
<input type="text" value="United Kingdom"/>	<input type="text" value="Fedex"/>	<input type="text" value="Processing Time"/>	<input type="text" value="Cost"/>	<input type="text" value="Each Additional Item"/>	<input type="button" value="-"/>		
		<ul style="list-style-type: none"> <li>1 to 3 Business Days</li> <li>3 to 5 Business Days</li> <li>4 to 10 Weeks</li> <li>4 to 6 Business Days</li> <li>5 to 7 Business Days</li> <li>6 to 8 Business Days</li> </ul>	<input type="button" value="+"/>				
<input type="button" value="Save Changes"/>							

- Cost – Cost of shipping a product
- Each Additional Item – Shipping cost for each additional item.

**Note:** Only admin will be able to add list of **Countries, Shipping Companies** and **Processing Time** for shipping.

### Add a product - Step2:

On Step 2, Supplier has to fill up the following information about a product:

- Subtract Stock
- Track Inventory - If you want to track the inventory of the product.
- Alert Stock Level – Supplier can set an alert for stock level such that if alert stock level set to 5 then supplier will receive notification when stock level of a product reaches to 5 qty.
- YouTube Video – Define you tube link of a product
- Date Available
- Dimensions (L X W X H)
- Length Class
- Weight (Grams/Pound/Ounce)
- Status
- Display Order
- Product Filters
- Product Addons

Please find the screenshot below regarding the step2:

- DASHBOARD
- Account Information
- Messages
- My Credits
- Share and Earn
- Reward Points
- Sales
- My Products
- Shop
- Options/Variants
- Cancellation Requests
- Return Requests
- Favorites
- Change Password
- Change Email
- Bulk Import/Export

## PRODUCTS SETUP « BACK TO MY PRODUCTS

General

Data

SEO

Attribute

Options

Discount

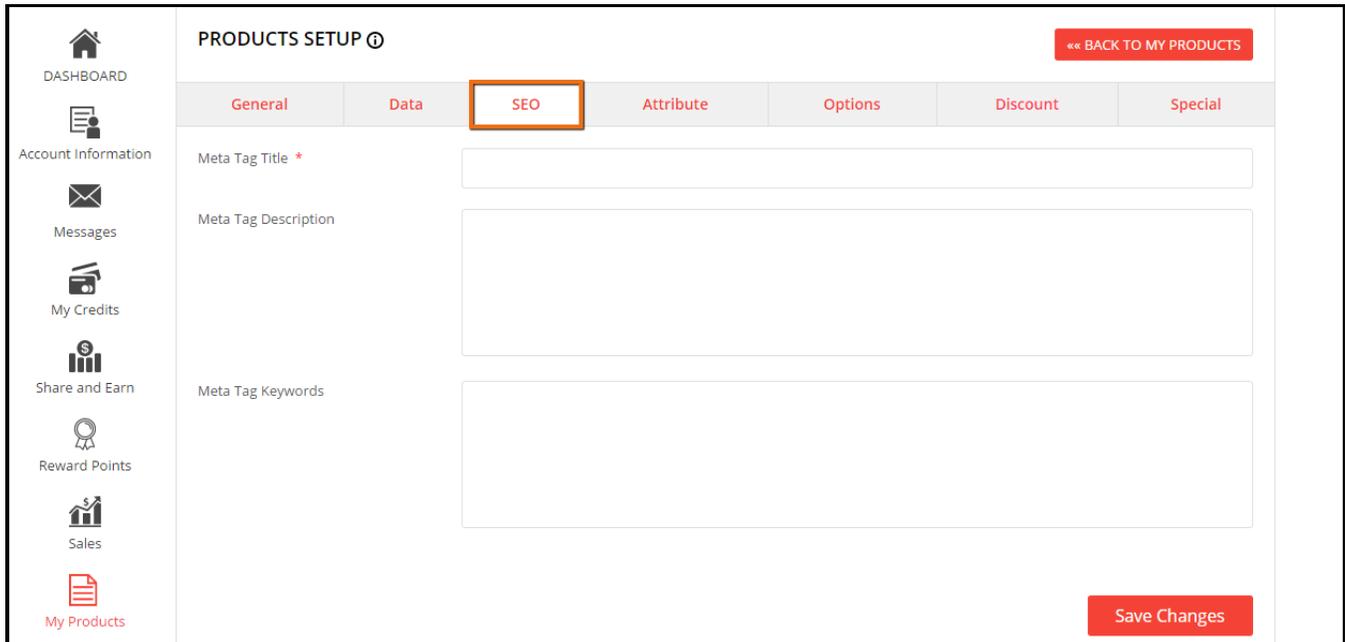
Special

Subtract Stock	<input type="text" value="Yes"/>
Track Inventory	<input type="text" value="Do not track"/>
Alert Stock Level	
Youtube Video	<p><small>Note: You will receive email notification when product stock qty is below or equal to threshold level and inventory tracking is enabled.</small></p> <input type="text"/> <p><small>Please enter the youtube video URL here.</small></p>
Date Available	<input type="text" value="2016-08-29"/>
Dimensions (L x W x H)	<div style="display: flex; justify-content: space-between;"> <input style="width: 30%;" type="text" value="Length"/> <input style="width: 30%;" type="text" value="Width"/> <input style="width: 30%;" type="text" value="Height"/> </div> <p><small>Dimensions</small></p>
Length Class	<input type="text" value="Centimeter"/>
Weight	<input type="text" value="Weight"/>
Weight Class	<input type="text" value="Kilogram"/>
Status	<input type="text" value="Yes"/>
Display Order	<input type="text" value="1"/>
Product Filters	
Product Addons	

Maximum 5 add-ons can be selected for a particular product.

Save Changes

### Add a product - Step3:



**PRODUCTS SETUP** « BACK TO MY PRODUCTS

General	Data	<b>SEO</b>	Attribute	Options	Discount	Special
Meta Tag Title *		<input type="text"/>				
Meta Tag Description		<input type="text"/>				
Meta Tag Keywords		<input type="text"/>				

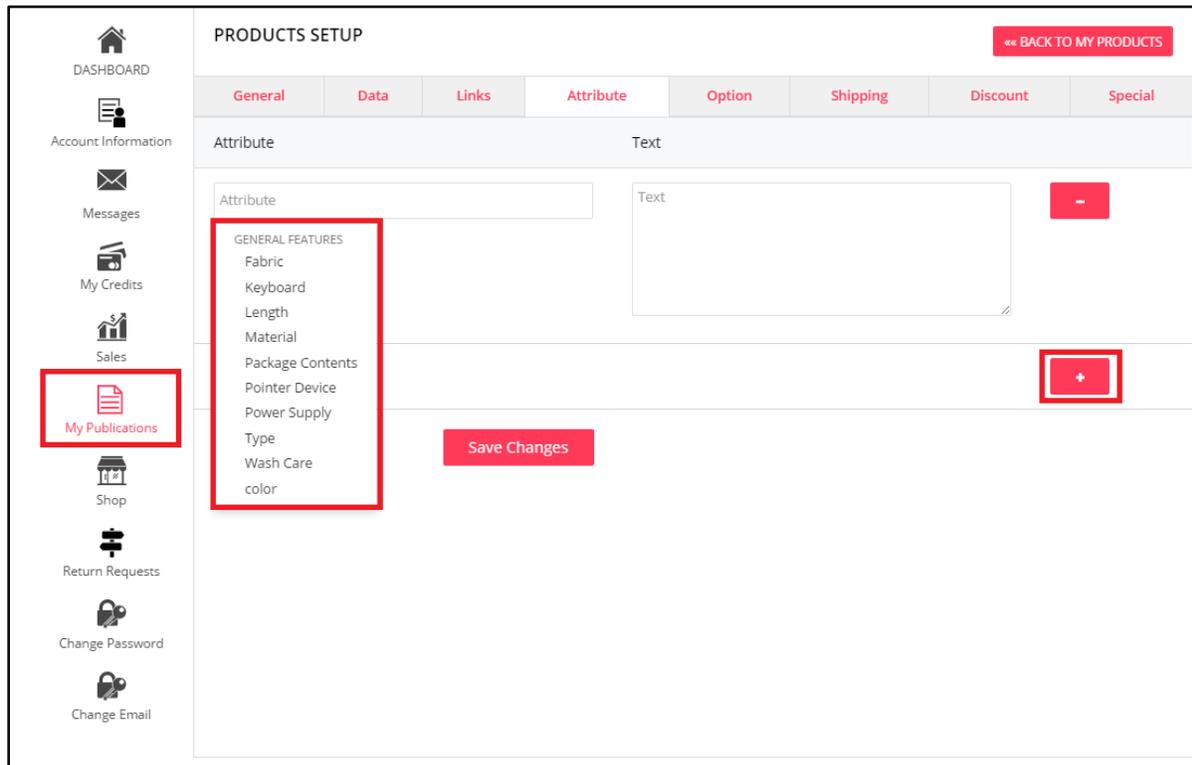
Save Changes

On step 3, Supplier needs to add the following information:

- Meta Tag Title
- Meta Tag Description
- Meta Tag Keywords

### Add a product - Step4:

On step 4, Suppliers need to add attributes for a product. Please find the screenshot below:



As per the above screenshot, there are following attributes available in an auto suggest list:

- Fabric
- Keyboard
- Length
- Material
- Package Contents
- Pointer Device
- Power Supply
- Type
- Wash Care
- Color

These attributes will display on the product details page below the **Shipping & Policies** tab. Please find the screenshot below for reference:

<b>SHIPPING &amp; POLICIES</b> <span style="float: right;">+</span>	
<b>SPECIFICATIONS</b> <span style="float: right;">-</span>	
<b>GENERAL FEATURES</b>	
Fabric	Metal
Package Contents	3(Tie cufflink & pocket square)
Type	Tie Cufflink Combos
Wash Care	Wipe with a dry, clean cloth when needed

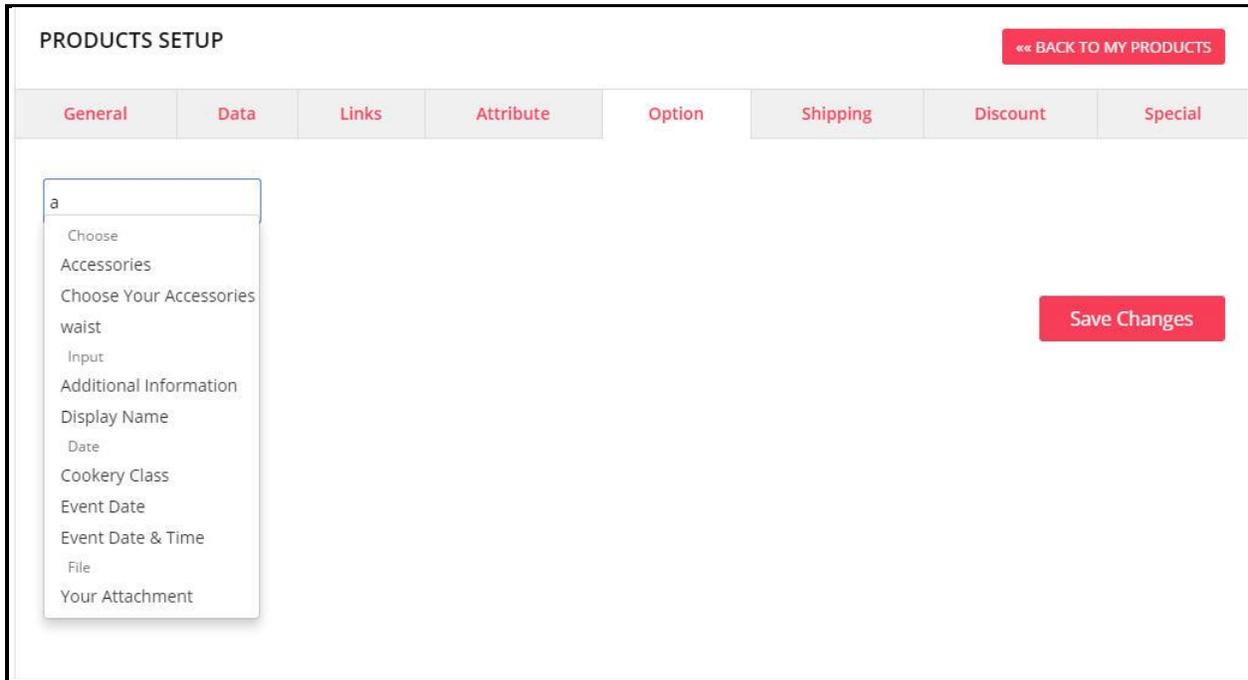
**Note:** Only admin can new **Attributes** and **Attribute groups** from admin area. A vendor can select an attribute from the auto suggest list of attributes.

General Feature is Attribute Group.

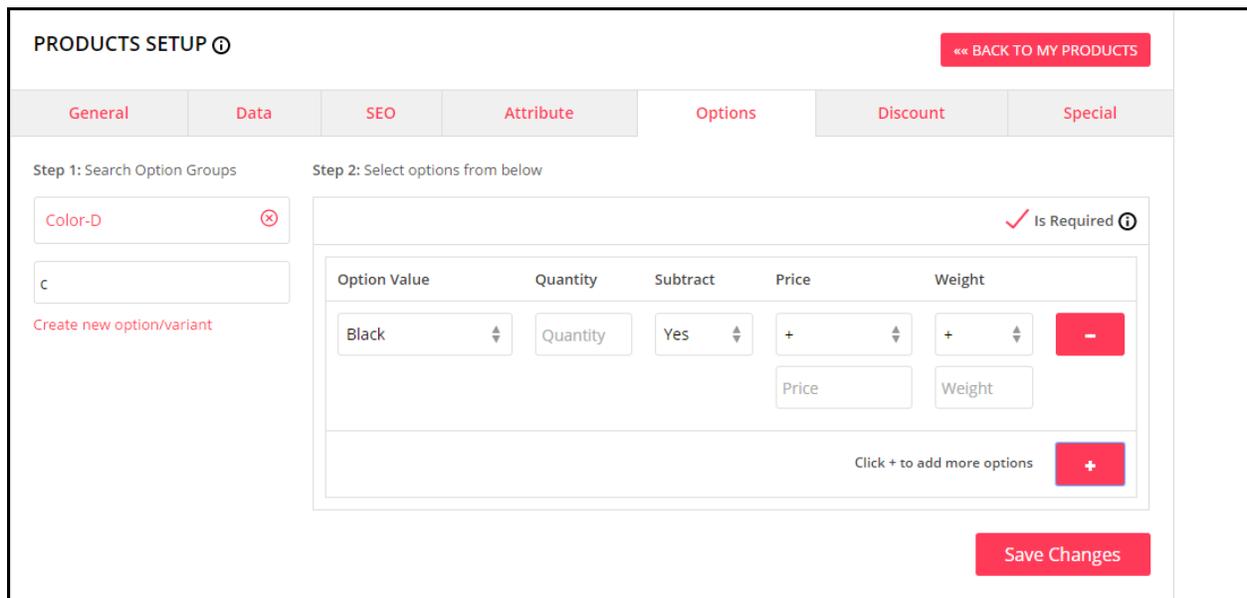
**Fabric, Package Contents, Type and Wash care are attributes**

### Add a product - Step5:

On step 5 Suppliers need to fill up the following options for a product:



As per the above screenshot there are following **Options** are available like: Color, Length, Size, Additional Information etc. After select an option, it will add a row for select option values available in the system. Please find the screenshot below:

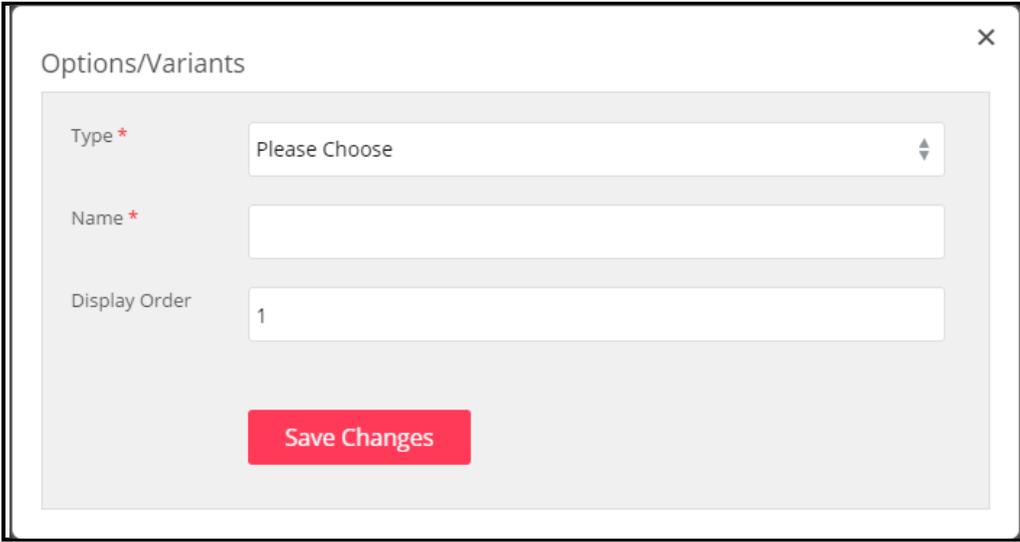


On clicking of  icon it will add more sub-options under an option. As per the above screenshot, on clicking of  icon, supplier can add more colors under **Color** option. On clicking of  icon it will delete a particular option color added for a product.

On clicking of  icon, Supplier can delete an option for product. Please find the screenshot below:

OR

Supplier can create a new option by clicking on Create new option/variant.



Supplier needs to add the following details for creating a new option:

- Type
- Name
- Display Order

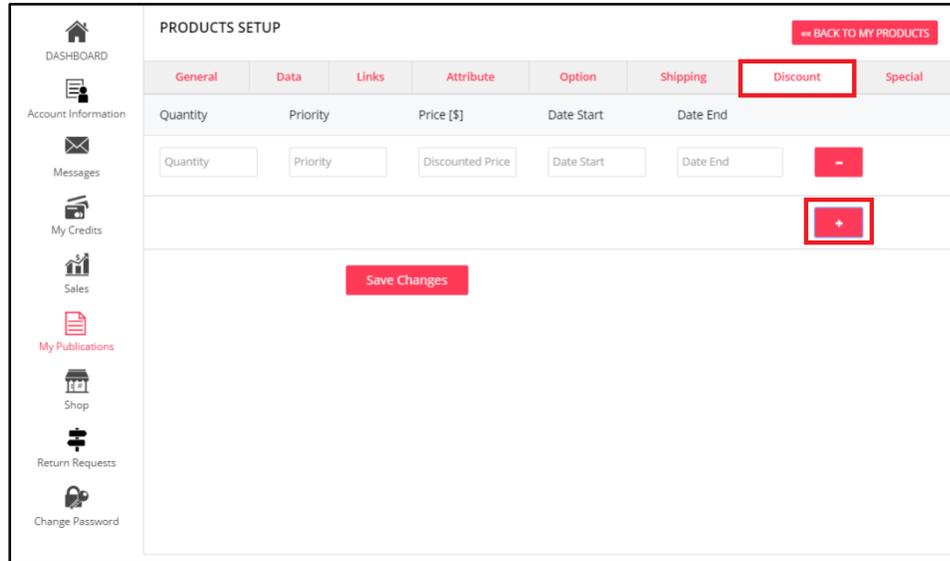
When supplier clicks on save changes, new option/variant will be added as per the details.

#### **Add a product –Step6:**

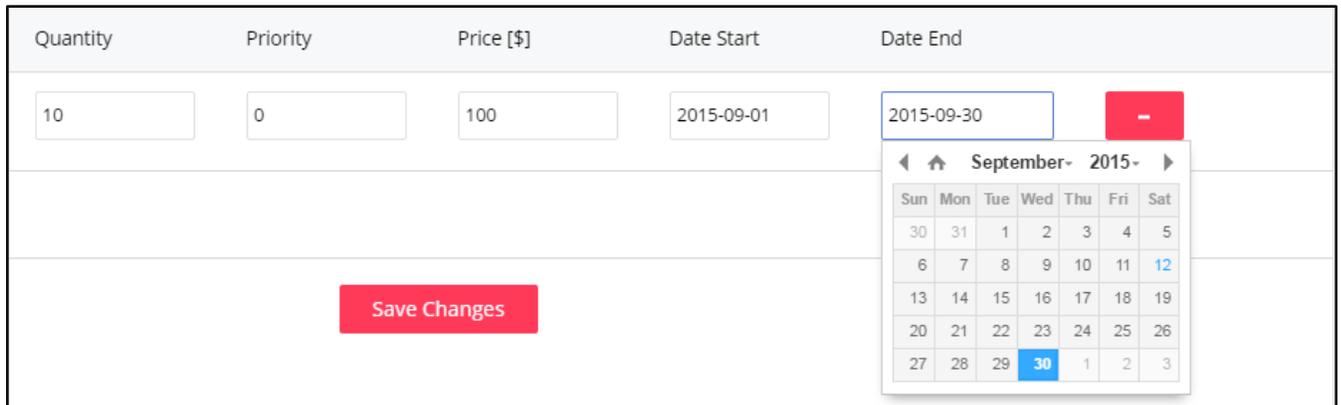
In step 6, Supplier needs to fill up the following info to add quantity discount for a product:

- Quantity
- Priority
- Price (Discounted Price)
- Date Start
- Date End

Please find the screenshot below:

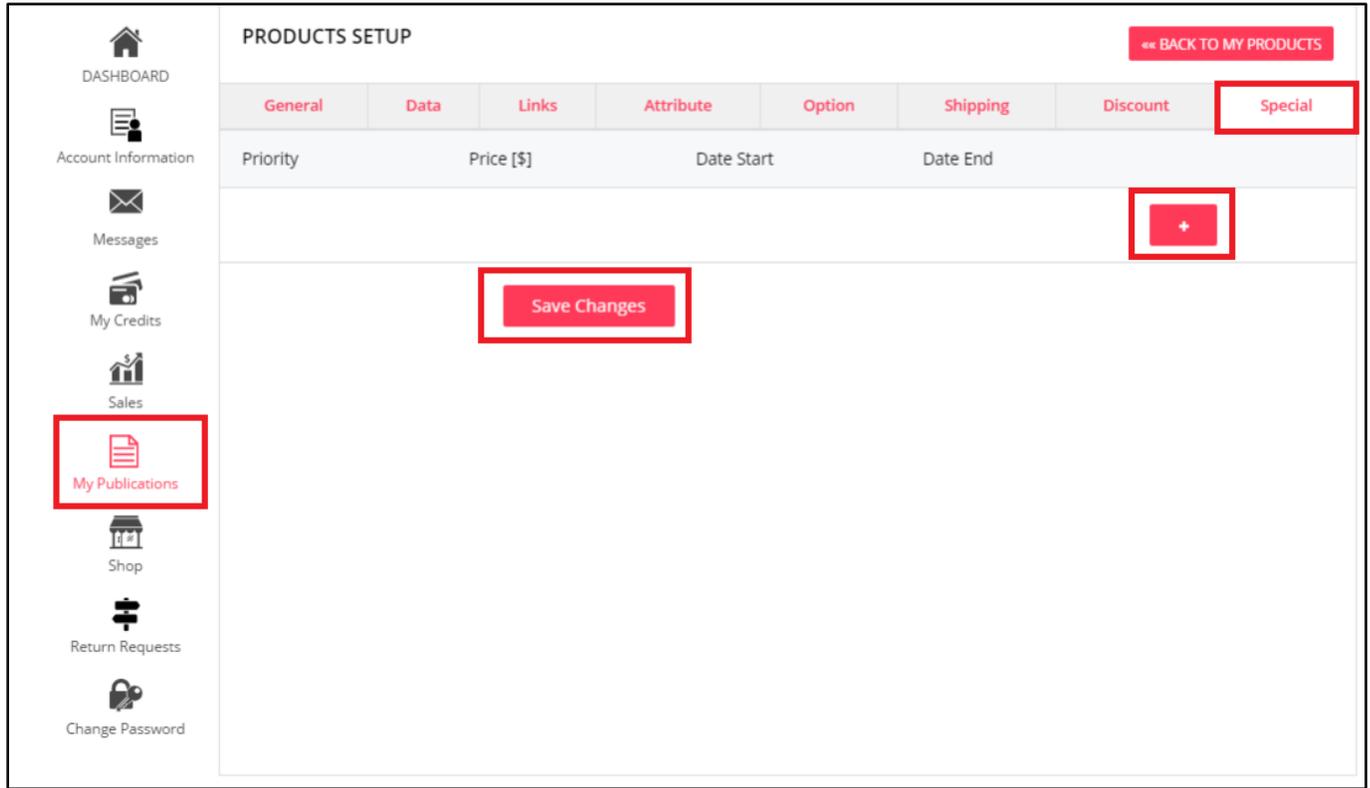


On clicking of  button, it will display the fields for adding a special discount for a product. Please find the screenshot below:



On clicking  icon it will delete the particular discount associated with that product.

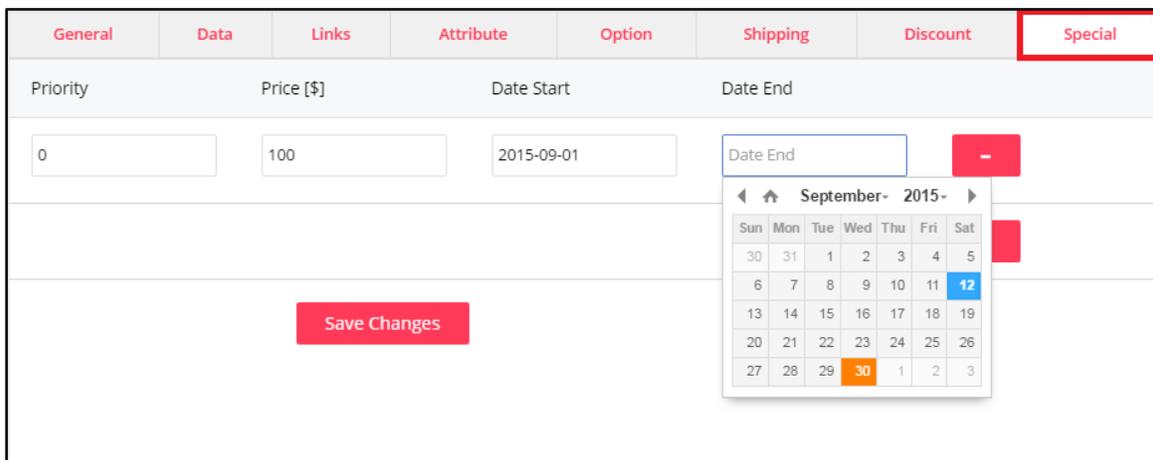
### Add a product – Step7:



Under the special tab, supplier needs to add the following information about the special discount:

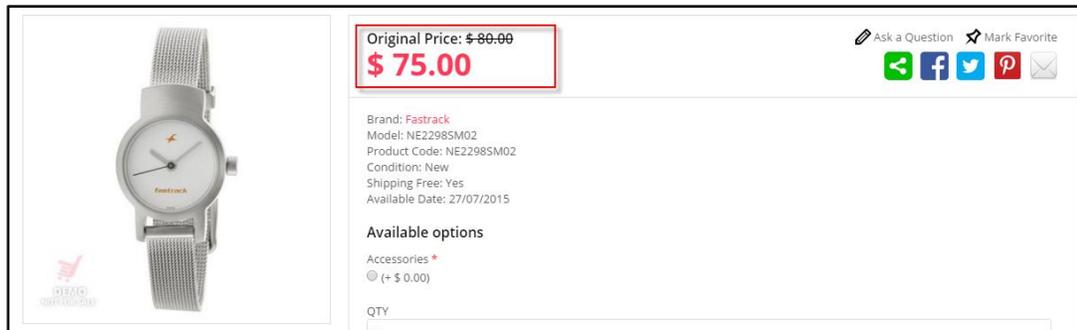
- Priority
- Price
- Date Start
- Date End

On clicking of  button, it will show the fields for adding a **special discount** for a product. Please find the screenshot below:



On clicking of  icon it will delete the particular **Special** discount associated with that product.

Please find below the screenshot regarding the product details page:



## 11. Shop

There are three sections on the Shop page which are as follows:

- Shop Information
- Shop Policies
- Shop SEO Information – Optional

Shop Information – Please find the screenshot below:

-  DASHBOARD
-  Account Information
-  Messages
-  My Credits
-  Share and Earn
-  Reward Points
-  Sales
-  My Products
-  Shop
-  Cancellation Requests
-  Return Requests
-  Favorites
-  Change Password
-  Change Email
-  Bulk Import/Export

### SHOP INFORMATION

#### Basic Information

Shop Name \*

URL Keywords \*

URL Keywords entered above becomes part of the URL. Do not use spaces, instead replace spaces with hyphen (-).

Description

Shop Logo  No file chosen

Upload a .jpg, .gif or .png. This will be displayed in 100 x 55 on your store.


  
Remove

Shop Banner  No file chosen

Upload a .jpg, .gif or .png. This will be displayed in 760 x 100 on your store.

#### Shop Address

Please provide address and contact person information of your shop.

Contact Person Name \*

Phone \*

Address Line 1 \*

Address Line 2

City \*

Postcode \*

Country \*  ▼

State \*  ▼

On the Shop information page, supplier needs to fill up the following details:

- **Shop Name**

Shop name uses alphanumeric character in order to define the shop name.

- **Shop Title**

Shop title will display on the Shop page.

- **Description**

Supplier needs to add brief description about the shop and it will display on the shop page of vendor.

- **Shop Logo and banner**

Supplier can upload shop logo and banner. Both will display on the shop page in front end.

- **Display Status**

Supplier can select display status of his shop (On or Off). On selecting OFF, shop will not display in front end.

By default the shop status is on.

## **Shop Address**

- **Contact Person Name**

Supplier need to add contact person name which will show on frontend.

- **Phone Number**

Supplier need to add contact number.

- **Address**

Supplier need to add the address of shop.

- **City**

City where the shop exists.

- **Postcode**

Postcode where the shop exists

- **Country**

Country where the shop exists

- **State**

State where the shop exists

**Note:** All the above information displays on the shop page. Supplier has to fill up the shop details before adding a product on the website.

## Shop Policies (Optional) & SEO – Please find the screenshot below

### Shop Policies [Optional]

**Payment Policy**

We accept PayPal.

You may use a credit card on PayPal without creating a PayPal account. Click the "Check out with PayPal" button. You'll be taken to a secure page on PayPal. Look for a link below the log-in form reading "Don't have a PayPal account?" You'll then be prompted to fill in your billing and credit card information.

Payment methods, terms, deadlines, taxes, cancellation policy, etc.

**Delivery Policy**

All Items shipped via International registered air mail within 1-3 work days (according to the Israeli calender). Once the item is shipped an email with a tracking number will be sent to you to enable you track the package status.

Express shipping is available - you may contact us for specific information. Any additional costs that may be charged due to the customer's local duty or tax laws will be payed by the customer. We are

Delivery methods, upgrades, deadlines, insurance, confirmation, international customs, etc.

**Refund Policy**

We do not offer refunds - Exchange only.

Please mark all returns for exchange as "Returned Goods" on the customs form and send items back via REGULAR post, otherwise there is a C.O.D. charge that will be charged to the customer. The customer is responsible for shipping fees and customs costs if any. Once the order is received at our end, we will send you the exchange item.

Terms, eligible items, damages, losses, etc.

**Additional Information**

This is Additional Information

Additional policies, FAQs, custom orders, wholesale & consignment, guarantees, etc.

**Seller Information**

This is Seller Information

Some countries require seller information such as your name, physical address, contact email address and, where applicable, tax identification number.

### Shop SEO Information [Optional]

**Meta Tag Title**

**Meta Tag Keywords**

**Meta Tag Description**

### Payment Information

**Paypal account email \***

yokart-secondary3@dummysid.com

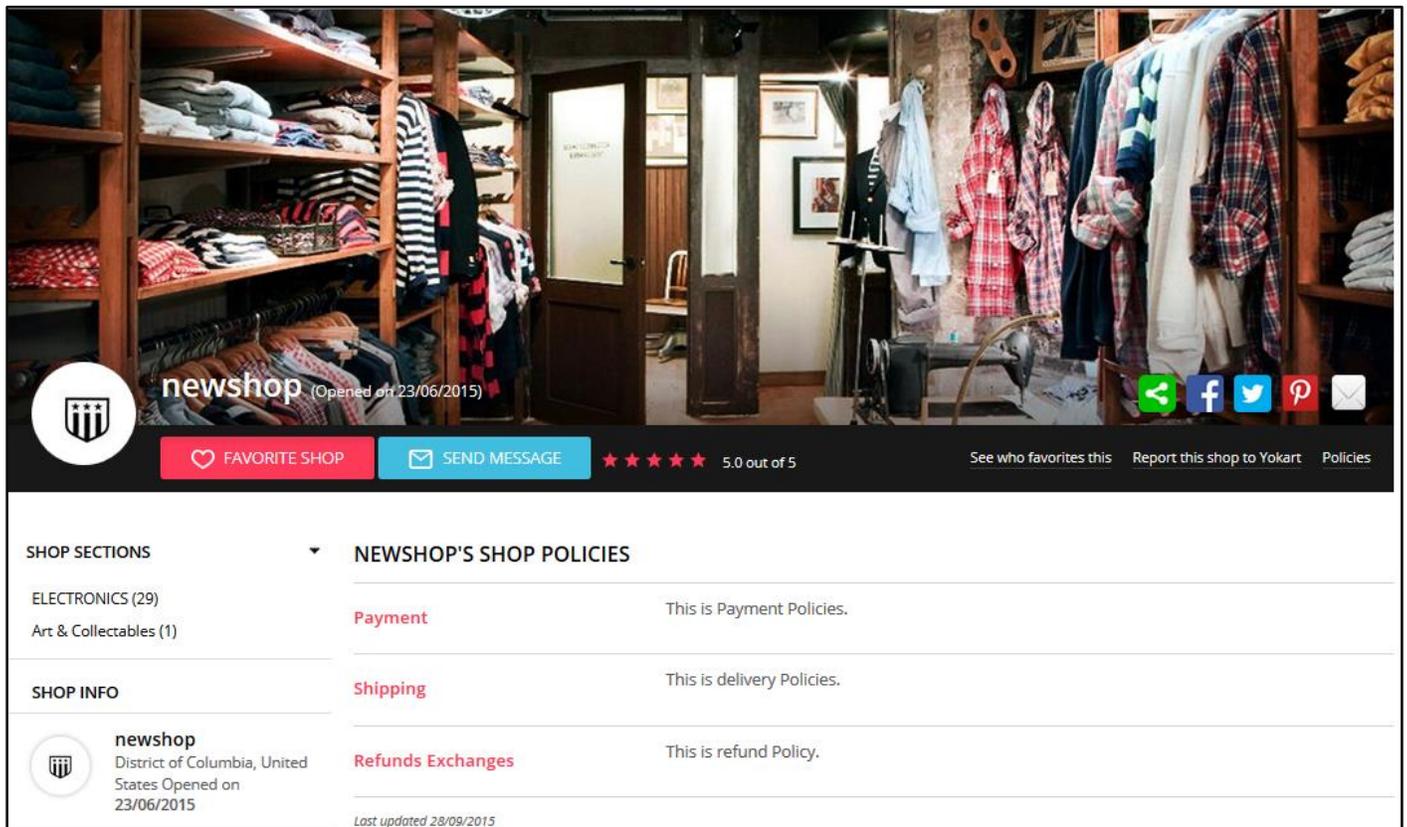
Please enter your paypal account address where you wish to receive payments.

**Save Changes**

In this section, supplier can fill up the following information about his/her shop:

- Payment Policy
- Delivery Policy
- Refund Policy
- Additional Information
- Seller Information

Shop policies will display on the shop page. Please find the screenshot below:



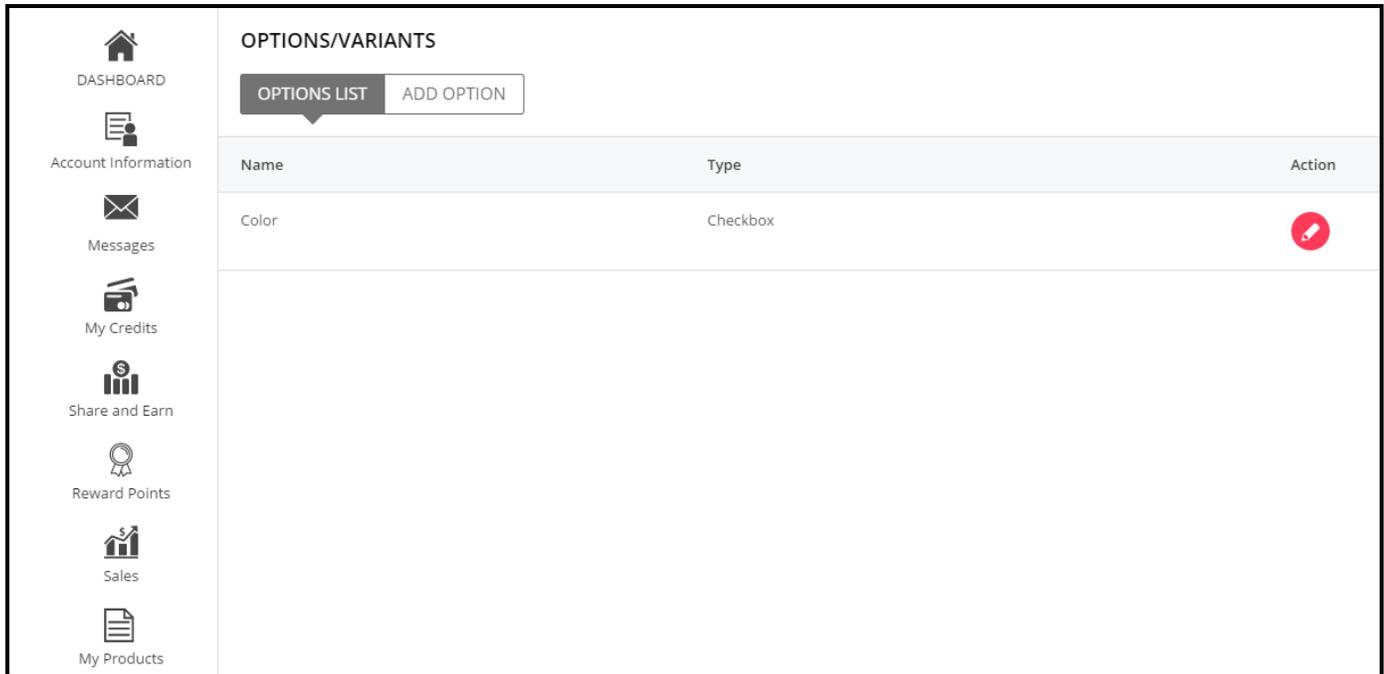
### Shop SEO Information (Optional)

In this section, supplier can fill up the following SEO information about his shop:

- SEO Keywords
- Meta tag Title
- Meta Tag Keywords
- Meta Tag Description

## 12. Options/Variants

On this page, supplier can view the option list and add new option. Please see the screenshot below

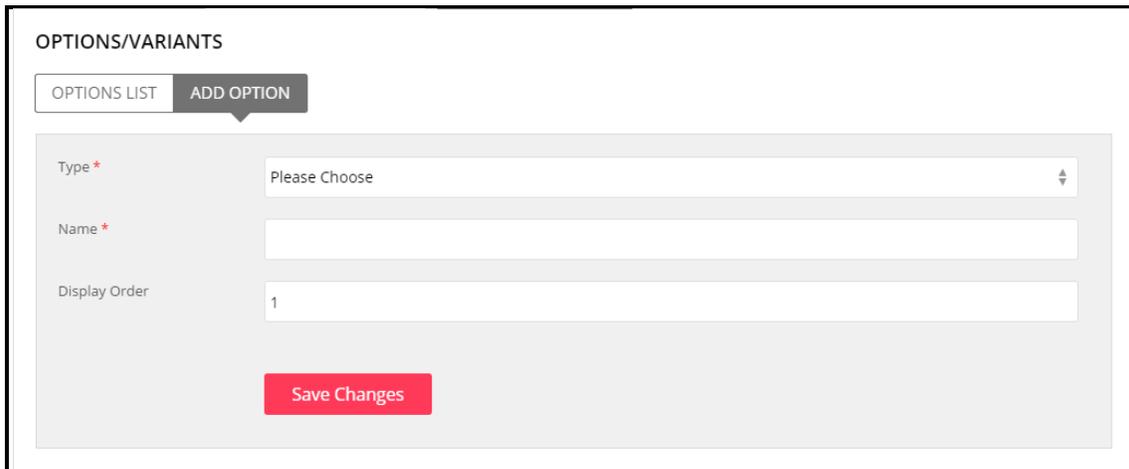


The screenshot shows a dashboard sidebar on the left with icons for Dashboard, Account Information, Messages, My Credits, Share and Earn, Reward Points, Sales, and My Products. The main content area is titled 'OPTIONS/VARIANTS' and has two tabs: 'OPTIONS LIST' (selected) and 'ADD OPTION'. Below the tabs is a table with the following data:

Name	Type	Action
Color	Checkbox	

On click of edit  icon, Supplier can edit their added option details and display order.

On click of Add option, supplier can add new option/variant. Please see the screenshot below.



The screenshot shows the 'ADD OPTION' form. It has two tabs: 'OPTIONS LIST' and 'ADD OPTION' (selected). The form contains the following fields:

- Type \* (dropdown menu with 'Please Choose' selected)
- Name \* (text input field)
- Display Order (text input field with '1' entered)

At the bottom of the form is a red 'Save Changes' button.

### 13. Cancellation Requests

On this page supplier can view the list of cancellation requests. Please find the screenshot below:

CANCELLATION REQUESTS				
<div style="display: flex; gap: 10px;"> <div style="border: 1px solid #ccc; padding: 2px 5px; background-color: #333; color: white;">ALL</div> <div style="border: 1px solid #ccc; padding: 2px 5px;">SENT</div> <div style="border: 1px solid #ccc; padding: 2px 5px;">RECEIVED</div> </div>				
MY CANCELLATION REQUESTS				
#	Date	Inv Number	Request Details	Status
C00011	14/10/2015	151011-0000608-S0001	Reason: I ordered the wrong product(s) Comments: Wrong product ordered by mistake	Approved
C00010	08/10/2015	151008-0000592-S0002	Reason: I am not able to contact the supplier Comments: h	Approved
C00009	07/10/2015	151008-0000588-S0004	Reason: I placed a duplicate order Comments: k	Cancelled
C00008	07/10/2015	151006-0000584-S0004	Reason: I am not able to contact the supplier Comments: 2	Approved
C00007	07/10/2015	151006-0000584-S0003	Reason: Other reason(s) caused by the supplier Comments: jkuk  Comments: k	Approved
C00008	07/10/2015	151006-0000584-S0004	Reason: I am not able to contact the supplier Comments: 2	Approved
C00007	07/10/2015	151006-0000584-S0003	Reason: Other reason(s) caused by the supplier Comments: jkuk	Approved
C00006	07/10/2015	151007-0000585-S0001	Reason: Other reason(s) caused by the supplier Comments: donot#151007-0000585 -#151007-0000585 -#151007-0000585 -#151007-0000585 -#151007-0000585 -#151007-0000585 -#151007-00... <a href="#">Show more</a>	Cancelled
C00005	07/10/2015	151007-0000585-S0002	Reason: I ordered the wrong product(s) Comments: #151007-0000585 -	Approved
C00004	01/10/2015	151001-0000566-S0001	Reason: I ordered the wrong product(s) Comments: I ordered the wrong product	Approved
C00003	25/09/2015	150925-0000555-S0003	Reason: I placed a duplicate order Comments: Comments: Reason for cancellation Reason for cancellation Reason for cancellationReason for cancella... <a href="#">Show more</a>	Cancelled

**Note:** Only Admin can approve or decline a cancellation request.

## 14. Return Requests

On the **Return Requests** page, supplier can view the list of **Return/Exchange** requests received from Buyers. Supplier can view following information about a **return request**:

- Request id – Auto generated by system
- Date – Date of submitting a request
- Inv Number – Order id or suborder id
- Product Name – Name of the product
- Return Qty – Quantity of product
- Status – Status of request like: Pending, Withdrawn, Refunded etc.

Please find the screenshot below:

RETURN REQUESTS							
<div style="display: flex; gap: 10px;"> <span>ALL</span> <span>SENT</span> <span>RECEIVED</span> </div>							
MY RETURN REQUESTS							
#	Date	Inv Number	Products	Return Qty	Status	Action	
R00005	15/10/2015	151009-0000597-S0001	Sony PlayStation 4 Camera	1	Pending		
R00004	14/10/2015	150912-0000434-S0001	I Phone 6	1	Withdrawn		
R00003	13/10/2015	151011-0000603-S0001	Mi Pad Tablet (WiFi), White	1	Refunded		
R00002	08/10/2015	151008-0000592-S0001	Sony Xperia™	1	Pending		
R00001	07/10/2015	151006-0000584-S0001	Lenovo Laptop	2	Refunded		

On clicking of an order id, Supplier will be redirected to the request details page. On this page supplier can view following information about an order:

- Order Date
- Order ID
- Status
- Order Total Amount
- Tax Amount

- Billing Details
- Shipping Details

Please find the screenshot below:

**VIEW SALE ORDER**

MY SALES
PRINT ORDER

<b>Date</b> 09/10/2015	<b>Invoice Id</b> 151009-0000597-50001	<b>Status</b> Return Requested
<b>Cart Total</b> \$ 400.00	<b>Delivery</b> +\$ 0.00	<b>VAT</b> +\$ 20.00
<b>Order Total</b> \$ 420.00		

#	PRODUCT NAME	SHIPPING	LISTED PRICE	BUYING PRICE	QTY	SHIPPING	TOTAL
1	Sony PlayStation 4 Camera Combination Selected (+\$ 0.00 / \$ 0.00) - Accessories: Code: HJU56	1 to 3 Business Days	\$ 400.00	\$ 400.00	1	\$ 0.00	\$ 400.00

BILLING DETAILS	SHIPPING DETAILS
<b>Johny Depp</b> Street 5 California, California - 987654 United States T: 98888888888	<b>Johny Depp</b> Street 5 California, California - 987654 United States T: 98888888888

DATE ADDED	CUSTOMER NOTIFIED	STATUS	COMMENTS
09/10/2015	Y	Payment Confirmed	
15/10/2015	Y	Delivered	
15/10/2015	Y	Return Requested	Buyer raised return request.

On clicking  icon, Supplier will be redirected to the conversation page. On this page supplier can send a message to Buyer regarding his request. Please find the screenshot below:

## VIEW RETURN REQUEST

[BACK TO RETURN REQUESTS](#)

### VENDOR RETURN ADDRESS

EStore  
CHD,  
Los Angles, - 90001  
  
Phone : 9000100001

[ESCALATE TO YOKART](#)
[WITHDRAW REQUEST](#)
[APPROVE REFUND](#)

#	Product	Qty	Request Type
R00005	Sony PlayStation 4 Camera	1	Replace Item
Reason	Date	Status	Amount
Wrong Product	15/10/2015	Pending	\$ 400.00 (+ Tax: \$ 20.00)



**maxixx**  
size is large

15/10/2015



**maxixx** says

Attachment

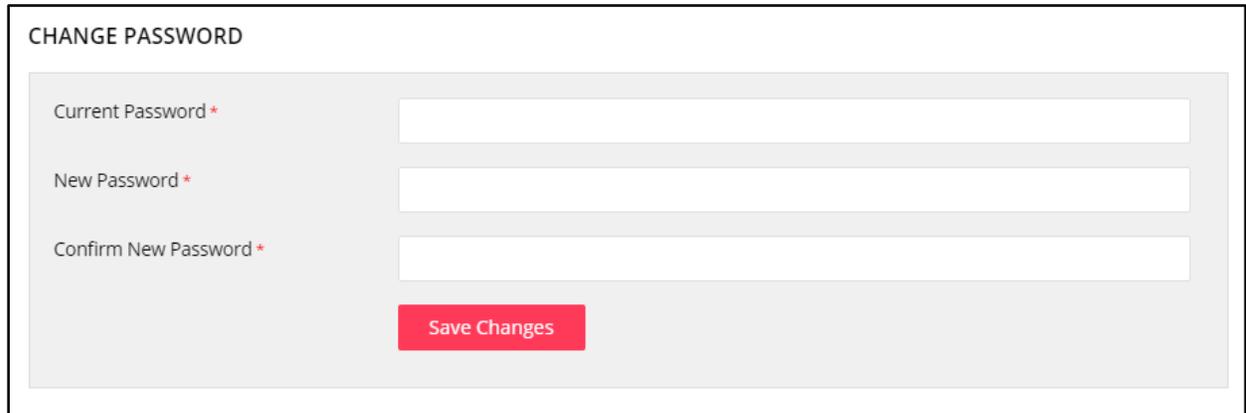
No file chosen

On clicking **Approve Refund** button, amount will be refunded to buyer.

Note: If Vendor wants to escalate this dispute to YoKart then he/she can do the same on clicking **Escalate to YoKart** button

## 15. Change Password

On this page supplier can change password for his/her account. Please find the screenshot below:



CHANGE PASSWORD

Current Password \*

New Password \*

Confirm New Password \*

Save Changes

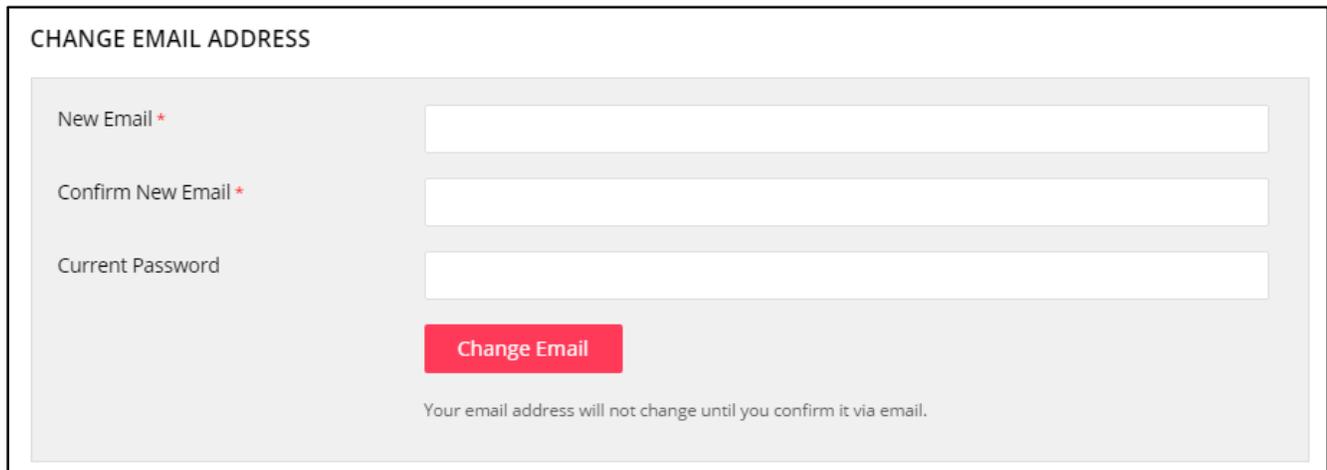
Supplier has to fill up the following fields to change his/her password:

- Current Password
- New Password
- Confirm New Password

Fields with asterisk (\*) sign are mandatory fields

## 16. Change Email

On this page supplier can change email for this account. Please find the screenshot below:



CHANGE EMAIL ADDRESS

New Email \*

Confirm New Email \*

Current Password

Change Email

Your email address will not change until you confirm it via email.

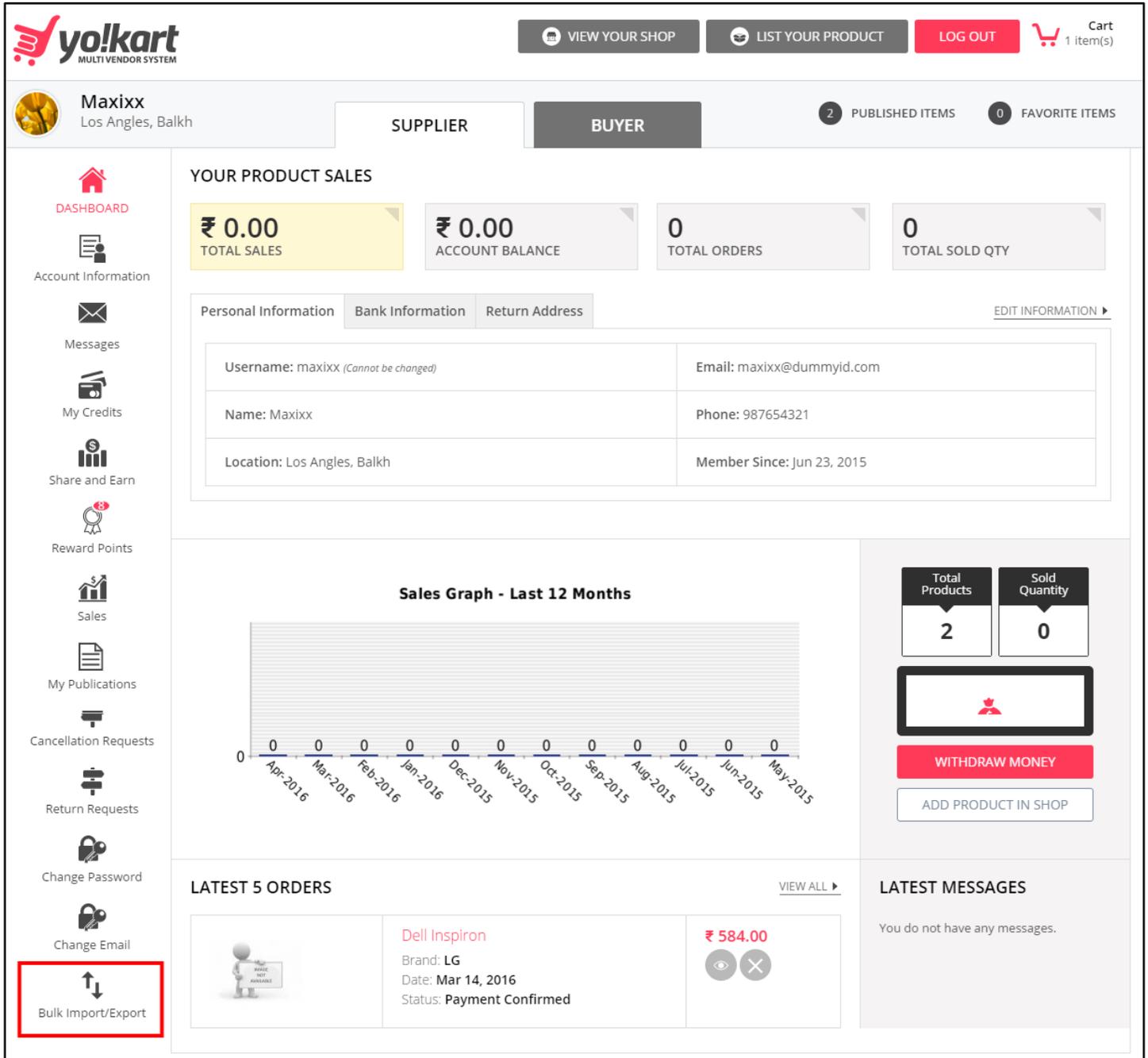
Supplier has to fill up the following fields to change his/her email:

- New Email
- Confirm Email

Fields with asterisk (\*) sign are mandatory fields.

## 17. Import/Export

In this section Seller can easily Import/Export products. Seller can select the Export/Import link in left menu panel. Please find the screenshot below:



The screenshot displays the Yolkart Seller Dashboard for a user named 'Maxixx' (Los Angles, Balkh). The dashboard is divided into several sections:

- Header:** Includes the Yolkart logo, navigation buttons for 'VIEW YOUR SHOP', 'LIST YOUR PRODUCT', and 'LOG OUT', and a shopping cart icon showing '1 item(s)'.
- User Profile:** Shows the user's name 'Maxixx', location 'Los Angles, Balkh', and roles 'SUPPLIER' and 'BUYER'. It also displays '2 PUBLISHED ITEMS' and '0 FAVORITE ITEMS'.
- Left Sidebar:** A vertical menu with various options. The 'Bulk Import/Export' option at the bottom is highlighted with a red box.
- YOUR PRODUCT SALES:** A summary section with four key metrics:
  - TOTAL SALES: ₹ 0.00
  - ACCOUNT BALANCE: ₹ 0.00
  - TOTAL ORDERS: 0
  - TOTAL SOLD QTY: 0
- Personal Information:** A form with tabs for 'Personal Information', 'Bank Information', and 'Return Address'. Fields include:
  - Username: maxixx (Cannot be changed)
  - Email: maxixx@dummyid.com
  - Name: Maxixx
  - Phone: 987654321
  - Location: Los Angles, Balkh
  - Member Since: Jun 23, 2015
- Sales Graph - Last 12 Months:** A bar chart showing sales data from May 2015 to April 2016. All bars are at zero.
- Summary Cards:** Two cards showing 'Total Products: 2' and 'Sold Quantity: 0'. Below them are buttons for 'WITHDRAW MONEY' and 'ADD PRODUCT IN SHOP'.
- LATEST 5 ORDERS:** A section showing the most recent order:
  - Product: Dell Inspiron
  - Brand: LG
  - Date: Mar 14, 2016
  - Status: Payment Confirmed
  - Price: ₹ 584.00
- LATEST MESSAGES:** A section stating 'You do not have any messages.'

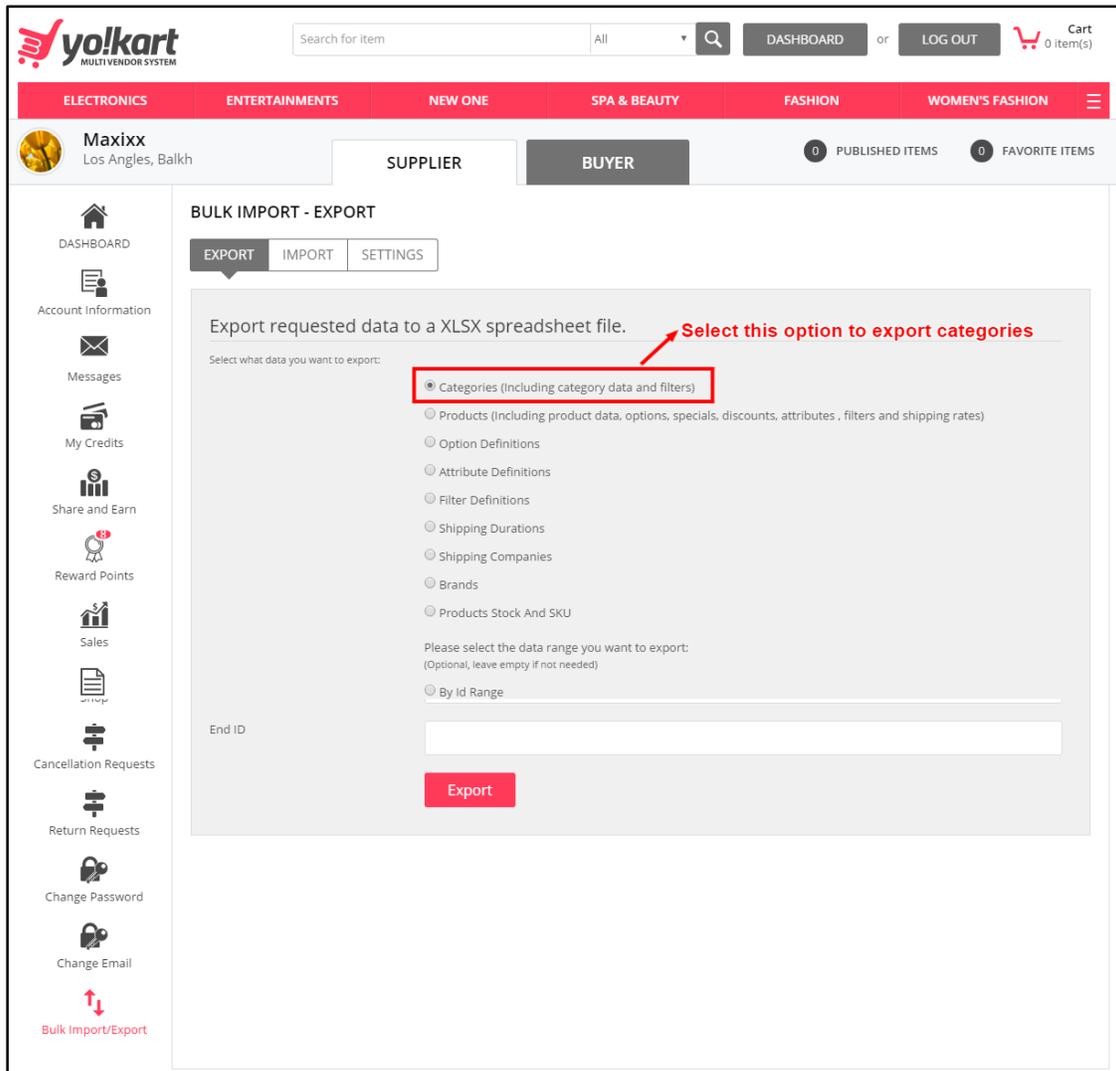
Following are the list of information which is available for export:

- Categories
- Products

- Option definitions
- Attribute definitions
- Filter definitions
- Shipping definitions
- Shipping Companies

- **Categories**

To import/Export categories, seller can select **Category** option. Please find the screenshot below:



The screenshot displays the 'BULK IMPORT - EXPORT' interface. At the top, there is a search bar and navigation links for 'DASHBOARD' and 'LOG OUT'. Below this is a category menu with options like 'ELECTRONICS', 'ENTERTAINMENTS', 'NEW ONE', 'SPA & BEAUTY', 'FASHION', and 'WOMEN'S FASHION'. The user profile 'Maxixx' is visible, along with 'SUPPLIER' and 'BUYER' tabs. The main content area is titled 'BULK IMPORT - EXPORT' and has three sub-tabs: 'EXPORT', 'IMPORT', and 'SETTINGS'. The 'EXPORT' tab is selected, showing a heading 'Export requested data to a XLSX spreadsheet file.' and a list of data options. The 'Categories (Including category data and filters)' option is selected and highlighted with a red box. A red arrow points to this box with the text 'Select this option to export categories'. Other options include 'Products (Including product data, options, specials, discounts, attributes, filters and shipping rates)', 'Option Definitions', 'Attribute Definitions', 'Filter Definitions', 'Shipping Durations', 'Shipping Companies', 'Brands', and 'Products Stock And SKU'. Below the list, there is a section for 'Please select the data range you want to export: (Optional, leave empty if not needed)' with a radio button for 'By Id Range' and an 'End ID' input field. An 'Export' button is at the bottom.

• **Products**

To Export products, seller can select **Products** option. Please find the screenshot below:

The screenshot displays the user interface for a seller named 'Maxixx' (Los Angles, Balkh) in the 'BUYER' role. The main navigation bar includes categories like ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The left sidebar contains various account management options such as DASHBOARD, Account Information, Messages, My Credits, Share and Earn, Reward Points, Sales, Cancellation Requests, Return Requests, Change Password, and Change Email. The central area is titled 'BULK IMPORT - EXPORT' and features three tabs: EXPORT, IMPORT, and SETTINGS. The 'EXPORT' tab is active, showing a form to export data to an XLSX spreadsheet. The form includes a list of data options with radio buttons. The 'Products (Including product data, options, specials, discounts, attributes, filters and shipping rates)' option is selected and highlighted with a red box. A red arrow points to this option with the text 'Select this option to export products'. Below the list, there is a section for selecting the data range (By Id Range) with an 'End ID' input field and an 'Export' button.

## • Option Definitions

To Export list of options, seller can select **Option Definitions** option. Please find the screenshot below:

The screenshot displays the Yolkart Multi-Vendor System dashboard for a user named Maxixx (Los Angeles, Balkh). The user is logged in as a **BUYER**. The main navigation bar includes categories like ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user's profile section shows 0 PUBLISHED ITEMS and 0 FAVORITE ITEMS.

The **BULK IMPORT - EXPORT** section is active, with the **EXPORT** tab selected. Below this, a message states: "Export requested data to a XLSX spreadsheet file." The user is prompted to "Select what data you want to export:" and a list of options is provided:

- Categories (Including category data and filters)
- Products (Including product data, options, specials, discounts, attributes , filters and shipping rates)
- Option Definitions**
- Attribute Definitions
- Filter Definitions
- Shipping Durations
- Shipping Companies
- Brands
- Products Stock And SKU

An **Export** button is located at the bottom of the list. A red arrow points to the **Option Definitions** option with the text: "Select this option to export product 'options'".

In the left sidebar, the **Bulk Import/Export** icon (represented by two red arrows pointing up and down) is highlighted with a red box.

• **Attribute Definitions**

To Export attributes, seller can select **Attribute Definitions** option. Please find the screenshot below:

The screenshot displays the yo!kart dashboard for a user named Maxixx. The top navigation bar includes a search bar, a dropdown menu set to 'All', and buttons for 'DASHBOARD' and 'LOG OUT'. Below this is a category menu with options like 'ELECTRONICS', 'ENTERTAINMENTS', 'NEW ONE', 'SPA & BEAUTY', 'FASHION', and 'WOMEN'S FASHION'. The user's profile 'Maxixx' is shown with a 'SUPPLIER' and 'BUYER' role selector. The main content area is titled 'BULK IMPORT - EXPORT' and has tabs for 'EXPORT', 'IMPORT', and 'SETTINGS'. The 'EXPORT' tab is active, showing a message: 'Export requested data to a XLSX spreadsheet file.' Below this, a list of data types to export is provided, with 'Attribute Definitions' selected and highlighted by a red box. A red arrow points to this box with the text 'Select this option to export attributes'. Other options include Categories, Products, Option Definitions, Filter Definitions, Shipping Durations, Shipping Companies, Brands, and Products Stock And SKU. An 'Export' button is located at the bottom of the list. On the left sidebar, the 'Bulk Import/Export' menu item is also highlighted with a red box.

• **Filter Definitions**

To Export list of filters, seller can select **Filter Definitions** option. Please find the screenshot below:

The screenshot displays the Yolkart Multi-Vendor System interface. At the top, there is a search bar with the text "Search for item" and a dropdown menu set to "All". Navigation buttons for "DASHBOARD" and "LOG OUT" are visible, along with a shopping cart icon showing "0 Item(s)".

The main navigation bar includes categories: ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. Below this, the user profile for "Maxixx" (Los Angles, Balkh) is shown, with tabs for "SUPPLIER" and "BUYER".

The left sidebar contains various account and management options: DASHBOARD, Account Information, Messages, My Credits, Share and Earn, Reward Points, Sales, Cancellation Requests, Return Requests, Change Password, and Change Email. A red box highlights the "Bulk Import/Export" option at the bottom of the sidebar.

The main content area is titled "BULK IMPORT - EXPORT" and has sub-tabs for "EXPORT", "IMPORT", and "SETTINGS". The "EXPORT" tab is active, showing a message: "Export requested data to a XLSX spreadsheet file." Below this, it asks to "Select what data you want to export:" and lists several options with radio buttons:

- Categories (Including category data and filters)
- Products (Including product data, options, specials, discounts, attributes, filters and shipping rates)
- Option Definitions
- Attribute Definitions
- Filter Definitions** (highlighted with a red box and an arrow pointing to the text "Select this option to export filters")
- Shipping Durations
- Shipping Companies
- Brands
- Products Stock And SKU

An "Export" button is located at the bottom of the list.

## • Shipping Durations

To Export list of filters, seller can select **Shipping Duration** option. Please find the screenshot below

The screenshot displays the yo!kart seller dashboard. At the top, there is a search bar and navigation buttons for 'DASHBOARD' and 'LOG OUT'. Below this is a category menu with options like 'ELECTRONICS', 'ENTERTAINMENTS', 'NEW ONE', 'SPA & BEAUTY', 'FASHION', and 'WOMEN'S FASHION'. The user profile for 'Maxixx' is visible, along with 'SUPPLIER' and 'BUYER' tabs. The main content area is titled 'BULK IMPORT - EXPORT' and has three sub-tabs: 'EXPORT', 'IMPORT', and 'SETTINGS'. The 'EXPORT' tab is active, showing a message: 'Export requested data to a XLSX spreadsheet file.' Below this, there is a list of data types to export, with 'Shipping Durations' selected and highlighted by a red box. A red arrow points to this selection with the text 'Select this option to export Shipping Durations'. Other options include Categories, Products, Option Definitions, Attribute Definitions, Filter Definitions, Shipping Companies, Brands, and Products Stock And SKU. An 'Export' button is located at the bottom of the list. On the left sidebar, the 'Bulk Import/Export' icon is also highlighted with a red box.

• **Shipping Companies**

To Export products, seller can select **Shipping Companies** option. Please find the screenshot below:

The screenshot shows the yo!kart dashboard for a user named Maxixx. The main navigation bar includes categories like ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user's profile is visible, showing they are a SUPPLIER. The 'BULK IMPORT - EXPORT' section is active, with the 'EXPORT' tab selected. A list of data types to export is shown, with 'Shipping Companies' highlighted by a red box and a red arrow pointing to it. The arrow is accompanied by the text 'Select this option to export list of Shipping Companies'. Other options in the list include Categories, Products, Option Definitions, Attribute Definitions, Filter Definitions, Shipping Durations, Brands, and Products Stock And SKU. A red 'Export' button is located at the bottom of the list. On the left sidebar, the 'Bulk Import/Export' option is also highlighted with a red box.

- Brands

To Export list of brands, seller can select **Brands** option. Please find the screenshot below:

The screenshot displays the user interface of the Yokart Multi-Vendor System. At the top, there is a search bar with the text "Search for item" and a dropdown menu set to "All". Navigation buttons for "DASHBOARD" and "LOG OUT" are visible, along with a shopping cart icon showing "0 item(s)".

Below the navigation bar, there are category tabs: "ELECTRONICS", "ENTERTAINMENTS", "NEW ONE", "SPA & BEAUTY", "FASHION", and "WOMEN'S FASHION".

The user profile section shows the name "Maxixx" and location "Los Angles, Balkh". There are two tabs: "SUPPLIER" and "BUYER". On the right, there are counters for "0 PUBLISHED ITEMS" and "0 FAVORITE ITEMS".

A sidebar on the left contains various menu items: "DASHBOARD", "Account Information", "Messages", "My Credits", "Share and Earn", "Reward Points", "Sales", "Cancellation Requests", "Return Requests", "Change Password", and "Change Email". The "Bulk Import/Export" option at the bottom of the sidebar is highlighted with a red box.

The main content area is titled "BULK IMPORT - EXPORT" and has three sub-tabs: "EXPORT", "IMPORT", and "SETTINGS". The "EXPORT" tab is active. Below the tabs, there is a heading "Export requested data to a XLSX spreadsheet file." and a section "Select what data you want to export:" with a list of radio button options:

- Categories (Including category data and filters)
- Products (Including product data, options, specials, discounts, attributes, filters and shipping rates)
- Option Definitions
- Attribute Definitions
- Filter Definitions
- Shipping Durations
- Shipping Companies
- Brands
- Products Stock And SKU

The "Brands" option is highlighted with a red box, and a red arrow points to it with the text "Select this option to export Brands". An "Export" button is located at the bottom of the list.

• **Products Stock and SKU**

To Export products stock and SKU, seller can select **Products Stock and SKU** option. Please find the screenshot below:

The screenshot displays the user interface for a seller named Maxixx (Los Angeles, Balkh) in the 'BUYER' role. The main navigation bar includes categories like ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The sidebar on the left contains various account and management options, with 'Bulk Import/Export' highlighted at the bottom. The central content area is titled 'BULK IMPORT - EXPORT' and features three tabs: 'EXPORT', 'IMPORT', and 'SETTINGS'. The 'EXPORT' tab is active, showing a section for selecting data to export to an XLSX file. The 'Products Stock And SKU' option is selected and highlighted with a red box. A red arrow points to this option with the text 'Select this option to export the products stock and SKU'. Below the list of options is a red 'Export' button.

## • Import

Following options are available to Import products:

- Yes (Update and/or add data)

On select this option, Admin can update or add products through CSV file.

System will compare the products id with CSV file, existing products will be updated and others products will be added in the system.

**yokart** MULTI VENDOR SYSTEM

Search for item All   or

ELECTRONICS ENTERTAINMENTS NEW ONE SPA & BEAUTY FASHION WOMEN'S FASHION

Maxixx Los Angeles, Balkh

**BULK IMPORT - EXPORT** **Select this tab to upload products**

Import from a XLS, XLSX or ODS spreadsheet file

Spreadsheet can have only products definitions.  
Do an Export first to see the exact format of the worksheets!

Yes (Update and/or add data) **Select this option to update and/or add products through spreadsheet file.**

No (Delete all old data before Import)

File to be uploaded

No file chosen

**Select spreadsheet file to upload**

- No (Delete all old data before import)

In this process, firstly system is removing the details of existing product and adding the details mentioned in the CSV file.

The screenshot displays the 'BULK IMPORT - EXPORT' section of the Yolkart Multi-Vendor System. The 'IMPORT' tab is selected, and the 'No (Delete all old data before Import)' radio button is chosen. A red box highlights this option with the text 'Select this option to upload product and delete old products.' Below this, a file upload field is highlighted with a red box and the text 'Select spreadsheet file to upload'. The 'Import' button is also highlighted with a red box. The left sidebar contains various navigation options, with 'Bulk Import/Export' highlighted at the bottom. The top navigation bar includes categories like ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user profile 'Maxixx' is visible, along with 'DASHBOARD' and 'LOG OUT' buttons.

• **Settings**

On the settings page, seller can select setting to Import/Export information from database. Please find the screenshot below:

The screenshot displays the user interface of the Yokart Multi-Vendor System. At the top, there is a search bar with the text "Search for item" and a dropdown menu set to "All". Navigation buttons for "DASHBOARD" and "LOG OUT" are visible, along with a shopping cart icon showing "1 item(s)".

The main navigation bar includes categories: ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. Below this, the user profile for "Maxixx" (Los Angeles, Balth) is shown, with tabs for "SUPPLIER" and "BUYER". There are also indicators for "2 PUBLISHED ITEMS" and "0 FAVORITE ITEMS".

The left sidebar contains various account and system management options: DASHBOARD, Account Information, Messages, My Credits, Share and Earn, Reward Points, Sales, Shop, Cancellation Requests, Return Requests, Change Password, Change Email, and Bulk Import/Export (highlighted in red).

The main content area is titled "BULK IMPORT - EXPORT" and has sub-tabs for "EXPORT", "IMPORT", and "SETTINGS". The "SETTINGS" tab is active, showing a list of checkboxes for various import/export settings:

- Use brand\_id instead of brand name in worksheets 'Products'
- Use option\_id instead of option name in worksheets 'ProductOption' and 'ProductOptionValues'
- Use option\_value\_id instead of option\_value name in worksheet 'ProductOptionValues'
- Use attribute\_group\_id instead of attribute\_group name in worksheet 'ProductAttributes'
- Use attribute\_id instead of attribute name in worksheet 'ProductAttributes'
- Use filter\_group\_id instead of filter\_group name in worksheets 'ProductFilters' and 'CategoryFilters'
- Use filter\_id instead of filter name in worksheets 'ProductFilters' and 'CategoryFilters'
- Use country\_id instead of country name in worksheets 'Products' and 'ProductShippingRates'
- Use company\_id instead of company name in worksheets 'ProductShippingRates'
- Use duration\_id instead of duration name in worksheets 'ProductShippingRates'

At the bottom of the settings list is a red "Update" button.

- Use **collection\_id** instead of **collection Name** in worksheets 'categoryCollections'

You can check this to Import/Export collection id instead collection name.

- Use **added\_by\_id** instead of added by (user name) in worksheets 'Products'

You can check this option to Import/Export id of the user who added this product.

- Use **brand\_id** instead of brand name in worksheets 'Products'

You can check this option to Import/Export brand\_id in place of brand name.

- Use **shop\_id** instead of shop name in worksheets 'Products'

You can check this option to Import/Export shop id instead shop name

- Use **option\_id** instead of option name in worksheets 'ProductOption' and 'ProductOptionValues'

You can check this option to Import/Export option id instead option name

- Use **option\_value\_id** instead of option\_value name in worksheet 'ProductOptionValues'

You can check this option if you want to Import/Export option value id instead option value.

- Use **attribute\_group\_id** instead of attribute\_group name in worksheet 'ProductAttributes'

You can check this option to import/export attribute group id instead group name.

- Use **attribute\_id** instead of attribute name in worksheet 'ProductAttributes'

You can check this option to import/export attribute\_id instead attribute\_name

- Use **filter\_group\_id** instead of filter\_group\_name in worksheets 'ProductFilters' and 'CategoryFilters'

You can check this option to import/export filter\_group\_id instead filter\_group\_name

- Use **filter\_id** instead of filter name in worksheets 'ProductFilters' and 'CategoryFilters'

You can check this option to import/export filter\_id instead filter\_name

- Use **country\_id** instead of country name in worksheets 'Products' and 'ProductShippingRates'

You can check this option to import/export **country\_id** instead **country\_name**

This settings is for products worksheet and product shipping rates worksheet

- Use **company\_id** instead of company name in worksheets 'ProductShippingRates'

You can check this option to import/export company\_id instead company\_name

- Use **duration\_id** instead of duration name in worksheets 'ProductShippingRates'

You can check this option to import/export duration\_id instead duration\_name

- Use **phpTemp** cache for large Exports (will be slightly slower)

You can check this option to cache the spreadsheet during exporting process.

- Use **phpTemp** cache for large Imports (will be slightly slower)

You can check this option to cache the spreadsheet file during importing process