



# ADMIN MANUAL

PREPARED BY :  
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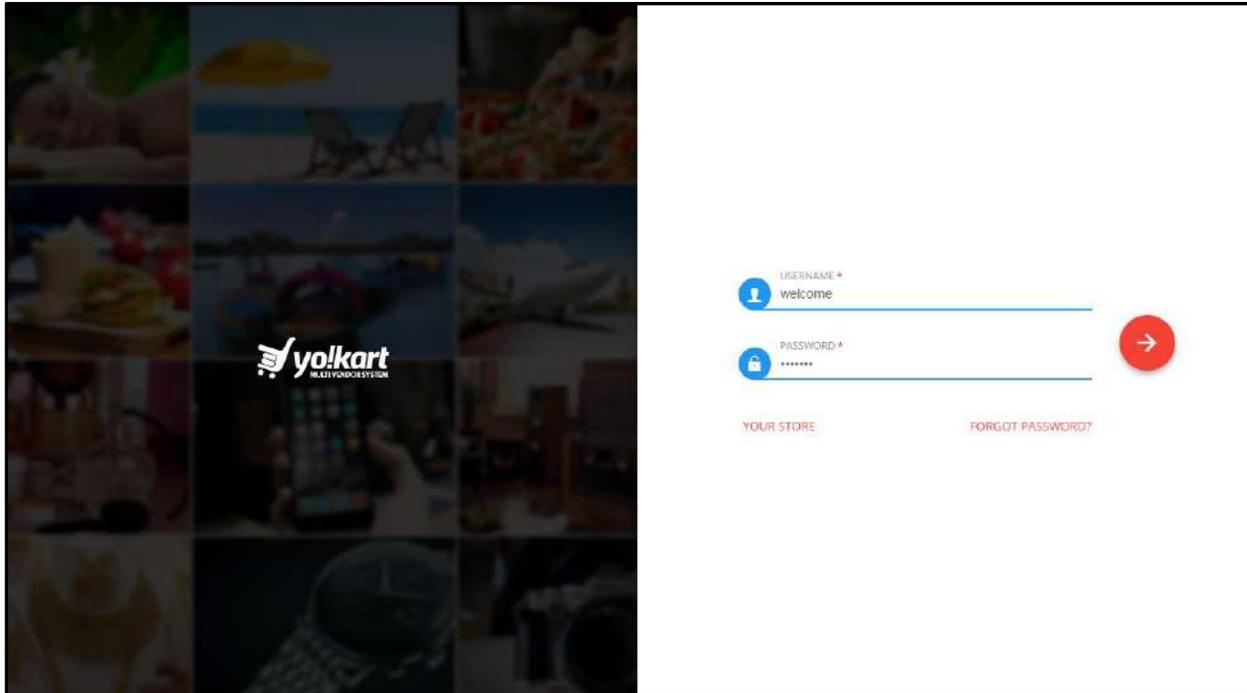
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## 1. Admin Login

Admin can login into system. Please see the screenshot below:



Credentials to login - Admin:

Username: welcome

Password: welcome

On click of Forgot Password link, Admin can get his/her password reset link at email id by fill up the following details:

- Email
- Security Code

## 2. Dashboard

On dashboard we have the following sections:

In the first section, Admin can view the about the following information:

- New Users - Total Number of new users
- Orders - Total amount of orders.
- New Shops – Total Number of shops on site.
- Sales Earnings – Total earning of site.

Please see the screenshot below:

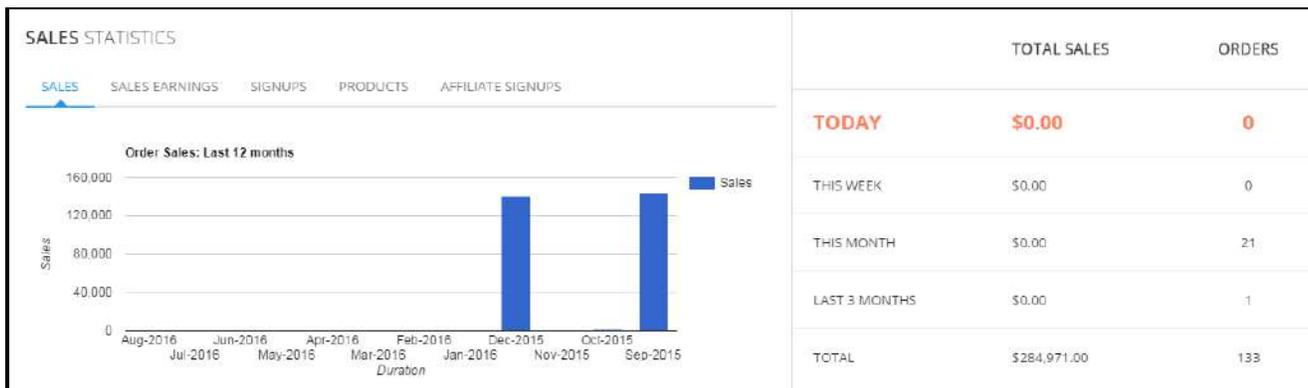


### Sale Statistics & Total Sales/Orders

In this section Admin can view following information:

- Monthly sales report of portal
- Monthly earning report of portal
- Monthly report for total number of products added on the site
- Monthly report for user registered on the site
- Total Sales by present day/week/month total number of orders.

Please see the screenshot below:



### Other Information:

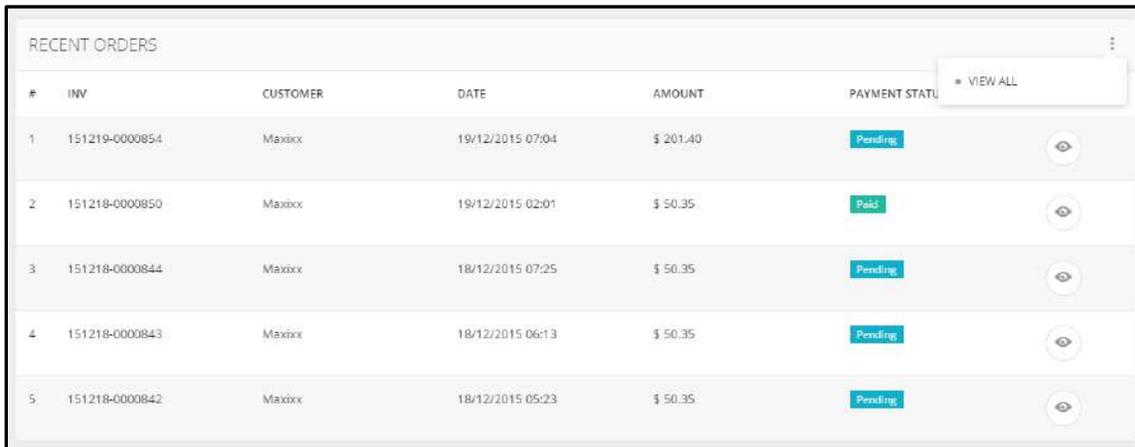
In this section, admin can view the following information.

- Visitor Statistics: Reports on the number of visitors.
- Traffic Sources: Analytics on traffic coming to the system.
- Top Referrers/Countries/Search Items/Products.
- Conversion Statistics: Percentage conversion from Added to cart, Reached checkout, Purchased and order cancelled.



## Last 5 Orders:-

In this section, Admin can view the most recent orders (Recent 10 orders) placed on site. Please see the screenshot below:



#	INV	CUSTOMER	DATE	AMOUNT	PAYMENT STATUS	
1	151219-0000854	Maxibxx	19/12/2015 07:04	\$ 201.40	Pending	
2	151218-0000850	Maxibxx	19/12/2015 02:01	\$ 50.35	Paid	
3	151218-0000844	Maxibxx	18/12/2015 07:25	\$ 50.35	Pending	
4	151218-0000843	Maxibxx	18/12/2015 06:13	\$ 50.35	Pending	
5	151218-0000842	Maxibxx	18/12/2015 05:23	\$ 50.35	Pending	

On click of **View All** link, Admin will be redirected to the orders listing page.

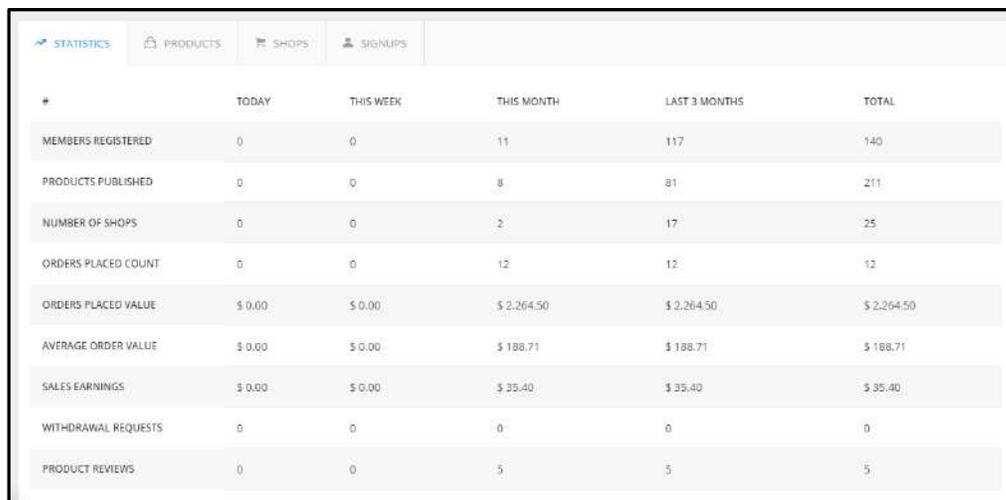
On click of  icon, Admin will be redirected to the orders details page.

## Site Statistics

In this section Admin can view weekly, monthly and daily statistics about the following sections.

- Site Statistics
- Products
- Shops
- Signups

Please see the screenshot below:



#	TODAY	THIS WEEK	THIS MONTH	LAST 3 MONTHS	TOTAL
MEMBERS REGISTERED	0	0	11	117	140
PRODUCTS PUBLISHED	0	0	8	81	211
NUMBER OF SHOPS	0	0	2	17	25
ORDERS PLACED COUNT	0	0	12	12	12
ORDERS PLACED VALUE	\$ 0.00	\$ 0.00	\$ 2,264.50	\$ 2,264.50	\$ 2,264.50
AVERAGE ORDER VALUE	\$ 0.00	\$ 0.00	\$ 188.71	\$ 188.71	\$ 188.71
SALES EARNINGS	\$ 0.00	\$ 0.00	\$ 35.40	\$ 35.40	\$ 35.40
WITHDRAWAL REQUESTS	0	0	0	0	0
PRODUCT REVIEWS	0	0	5	5	5

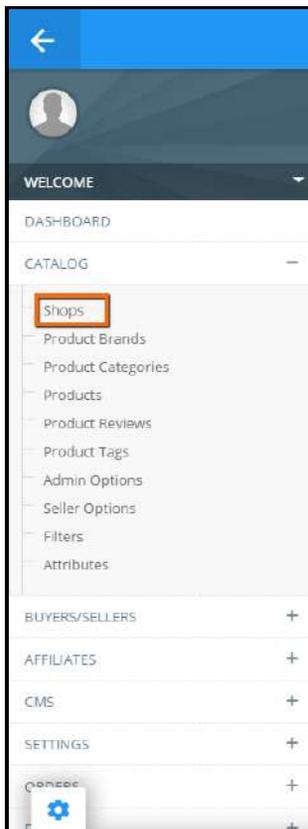
### 3. Catalog

Following are list of sub-menu links under the catalog main menu item:

- Shops
- Product Brands
- Product Categories
- Products
- Product Reviews
- Product Tags
- Options
- Filter Groups
- Filter Options
- Attribute Groups
- Attributes

#### 3.1. Shops:

Admin can select shops link under the catalog menu item in the left panel. Please see the screenshot below:



In this section, Admin can manage the shops which are registered in the system. Please see the screenshot below:

Search Shops

MANAGE - SHOPS

SHOP OWNER	NAME	ITEMS	REVIEWS	REPORTS	ACTIVE	DISPLAY STATUS	ACTIONS
Poskojoel101785260091570824497	Digiworld	0	0	0	Yes	This Shop is Turned ON by Seller.	  
Aaannaass	Anant	0	0	0	Yes	This Shop is Turned OFF by Seller.	  
arsh	aARSHSHOP	0	0	0	Yes	This Shop is Turned OFF by Seller.	  
monia	Moniacosmetics	3	3	1	Yes	This Shop is Turned ON by Seller.	  
Homestore	Homestore	68	3	1	Yes	This Shop is Turned ON by Seller.	  
wstore	BestWomenStore	24	0	0	Yes	This Shop is Turned ON by Seller.	  
stora	BestMenStore	35	1	0	Yes	This Shop is Turned ON by Seller.	  
maxiox	Shark	61	4	2	Yes	This Shop is Turned ON by Seller.	  
pooja	amanshop	0	0	0	No	This Shop is Turned OFF by Seller.	  
passion	test	0	0	0	No	This Shop is Turned ON by Seller.	  

Showing 1 to 10 of 10 entries

On click of  icon, Admin can **disable** a shop.

On click of  icon, Admin can **enable** any shop.

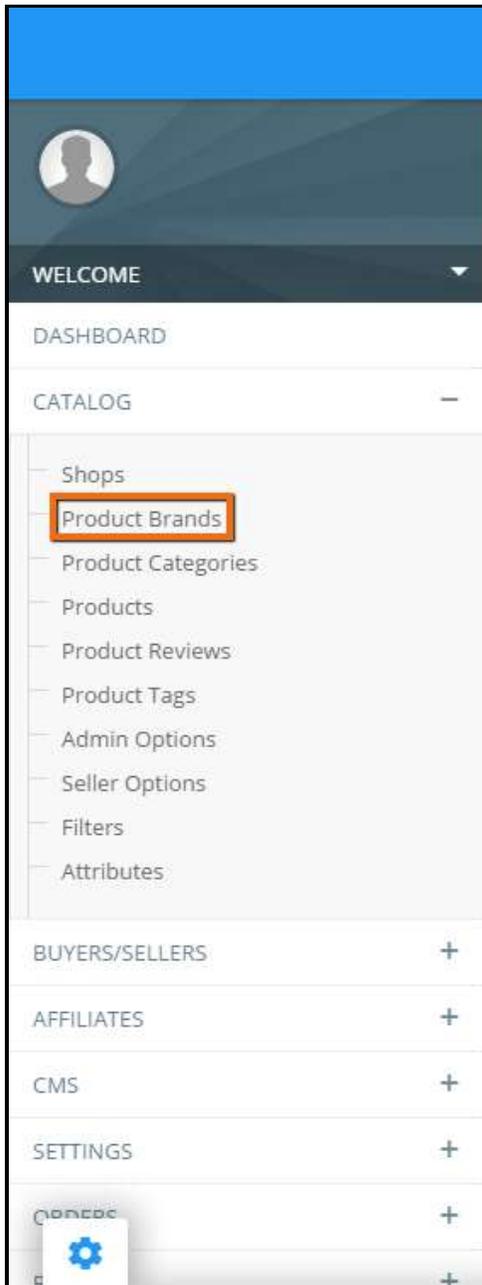
On click of edit  icon, Admin can edit details of any shop.

On click of delete  icon, Admin can delete any shop.

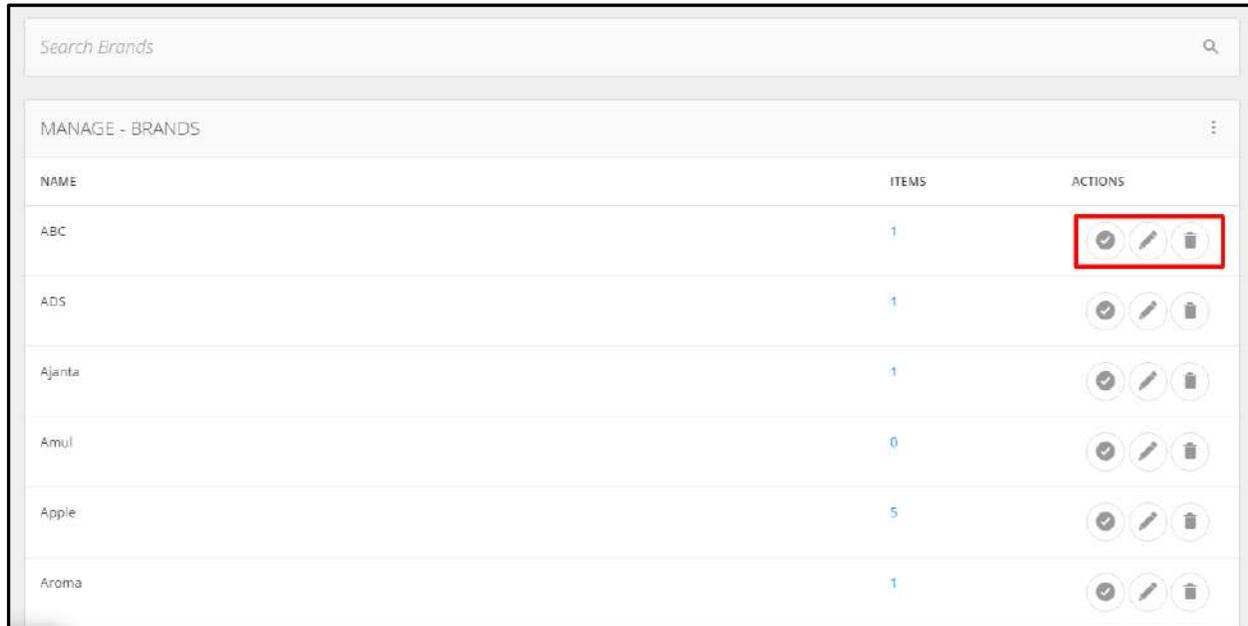
On click of value in the **Items** column, Admin will be redirected to the list of products under a selected shop. Similarly on click of values in **Reviews** and **Reports** columns, Admin will be redirected to the reviews and shop reports page.

### 3.2. Products Brands

Admin can select **Product Brands** link under the catalog menu item in the left panel. Please see the screenshot below:



In this section, Admin can manage the list of brands. Please see the screenshot below:



NAME	ITEMS	ACTIONS
ABC	1	  
ADS	1	  
Ajanta	1	  
Amul	0	  
Apple	5	  
Aroma	1	  

On click of  icon, Admin can **disable** any brand.

On click of  icon, Admin can **enable** any brand.

**Note:** After disabling a brand, all products under that brand will not display on the website.

On click of edit  icon, Admin can edit details of any brand and on click of delete  icon, Admin can delete any brand.

On clicking the value in the **Items** column, Admin will be redirected to the list of products which are added under a selected category.

On click of Add Brand button, Admin will be redirected to the Brand Setup page. Admin need to add following details.

- Name
- Description
- URL keywords
- Page Title
- Meta Keywords
- Meta Description

Please see the screenshot below:

BRANDS SETUP

Section 1: Basic Information About Brand.

Name\*

URL Keywords\*   
*Do not use spaces, instead replace spaces with - and make sure the keyword is globally unique.*

Description

Section 2: SEO/Meta Data (Optional)

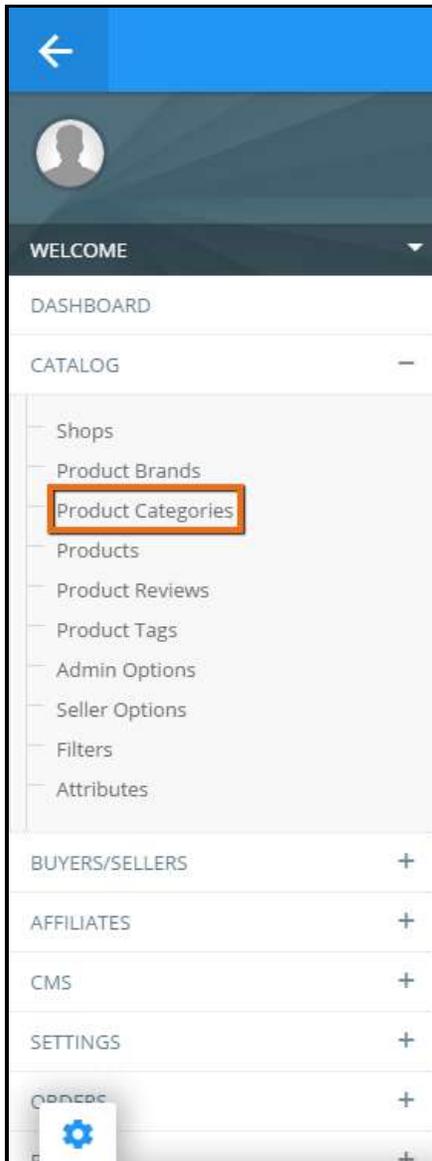
Page Title

Meta Keywords

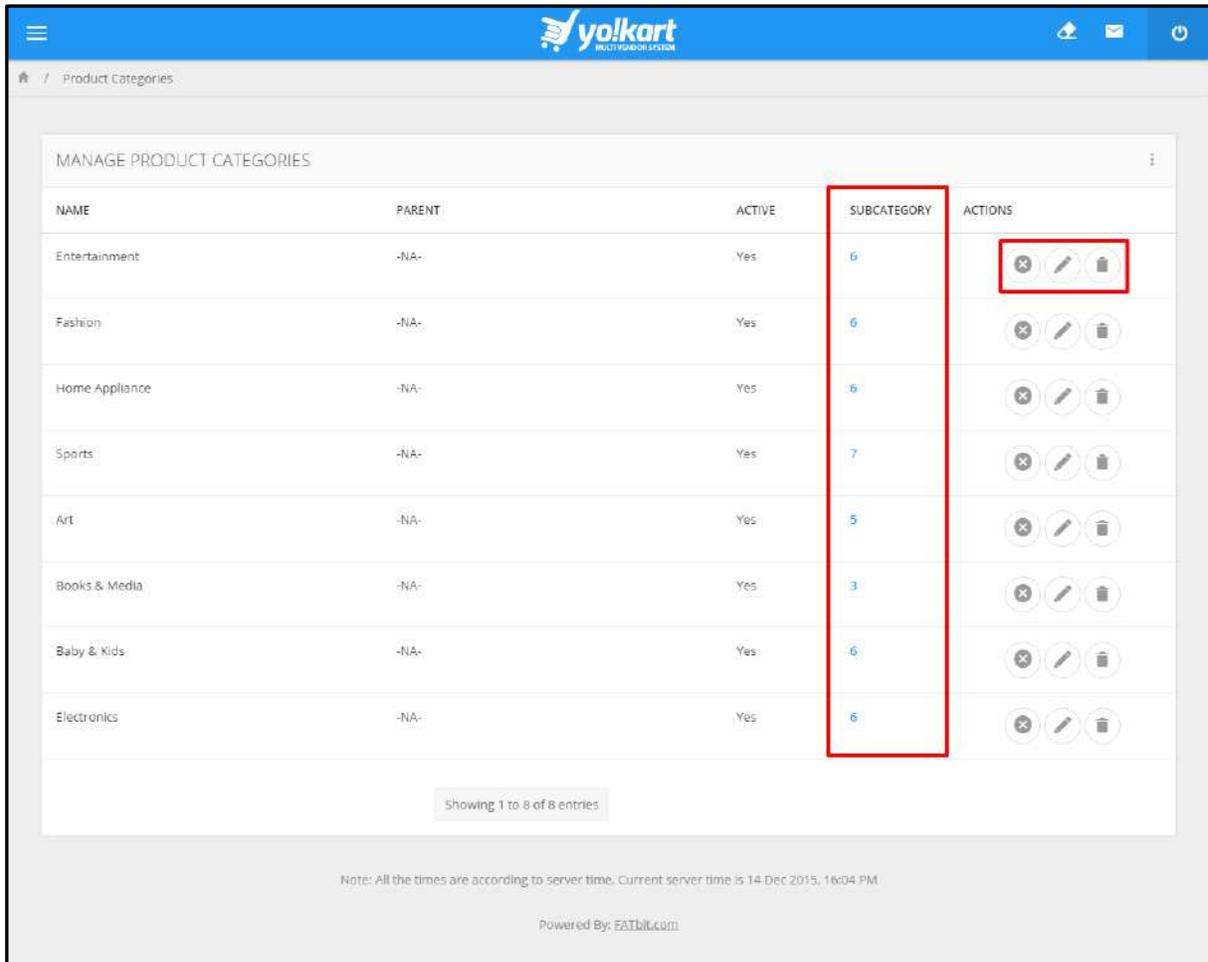
Meta Description

### 3.3. Product Categories

Admin can select Product Categories link under the catalog menu item in the left panel.  
Please see the screenshot below:



In this section Admin can manage the product categories. Please see the screenshot below:



NAME	PARENT	ACTIVE	SUBCATEGORY	ACTIONS
Entertainment	-NA-	Yes	6	  
Fashion	-NA-	Yes	6	  
Home Appliance	-NA-	Yes	6	  
Sports	-NA-	Yes	7	  
Art	-NA-	Yes	5	  
Books & Media	-NA-	Yes	3	  
Baby & Kids	-NA-	Yes	6	  
Electronics	-NA-	Yes	6	  

Showing 1 to 8 of 8 entries

Note: All the times are according to server time. Current server time is 14 Dec 2015, 16:04 PM

Powered By: FATbit.com

On click of  icon, Admin can disable any category.

On click of  icon, Admin can **enable** any category.

**Note:** After disabling a category, all the products under that category will not display on the website.

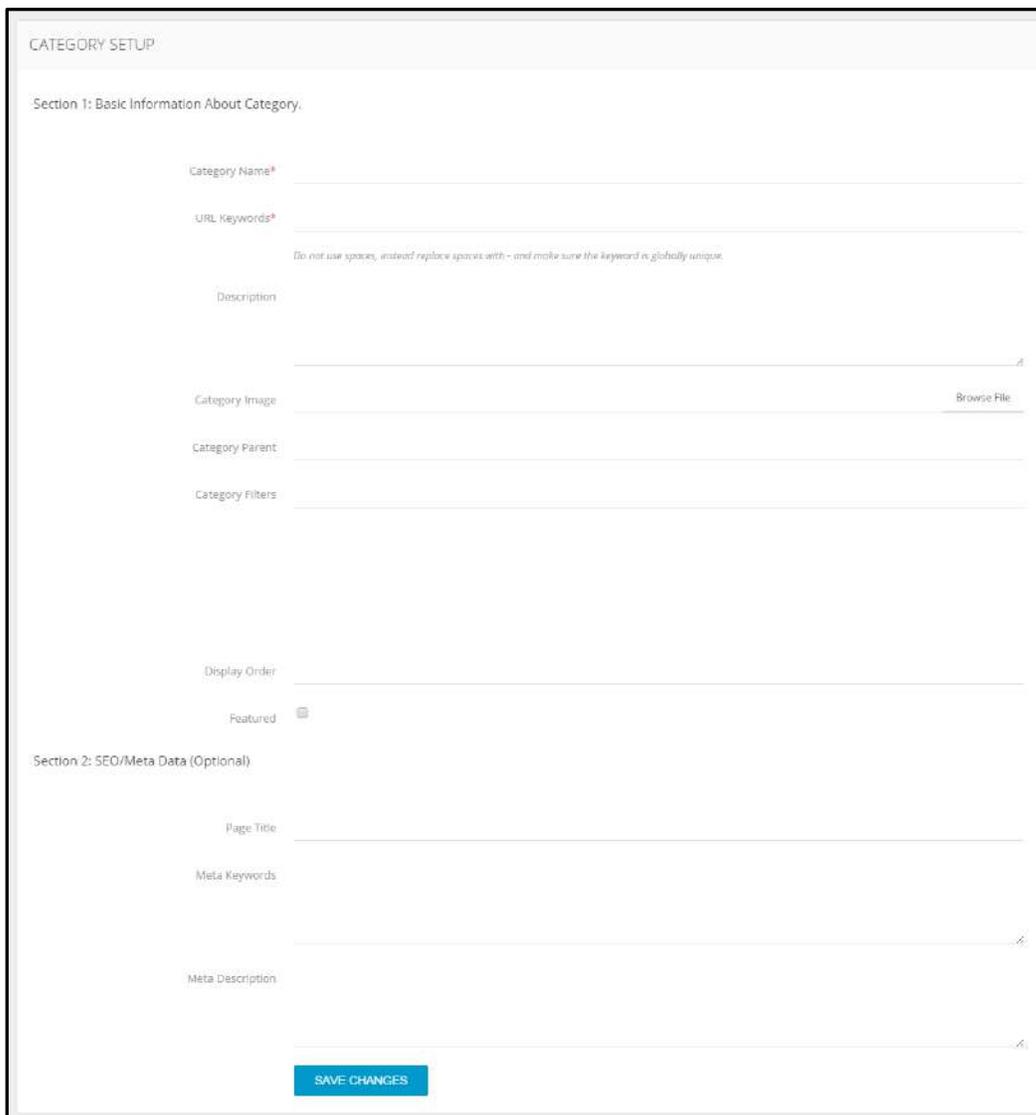
On click of  icon, Admin can edit details of any category. On click of  icon, Admin can delete any category.

On clicking the value in the **subcategory** column, Admin will be redirected to the list of **sub-categories** which are associated with a selected category.

On click of the **Add Category button**, Admin will be redirected to the **Add Category page**. Admin needs to fill up the following details in order to create a new product category:

- Category Name
- Category description
- Category Image
- Category Parent
- Category Filters
- Display Order
- Featured

Please see the screenshot below:



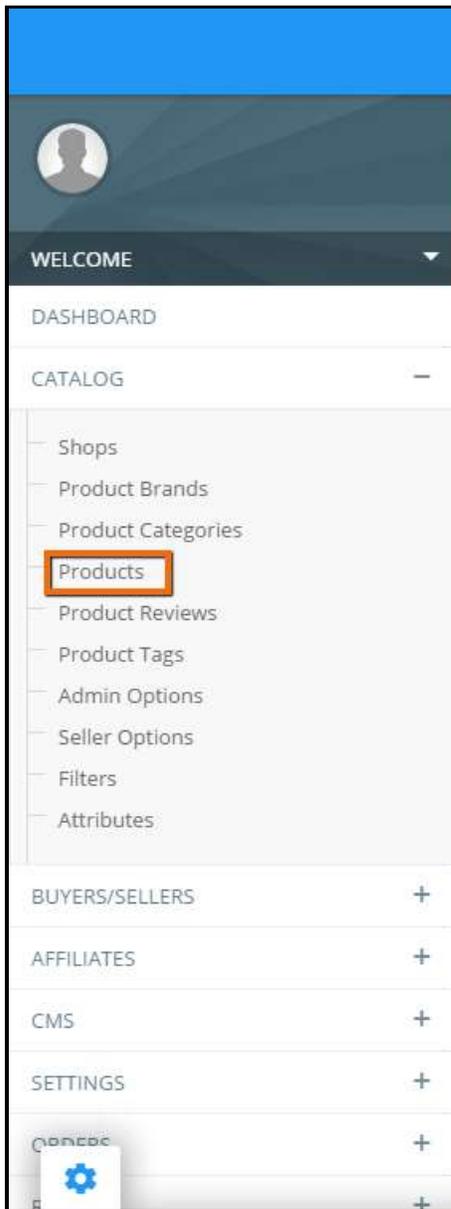
The screenshot shows a web form titled "CATEGORY SETUP". It is divided into two sections:

- Section 1: Basic Information About Category.**
  - Category Name\* (text input)
  - URL Keywords\* (text input) with a note: "Do not use spaces, instead replace spaces with - and make sure the keyword is globally unique"
  - Description (text area)
  - Category Image (text input) with a "Browse File" button
  - Category Parent (text input)
  - Category Filters (text input)
  - Display Order (text input)
  - Featured (checkbox)
- Section 2: SEO/Meta Data (Optional)**
  - Page Title (text input)
  - Meta Keywords (text input)
  - Meta Description (text area)

A blue "SAVE CHANGES" button is located at the bottom of the form.

### 3.4. Products

Admin can select **Products** link under the catalog menu item in the left panel. Please see the screenshot below:



In this section, Admin can find the listing of entire products which have been added in the system. Please see the screenshot below:

MANAGE - PRODUCTS

NAME	MODEL	SHOP	SOLD	AVAILABLE	REVIEWS	PRICE	DATE	COMMISSION	ACTIONS
Ana Faux Leather 2 Piece Sofa and Loveseat Set	Poundex F7856	Homestore	0	10	0	\$ 450.00	Apr 06, 2016	\$ 45.00	
Honey Oak Wood Frame and Suede	Navy	Homestore	0	10	0	\$ 555.00	Apr 06, 2016	\$ 55.50	
Coaster Futon Sofa Bed with Removable Arm Rests	Brown Vinyl 24g5	Homestore	0	10	0	\$ 175.00	Apr 06, 2016	\$ 17.50	
Atlantic Faux Leather 2-Piece Sectional Sofa	Poundex Bobkonaqs23s3	Homestore	0	15	0	\$ 250.00	Apr 06, 2016	\$ 25.00	
DHP Emily Convertible Linen Futon, Gray	DHP12ed	Homestore	0	10	0	\$ 55.00	Apr 06, 2016	\$ 5.50	
Linen Sofa Cushion Covers	Kingla	Homestore	0	18	0	\$ 10.00	Apr 06, 2016	\$ 1.00	
Hand Stitched Applique Floral Cushion Cover	NOVICA	Homestore	0	10	0	\$ 20.00	Apr 06, 2016	\$ 2.00	

On click of icon, Admin can disable any existing product.

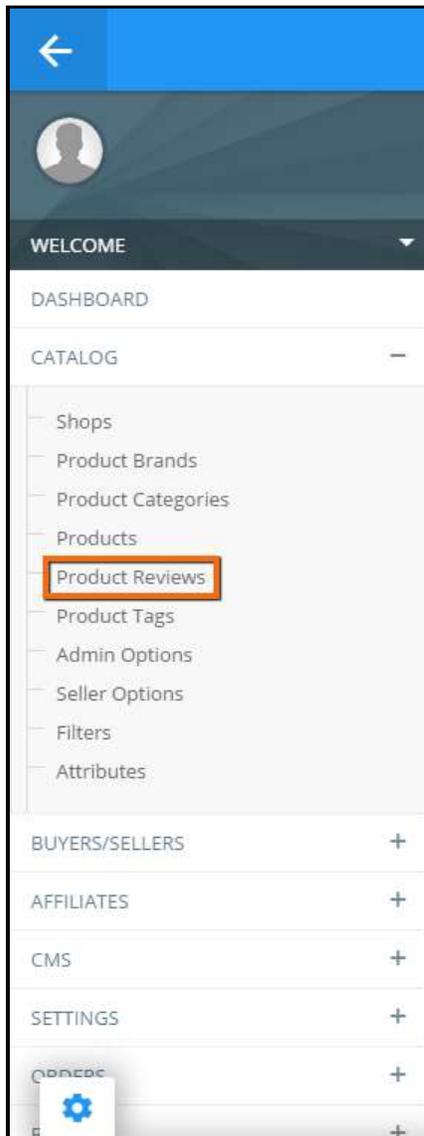
On click of icon, Admin can **enable** any existing product.

On click of icon, Admin can edit details of any shop. On click of icon, Admin can delete any existing product.

On clicking a value in the **Reviews** column, Admin will be redirected to the list of reviews associated with a selected product.

### 3.5. Products Reviews

Admin can select **Products Reviews** link under the catalog menu item in the left panel.  
Please see the screenshot below:



In this section, Admin can find the listing of entire products reviews which have been posted by buyers in the system. Please see the screenshot below:

Search Reviews Q

MANAGE - SHOP REVIEWS

PRODUCT	REVIEWED BY	RATING	DATE	STATUS	ACTIONS
Diesel sneakers	maxxxx	★★★★★	Oct 31, 2015	Approved	
HTC Desire 626S No Contract Phone White (Virgin Mobile)	maxxxx	★★★★★	Oct 31, 2015	New Pending	
Orange half sleeves shirt	maxxxx	★★★★★	Oct 23, 2015	New Pending	
PK	maxxxx	★★★★★	Oct 22, 2015	New Pending	
Fast & Furious 7	maxxxx	★★★★★	Oct 20, 2015	New Pending	
Casual T-shirt	Kaushal	★★★★★	Oct 19, 2015	New Pending	
Mens Formal Shirts	Kaushal	★★★★★	Oct 16, 2015	New Pending	

On click of  icon, Admin can view the product review details. Please see the screenshot below

PRODUCT REVIEW

Product	Diesel sneakers
Reviewed By	maxxxx
Reviewed On	Oct 31, 2015
Review Rating	★★★★★
Review Message	Good Product!

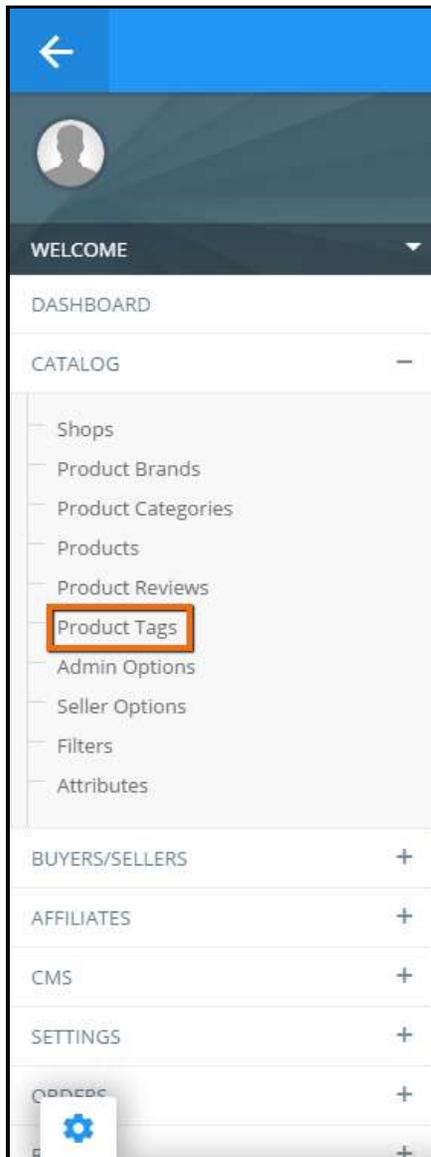
Admin can change the status of product review. Please see the screenshot below:

MANAGE - SHOP REVIEWS

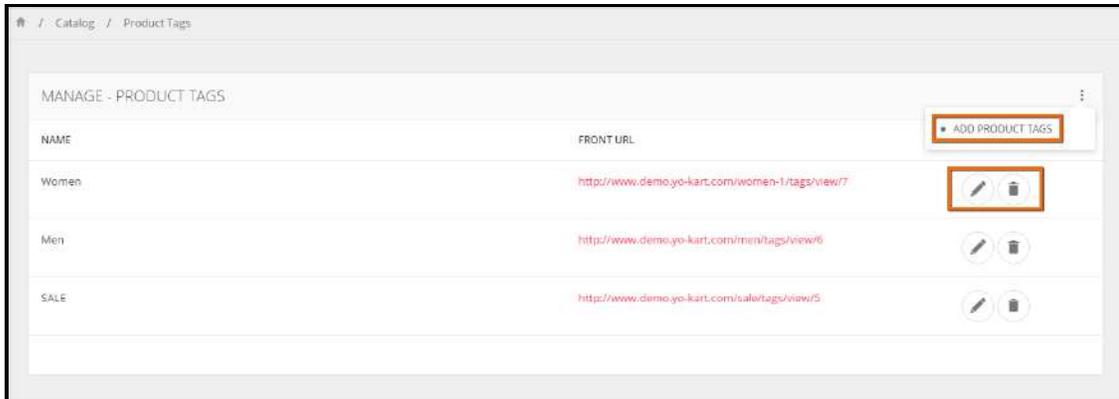
PRODUCT	REVIEWED BY	RATING	DATE	STATUS	ACTIONS
Diesel sneakers	maxxxx	★★★★★	Oct 31, 2015	Approved New Pending <b>Approved</b> Cancelled New Pending	
HTC Desire 626S No Contract Phone White (Virgin Mobile)	maxxxx	★★★★★	Oct 31, 2015	Approved New Pending Cancelled New Pending	

### 3.6. Products Tags

Admin can select **Products Tags** link under the catalog menu item in the left panel. Please see the screenshot below:



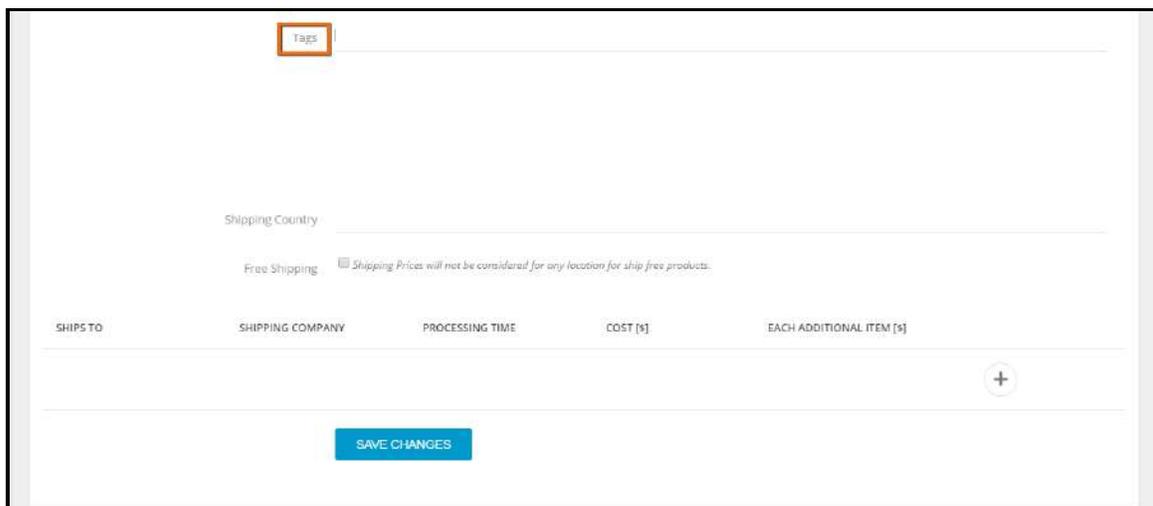
In this section, Admin can find the listing of entire products tags which have been created by buyers in the system. Please see the screenshot below:



On click of edit  icon, Admin can edit name of the tag.

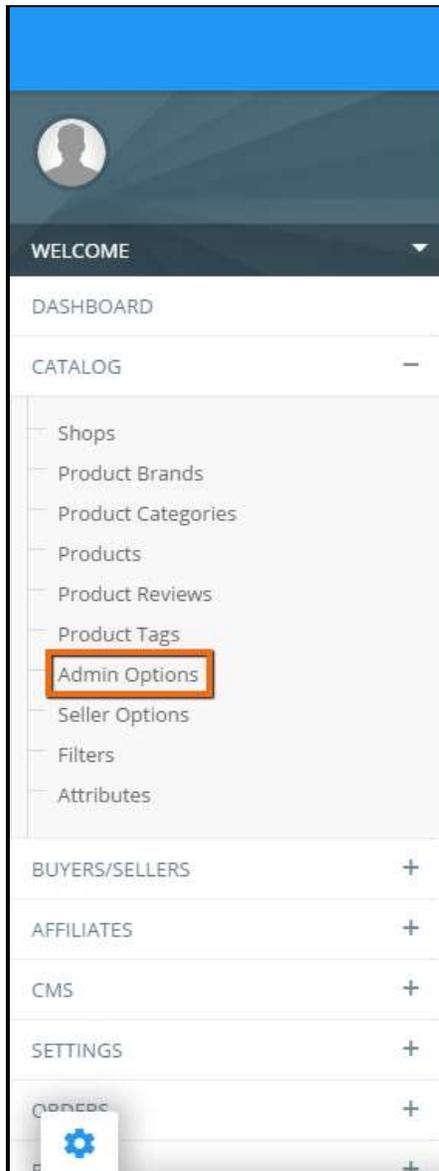
On click of delete  icon, Admin can delete any existing product tag.

On click of Add product tags, Admin can add new product tag and these product tags can be assigned to products while listing the products. Please see the screenshot below.

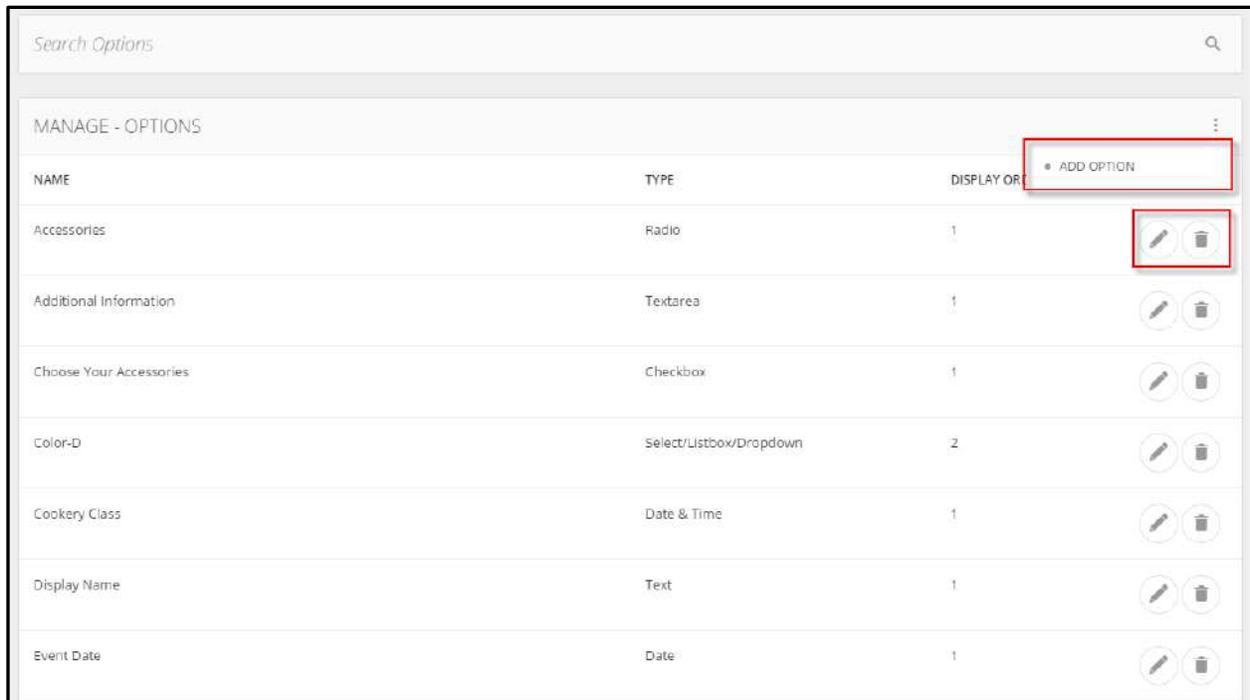


### 3.7. Admin Options

Admin can select Options link under the catalog menu item in the left panel. Please see the screenshot below:



In this section Admin can manage options for a product. Please see the screenshot below:



NAME	TYPE	DISPLAY OR	
Accessories	Radio	1	 
Additional Information	Textarea	1	 
Choose Your Accessories	Checkbox	1	 
Color-D	Select/Listbox/Dropdown	2	 
Cookery Class	Date & Time	1	 
Display Name	Text	1	 
Event Date	Date	1	 

On click of  icon, Admin can edit details of any existing **Option**.

On click of  icon, Admin can delete any existing **Option**.

**Note:** Each **Option** has a type like: Dropdown, Checkbox, Radio etc.

Please see below the effects of changes made by Admin in options area in the Vendor section:

Vendor has to select an Option while adding a product. Please see the screenshot below regarding the vendor area:

**PRODUCTS SETUP** ← BACK TO MY PRODUCTS

General | Data | Links | Attribute | **Option** | Shipping | Discount | Special

X Size

Required

Option Value	Quantity	Subtract	Price	Weight
<input type="text" value="7"/>	<input type="text" value="10"/>	<input type="text" value="Yes"/>	<input type="text" value="15"/>	<input type="text" value="Weight"/>

+

An option will be displayed on the product details page as per the **Option** selected by a merchant while adding a product. Please see the screenshot below for reference:

**Allen Solly Geige Sandals**



**\$ 100.00**

[Ask a Question](#) | [Mark Favorite](#)

[Share](#) | [Facebook](#) | [Twitter](#) | [Pinterest](#) | [Email](#)

Brand: Allen Solly  
 Model: CJ125  
 Product Code: CJ125  
 Condition: New  
 Available Date: 18/09/2015

**Available options**

Size <sup>\*</sup>

Accessories <sup>\*</sup>

(+ \$ 0.00)  
 (+ \$ 0.00)

QTY

Add to Cart

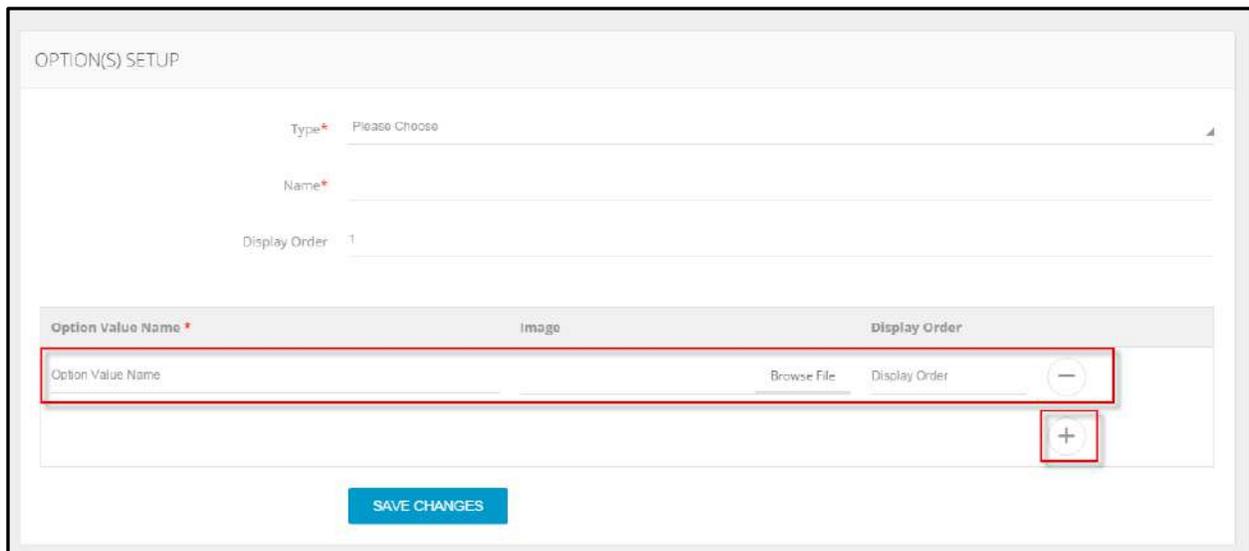
As per the above screenshot, vendor selected size option while adding a product and in Admin area we have a **dropdown** as type of size option.

On click of **Add Option**, Admin will be redirected to the Option(s) setup page. Admin has to fill up the following detail to create a new option:

- Type of Option
  - List box
  - Dropdown
  - Radio
  - Checkbox
  - Text
  - Text area
  - File
  - Date
  - Time
  - Date & Time

- Name of option
- Sort Order
- Add values for an option

Please see the screenshot below:



OPTION(S) SETUP

Type\* Please Choose

Name\*

Display Order 1

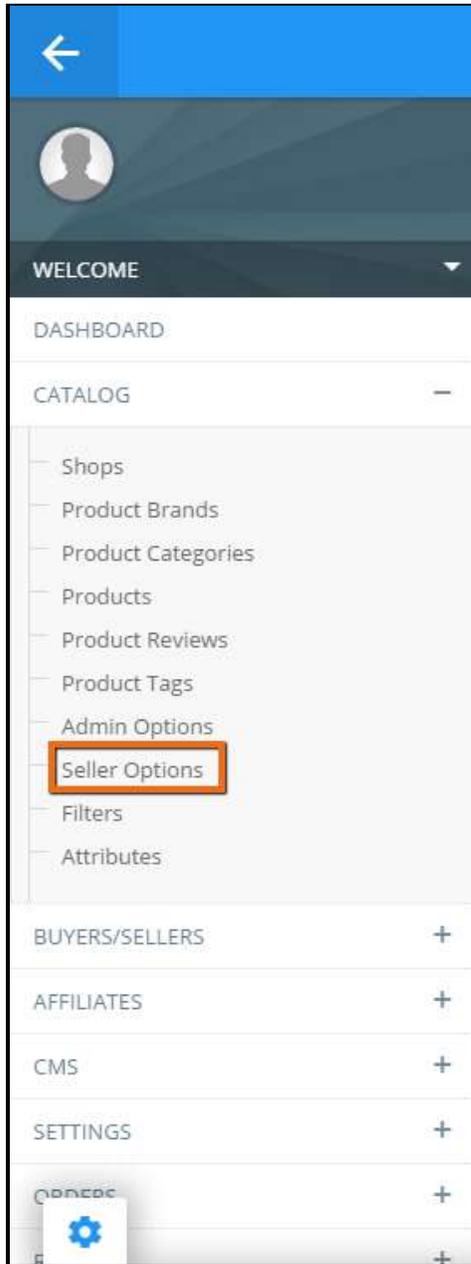
Option Value Name *	Image	Display Order
Option Value Name	Browse File	Display Order

+

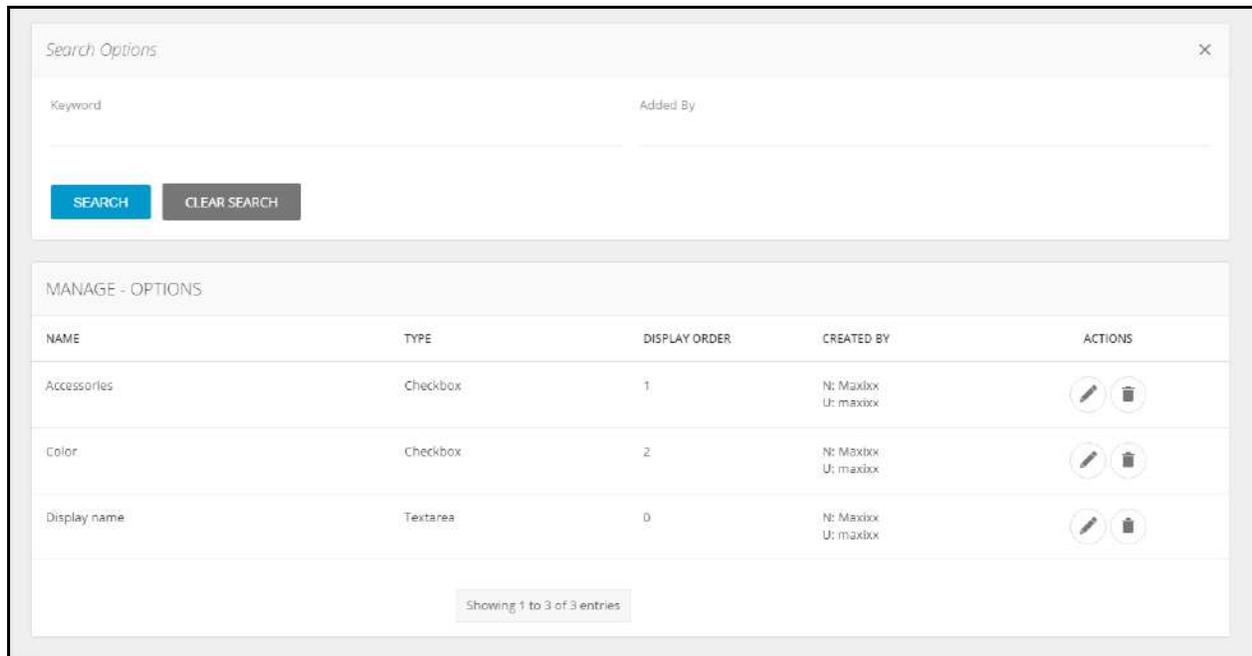
SAVE CHANGES

### 3.8. Seller Options

Admin can select Supplier **Options** link under the catalog menu item in the left panel. Please see the screenshot below:



In this section Admin can manage options for a product. Admin will be able to search options by keywords or by suppliers. Please see the screenshot below:

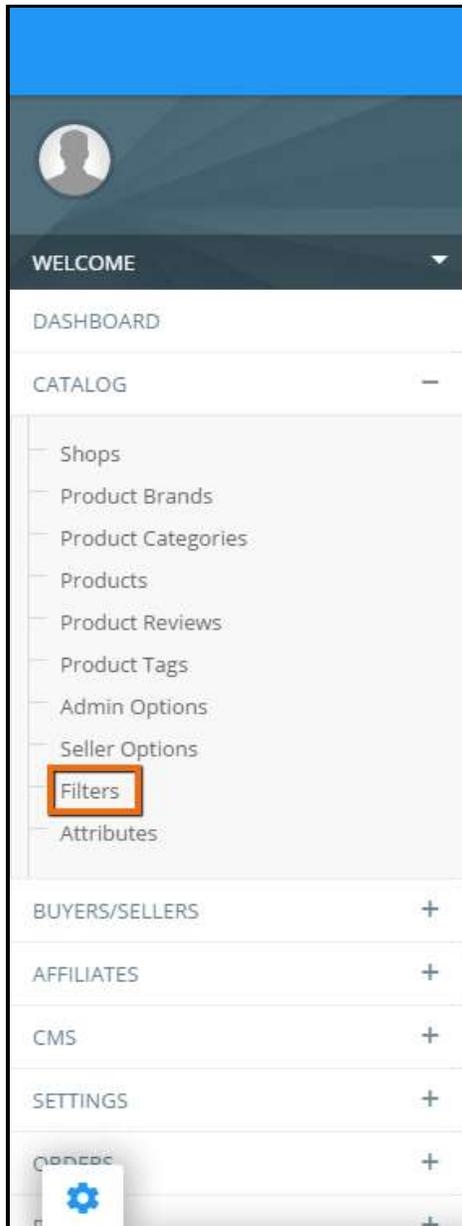


On click of  icon, Admin can edit details of any existing Option.

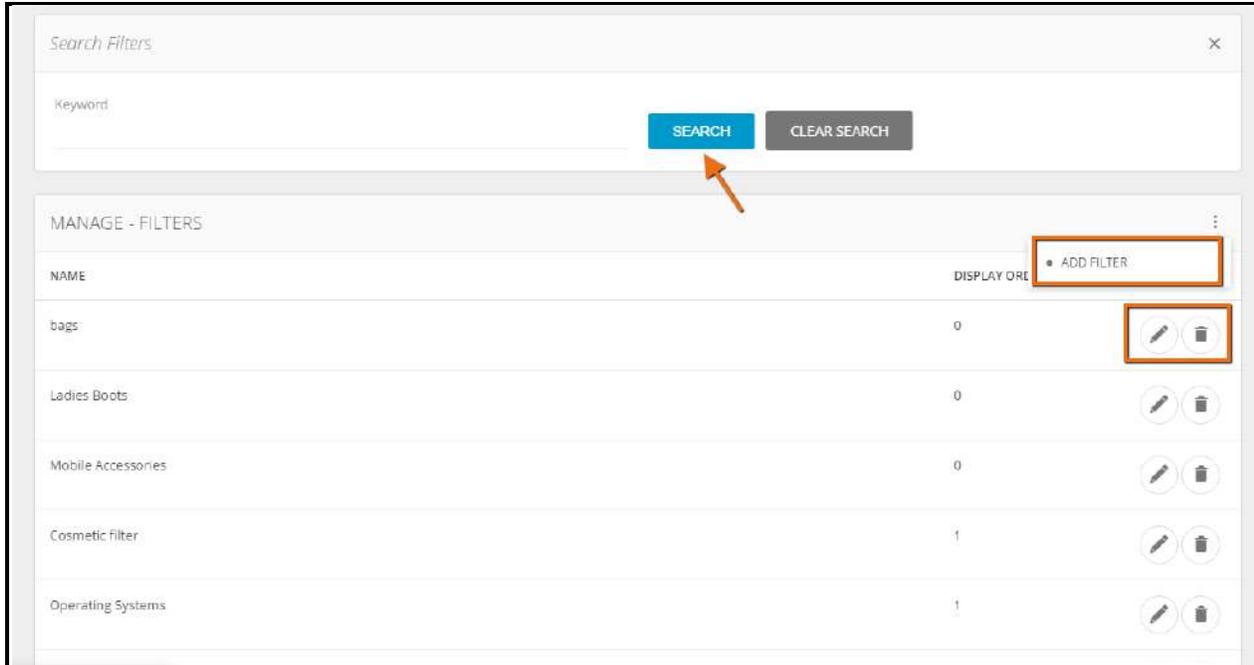
On click of  icon, Admin can delete any existing Option.

### 3.9. Filter Groups

Admin can select **Filter** link under the catalog menu item in the left panel. Please see the screenshot below:

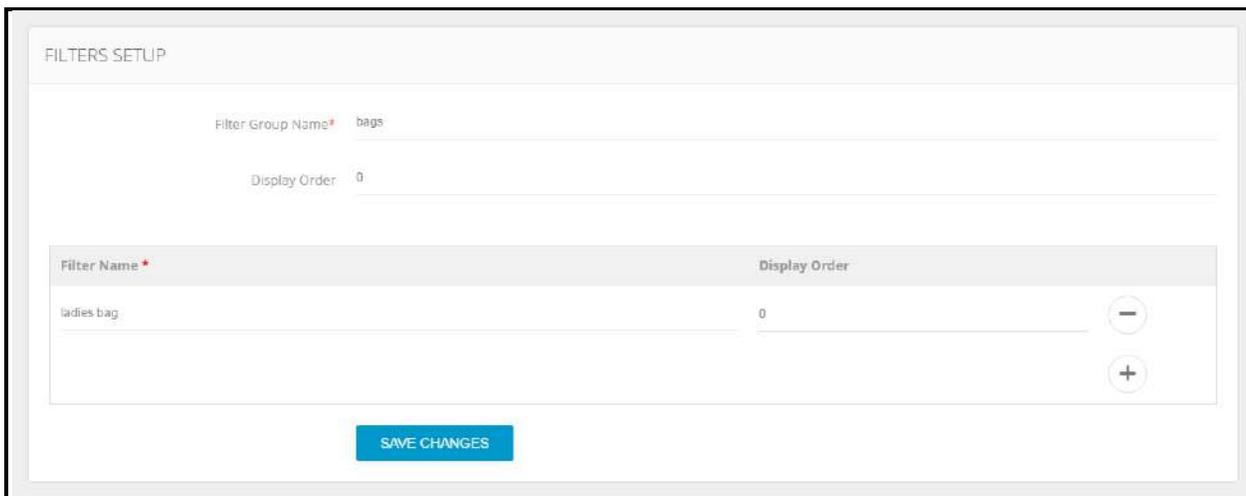


In this section, Admin can manage the **Filter**. Admin will be able to search Filters by keywords. Please see the screenshot below:



On click of edit  icon, Admin can edit any **Filter Group**. On click of delete  icon, Admin can delete any **Filter Group**.

On click of **Add Filter** link, Admin can add a new filter group. Please see the screenshot below:



Admin can add a new filter option on click of **Add Filter** button. Admin has to fill up the following details to add a filter option:

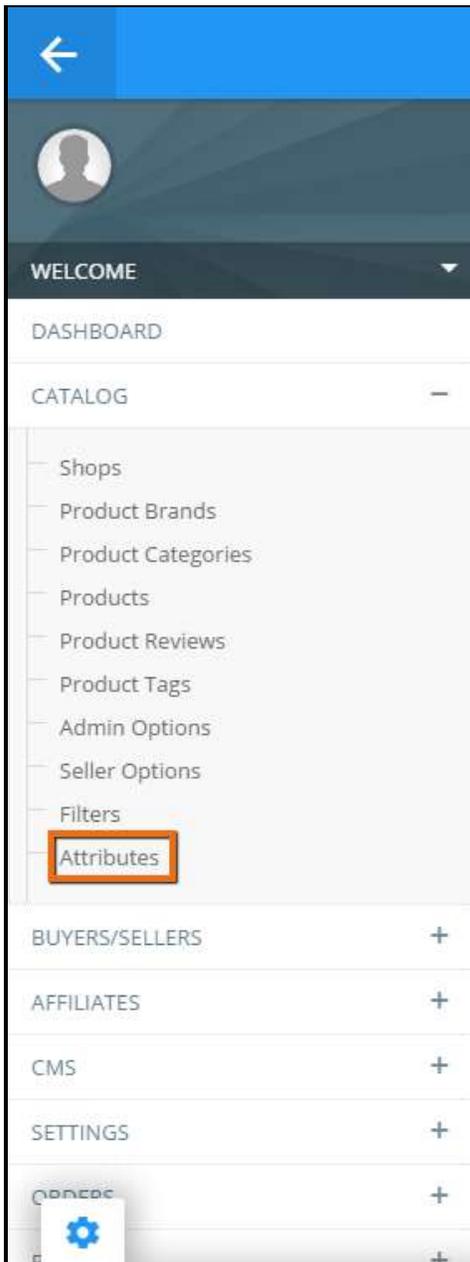
- Filter Name
- Display Order

Admin has to fill up the following information to add a filter option:

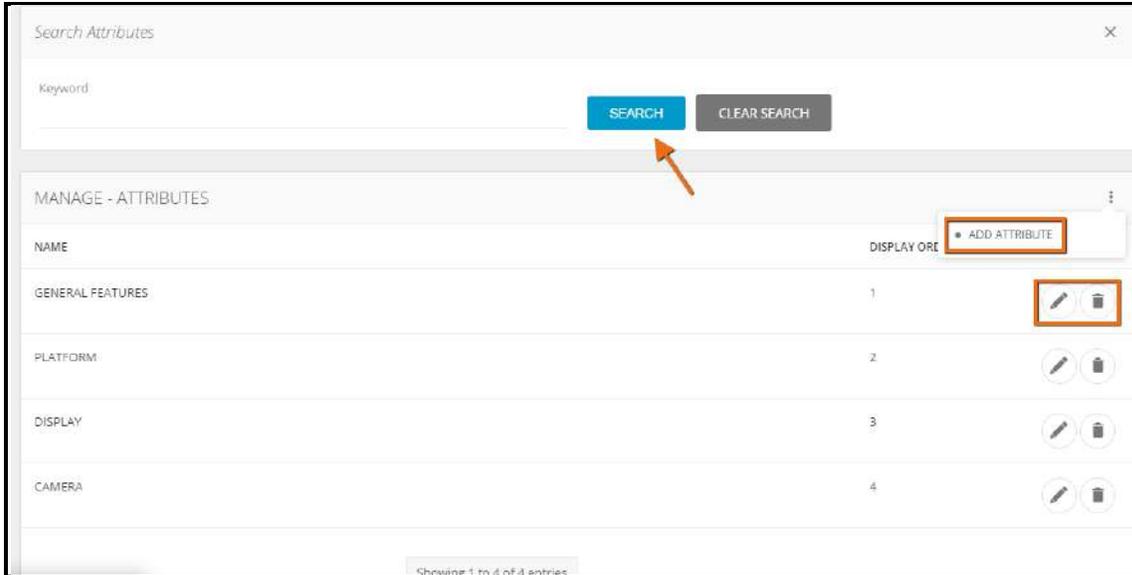
- Filter Group
- Name
- Display Order

### 3.10. Attribute

Admin can select **Attribute** link under the catalog menu item in the left panel. Please see the screenshot below:



On click Attribute link, Admin will be redirected to the **Manage Attributes** page. Please see the screenshot below:

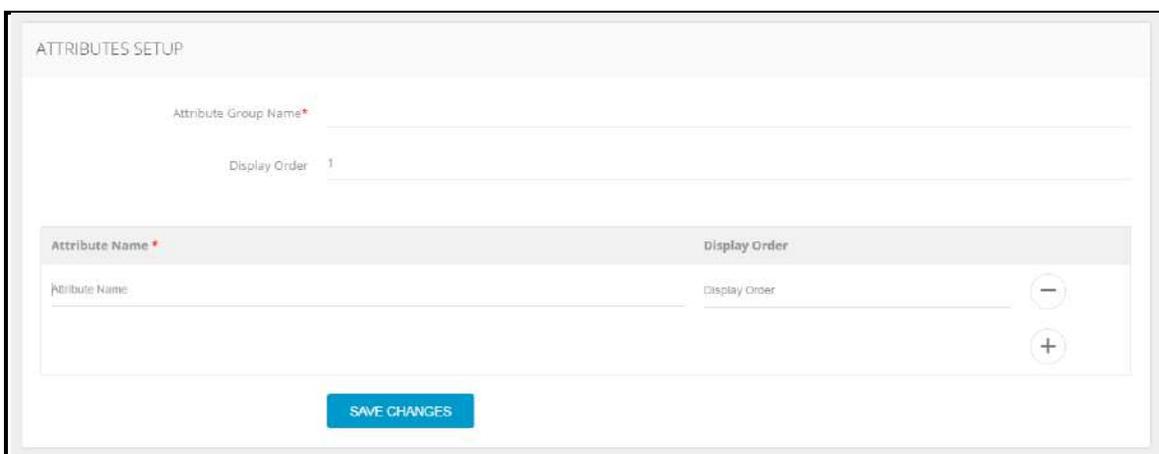


On click of edit  icon, Admin can edit any **Attribute**. On click of delete  icon, Admin can delete any **Attribute**.

On click of  icon, Admin can search an **Attribute** by keyword.

On click of **Add Attribute** link, Admin can add a new attribute group. Admin need to fill up the following fields to add an **Attribute Group**:

- Attribute Group/Attribute Name
- Display Order

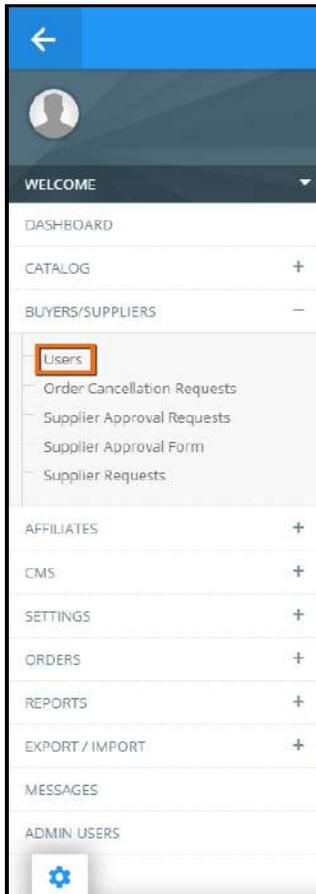


## 4. Buyers/Suppliers

- Users
- Cancellation Request
- Supplier Approval Requests
- Supplier Approval Form

### 4.1. Users

In this section Admin manages the entire list of users which are registered on the system. Admin can select Users link under the buyers/suppliers menu item in the left panel. Please see the screenshot below:



On click of **Users** link, Admin will be redirected to the **Manage Users** page. Please see the screenshot below:

Search Users Q

MANAGE - USERS

NAME	USERNAME/EMAIL	PHONE	BALANCE	ADDED ON	STATUS	EMAIL VERIFIED	ACTIONS
Peter	U: peter E: peter@dummysid.com		\$ 0.00	2015-11-27 10:12:55	Active	Verified	
Arnold	U: arnold E: arnold@dummysid.com		\$ 0.00	2015-11-27 10:08:17	Active	Verified	
123456	U: jumit E: jumit@dummysid.com		\$ 0.00	2015-10-31 01:14:32	Active	Verified	
Sumit	U: sumit1 E: sumit1@dummysid.com		\$ 0.00	2015-10-31 01:08:11	Active	Verified	
love8400	U: pbsinc E: pbsinc2005@gmail.com		\$ 0.00	2015-10-30 17:37:10	Active	Not Verified	
sonu	U: sonu123 E: janant81@gmail.com	555555555	\$ 0.00	2015-10-30 01:37:10	Active	Verified	
anu	U: anu123 E: anu@anu.com		\$ 0.00	2015-10-30 01:34:42	Active	Not Verified	
abc def	U: abc4343 E: abc@dummysid.com		\$ 0.00	2015-10-29 07:17:08	Active	Not Verified	
betterlife2	U: yogesh90 E: boss@india925.com		\$ 0.00	2015-10-27 05:08:04	Active	Verified	
Sachin shopper	U: shopper E: shopper@dummysid.com		\$ 0.00	2015-10-26 05:01:07	Active	Verified	
Posko Joel	U: Poskojoel101785260091570824497 E: poskomwarabu@gmail.com		\$ 0.00	2015-10-24 01:50:42	Active	Verified	
Abhinav	U: abhinav.mente E: am0033677@techmahindra.com		\$ 0.00	2015-10-23 11:22:25	Active	Verified	
Abhinav	U: Abhinav E: abhinav.mente@yahoo.com		\$ 0.00	2015-10-23 10:53:03	Active	Verified	
Navin Anderson	U: navin E: navin@dummysid.com		\$ 0.00	2015-10-22 06:21:17	Active	Verified	
fasdf	U: fasdf E: fgasdfads@dummysid.com		\$ 0.00	2015-10-21 10:16:45	Active	Verified	

1 2 3 4 5 6 7 8 » Showing 1 to 15 of 113 entries

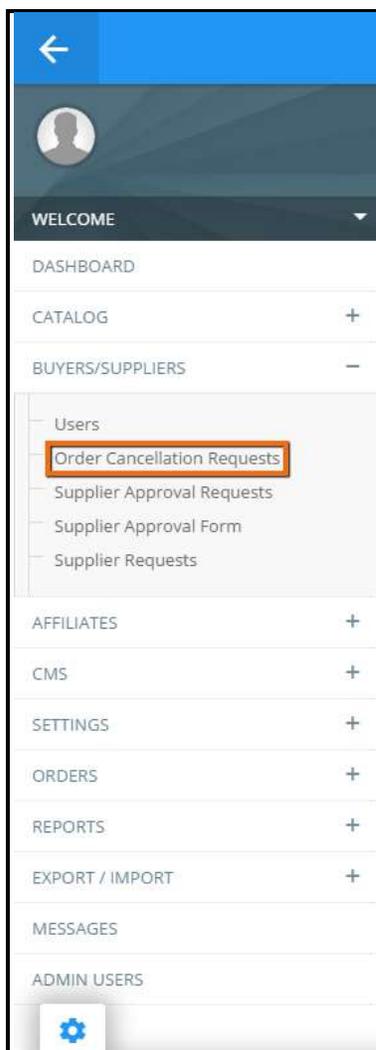
On click of icon, Admin can disable any existing user. On click of icon, Admin can enable any existing user.

On click of  icon, Admin can edit any **existing user**. On click of  icon, Admin can delete any existing user.

Admin can also search a user by **Keyword, Status, Date From** and **Date To** fields.

## 4.2. Cancellation Requests

Admin can select **Cancellation Requests** link under the buyers/suppliers menu item in the left panel. Please see the screenshot below:



On click of Cancellation Request link, Admin will be redirected to the list of cancellation requests page. Please see the screenshot below:

Search Cancellation Requests

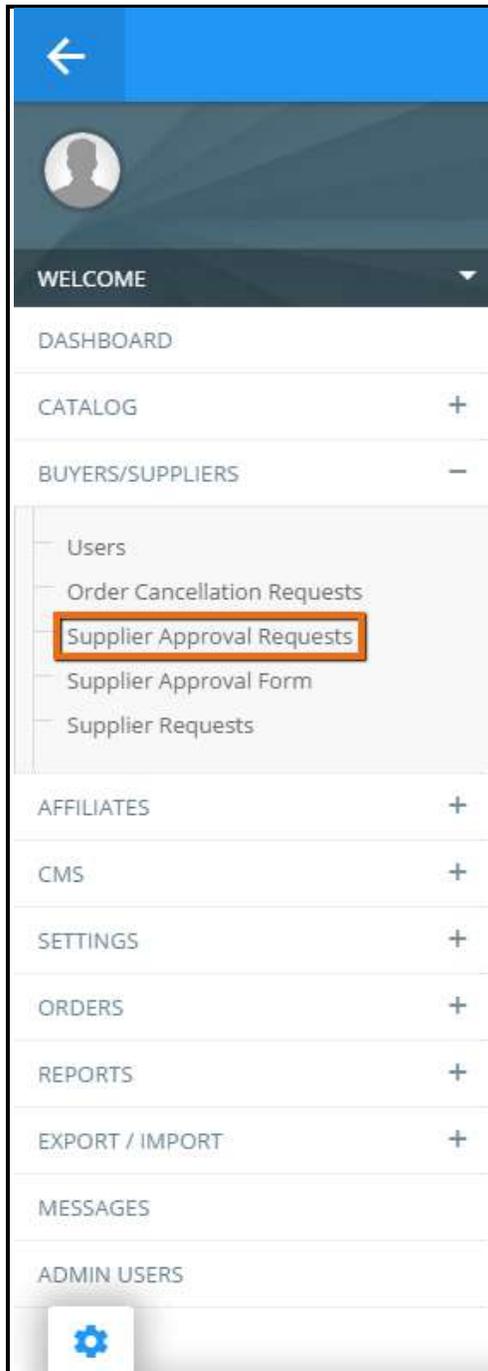


MANAGE - CANCELLATION REQUESTS

ID	BUYER DETAILS	VENDOR DETAILS	REQUEST DETAILS	DATE	STATUS	ACTIONS
#C00017	<b>N:</b> Virender <b>U:</b> Virender <b>E:</b> a1@dummyid.com <b>P:</b> 99227847878	<b>N:</b> Home store <b>U:</b> Homestore <b>E:</b> Homestore@dummyid.com <b>P:</b> 96456985255	<b>Order:</b> 151023-0000669-S0001 <b>Status:</b> Payment Confirmed <b>Reason:</b> I ordered the wrong product(s) <b>Comments:</b> hiji	Oct 26, 2015	Pending	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
#C00014	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>N:</b> Home store <b>U:</b> Homestore <b>E:</b> Homestore@dummyid.com <b>P:</b> 96456985255	<b>Order:</b> 151020-0000643-S0001 <b>Status:</b> Payment Confirmed <b>Reason:</b> I ordered the wrong product(s) <b>Comments:</b> asssd	Oct 20, 2015	Pending	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
#C00013	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>Order:</b> 151019-0000633-S0001 <b>Status:</b> Delivered <b>Reason:</b> The supplier did not ship the order on time as agreed <b>Comments:</b> These are test comments...	Oct 19, 2015	Pending	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
#C00012	<b>N:</b> Kaushal <b>U:</b> Kaushal <b>E:</b> kaushal.arwal@fatbit.com <b>P:</b>	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>Order:</b> 151017-0000623-S0001 <b>Status:</b> Delivered <b>Reason:</b> I placed a duplicate order <b>Comments:</b> Duplicate Order	Oct 17, 2015	Pending	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
#C00016	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>Order:</b> 151023-0000662-S0002 <b>Status:</b> Cancelled <b>Reason:</b> The supplier said the product(s) i want is out of stock <b>Comments:</b> Reason for cancellation	Oct 22, 2015	Approved	
#C00015	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>N:</b> Johny Depp <b>U:</b> wstore <b>E:</b> wstore@dummyid.com <b>P:</b>	<b>Order:</b> 151020-0000647-S0001 <b>Status:</b> Cancelled <b>Reason:</b> I ordered the wrong product(s) <b>Comments:</b> xxxxx	Oct 20, 2015	Approved	
#C00011	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>N:</b> Men's store <b>U:</b> store <b>E:</b> store@dummyid.com <b>P:</b> 1111111111	<b>Order:</b> 151011-0000608-S0001 <b>Status:</b> Cancelled <b>Reason:</b> I ordered the wrong product(s) <b>Comments:</b> Wrong product ordered by mistake	Oct 14, 2015	Approved	
#C00010	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>Order:</b> 151008-0000592-S0002 <b>Status:</b> Cancelled <b>Reason:</b> I am not able to contact the supplier <b>Comments:</b> h	Oct 08, 2015	Approved	
#C00009	<b>N:</b> Maxixx <b>U:</b> maxixx <b>E:</b> maxixx@dummyid.com <b>P:</b> 987654321	<b>N:</b> Men's store <b>U:</b> store <b>E:</b> store@dummyid.com <b>P:</b> 1111111111	<b>Order:</b> 151008-0000588-S0004 <b>Status:</b> Payment Confirmed <b>Reason:</b> I placed a duplicate order <b>Comments:</b> k	Oct 07, 2015	Cancelled	

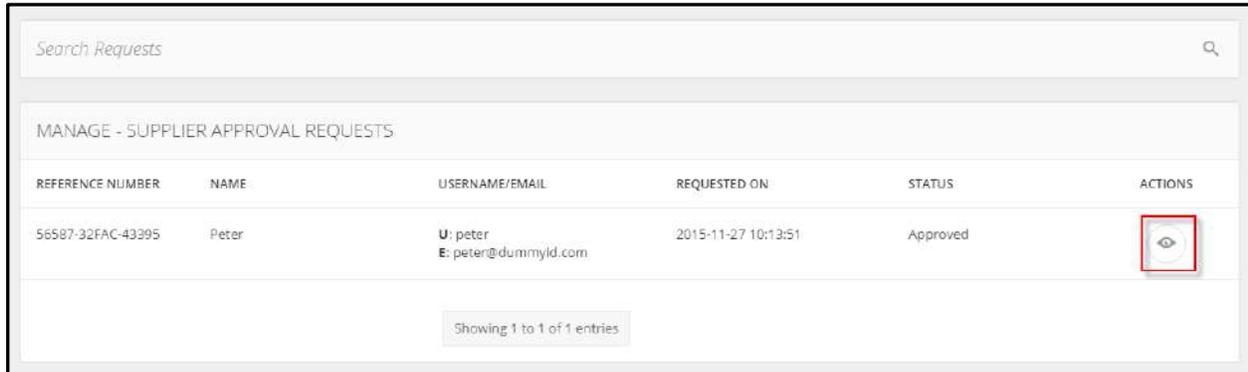
### 4.3. Supplier Approval requests

Admin can select **Supplier Approval Requests** link under the buyers/suppliers menu item in the left panel. Please see the screenshot below:



Registered users have to fill up the supplier approval form to become a seller.

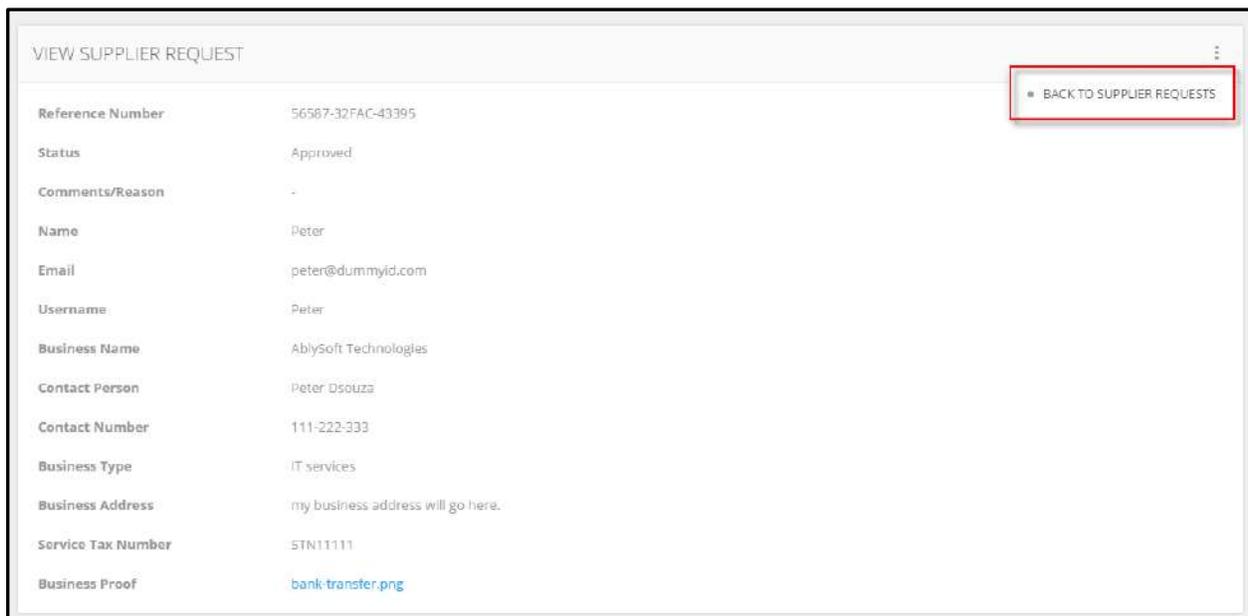
On click of **Supplier Approval Requests**, Admin will be redirected to the supplier requests listing page. Please see the screenshot below:



REFERENCE NUMBER	NAME	USERNAME/EMAIL	REQUESTED ON	STATUS	ACTIONS
56587-32FAC-43395	Peter	U: peter E: peter@dummyid.com	2015-11-27 10:13:51	Approved	

Showing 1 to 1 of 1 entries

On click of  icon, Admin can view details of a request. Please see the screenshot below:



Field	Value
Reference Number	56587-32FAC-43395
Status	Approved
Comments/Reason	-
Name	Peter
Email	peter@dummyid.com
Username	Peter
Business Name	Ablysoft Technologies
Contact Person	Peter Dsouza
Contact Number	111-222-333
Business Type	IT services
Business Address	my business address will go here.
Service Tax Number	STN11111
Business Proof	<a href="#">bank-transfer.png</a>

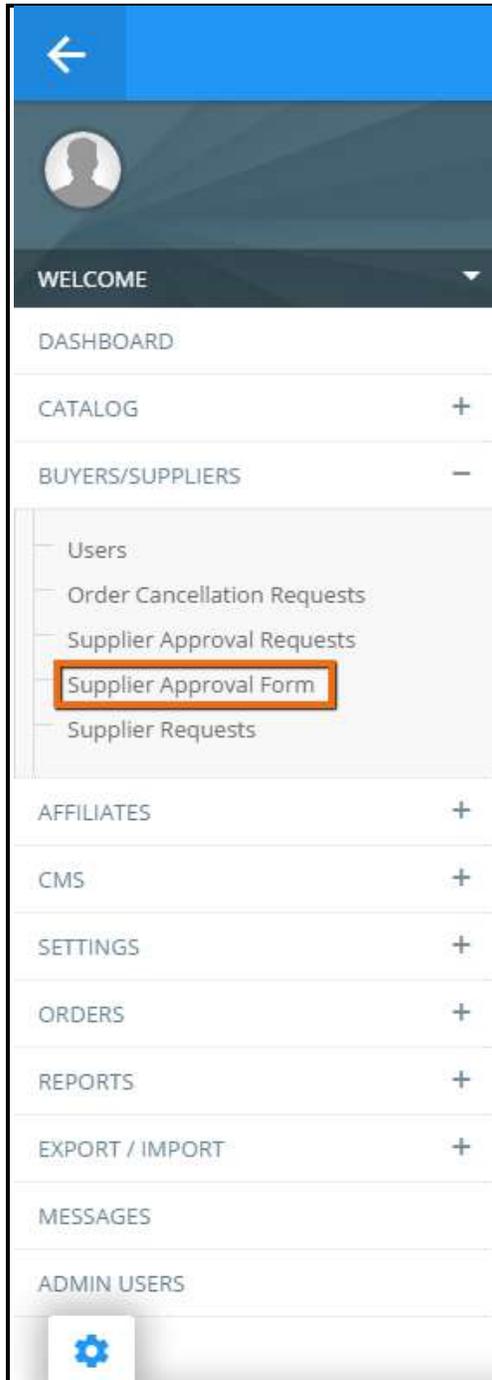
[BACK TO SUPPLIER REQUESTS](#)

On the request details page, Admin can view all information submitted by a buyer through supplier request form.

On click of **Back To Supplier Requests** link, Admin will be redirected to the requests listing page.

#### 4.4. Supplier Approval Form

Admin can select **Supplier Approval Form** link under the buyers/suppliers menu item in the left panel. Please see the screenshot below:



In this section admin can define fields for supplier request form.

On click of **Supplier Approval Form**, Admin will be redirected to the supplier requests listing page.

SUPPLIER APPROVAL FORM

Type	Caption	Help Text	Required	Display Order	
Textbox	Business Name	Extra Comments	Yes	1	
Textbox	Contact Person	Extra Comments	Yes	2	
Textbox	Contact Number	Extra Comments	Yes	3	
Textbox	Business Type	Eg. Fashion, Computers & Auto	Yes	4	-
Textarea	Business Address	Extra Comments	Yes	5	-
Textbox	Service Tax Number	Extra Comments	No	6	-
File	Business Proof	Extra Comments	Yes	7	-
					+

There are following information available for each field:

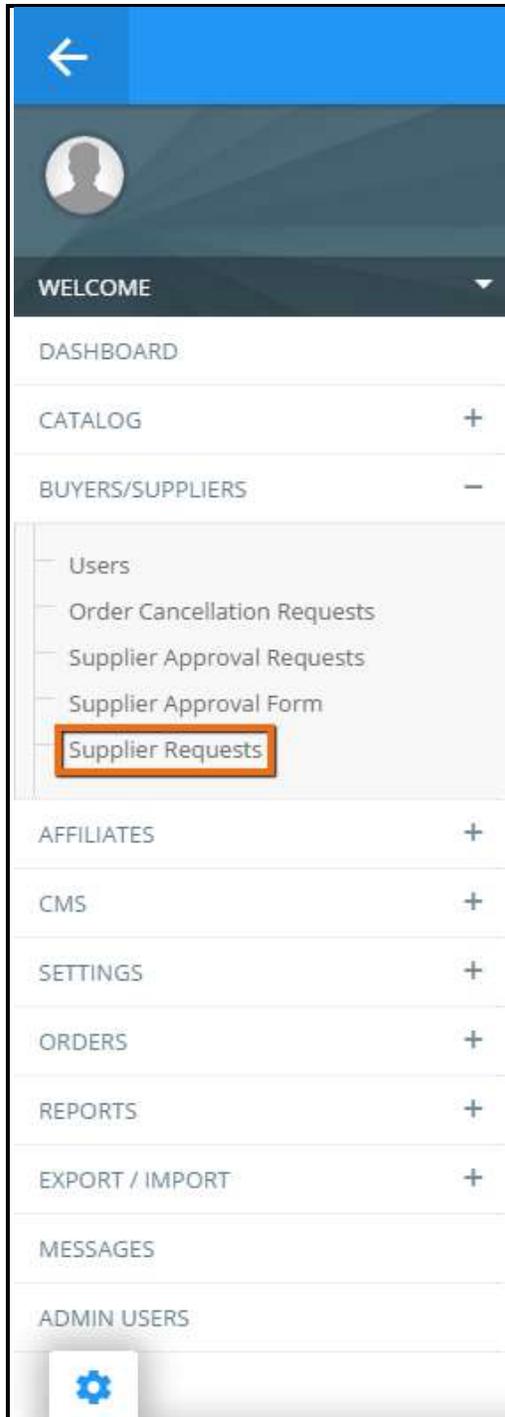
- Type – Type of field like textbox, text area, file upload etc.
- Caption – Label for a field
- Help Text – Help text for a field
- Required – Yes/No
- Display Order – This option allow you to set display order of a field

On click of  icon, Admin can delete any existing field from the supplier approval form

On click of  icon, Admin can add a new field in the supplier approval form.

## 4.5. Supplier Requests

Admin can select **Supplier Requests** link under the buyers/suppliers menu item in the left panel. Please see the screenshot below:



Whenever supplier makes a request to add brands from its dashboard then he needs to click on the Request for new brand link. Please see the screenshot for reference.

General	Data	Attribute	Option	Shipping	Discount	Special
Product Title *	<input type="text"/>					
URL Keywords *	<input type="text"/>					
	URL Keywords entered above becomes part of the URL, Do not use spaces, instead replace spaces with hyphen (-).					
Selling Price [\$] *	<input type="text"/>					
Quantity *	<input type="text" value="1"/>					
Minimum Quantity *	<input type="text" value="1"/>					
	Force a minimum ordered quantity.					
Brand/Manufacturer	<input type="text"/>					
	<a href="#">Request for new brand</a>					
Product Category	<input type="text"/>					

After clicking on Request for new brand, Supplier will see a pop-up to submit their requests. Please see the screenshot.

### Place Your Request

Brand Name \*

After successful submission of request on supplier dashboard, request will show under supplier requests and Admin can search the requests by status/dates and approve/decline them from the backend. Please see the screenshot.

Search Requests ×

Status: All      Date From:      Date To: 📅

**SEARCH**   CLEAR SEARCH

MANAGE - SUPPLIER REQUESTS

Please create the record from the admin section corresponding to supplier requests if needed and mark this request as approved/cancelled for record keeping only.

ID	REQUEST BY	REQUESTED ON	BRAND NAME	STATUS	ACTIONS
2	U: maxixx E: maxixx@dummyid.com	2016-05-11	Change	New Pending	 
1	U: maxixx E: maxixx@dummyid.com	2016-05-10	teda	Approved	

Showing 1 to 2 of 2 entries

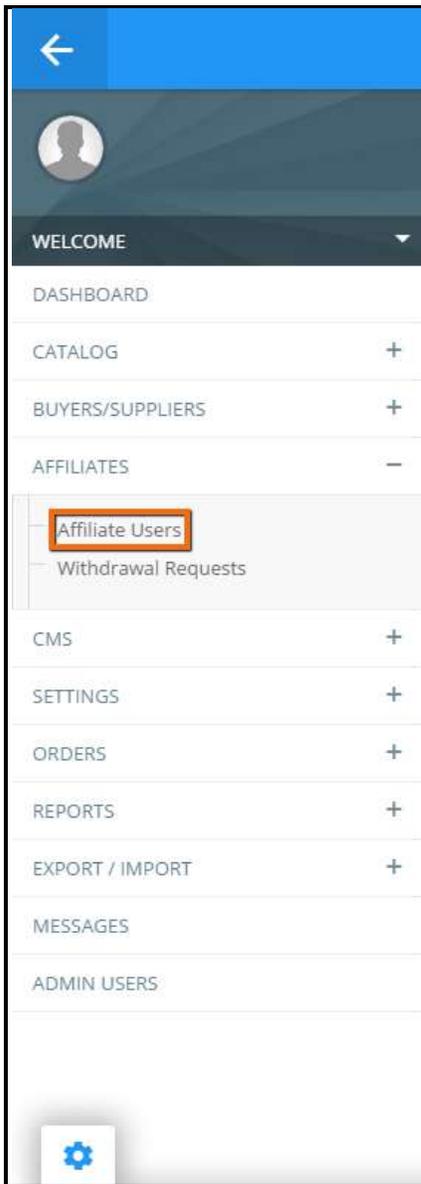
On click of  icon, Admin can approve the request.

On click of  icon, Admin can decline the request.

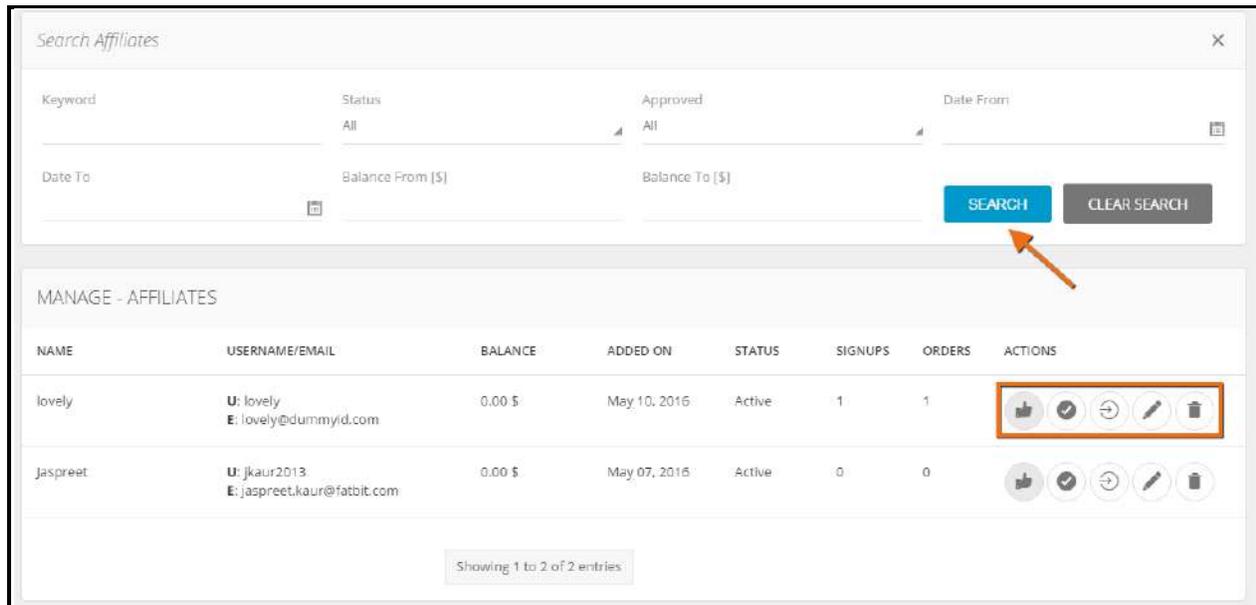
## 5. Affiliates

### 5.1. Affiliate Users

Admin can select **Affiliate Users** link under the affiliate's menu item in the left panel. Please see the screenshot below:



On the **Affiliate Users** page Admin can view the list of Affiliate users and can search users by using keywords and other options. Please see the screenshot below:

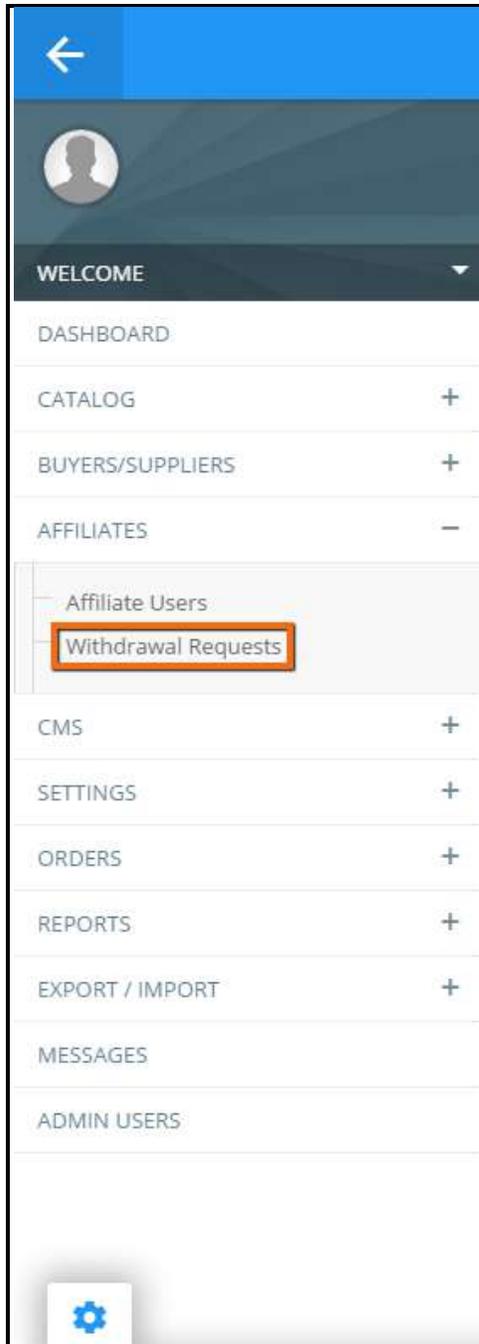


- On click of  icon, Admin can approve the Affiliate user on the portal.
- On click of  icon, admin can disable the Affiliate user.
- On click of  icon, Admin can sign in using the Affiliate User credentials.
- On click of  icon, Admin can edit the details of Affiliate users.
- On click of  icon, Admin can decline the request.

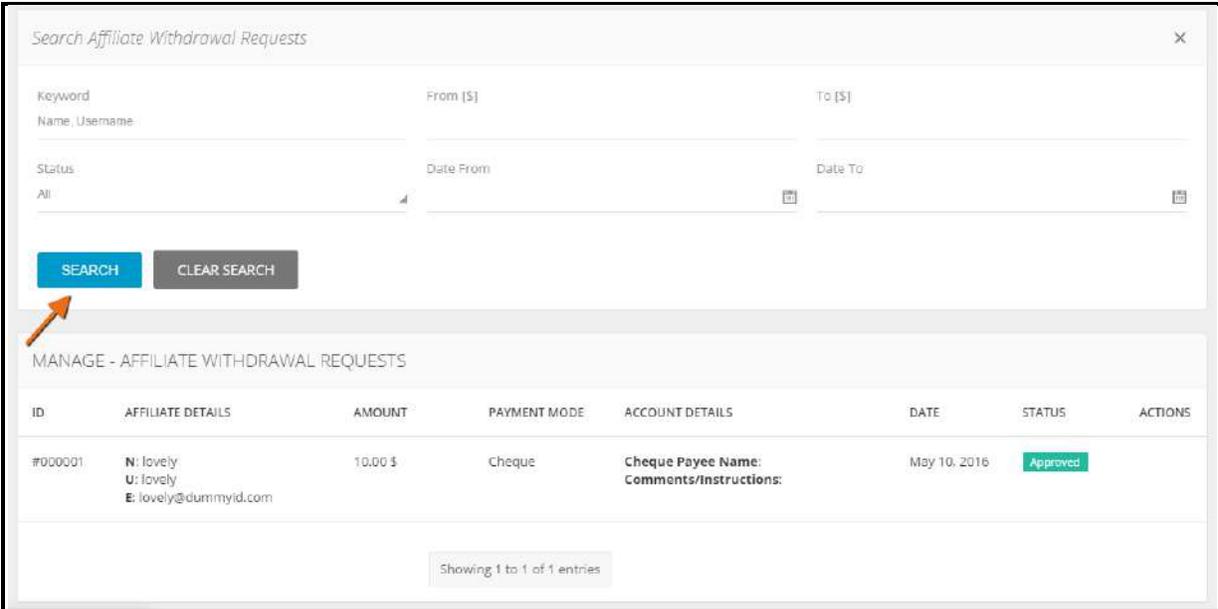
## 5.2. Withdrawal Requests

Admin can select **Withdrawal Requests** link under the affiliate's menu item in the left panel.

Please see the screenshot below:



On the **Withdrawal requests** page Admin can view the list of Affiliate withdrawal requests and can search the same by using keywords, status, etc. Please see the screenshot below:



Search Affiliate Withdrawal Requests

Keyword: Name, Username  
From [\$]:  
To [\$]:  
Status: All  
Date From:  
Date To:

**SEARCH** CLEAR SEARCH

MANAGE - AFFILIATE WITHDRAWAL REQUESTS

ID	AFFILIATE DETAILS	AMOUNT	PAYMENT MODE	ACCOUNT DETAILS	DATE	STATUS	ACTIONS
#000001	N: lovely U: lovely E: lovely@dummyid.com	10.00 \$	Cheque	Cheque Payee Name: Comments/Instructions:	May 10, 2016	Approved	

Showing 1 to 1 of 1 entries

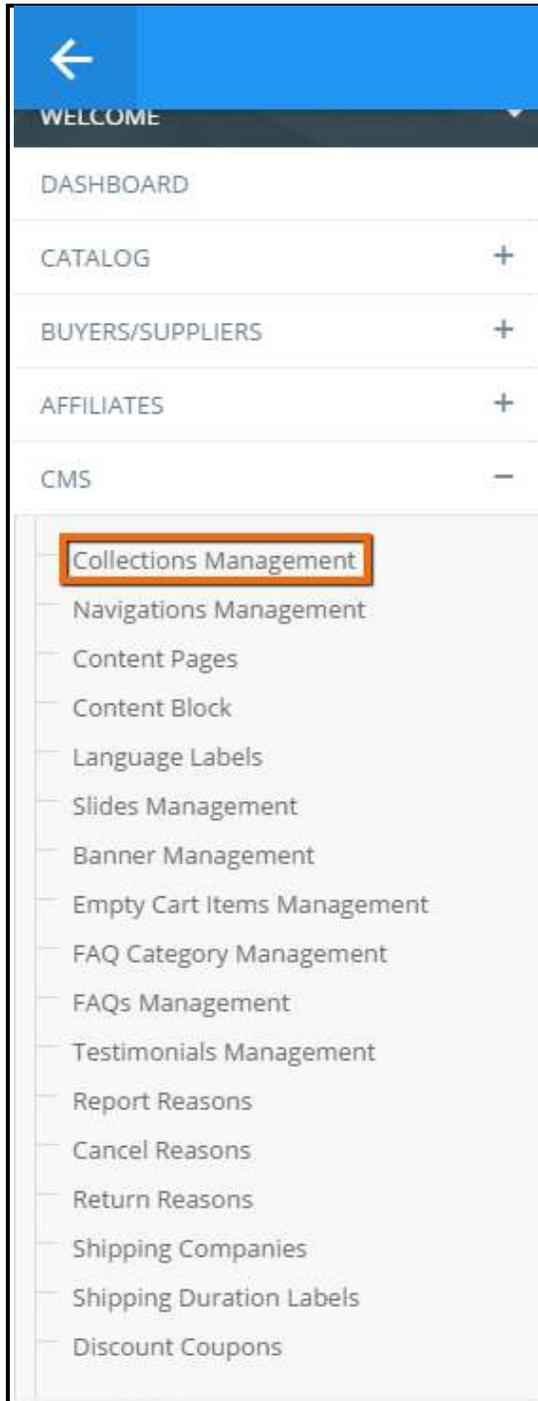
## 6. CMS – Content Management System

Following links are available under the **CMS** menu:

- Collections Management
- Navigation Management
- Content Pages
- Content Block
- Language Labels
- Slides Management
- Banner Management
- Empty Cart items Management
- FAQ Category Management
- FAQs Management
- Testimonials Management
- Report Reasons
- Cancel Reasons
- Return Reasons
- Shipping Companies
- Shipping Duration Labels
- Discount Coupons
- Social Platforms Management

## 6.1. Collections Management

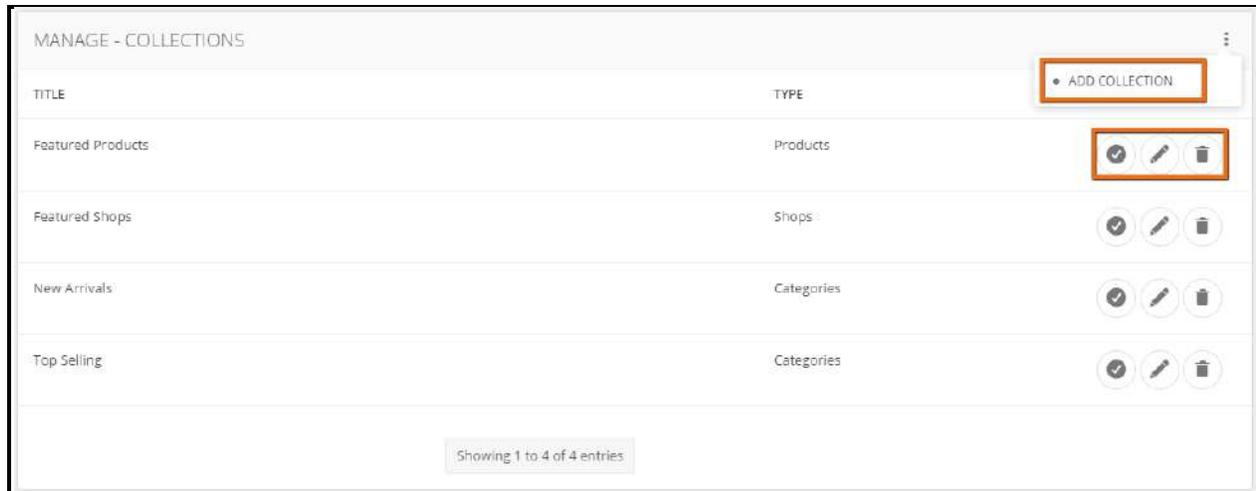
Admin can select **Collection Management** link under the CMS menu item in the left panel.  
Please see the screenshot below:



There are following sections under the Collections Management:

- Top Selling
- New Arrivals
- Featured Products
- Featured Shops

Admin can add new collection and can disable, edit and delete the previous collection.  
Please see the screenshot below.



On click of  icon, Admin can disable the existing collections.

On click of  icon, Admin can decline the request.

On click of  icon, Admin can easily edit an existing collection. Please see the screenshot below regarding the **Top Selling** section:

### COLLECTION SETUP

Name\*

Display Title\*

Collection Image  [Browse File](#)

Type  Categories  Products  Shops  Brands

Categories   
*Choose specific categories the collection will contain.*

- Fashion » Women Clothing ↑↓
- Fashion » Men Accessories ↑↓
- Fashion » Men Accessories » Watches ↑↓
- Fashion » Men Clothing ↑↓
- Fashion » Men Clothing » Shirts ↑↓
- Fashion » Men Clothing » Suits ↑↓
- Home Appliance » Bed and Living ↑↓
- Entertainment » Entertainment full movie ↑↓

Products   
*Choose specific products the collection will contain.*

Shops   
*Choose specific shops the collection will contain.*

Brands   
*Choose specific brands the collection will contain.*

Criteria  Price Low to High  Price High to Low  Most Popular (Top Selling)  New Arrivals  
 Ratings High to Low  Featured

Primary Records\*   
*Number of primary level records we need to display on front end.*

Child Records\*   
*Number of child records from primary selection we need to display on front end. Say X number of products from Y category.*

Display Order

[SAVE CHANGES](#)

As per the above screenshot, following fields are available on the **Collection Setup** page:

- Name

In this field we need to define the name of a collection. As per the screenshot we are using **Top Sellers**.

- Display Title

This text will display as collection title on the home page.

- Collection Image

As per the current design the collection image is not showing in front end.

- Type

There are four types of collections:

- Categories – For display categories (Like: Top selling products by category)
- Products – For display products (Like: Featured Products)
- Shops – For display Shops(Like: Featured Shops)
- Brands – For Display Brands (Like: Top Brands)

- Categories

This is an autosuggest box. We can choose from the categories which are available on the website. As per the above screenshot, we have selected the following categories for **Top Selling** collection:

- Fashion >> Men Accessories
- Fashion >> Women Accessories
- Fashion
- Fashion >> Women Clothing >> Jeans
- Fashion >> Women Accessories >> Cosmetics Product
- Fashion >> Women Accessories >> Sunglasses
- Fashion >> Women Clothing>> Dresses
- Fashion >> Men Accessories >> Tie

- Criteria

There are following criteria's are available:

- Price Low to High – Display records in ascending order based on prices
- Price High to Low – Display records in descending order based on prices.
- Most popular (Top Selling) – Top selling products

- New Arrivals – New Arrived products
- Ratings High to Low – Based on Ratings of products
- Featured – Based on featured products

- Primary records

Primary records are number of categories which Admin want to display under **Top Selling** section. Currently we are displaying 8 categories.

### Top Selling

TIE	 <p>Tissot T-race T0484172705706 Gents Wrist Watch BestMenStore £ 600.00</p>	 <p>Tissot T0554171101700 Men's Watch BestMenStore £ 500.00</p>	 <p>Tissot T0384303302700 Men's Watch BestMenStore £ 500.00</p>
MEN ACCESSORIES			
WOMEN ACCESSORIES			
FASHION			
JEANS			
COSMETICS PRODUCT			
SUNGLASSES			
DRESSES			

- Child Records

Child Records are number of products you want to display with the categories. Currently we are displaying 3 products.

### Top Selling

TIE	 <p>Tissot T-race T0484172705706 Gents Wrist Watch BestMenStore £ 600.00</p>	 <p>Tissot T0554171101700 Men's Watch BestMenStore £ 500.00</p>	 <p>Tissot T0384303302700 Men's Watch BestMenStore £ 500.00</p>
MEN ACCESSORIES			
WOMEN ACCESSORIES			
FASHION			
JEANS			
COSMETICS PRODUCT			
SUNGLASSES			
DRESSES			

- Display Order

This option is display order for sections (Like: Top selling as 0 display order and new arrivals as 1 display order)

In front end, you can find the **Collections** under the homepage slides. Please see the screenshot below:

### Top Selling

<ul style="list-style-type: none"> <li>TIE</li> <li style="background-color: #f06292; padding: 2px;">MEN ACCESSORIES</li> <li>WOMEN ACCESSORIES</li> <li>FASHION</li> <li>JEANS</li> <li>COSMETICS PRODUCT</li> <li>SUNGLASSES</li> <li>DRESSES</li> </ul>	 <p>Tissot T-race T0484172705706 Gents Wrist Watch BestMenStore £ 600.00</p>	 <p>Tissot T0554171101700 Men's Watch BestMenStore £ 500.00</p>	 <p>Tissot T0384303302700 Men's Watch BestMenStore £ 500.00</p>
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### New Arrivals

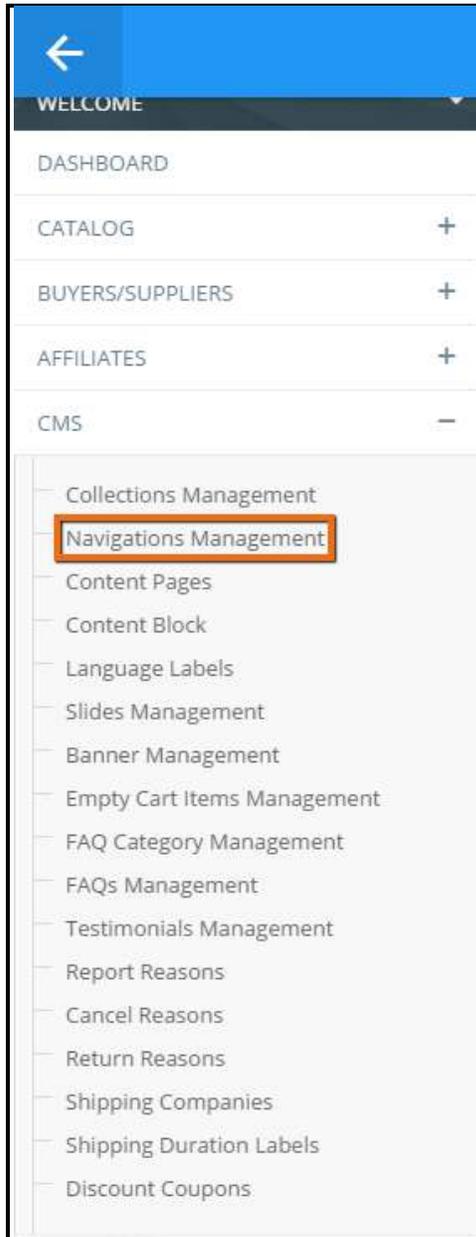
<ul style="list-style-type: none"> <li>FASHION</li> <li style="background-color: #f06292; padding: 2px;">HOME</li> <li>SPORTS</li> <li>ART &amp; COLLECTABLES</li> <li>BOOKS &amp; MEDIA</li> <li>BABY &amp; KIDS</li> </ul>	 <p>DecorNation Beehive Wall Shelf Set Homestore £ 200.00</p>	 <p>Leaves Wall Clock Homestore £ 100.00</p>	 <p>Microwave safe Twist Reheat Homestore £ 100.00</p>
--	--	--	---

### Featured Products

 <p>Sony PlayStation 4 Camera newshop £ 400.00</p>	 <p>Sony W800/B 20.1 MP Digital Camera newshop £ 300.00</p>	 <p>Brand New LCD Display newshop £ 100.00</p>	 <p>HP Scanjet 200 Flatbed Photo Scanner newshop £ 400.00</p>
---	--	--	--

## 6.2. Navigations Management

Admin can select **Navigations Management** link under the CMS menu item in the left panel.  
Please see the screenshot below:



On the **Navigations Management** page Admin can view the list of navigation headings.  
Please see the screenshot below:

MANAGE - NAVIGATION MANAGEMENT		
TITLE	STATUS	ACTIONS
Header Navigation - Mobile Only	Enabled	  
Footer Navigation - Mobile Only	Enabled	  
Style Guide	Enabled	  
view	Enabled	  
Quick Links	Enabled	  
Companynew	Enabled	  



On click of  icon, Admin will display the list of pages under a selected title. We are displaying 3 pages links under the **Company new** navigation. Please see the screenshot below:

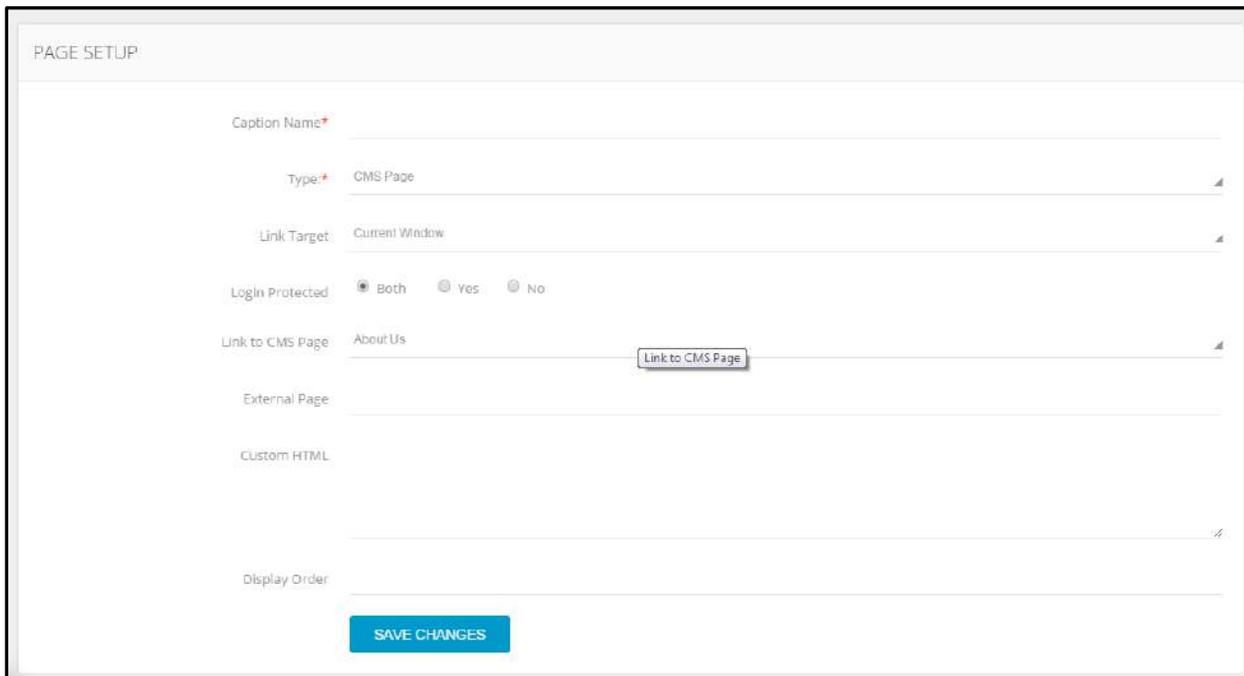
MANAGE - NAVIGATION PAGES		
TITLE	TYPE	ACTIONS
Contact Us	External Page	 
How it works	CMS Page	 
About Us	CMS Page	 

On click of  icon, Admin can edit any existing page.

On click of  icon, Admin can delete any existing page.

On click of **Back to Navigation** link, Admin will be redirected back to the Navigation Management page.

On click of **Add Navigation Page** link, Admin will be redirected to the **Page Setup** page. Please see the screenshot below:



The screenshot shows a 'PAGE SETUP' form with the following fields and options:

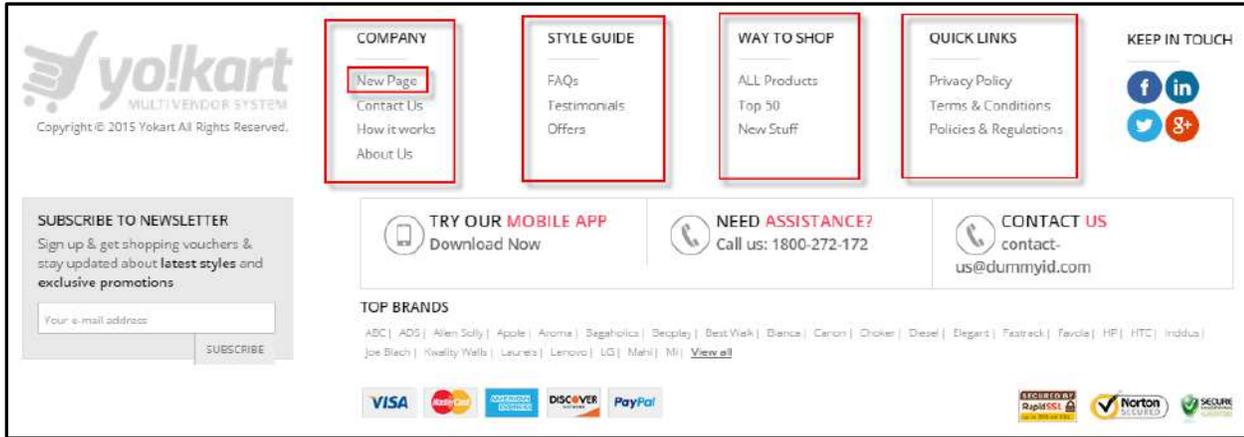
- Caption Name\***: A text input field.
- Type\***: A dropdown menu with 'CMS Page' selected.
- Link Target**: A dropdown menu with 'Current Window' selected.
- Login Protected**: Radio buttons for 'Both' (selected), 'Yes', and 'No'.
- Link to CMS Page**: A dropdown menu with 'About Us' selected. A 'Link to CMS Page' button is visible next to the dropdown.
- External Page**: A text input field.
- Custom HTML**: A text input field.
- Display Order**: A text input field.

A blue 'SAVE CHANGES' button is located at the bottom of the form.

Admin has to fill up the following details for add a navigation page on front end:

- Caption Name – Name of the link
- Type – There are following types of pages:
  - CMS Page – Content pages
  - External Page– External link for a page
  - Custom HTML – Custom HTML for a page
- Link Target –
  - Current Window – Target link to Current window
  - New Window – Target link to New Window
- Link to CMS page – List of pages under the content pages
- External Page – If you want to link the page to the external link.
- Custom HTML – If you want to define custom HTML for this new page.
- Display Order – Display order like 0,1,2 etc.

After saving a navigation page the same will display on front end. Please see the screenshot below:

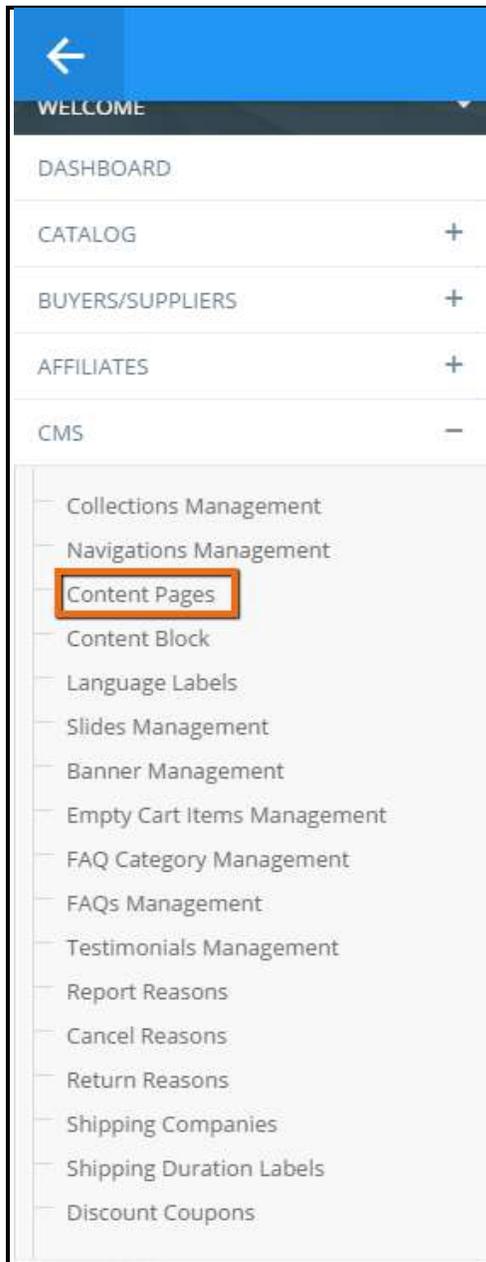


As per the above screenshot the following navigation titles are displaying in the footer section:

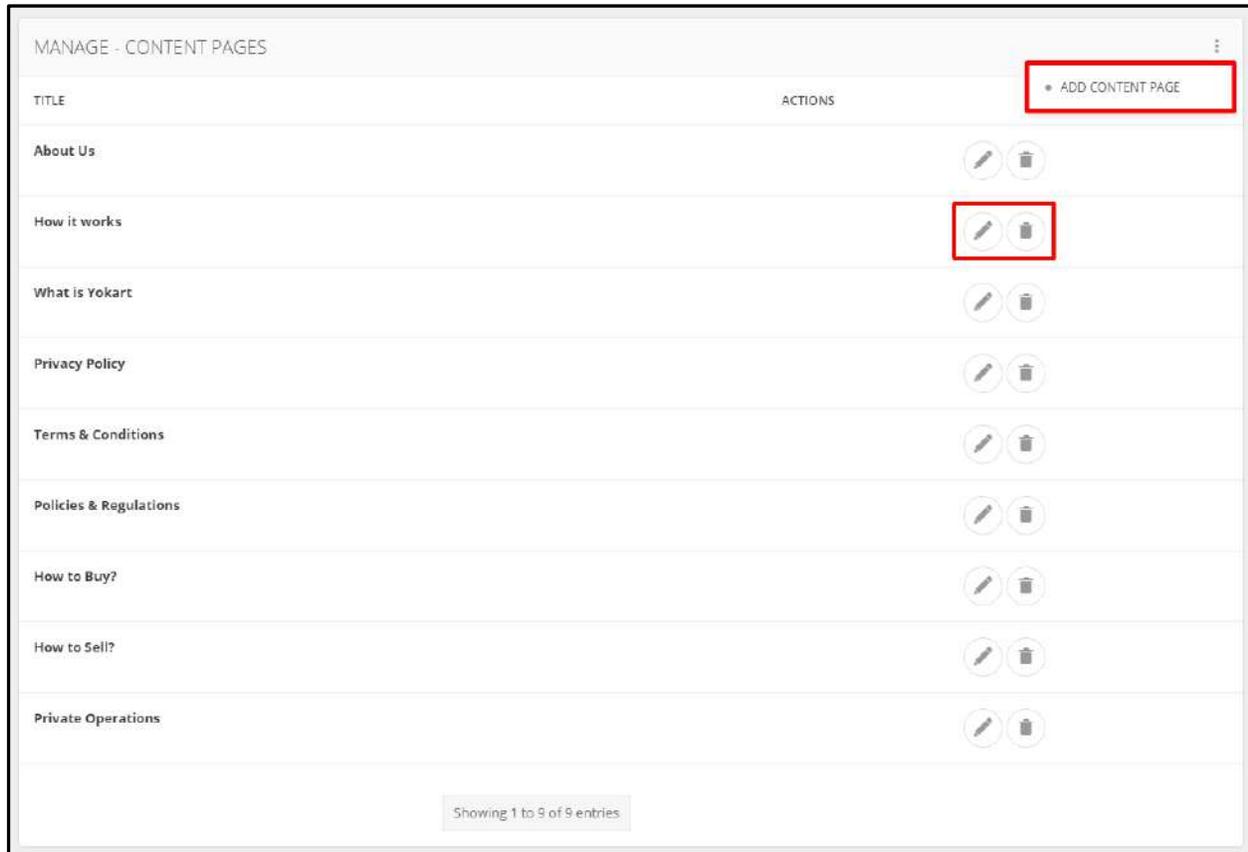
- Company
- Style Guide
- Way to Shop
- Quick Links

### 6.3. Content Pages

Admin can select **Content Pages** link under the CMS menu item in the left panel. Please see the screenshot below:



On click of **Content Pages** link, Admin will be redirected to the **content pages** section; on this page we have a list of all the content pages. Please see the screenshot below:



TITLE	ACTIONS
About Us	 
How it works	 
What is Yokart	 
Privacy Policy	 
Terms & Conditions	 
Policies & Regulations	 
How to Buy?	 
How to Sell?	 
Private Operations	 

Showing 1 to 9 of 9 entries

On click of  icon, Admin can easily edit content of any existing content page.

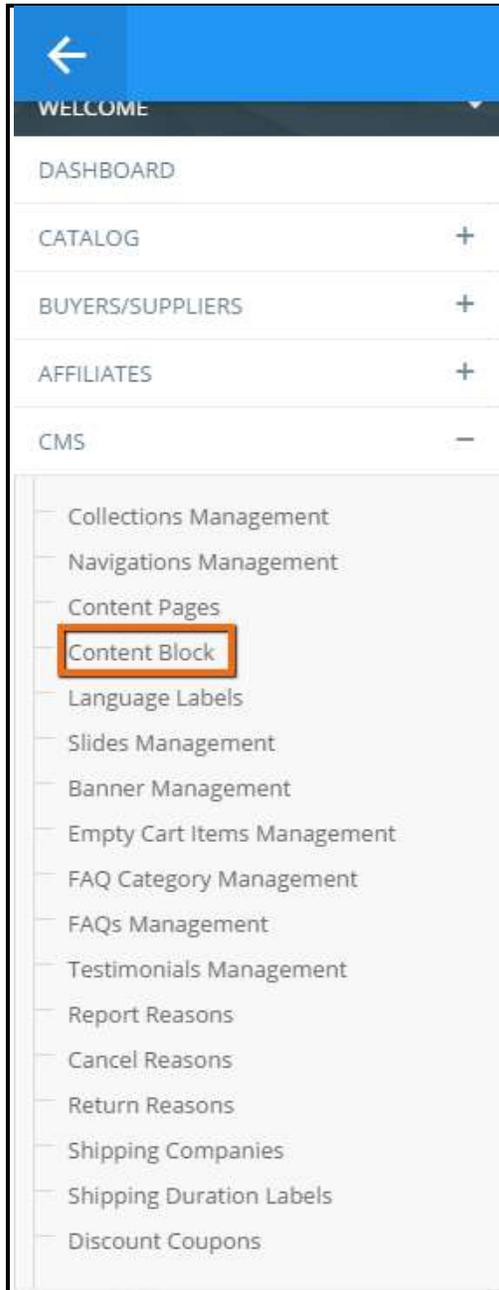
On click of  icon, Admin can delete any existing content page.

On click of **Add content Page** link, Admin can create a new page in the system. Admin has to add the following information in order to create a content page:

- Title
- Content
- URL Keywords
- Meta title
- Meta Keywords
- Meta Description

## 6.4. Content Block

Admin can select **Content Block** link under the CMS menu item in the left panel. Please see the screenshot below:



In this section Admin can manage the extra content pages.

On click of **content block** link, Admin will be redirected to content block page.  
Please see the screenshot below:

MANAGE - CONTENT BLOCK	
TITLE	ACTIONS
Contact Us	
Footer Options	
Become Seller	

On click of  icon, admin can change the title and content of respective content block.  
Please see the screenshot.

CONTENT BLOCK SETUP

Title\* Contact Us

Content\*



**Contact the Seller**

YoKart is a venue made up of individual artists and crafters who maintain their own online shops. If you have a question about an item or an order you have placed, contact the seller directly.

Learn more about contacting individual YoKart sellers [here](#).

**Contact Support**

Have a question for YoKart Support? First, search our Help Page for [answers](#) !  
If you're unable to find what you're looking for, contact us [here](#).

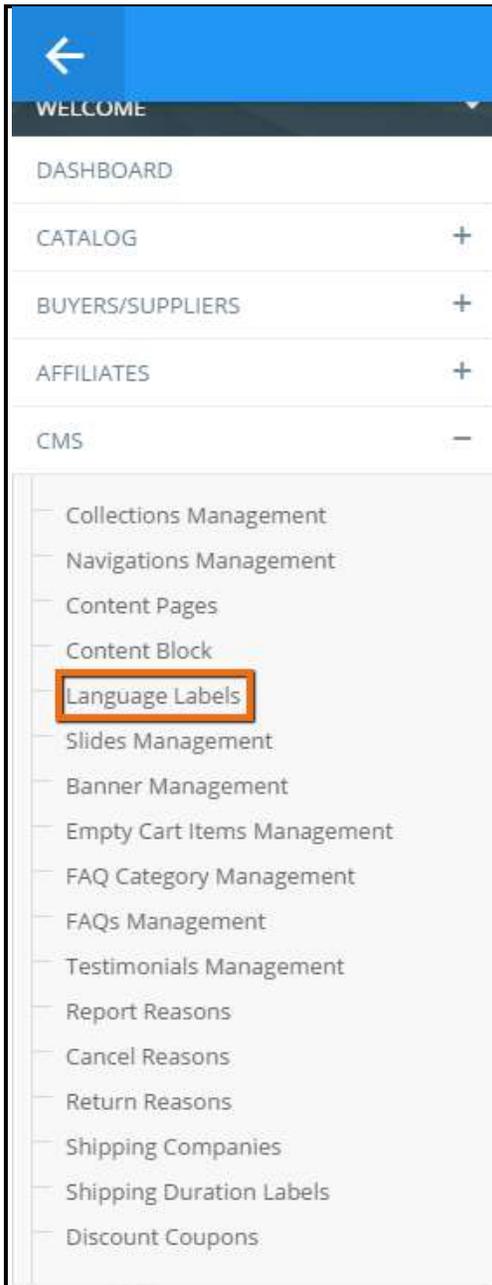
**Contact our Press Teams**

Contact YoKart's press and media folks: [press@yokart.com](mailto:press@yokart.com)

## 6.5. Language Labels

Admin can select **Language labels** link under the CMS menu item in the left panel. Please see the screenshot below:

Admin can edit most labels of the frontend from the language labels.



On click of Language Labels link, Admin will be redirected to the language labels listing page.  
Please see the screenshot below:

Search Language Labels 🔍

---

MANAGE - LANGUAGE LABELS ⋮

KEY	CAPTION (EN)	CAPTION (ALT)	ACTIONS
L_SHOP_REVIEWS	%s's Shop Reviews	%s's Shop Reviews	 
M_CHANGE_PHOTO	Change Photo	Change Photo	 
M_UPDATE_PROFILE_PICTURE	Update Profile Picture	Update Profile Picture	 
L_ORDER_TO	Order To	Order To	 
L_ORDER_FROM	Order From	Order From	 
F_EMAIL_AVAILABLE	%s' is available	%s' is available	 
F_EMAIL_NOT_AVAILABLE	Sorry, %s' is not available	Sorry, %s' is not available	 
M_SELECT_SHIPPING	Select Shipping	Select Shipping	 
M_URL_KEYWORDS	URL Keywords	URL Keywords	 
F_ALL	All	All	 
M_ERROR_INVALID_TEMP_TOKEN	Invalid Token! Your token is valid for 2 minutes only.	Invalid Token! Your token is valid for 2 minutes only.	 
L_OK	OK	OK	 
L_INVALID_CODE	Invalid Code	Invalid Code	 
L_PLEASE_LOGIN_OR_LOGIN_AGAIN	Please login or you need to login again.	Please login or you need to login again.	 
M_PRODUCT_ADDED_CART	Success: You have added %s to your shopping cart!	Success: You have added %s to your shopping cart!	 
L_PLEASE_SUBMIT_YOUR_BUSINESS_INFO	Please submit your business info, our team will review it soonest possible.	Please submit your business info, our team will review it soonest possible.	 
L_PLEASE_ADD_MINIMUM_CART_QTY	You can add minimum %s item to your cart.	You can add minimum %s item to your cart.	 
L_DECLINED_CANCELLED	Declined/Cancelled	Declined/Cancelled	 
L_SELLER_PROFILE_ACTIVATION	Seller Profile Activation	Seller Profile Activation	 

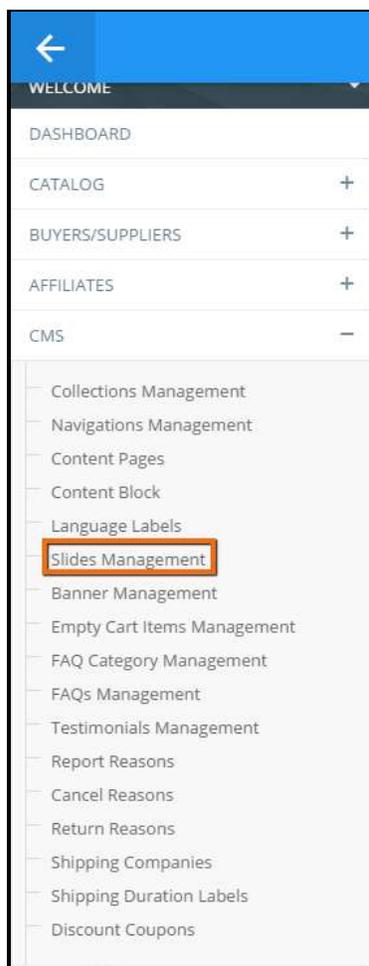
On click of  icon, Admin can easily edit an update label text.

On click of  icon, Admin can delete any existing selected label

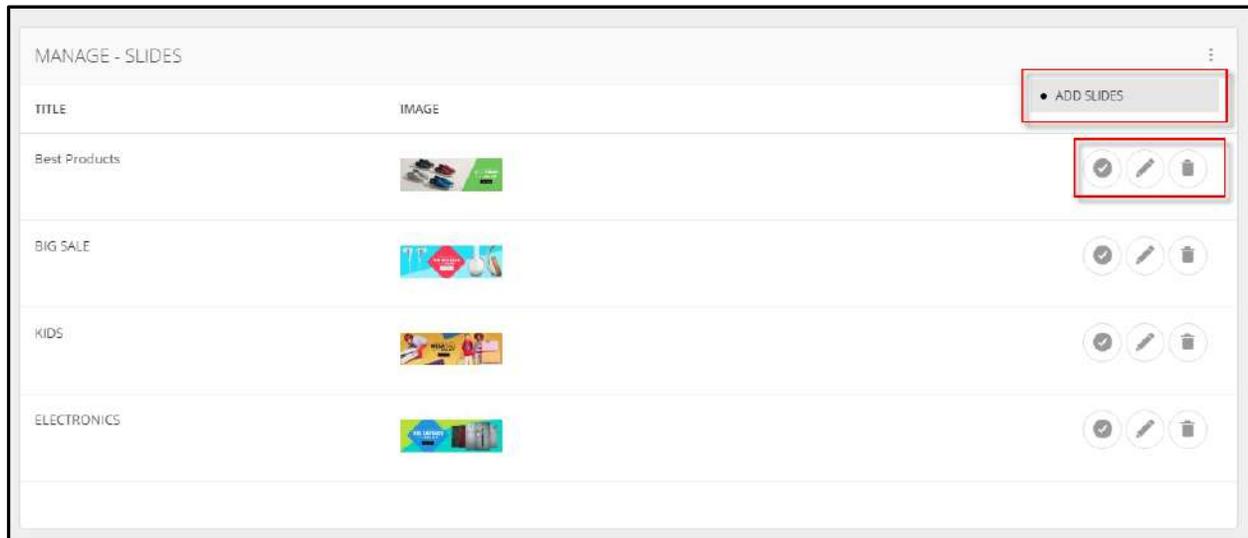
Note: It is recommended not to delete any existing label, after deleting a label, Admin will not be able to edit language for that label.

## 6.6. Slides Management

Admin can select Slides Management link under the CMS menu item in the left panel. Please see the screenshot below:



On click of Slides Management link, Admin will be redirected to the Manage Slides for the homepage. On this page, Admin can add new slides (images) and manage existing slides. Please see the screenshot below:



On click of  icon, Admin can disable any existing slide.

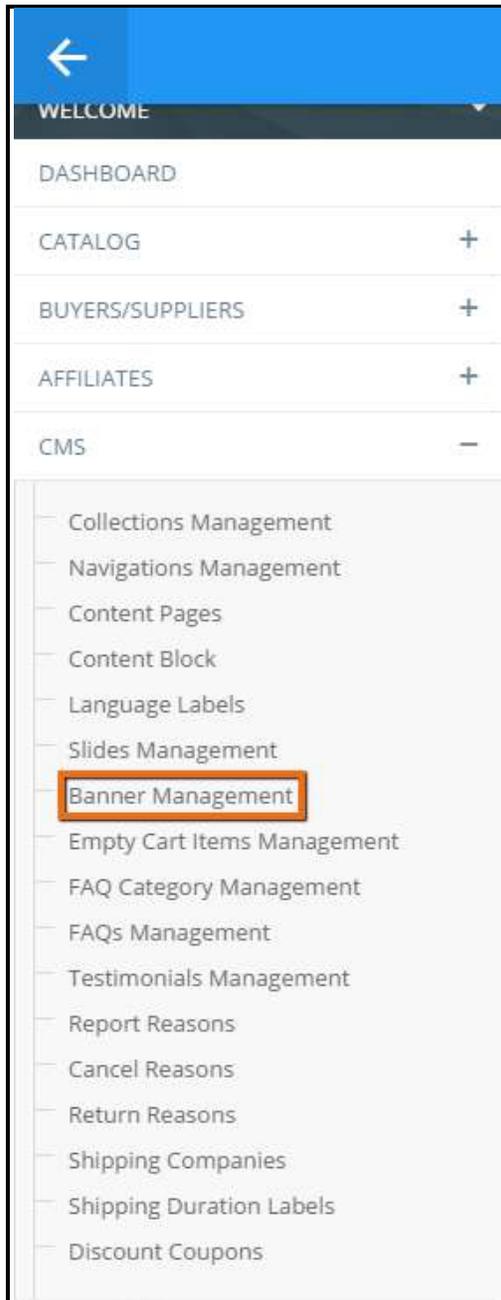
On click of  icon, Admin can enable any existing slide.

On click of  icons, Admin can edit image for any particular slide. On click of  icon, Admin can delete a selected slide.

On click of **Add Slides** link, Admin can add a new slide on the homepage slider.

## 6.7. Banner Management

In this section Admin can manage the homepage banners. Admin needs to select the Banner Management link under the CMS menu item. Please see the screenshot below:



On click of **Banner Management** link, Admin will be redirected to the **Manage Banners** page. Please see the screenshot below:

MANAGE - BANNERS		
TITLE	BANNER	ACTIONS
Banner - 1		  
Banner - 2		  
Banner - 3		  

On click of  icon, Admin can **disable** any banner.

On click of  icon, Admin can **enable** any banner.

On click of  icon, Admin can edit any selected banner. On click delete  icon, Admin can delete any existing banner. On click of **Add Banner** button, Admin can add a new banner and disable any banner.

These Banners are displaying on homepage under the Featured Shops section. Please see the screenshot below:



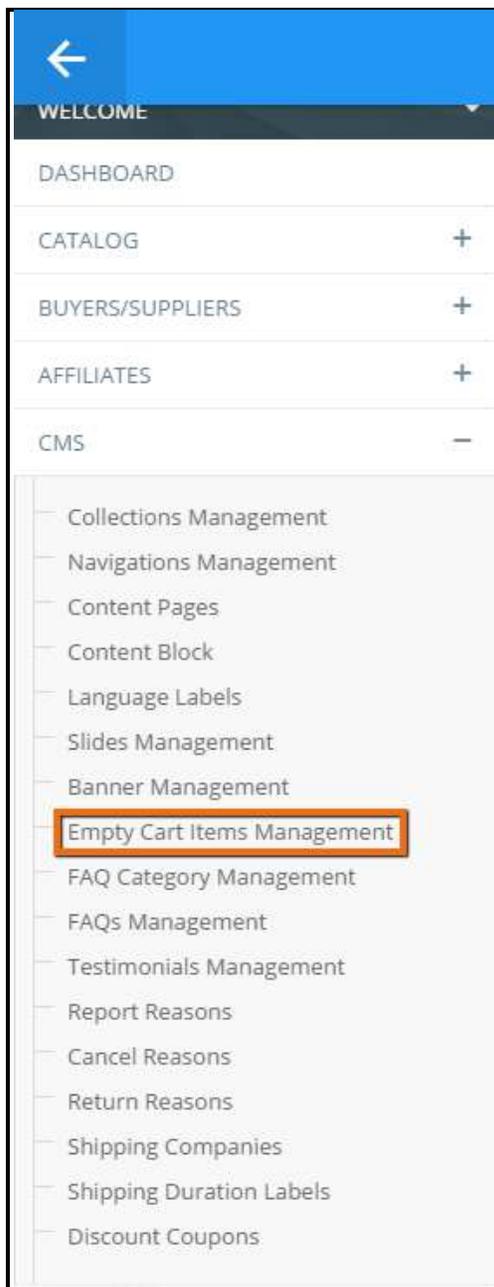
The screenshot shows three featured banners on a homepage:

- Small Appliances 10-40% OFF:** Promotes Electrolux small appliances with a price of 199.99 for a coffee brewer. Includes a 'SHOP ALL SMALL APPLIANCES' link.
- Lenovo B40-70 Notebook 10 OFF:** Promotes a laptop with 'EMI Available' and a 'SHOP NOW' button.
- Versatility Redefined 30% OFF:** Promotes Windows Phone devices with features like 'Over 7 Lakh PC Apps' and 'Additional Apps at the Windows Store'. Includes a 'SHOP NOW' button.

**Note:** As per the default design there is space for 3 banners only.

## 6.8. Empty Cart Items Management

In this section Admin can manage banners for empty cart page. Admin need to select the **Empty Cart Items Management** link under the **CMS** menu item. Please see the screenshot below:



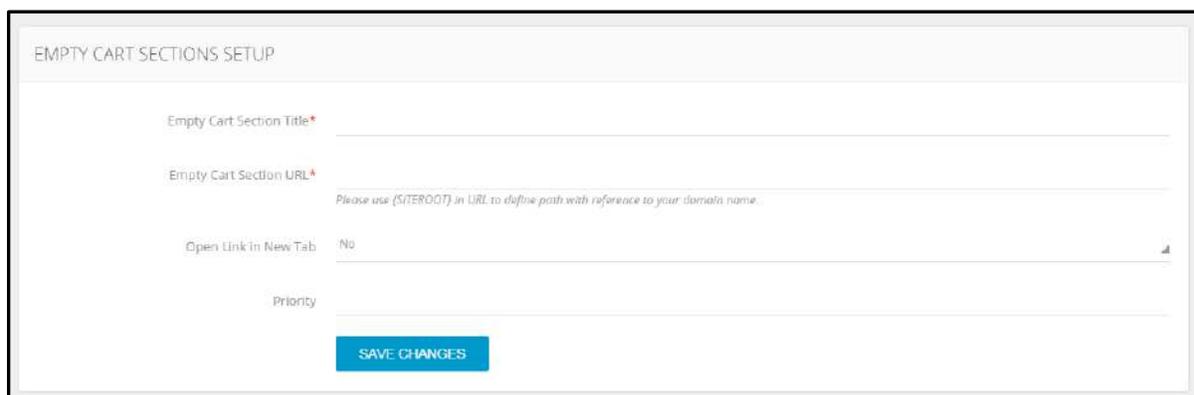
On click of **Empty Cart Management** link, Admin will be redirected to the empty cart management page. Please see the screenshot below:



On click of  icon, Admin can **disable** any FAQ Category. On click of  icon, admin can enable an existing empty cart item

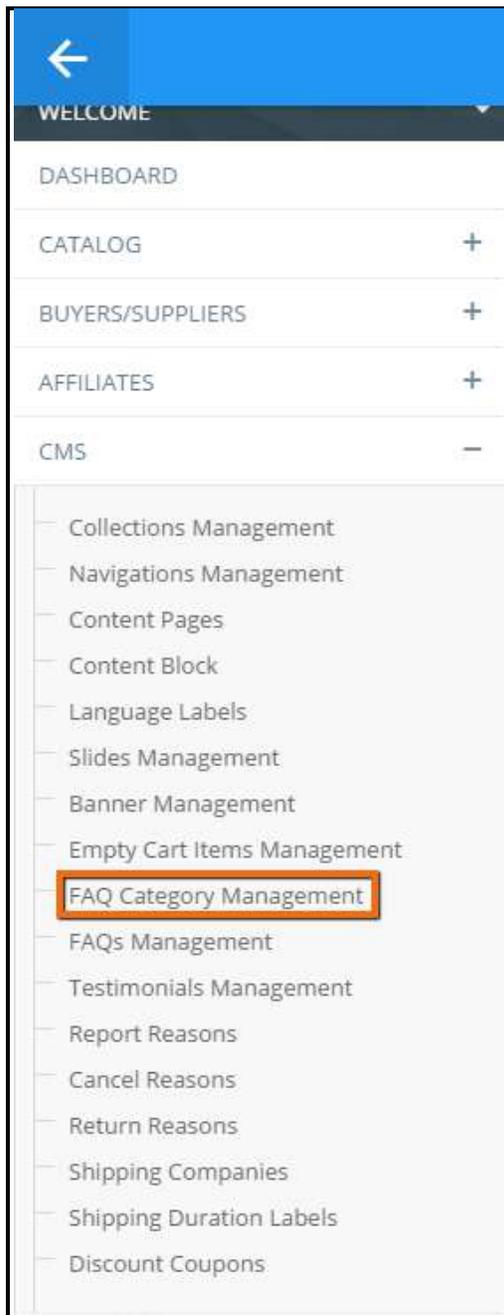
On click of  icon, Admin can edit any existing empty cart item. On click of  icon, Admin can delete any existing empty cart item.

On click of Add-empty cart items, Admin can add a new existing item. Please see the screenshot below:

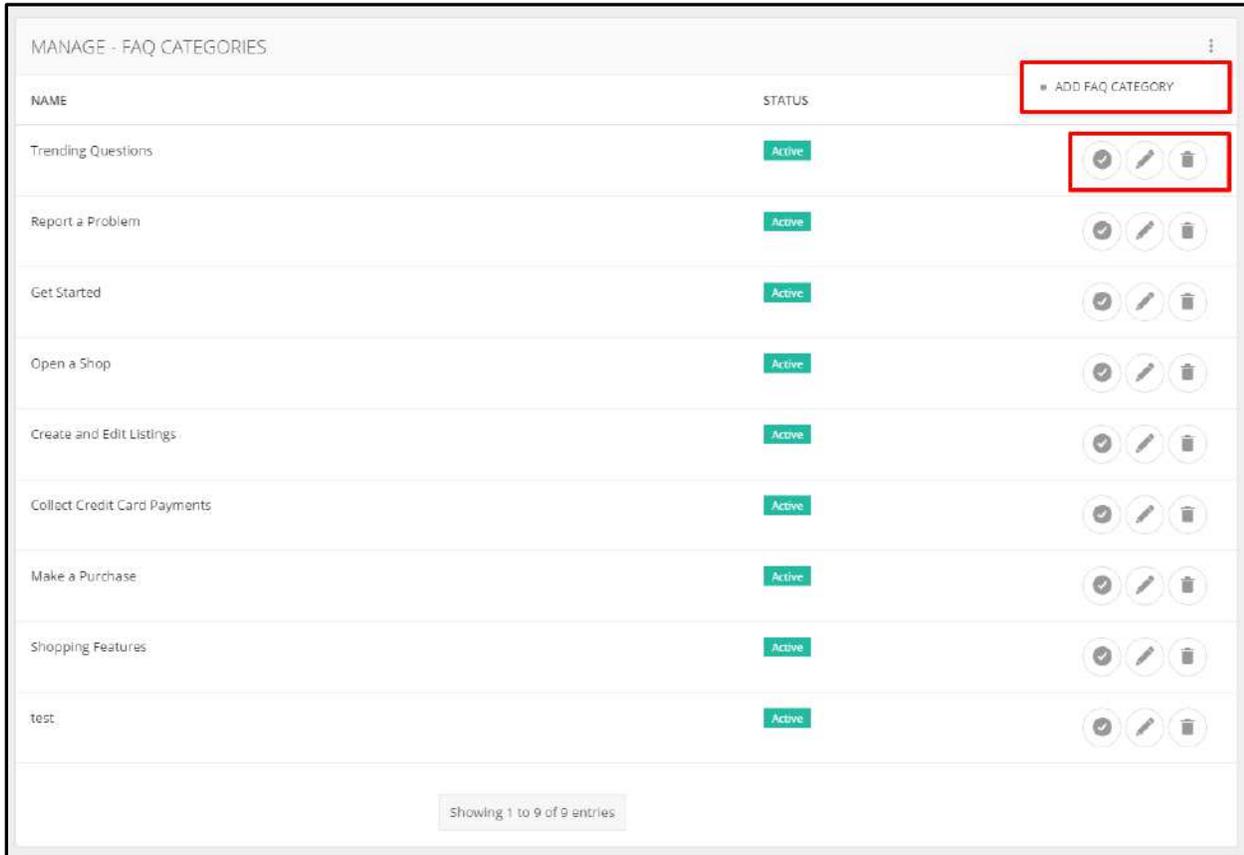


## 6.9. FAQ Category Management

In this section Admin can manage the FAQ categories for FAQ page. Admin need to select the **FAQ Category Management** link under the **CMS** menu item. Please see the screenshot below:



On click of **FAQ Category Management**, Admin will be redirected to the **Manage FAQ Categories** page. On this page Admin can manage categories for FAQ section. Please see the screenshot below:



NAME	STATUS	
Trending Questions	Active	  
Report a Problem	Active	  
Get Started	Active	  
Open a Shop	Active	  
Create and Edit Listings	Active	  
Collect Credit Card Payments	Active	  
Make a Purchase	Active	  
Shopping Features	Active	  
test	Active	  

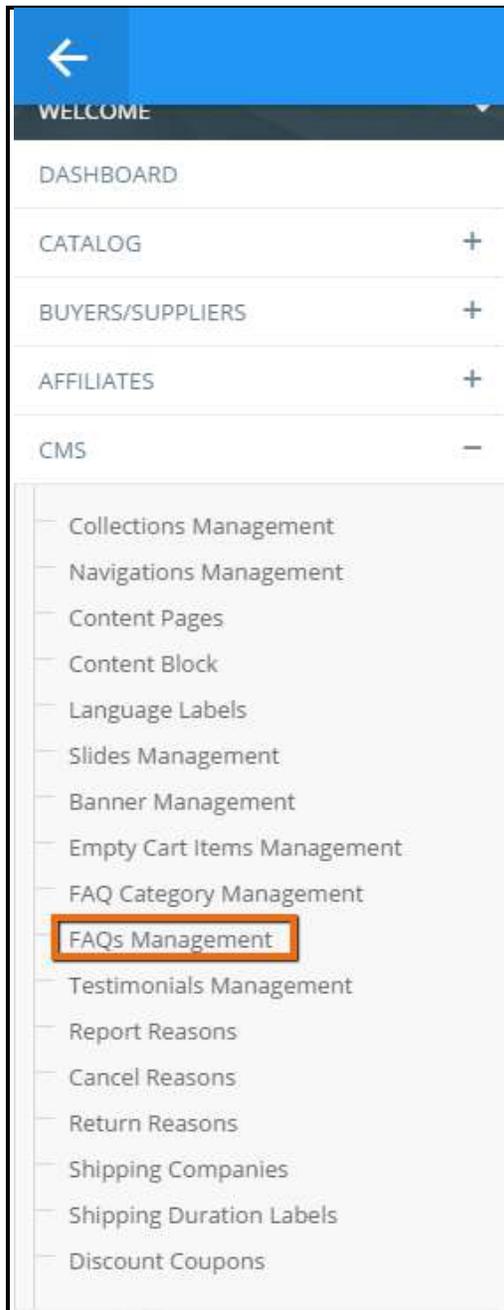
On click of  icon, Admin can **enable** any FAQ Category. On click of  icon, Admin can **disable** any FAQ Category.

On click of  icon, Admin can edit name of an existing FAQ category. On click of  icon, Admin can delete any FAQ category.

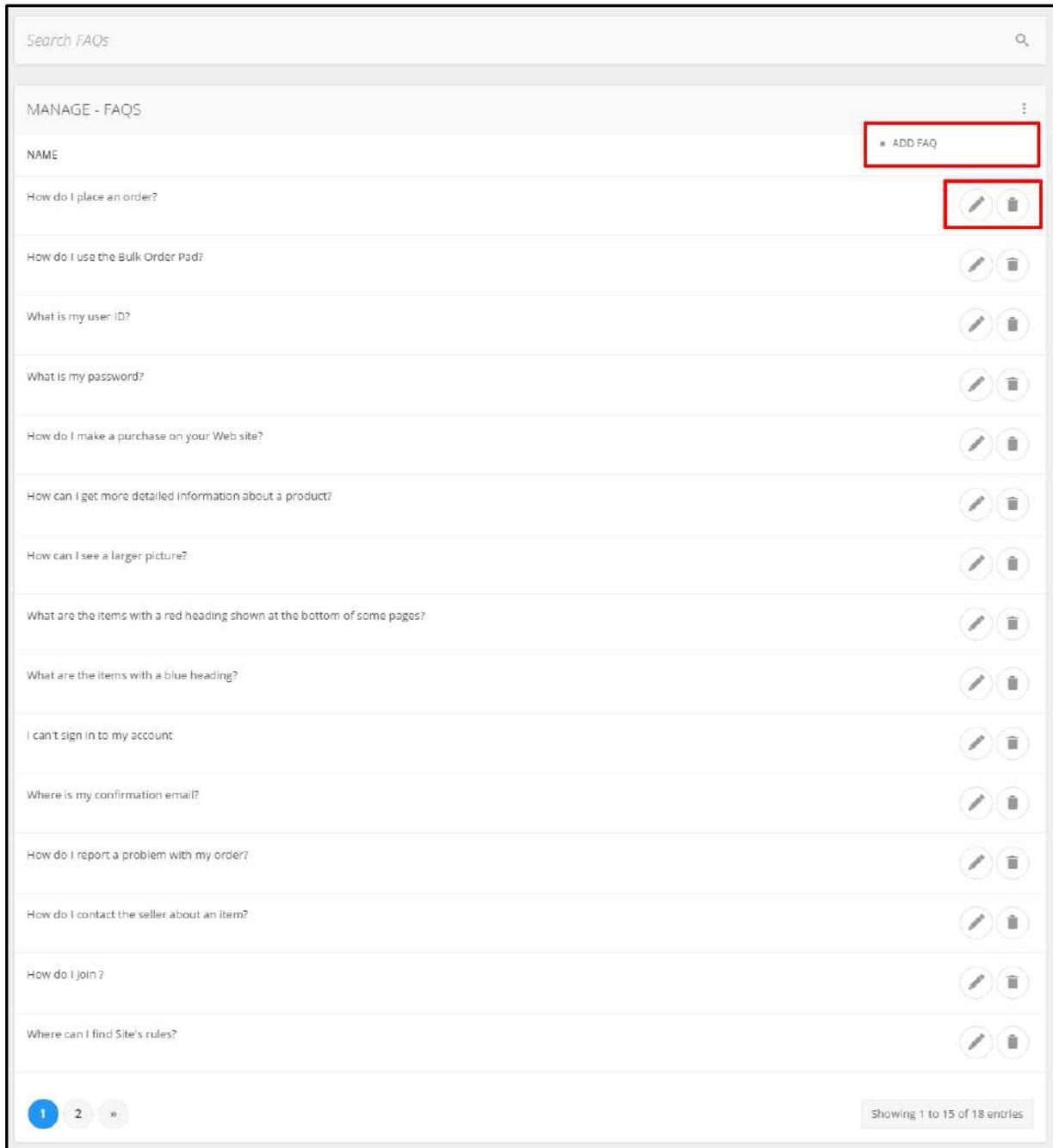
On click of **Add FAQ Category** link, Admin can add a new FAQ category.

## 6.10. FAQs Management

In this section Admin can manage the content for FAQ page. Please see the screenshot below:



On click of **FAQ Management** link, Admin will be redirected to the **Manage FAQs** page. Please see the screenshot below:



On click of  Admin can edit content of any existing FAQ.

On click of  Admin can delete any existing FAQ.

On click of **Add FAQ** link, Admin can add a new FAQ. Please see the screenshot below:

### FAQ SETUP

Section 1: Basic Information About FAQ.

FAQ Category\*

Question Title\*

Description

Section 2: SEO/Meta Data (Optional)

Page Title

Meta Keywords

Meta Description

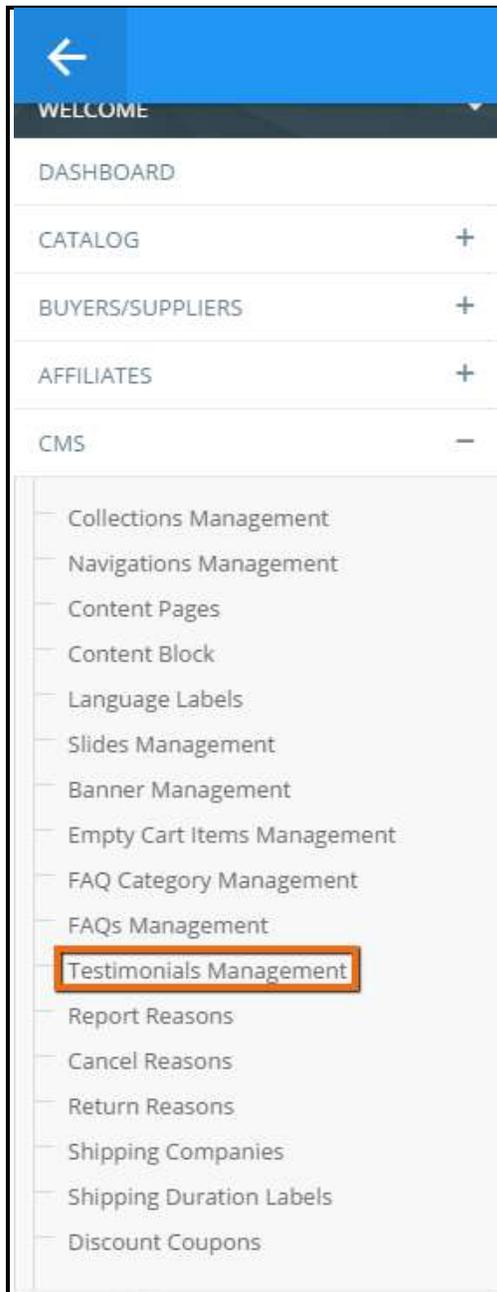
[SAVE CHANGES](#)

Admin has to fill up the following details to add content for a new FAQ:

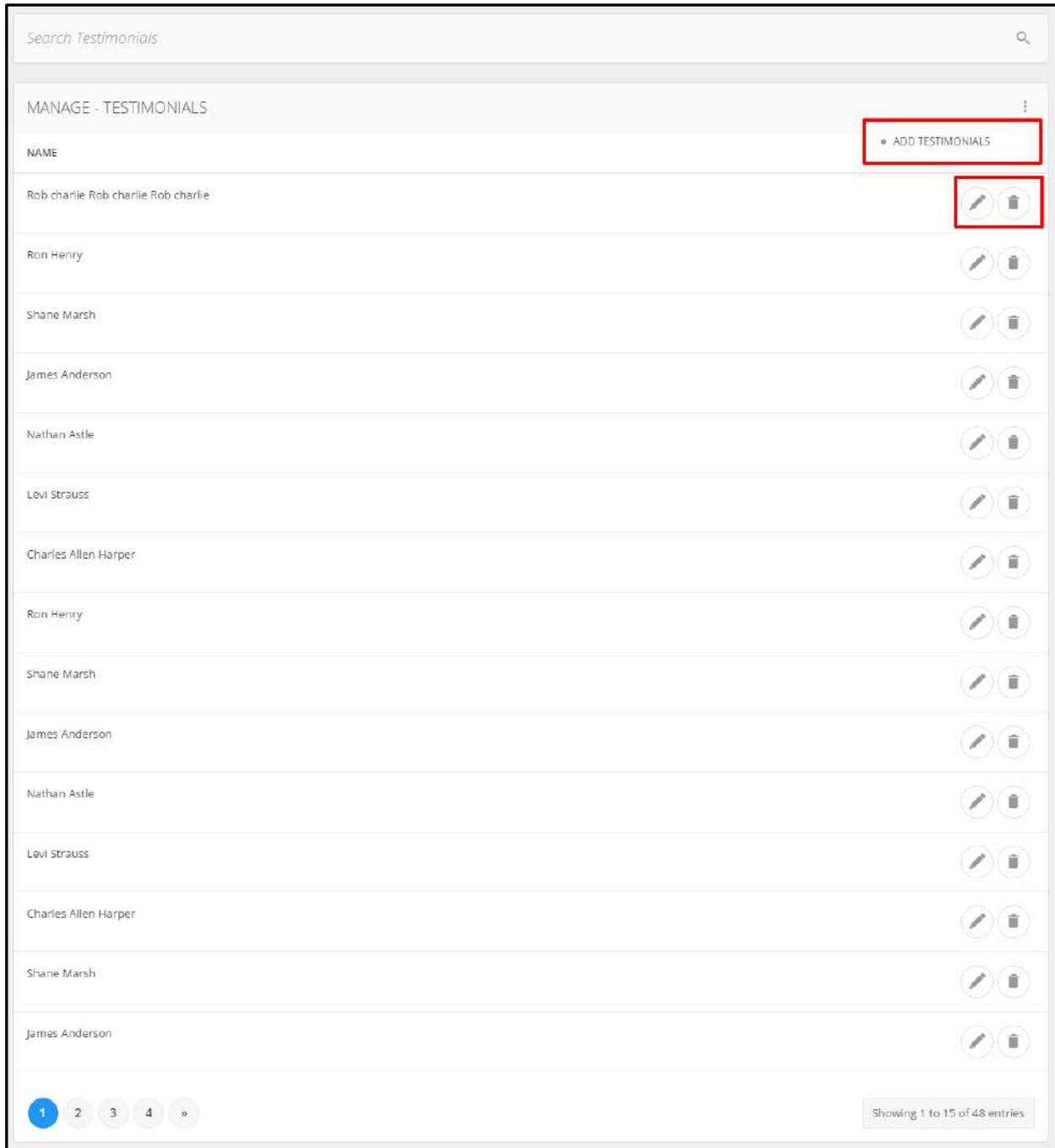
- FAQ Category
- Question Title
- Description
- Page Title
- Meta Keywords
- Meta Description

## 6.11. Testimonials Management

In this section Admin can manage the testimonials for his/her site. Admin need to select the Testimonials Manage link under the CMS menu item. Please see the screenshot below:



On click of **Testimonials Management** link, Admin will be redirected to the **Manage Testimonials** page. Please see the screenshot below:



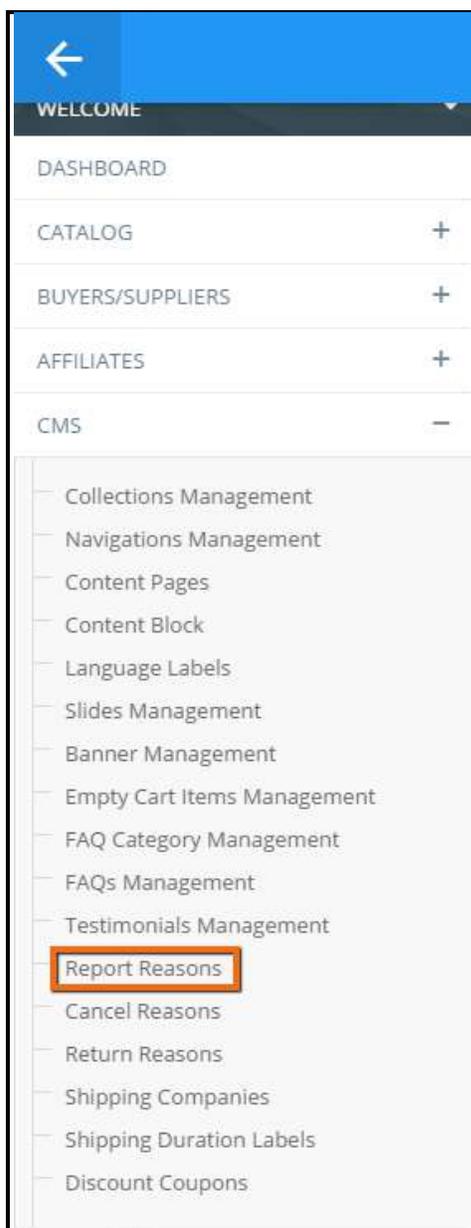
These testimonials are displaying on the testimonials page. Please see below the demo link of testimonials page: <http://demo.yo-kart.com/testimonials>

On click of  Admin can edit any existing testimonial.

On click of  Admin can delete any existing testimonial.

## 6.12. Report Reasons

In this section Admin can manage the list of reasons. Admin needs to select the **Report Reasons** link under the **CMS** section. Please see the screenshot below:



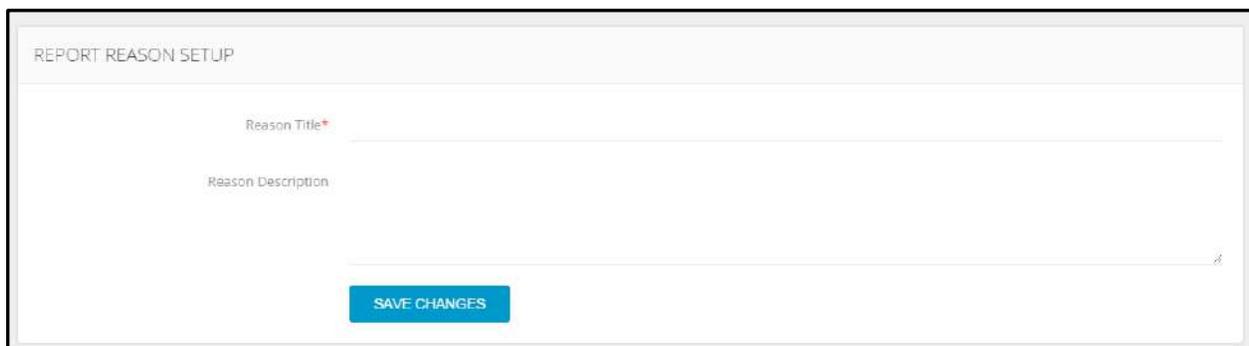
On click of **Report Reasons** link, Admin will be redirected to the **Manage Report Reasons** page. Please see the screenshot below:



On click of  icon, Admin can edit an existing reason.

On click of  icon, Admin can delete an existing reason from the list.

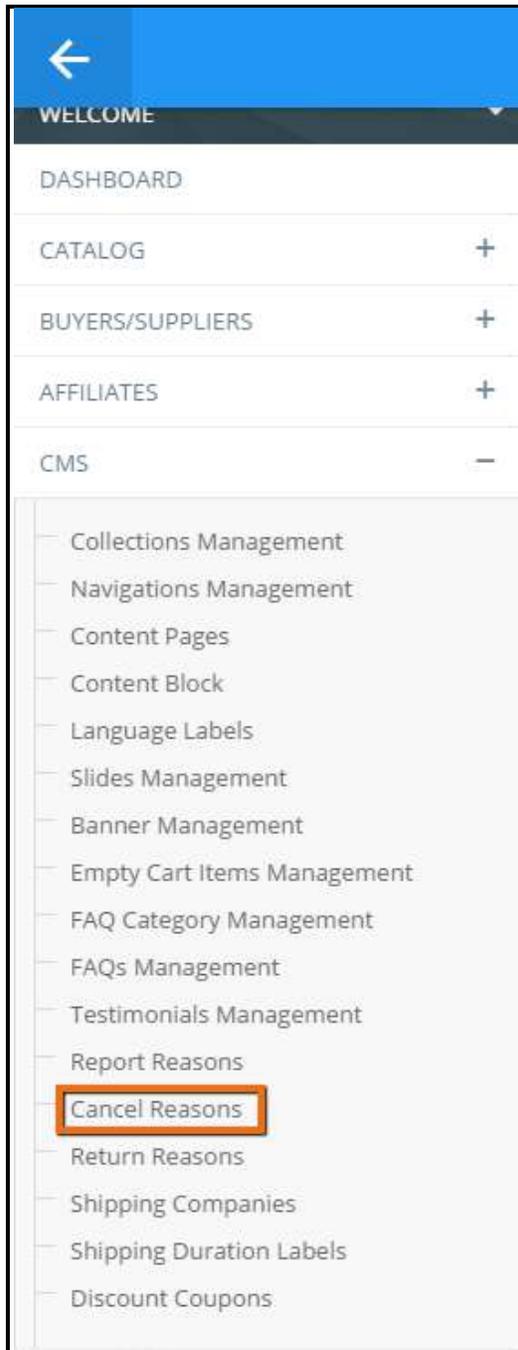
On click of Add Report Reason link, Admin will be redirected to the add report reason page. Please see the screenshot below:



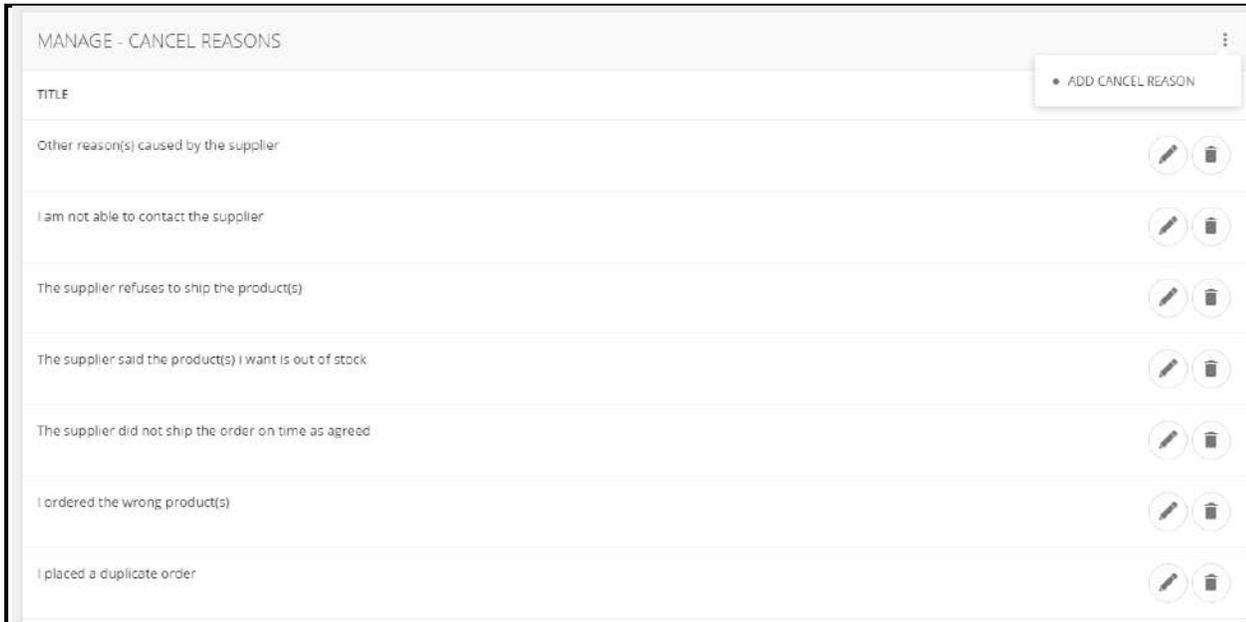
**Note:** These reasons are displaying on **Report a Shop** form.

### 6.13. Cancel Reasons

In this section Admin can manage the list of cancel reasons. Admin need to select the **Return Reasons** link under the **CMS** section. Please see the screenshot below:



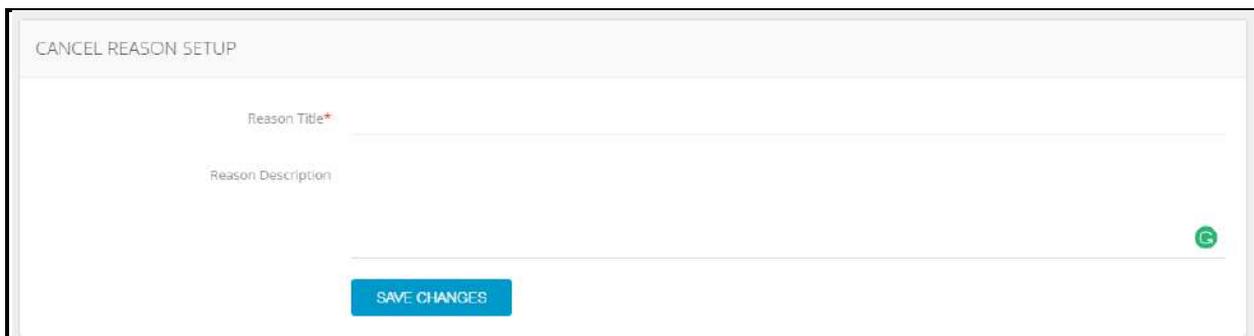
On click of **Cancel Reasons**, Admin will be redirected to the **Manage Cancel Reasons** page.  
Please see the screenshot below



On click of  icon, Admin can edit an existing reason.

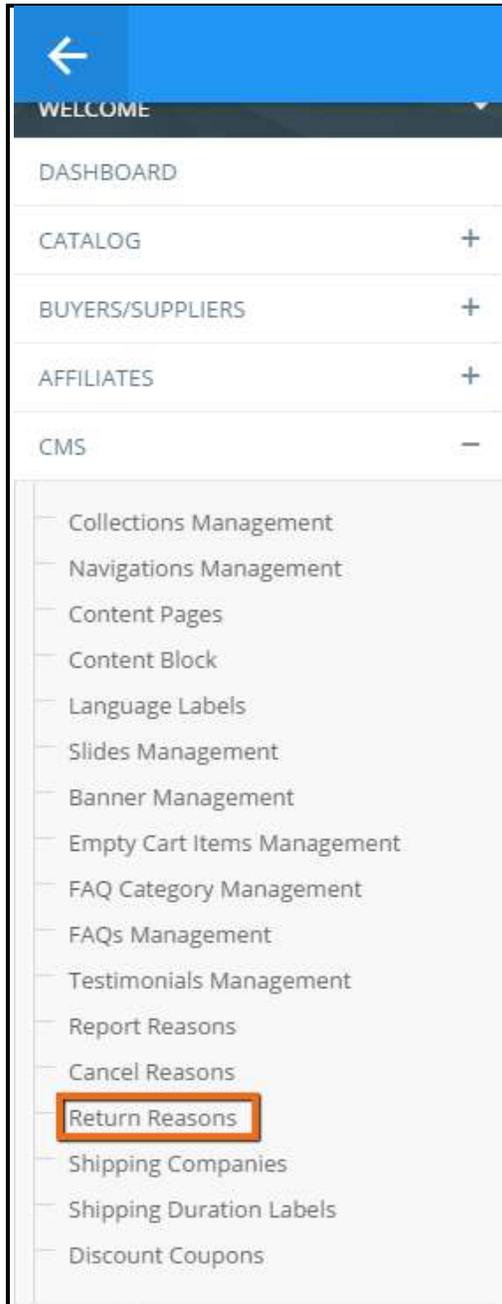
On click of  icon, Admin can delete an existing reason from the list.

On click of Add Cancel Reason link, Admin will be redirected to the add cancel reason page.  
Please see the screenshot below:



## 6.14. Return Reasons

In this section Admin can manage the list of return reasons. Admin need to select the **Return Reasons** link under the **CMS** section. Please see the screenshot below:



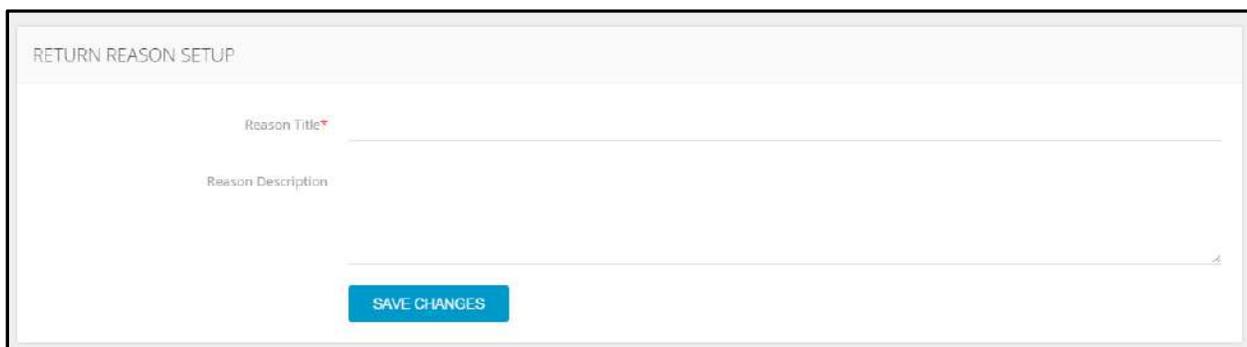
On click of **Return Reasons**, Admin will be redirected to the **Manage Return Reasons** page. Please see the screenshot below:



On click of  icon, Admin can edit title of an existing reason.

On click of  icon, Admin can delete an existing reason from the list.

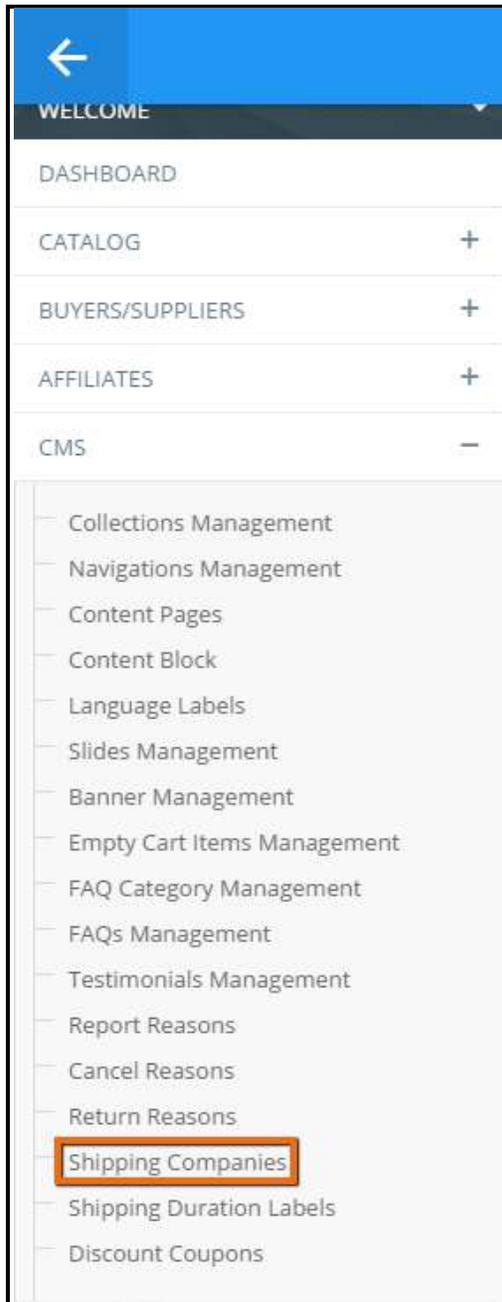
On click of ADD Return Reason, Admin can add a return reason. Please see the screenshot below:



**Note:** These reasons are getting displayed on front end when buyers submit a request for Return/Exchange.

## 6.15. Shipping Companies

In this section Admin can manage the list of shipping companies. Admin need to select the **Shipping Companies** link under the **CMS** section. Please see the screenshot below:



On click of **Shipping Companies** link, Admin will be redirected to the Manage Shipping Company page. On this page Admin can easily Add/Edit/Delete shipping companies. Please see the screenshot below:

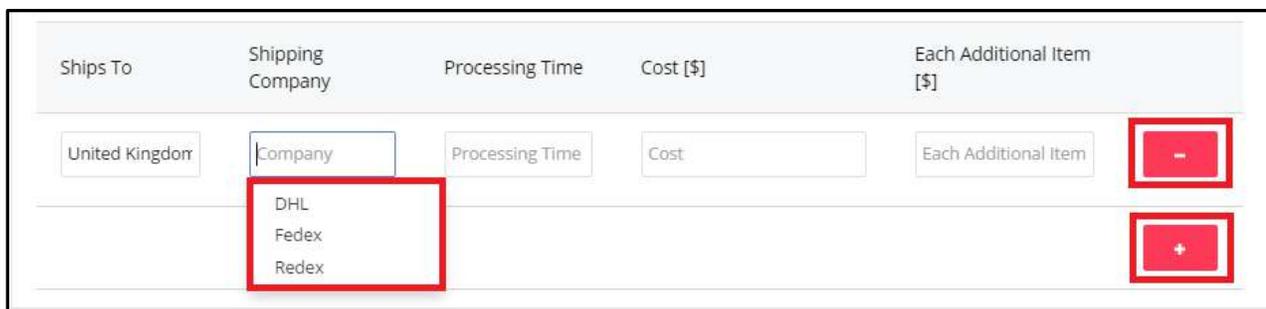


On click of  Admin edit the details of a shipping company.

On click of  Admin can delete an existing shipping company.

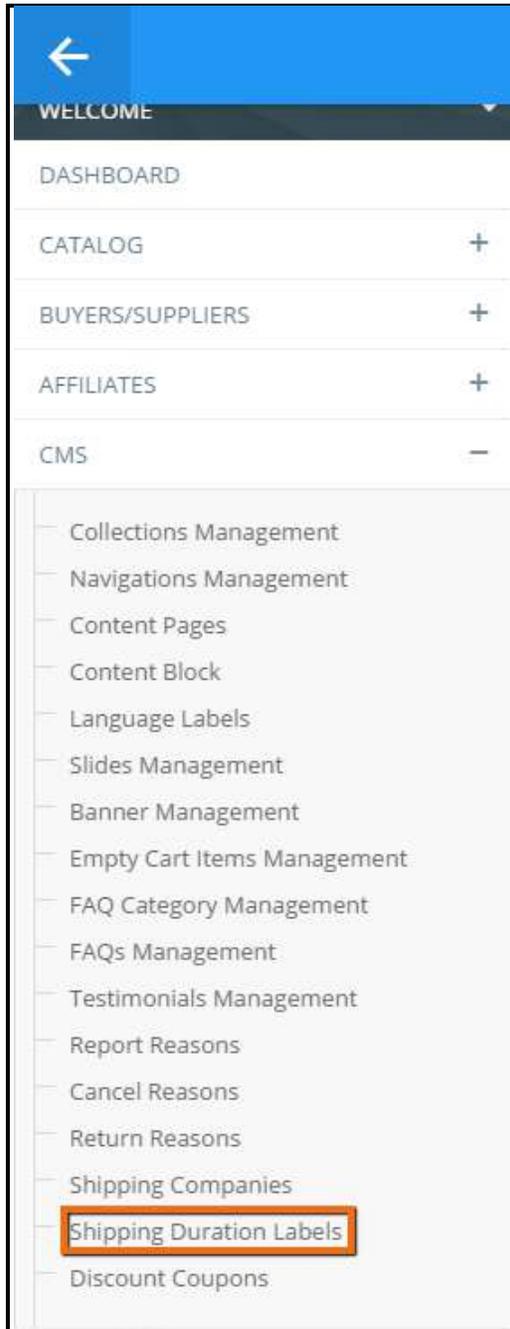
On click of **Add Shipping Company** link, Admin will be redirected to add shipping company page.

**Note:** These companies are displaying in seller area, under the **shipping** tab while adding shipping company for a product. Please see the screenshot below regarding seller area:

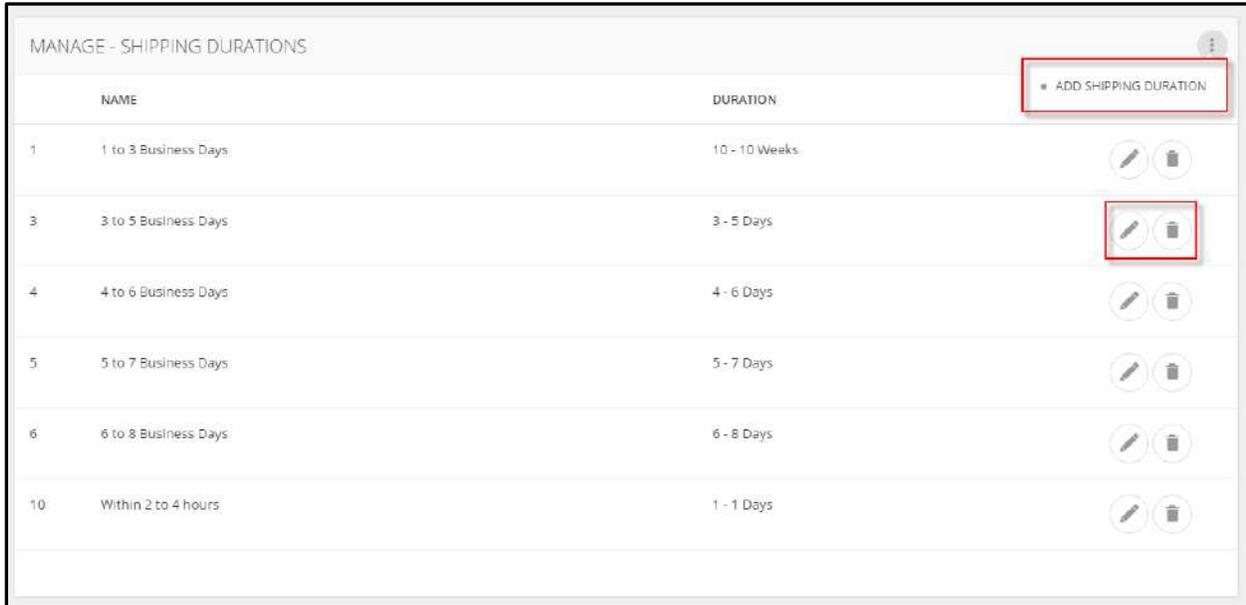


## 6.16. Shipping Duration Labels

In this section Admin can manage the list of shipping duration labels. Admin need to select the **Shipping Duration Labels** link under the **CMS** section. Please see the screenshot below:



On click of **Shipping Duration Labels**, Admin will be redirected to the **Manage Shipping Durations** Page. Please see the screenshot below:



	NAME	DURATION	
1	1 to 3 Business Days	10 - 10 Weeks	 
3	3 to 5 Business Days	3 - 5 Days	 
4	4 to 6 Business Days	4 - 6 Days	 
5	5 to 7 Business Days	5 - 7 Days	 
6	6 to 8 Business Days	6 - 8 Days	 
10	Within 2 to 4 hours	1 - 1 Days	 

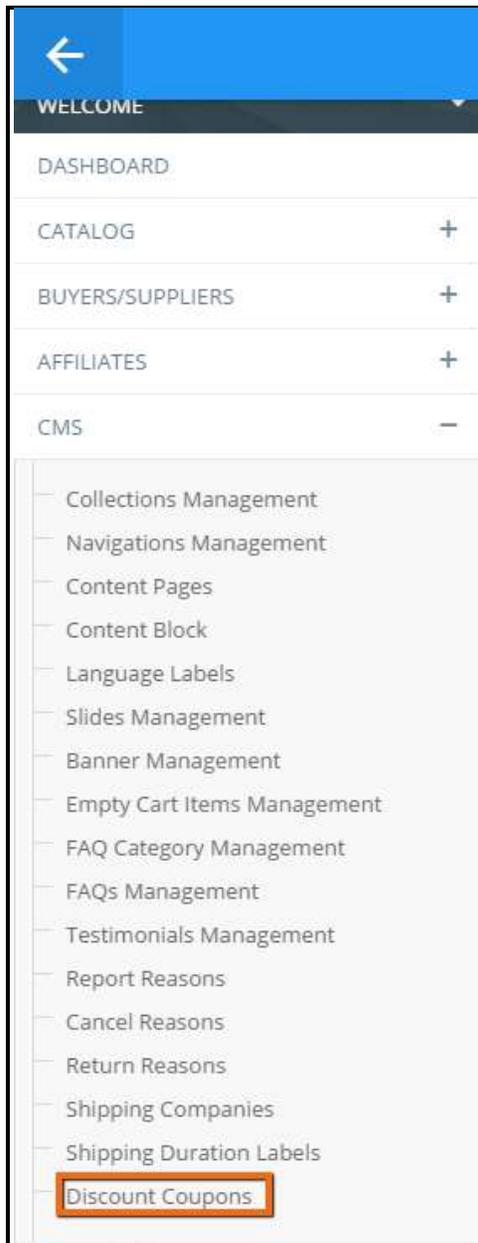
On click of  icon, Admin edit the details of a shipping company.

On click of  icon Admin can delete an existing shipping company.

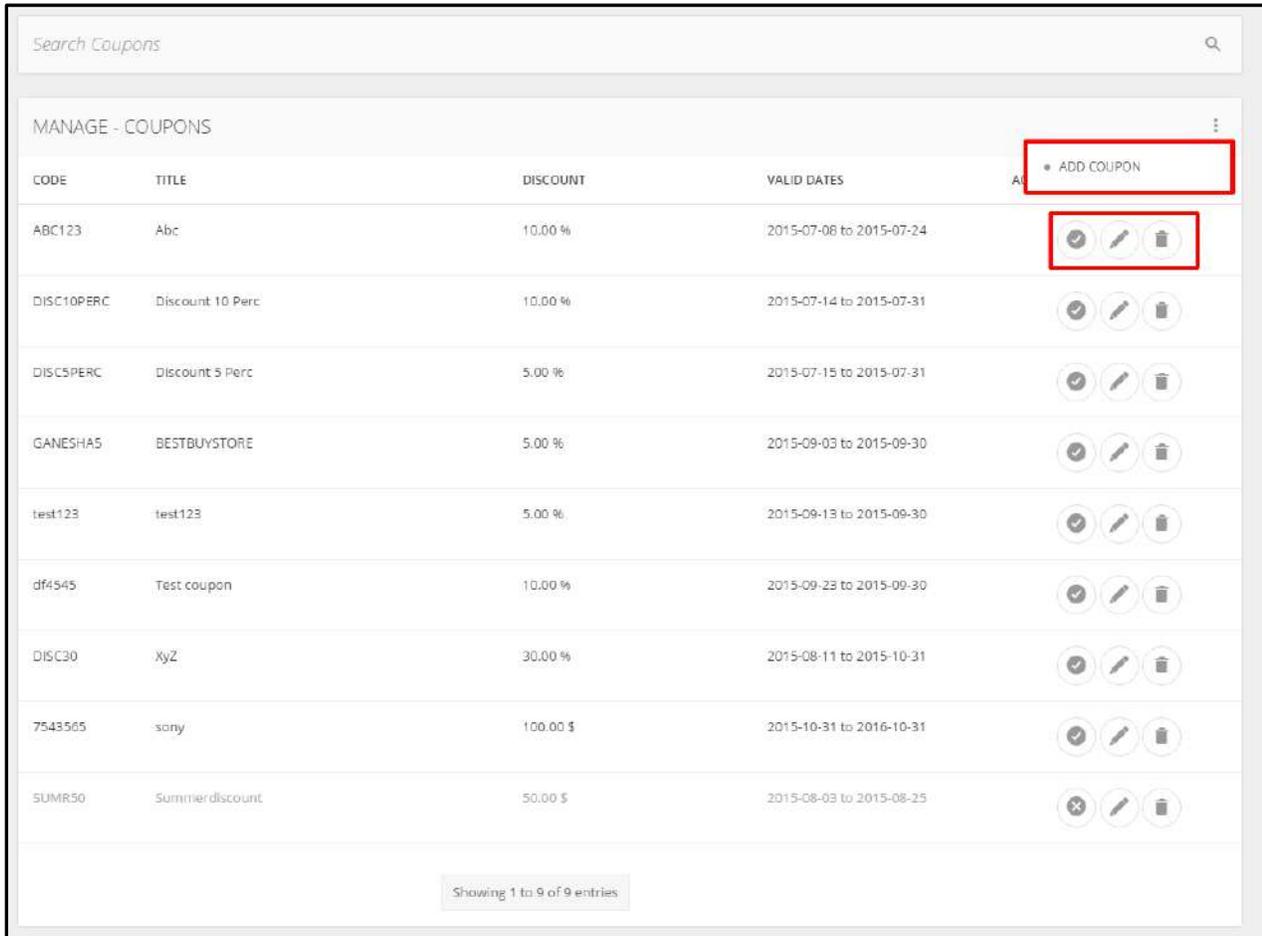
**Note:** These labels are displaying in seller area, under the shipping tab while adding **Shipping Duration** for a product.

## 6.17. Discount Coupons

In this section Admin can create **Discount Coupons**. For creating coupons, Admin needs to fill up the following details for a coupon:



On click of **Discount Coupons** link, Admin will be redirected to the Manage Coupons page. Please see the screenshot below:



CODE	TITLE	DISCOUNT	VALID DATES	ACTION
ABC123	Abc	10.00 %	2015-07-08 to 2015-07-24	  
DISC10PERC	Discount 10 Perc	10.00 %	2015-07-14 to 2015-07-31	  
DISC5PERC	Discount 5 Perc	5.00 %	2015-07-15 to 2015-07-31	  
GANESHA5	BESTBUYSTORE	5.00 %	2015-09-03 to 2015-09-30	  
test123	test123	5.00 %	2015-09-13 to 2015-09-30	  
df4545	Test coupon	10.00 %	2015-09-23 to 2015-09-30	  
DISC30	XyZ	30.00 %	2015-08-11 to 2015-10-31	  
7543565	sony	100.00 \$	2015-10-31 to 2016-10-31	  
SUMR50	Summerdiscount	50.00 \$	2015-08-03 to 2015-08-25	  

Showing 1 to 9 of 9 entries

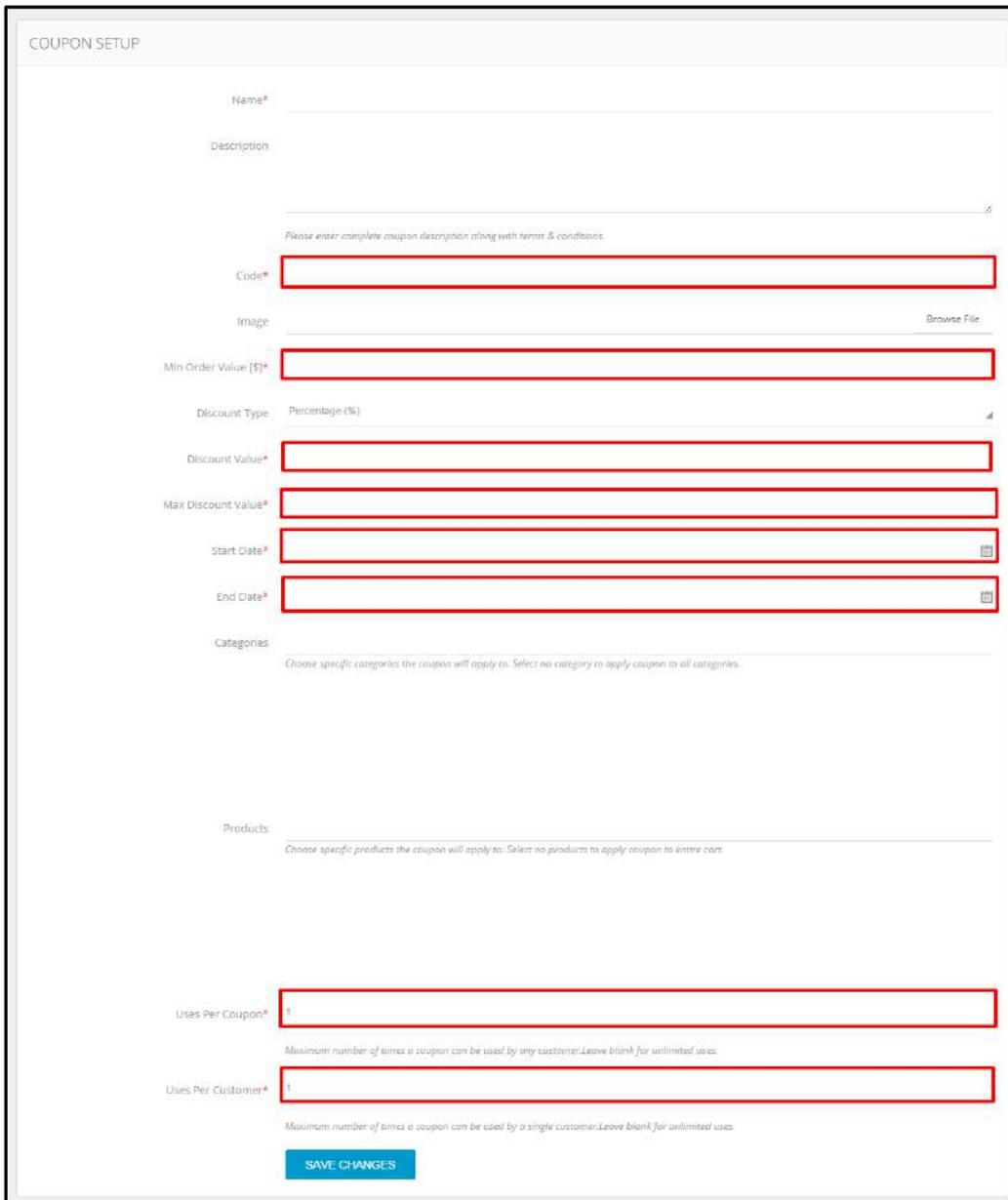
On click of  icon, Admin edits the details of a shipping company.

On click of  icon, Admin can delete an existing shipping company.

On click of **Add Coupon** button, Admin will be redirected to the **Add Coupon** page. Admin has to fill up the following details to create a coupon:

- Name
- Description
- Code
- Image
- Min Order Value
- Discount Type
- Discount Value
- Max Discount Value

- Start Date
  - End Date
  - Categories
  - Products
  - Uses Per Coupon – In this field Admin can define the number times a coupon can be used by any customer. **Leave blank for unlimited uses.**
  - Uses Per Customer – In this field Admin can define the maximum number of times a coupon can be used by one customer. **Leave blank for unlimited uses.**
- Please see the screenshot below:



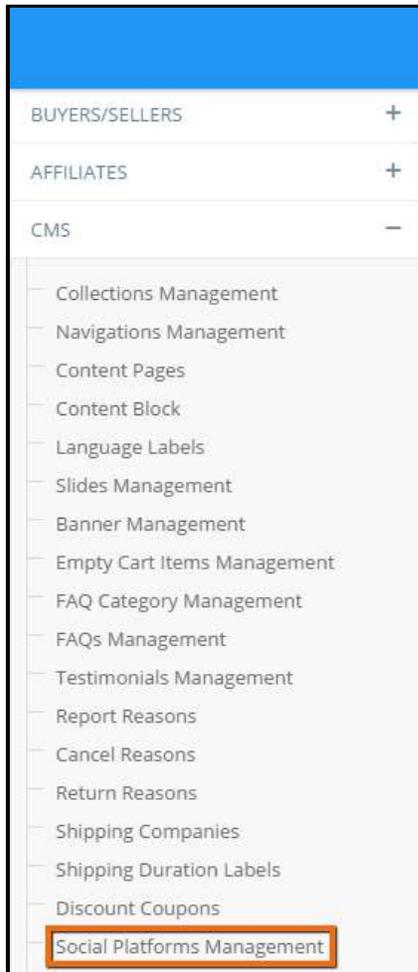
The screenshot shows the 'COUPON SETUP' form with the following fields and their values:

- Name\* (empty)
- Description (empty)
- Code\* (empty)
- Image (empty)
- Min Order Value [\$]\* (empty)
- Discount Type: Percentage (%)
- Discount Value\* (empty)
- Max Discount Value\* (empty)
- Start Date\* (empty)
- End Date\* (empty)
- Categories (empty)
- Products (empty)
- Uses Per Coupon\* (1)
- Uses Per Customer\* (1)

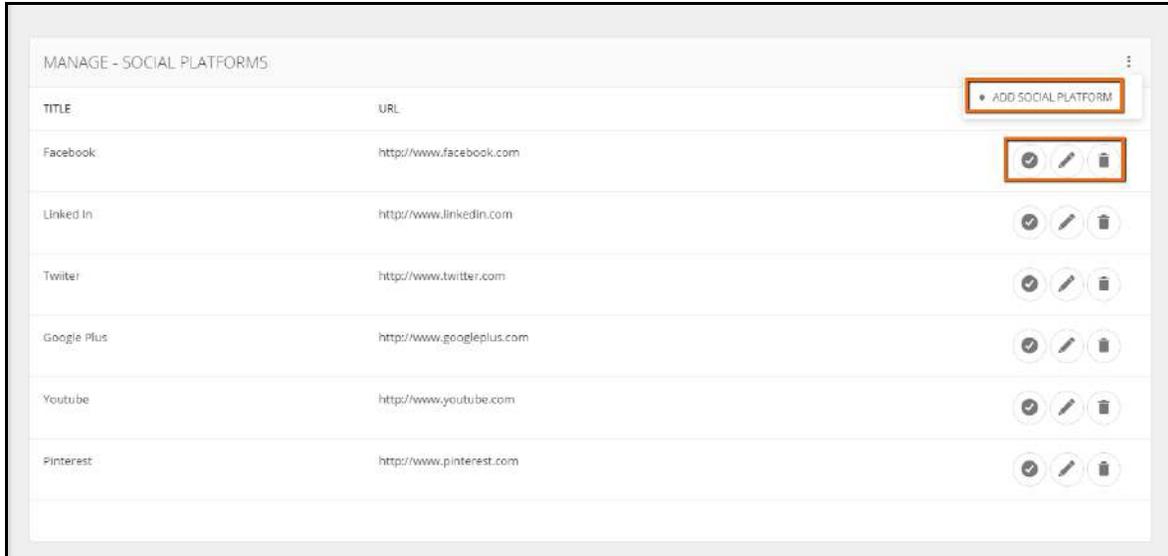
At the bottom of the form is a blue button labeled 'SAVE CHANGES'.

## 6.18. Social Platforms Management

In this section, Admin can create manage Social platforms. Admin can create new social platforms which he needs to show on the frontend. Please see the screenshot below:



On click of **Social Platforms Management**, Admin will be redirected to the **Manage Social Platforms** Page. Please see the screenshot below:



On click of  icon, Admin can disable any existing Social platform from frontend.

On click of  icon, Admin can enable any existing Social platform from frontend.

On click of  icon, Admin can edit any existing Social platform from frontend.

On click of  icon, Admin can delete any existing Social platform from frontend.

On click of **Add Social Platform**, Admin can add new social platform on the system.

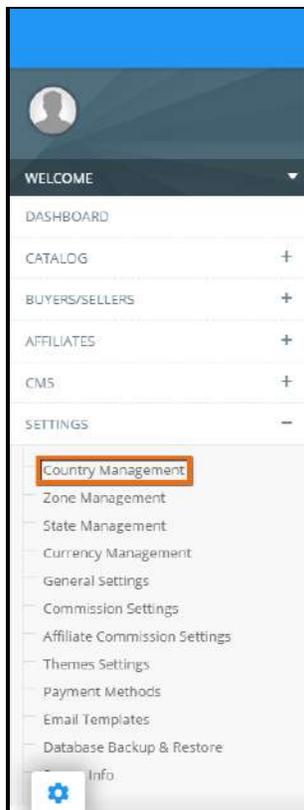
## 7. Settings

There are following links under the **Settings** menu item:

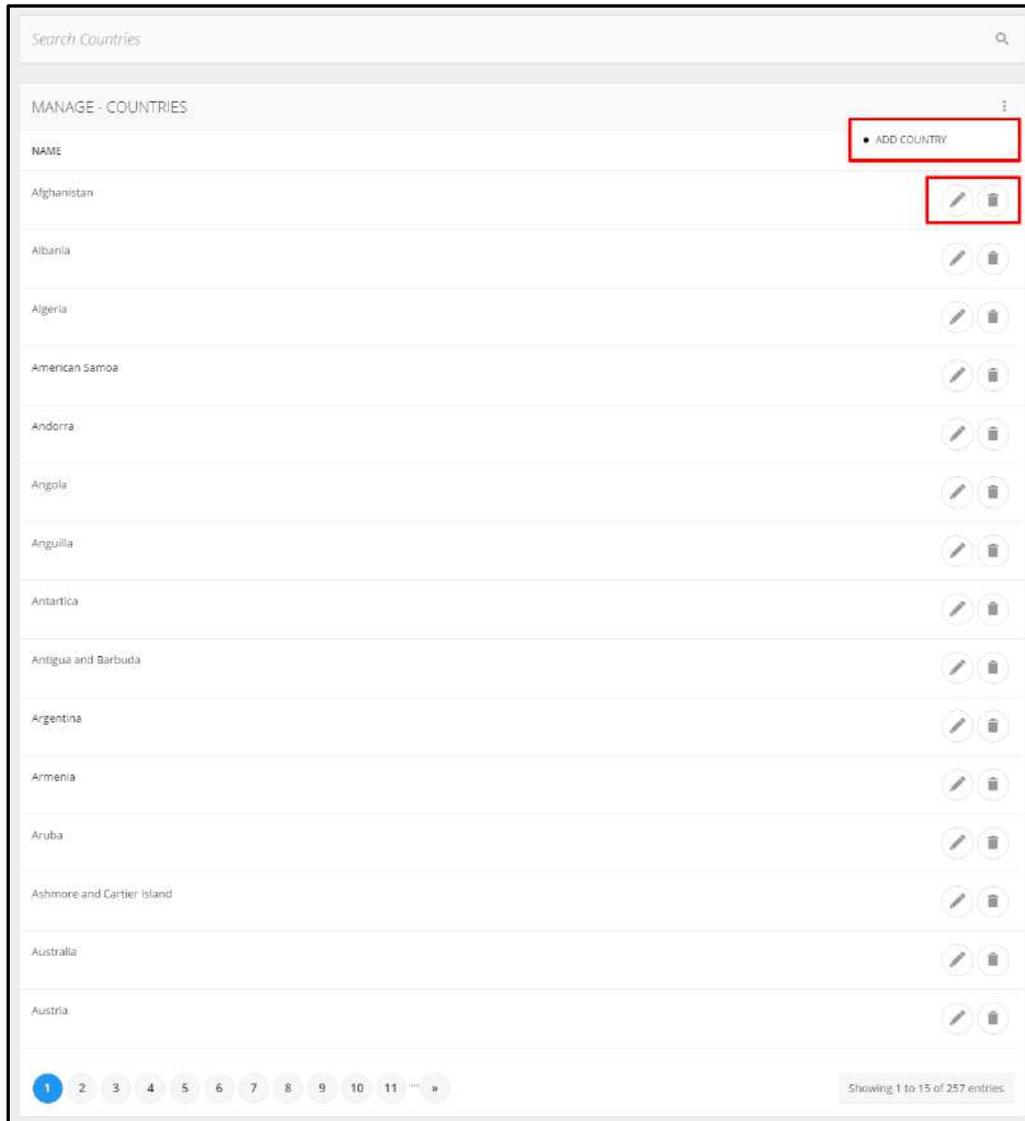
- Country Management
- Zone Management
- State Management
- Currency Management
- General Settings
- Commission Settings
- Affiliate Commission Settings
- Theme Settings
- Payment Methods
- Email Templates
- Database Backup & Restore
- Server Info

### 7.1. Country Management

Admin can select Country Management link under settings menu link. Please see the screenshot below:



On click of Country Management link, Admin will be redirected to the manage states page.  
Please see the screenshot below:



On click of  icon, Admin edit any existing country name.

On click of  icon, Admin can delete an existing country.

On click of Add Country link, Admin can easily add a new country.

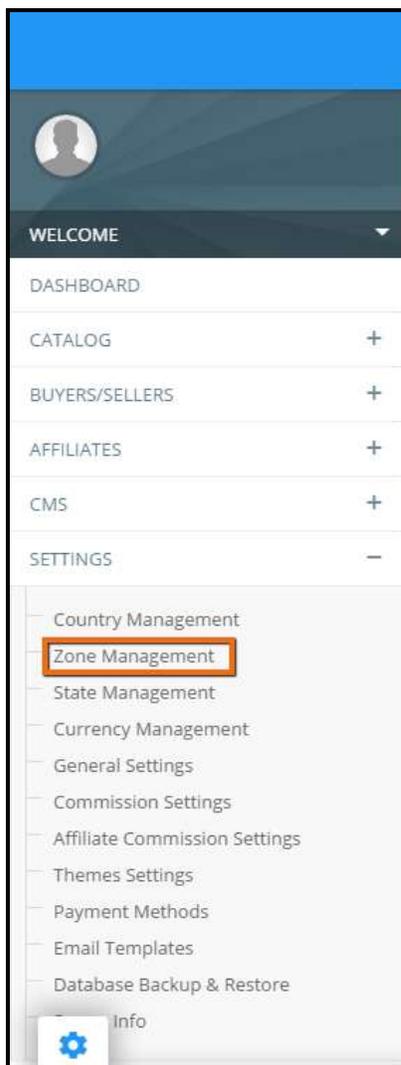
On click of  icon, Admin can also search a country by keyword. Please see the screenshot below:



The screenshot shows a dialog box titled "Search States" with a close button (X) in the top right corner. It contains two input fields: "Keyword" and "Country". The "Country" field has a dropdown arrow and the text "Select" below it. To the right of the input fields are two buttons: "SEARCH" (in blue) and "CLEAR SEARCH" (in grey).

## 7.2. Zone Management

Admin can select zone Management link under settings menu. Please see the screenshot below.



On click of **Zone Management** link, Admin will be redirected to the manage Zones page. Please see the screenshot below:



On click of  icon, Admin edit any existing Zone name and description.

On click of  icon, Admin can delete an existing zone.

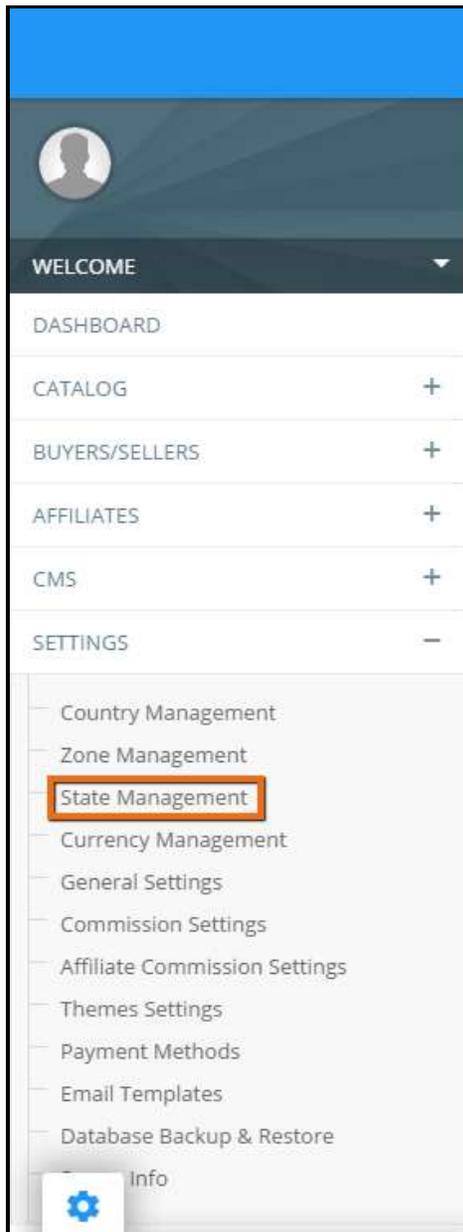
On click of **Add Zone** link, Admin can easily add a new zone.

On click of  icon, Admin can also search a zone by keyword. Please see the screenshot below:



### 7.3. State Management

Admin can select State Management link under settings menu item. Please see the screenshot below:



In this section Admin can manage list of states.

On click of **State Management** link, Admin will be redirected to the manage states page. Please see the screenshot below:

Search States 🔍

MANAGE - STATES ⋮

NAME	COUNTRY	ZONE	ADD STATE
Baghlan	Afghanistan	Zone - A	 
Balkh	Afghanistan	Zone - A	 
Bamian	Afghanistan	Zone - A	 
Farah	Afghanistan	Zone - A	 
Faryab	Afghanistan	Zone - A	 
Ghazni	Afghanistan	Zone - A	 
Ghowr	Afghanistan	Zone - A	 
Helmand	Afghanistan	Zone - A	 
Herat	Afghanistan	Zone - A	 
Jowzjan	Afghanistan	Zone - A	 
Kabel	Afghanistan	Zone - A	 
Kandahar	Afghanistan	Zone - A	 
Kapisa	Afghanistan	Zone - A	 
Khowst	Afghanistan	Zone - A	 
Konar	Afghanistan	Zone - A	 

1 2 3 4 5 6 7 8 9 10 11 ... >

Showing 1 to 15 of 3189 entries

On click of  icon, Admin can edit a country name.

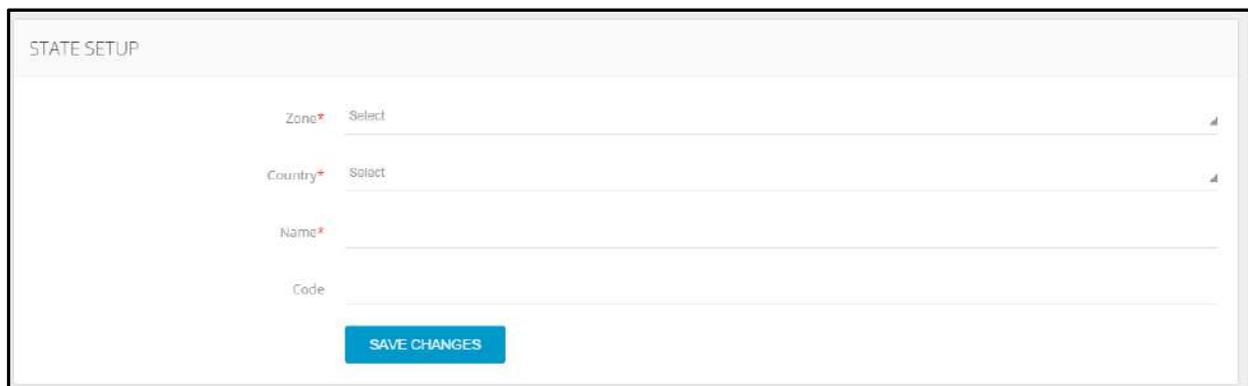


On click of  icon, Admin can delete any existing shipping country.

On click of **Add State** button, Admin can easily add a new state in the system. Admin needs to fill up the following details for adding a state:

- Zone
- Country
- Name
- Code

Please see the screenshot below:



The screenshot shows a form titled "STATE SETUP". It contains four input fields: "Zone\*" with a dropdown menu showing "Select", "Country\*" with a dropdown menu showing "Select", "Name\*" with a text input field, and "Code" with a text input field. A blue "SAVE CHANGES" button is located at the bottom of the form.



On click of  icon, Admin can search a state by **Keyword** and **Country** from drop down.

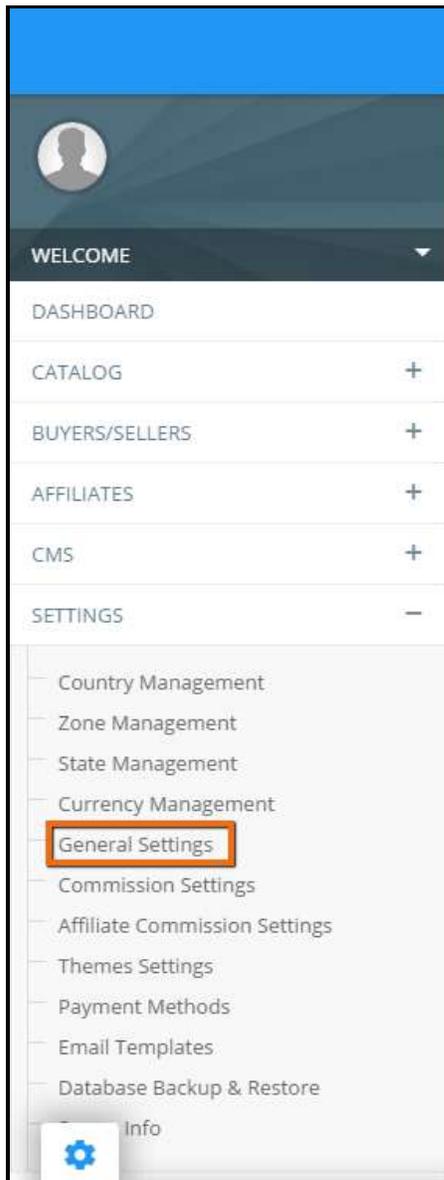
Please see the screenshot below:



The screenshot shows a search form titled "Search States". It has a close button (X) in the top right corner. Below the title, there are two input fields: "Keyword" and "Country" with a dropdown menu showing "Select". To the right of these fields are two buttons: a blue "SEARCH" button and a grey "CLEAR SEARCH" button.

## 7.4. General Settings

Admin can select **General Setting** link under the settings menu item. Please see the screenshot below:



Admin has following tab is available under general settings:

- General
- Local
- SEO
- Options
- Withdrawal
- Live Chat
- Third Party APIs
- Email
- Server
- Sharing
- Referral

#### 7.4.1. General Settings – General

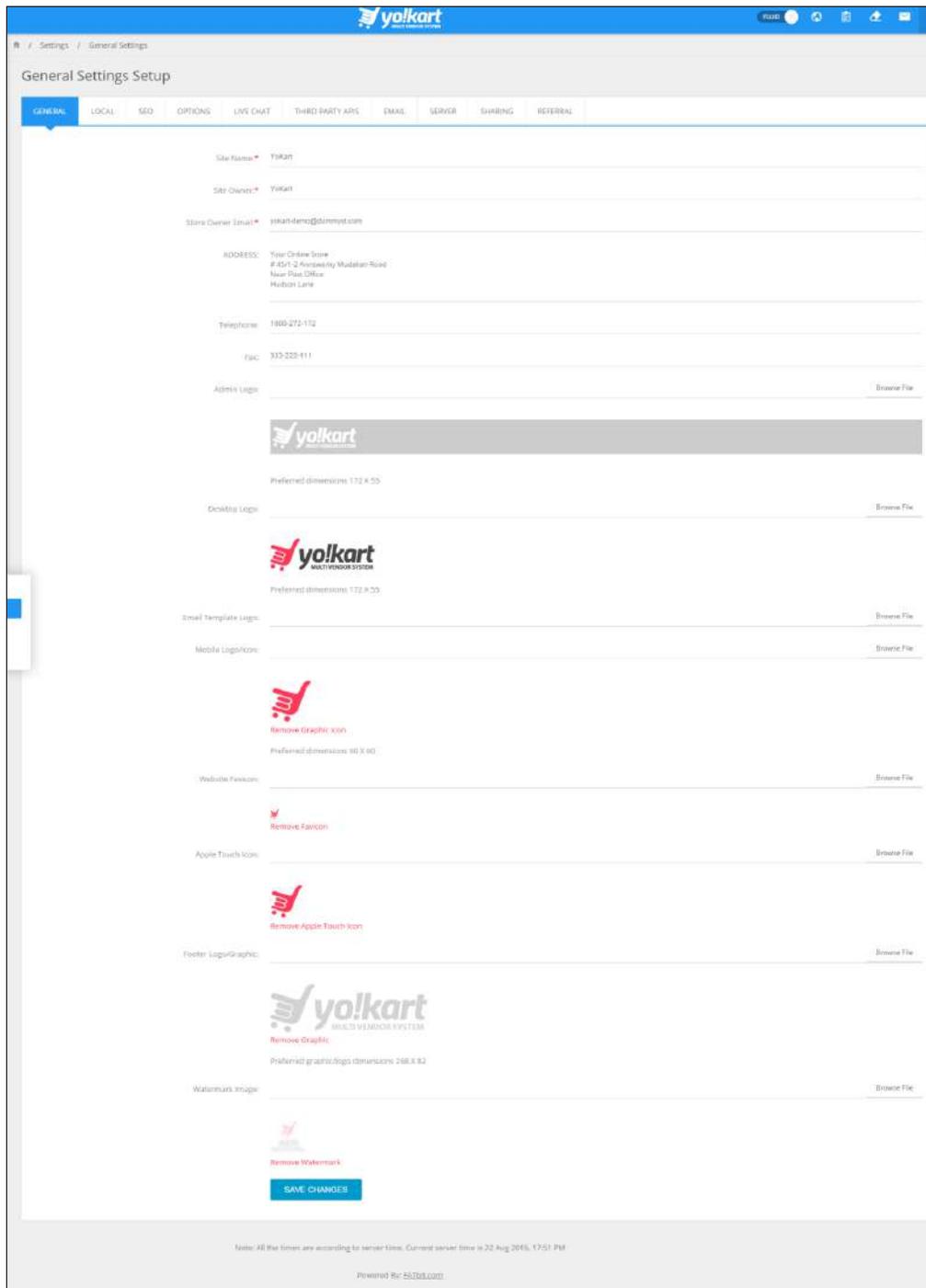
Under **General** tab, Admin can set following settings:

- **Site Name** - Admin will need to add the site name here. This name will be displayed in the Copyright text and in the tab title name for Admin end of the website.
- **Site Owner**- This is the name of the owner of the site.
- **Store Owner Email**- This is the email id on which admin will get all email notifications related to the website.
- **Address**- This will be address of the website owner. Admin can enter this address and it will be shown in the contact us form.
- **Telephone**- The phone number of the website owner that will be made available to the users for contacting.
- **Fax**- The fax number of the website owner that will be made available to the users for contacting.
- **Admin Logo**- Admin can upload the logo and this logo will be shown on the Admin end header only.
- **Desktop Logo**- Admin can upload the logo and this logo will be shown on the front end desktop website only.
- **Email Template Logo**- Admin can upload the email template logo from this field. Emails sent from the website will contain this logo.
- **Mobile Logo/Icon**- Admin can upload The App icon that will be displayed on the mobile devices.
- **Website Favicon**- Admin can upload the website Favicon from this field.

- **Apple Touch Icon**- The App icon that will be displayed on the apple devices.
- **Footer Logo/Graphic**- Admin can upload this image, and it will be shown in the footer on front end.
- **Watermark Image**- Admin can upload this image, and it will be shown on the products on front end.

**Note:** Please add "image/x-icon" mime type under "Allowed File Mime Types" & "Allowed Image Mime Types" on "Local" Tab under settings before uploading favicon.

Please see the screenshot below regarding the same:

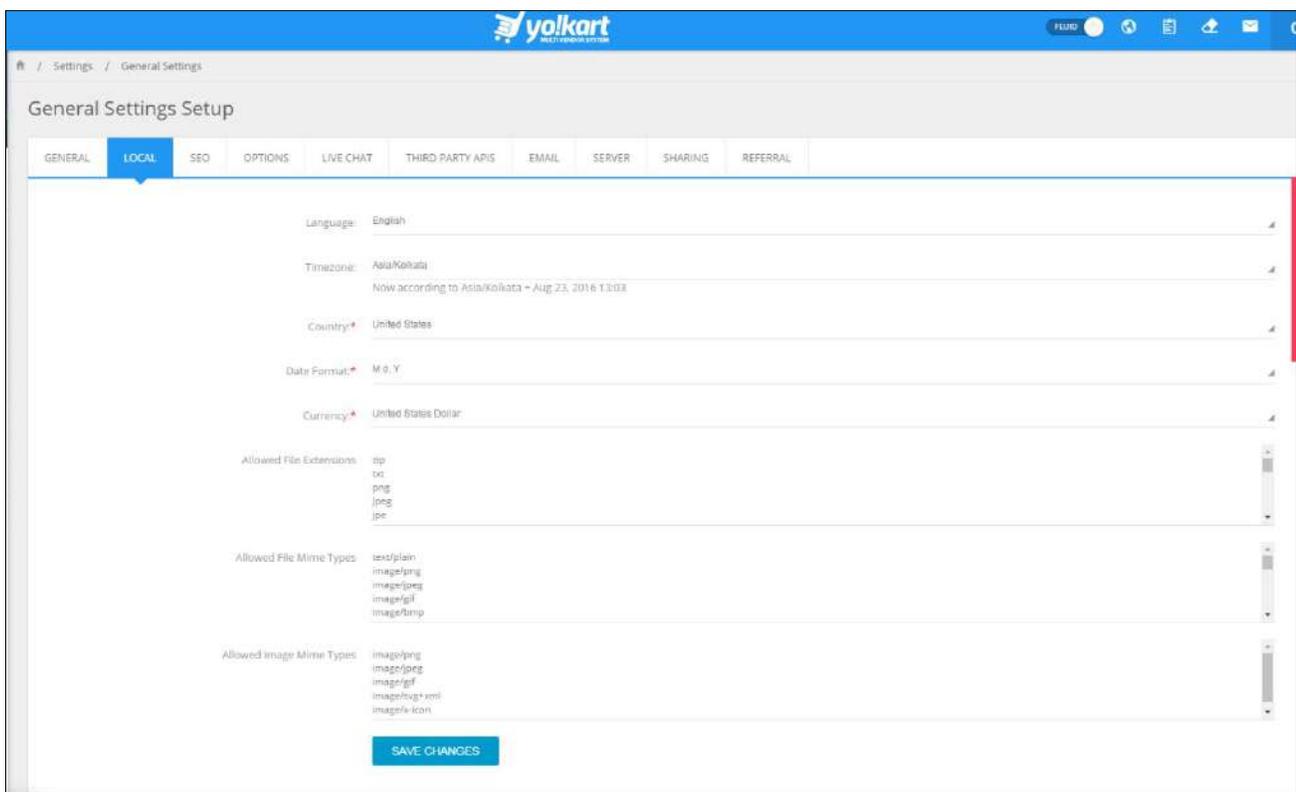


## 7.4.2. General Settings - Local

Under **Local** tab, Admin can manage the site settings. Admin can manage the following information:

- **Language** – English(This is default language, only 1 language can run at one time in the application)
- **Time zone** – Set time zone for website
- **Country** – Select country of existence for website
- **Date Format** – Set date format for website
- **Currency** – Set currency name
- **Allowed file extensions** – List of extension files which admin would like to allow on site
- **Allowed file MIME types** – List of MIME types allowed for website
- **Allowed Image MIME Types** – List of image MIME types allowed for website.

Please see the screenshot below:

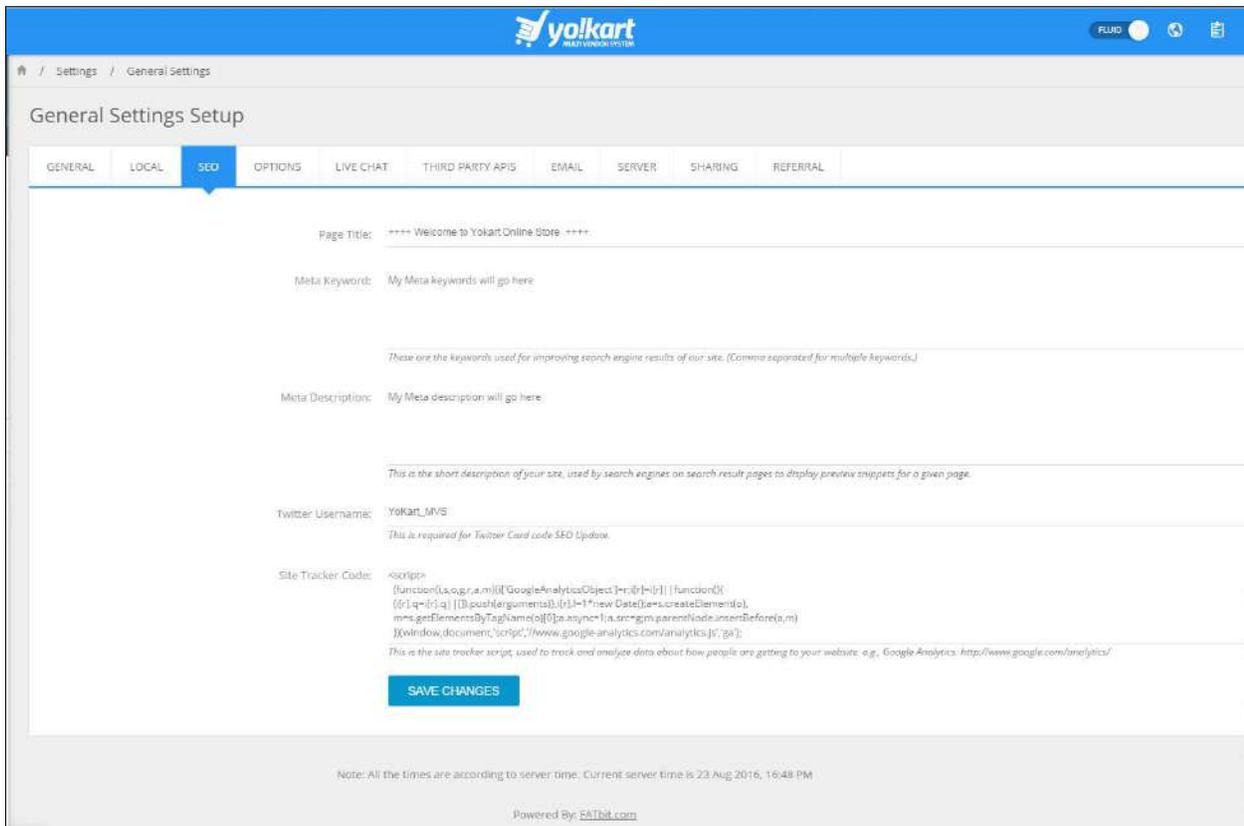


### 7.4.3. General Settings - SEO

Under **SEO** tab, Admin can manage the SEO settings for site. Admin can manage the following information:

- **Page Title** – You can specify Meta Titles for website under this field.
- **Meta Keyword** - These are the keywords used for improving search engine results of our site. (Comma separated for multiple keywords.)
- **Meta Description** - This is the short description of your site, used by search engines on search result pages to display preview snippets for a given page.

- **Twitter Username** – This is required for Twitter Card code SEO Update.
- **Site Tracker Code** - This is the site tracker script, used to track and analyze data about how people are getting to the website. e.g., Google Analytics. <http://www.google.com/analytics/>



#### 7.4.4. General Settings - Option

Under **Options** tab, Admin can manage settings for the following sections:

- Products
- Recommended Items
- Customer Bought Items
- Reviews
- Tax
- Commission
- Withdrawal

- PPC
- Account
- Subscriptions
- Affiliate Accounts
- Checkout
- Stock

## Products

**Products**

Products Minimum Price [\$]\* 20  
*This is Product's Minimum Price allowed for listing.*

Product's Meta Title Mandatory:  No  Yes  
*This will make Product's meta title mandatory.*

Product's Model Mandatory:  No  Yes  
*This will make Product's model mandatory.*

Product's SKU Mandatory:  No  Yes  
*This will make Product's SKU mandatory.*

Default Items Per Page (Catalog)\* 30  
*Determines how many catalog items are shown per page (products, categories, etc)*

Featured Products (Home Page)\* 0  
*Determines how many featured products are shown on home page. Keep it to zero (0) to hide.*

Default Items Per Page (Admin)\* 10  
*Determines how many admin items are shown per page (orders, customers, etc)*

Enable Used/Refurbished Items Listing:  On enabling this feature, seller will be able to add listing for used/refurbished items as well.

Enable Buying from own Store:  On enabling this feature, user will be able to buy products from his own store.

Add On Items\* 3  
*Determines how many add-ons items can be defined for a product.*

- **Product's Minimum Price [\$]** – Admin can list product's minimum price allowed for listing.
- **Product's Meta Title Mandatory** – Admin can either make the product's Meta title mandatory or non-mandatory.
- **Product's Model Mandatory** - Admin can either make the product's model mandatory or non-mandatory.
- **Product's SKU Mandatory** – Admin can either make the product's SKU mandatory or non-mandatory.
- **Default Items Per Page (Catalog)** – Admin can set how many catalog items are shown per page (products, categories, etc) from here

- **Featured Items (Home Page)** - Admin can set how many featured items are shown on home page. Admin needs to keep it to zero (0) to hide
- **Default Items Per Page (Admin)** - Admin can set how many admin items are shown per page (orders, customers, etc)
- **Enable Used/Refurbished Items Listing** - On enabling this feature, seller will be able to add listing for used/refurbished items as well.
- **Enable Buying from own Store** – On enabling this feature, user will be able to buy products from his own store.
- **Add On Items** - Admin can set how many add-ons items can be defined for a product.

## Digital Products

**Digital Products**

Enable Digital Products:  *On enabling this feature, seller will be able to list downloadable products in his store.*

Allowed File Extensions:

Max File Size: \*   
*The maximum file size you can upload. Enter as byte. Maximim 10485760 byte(s) allowed as per your hosting/server settings.*

Enable Digital Downloads:  Payment Pending     Payment Confirmed     Cash on Delivery     Approved     In Process  
 Shipped     Delivered     Return Requested     Completed     Cancelled  
 Refunded/Completed  
*Set the order status the customer's order must reach before they are allowed to access their downloadable products.*

Admin can manage the following settings about digital products:

- **Enable Digital Products** – Admin can enable/disable the digital products option on website.
- **Allowed File Extensions** – In this field, Admin can also the type of extensions to upload a file for a digital product
- **Max File Size** – Admin can set maximum size of a file
- **Enable Digital Downloads** – Admin can enable the product download option for specific order statuses.

As per the above screenshot, a buyer will be able to download a purchased digital product once status of an order has updated to Approved or Completed.

## Cash on delivery

### COD Payments

Enable COD:	<input checked="" type="checkbox"/>
Minimum COD Order Total:	10 <small>\$ This is the minimum cash on delivery order total, eligible for COD payments.</small>
Maximum COD Order Total:	10000 <small>\$ This is the maximum cash on delivery order total, eligible for COD payments.</small>
Minimum Wallet Balance:	1000 <small>\$ This is the minimum wallet balance, seller needs to maintain to accept COD orders.</small>
Notify Seller:	<input checked="" type="checkbox"/> <small>If enabled, this will keep seller informed if balance goes below Minimum wallet balance required to accept COD orders.</small>
Payment Method*	Cash on Delivery <small>Select the Payment Method to be considered as COD (cash on delivery).</small>
Default COD Order Status*	Cash on Delivery <small>Set the default child order status when an order is placed with COD Payment Method.</small>

Admin can manage the following settings about COD module:

- **Enable COD** – Admin can enable/Disable COD module on the website
- **Minimum COD order Total** – Admin can set minimum value of a COD order
- **Maximum COD order Total** - Admin can set minimum value of a COD order
- **Minimum Wallet Balance** – A seller needs to maintain a minimum balance to accept COD orders.
- **Notify Seller** - If this option is selected then seller will be notified if balance goes below the minimum required balance.
- **Payment Method** – This will be cash on delivery
- **Default COD Order Status** – Default status of an order. It will be always cash on delivery

## Recommended items

Recommended Items	
Recommended Items (Home Page)*	4 <small>Determines how many recommended items are shown on home page</small>
Recommended Items (Product Page)*	5 <small>Determines how many recommended items are shown on product page</small>

- **Recommended Items (Home Page)** – Admin can determines how many recommended items he/she want to display on the home page.
- **Recommended Items (Product Page) - Recommended Items (Home Page)** – Admin can determines how many recommended items he/she want to display on the product page.

## Customer bought items

Customer Bought Items	
Customer Bought Items (Product Page)*	20 <small>Determines how many customer bought items are shown on product page</small>
Customer Bought Items (Cart Page)*	20 <small>Determines how many customer bought items are shown on cart page</small>

- **Customer Bought Items (Product Page)** – Admin can set how many customer bought items are shown on product page.
- **Customer Bought Items (Cart Page)** - Admin can set how many customer bought items are shown on cart page

## Reviews

Reviews	
Default Review Status	New Pending <small>Set the default review order status when a new review is placed.</small>
Allow Reviews:	<input type="radio"/> No <input checked="" type="radio"/> Yes
New Review Alert Email:	<input type="radio"/> No <input checked="" type="radio"/> Yes

- **Default Review Status** – Admin can set the default review order status when a new review is placed.

- **Allow Reviews** – Admin can enable or disable review posting from here
- **New Review Alert Email** – Admin can enable or disable receiving of emails on any new review that has been posted

## Tax



- **Global Tax/VAT** – Admin can set %Global Tax/VAT applicable on products.

## Commission



- **Maximum Site Commission [\$]** – Admin can set the maximum commission/Fees that will be charged on a particular product.

## Withdrawal



- **Minimum Withdrawal Amount** – Admin can set the minimum withdrawable amount by the sellers/vendors on the website.
- **Minimum Interval** - Admin can set the minimum interval in days between two withdrawal requests amount by the sellers/vendors on the website.

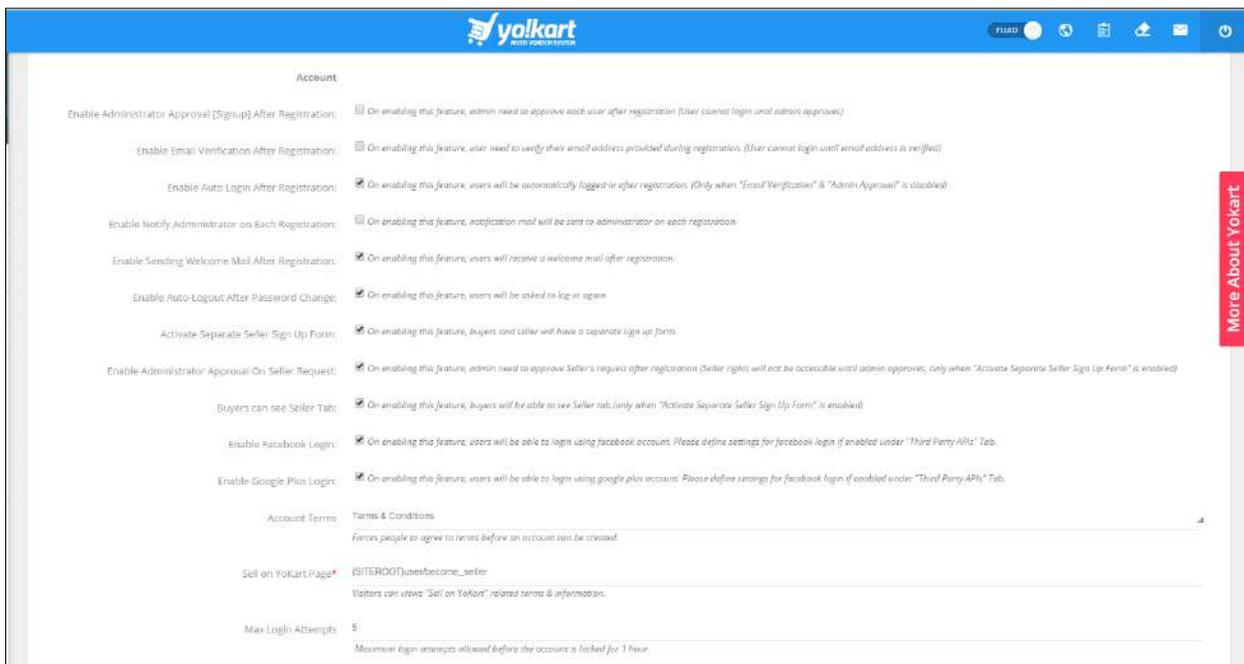
## PPC

PPC	
Minimum Wallet Balance	0 <i>This is the minimum wallet balance to start promotion.</i>
Wallet Balance Alert	01 <i>Email notification will be sent to Sellers/Advertisers if wallet balance goes below value defined here.</i>
Cost Per Click (Product)	0.50 <i>This is the cost per click for Product.</i>
Cost Per Click (Shop)	1.00 <i>This is the cost per click for Shop.</i>
Cost Per Click (Banner)	1 <i>This is the cost per click for Banner.</i>
PPC Products (Home Page) Caption:	Featured Products
PPC Products (Home Page)*	19 <i>Determines how many PPC products are shown on home page. Keep it to zero (0) to hide.</i>
PPC Shops (Home Page) Caption:	Featured Shops
PPC Shops (Home Page)*	19 <i>Determines how many PPC shops are shown on home page. Keep it to zero (0) to hide.</i>

- **Minimum Wallet Balance** - Admin can set minimum wallet balance to start promotion.
- **Wallet Balance Alert** - Email notification will be sent to Sellers/Advertisers if wallet balance goes below value defined here.
- **Cost per Click (Product)** - Admin can set cost per click for Product.
- **Cost per Click (Shop)** - Admin can set cost per click for Shop.
- **Cost per Click (Banner)** - Admin can set cost per click for Banner.
- **PPC Products (Home Page) Caption** - Admin can set the name of product section for homepage.

- **PPC Products (Home Page)** - Admin can determine how many PPC products are shown on home page. Keep it to zero (0) to hide.
- **PPC Shops (Home Page) Caption** - Admin can set the name of shop section for homepage.
- **PPC Shops (Home Page)** - Admin can determine how many PPC shops are shown on home page. Keep it to zero (0) to hide.

## Account



- **Enable Administrator Approval [Signup] After Registration** – On enabling this feature, admin need to approve each user after registration (User cannot login until admin approves)
- **Enable Email Verification After Registration** - On enabling this feature, user need to verify their email address provided during registration. (User cannot login until email address is verified)
- **Enable Auto Login After Registration** - On enabling this feature, users will be automatically logged-in after registration. (Only when "Email Verification" & "Admin Approval" is disabled)
- **Enable Notify Administrator on Each Registration** - On enabling this feature, notification mail will be sent to administrator on each registration.
- **Enable Sending Welcome Mail After Registration** - On enabling this feature, users will receive a welcome mail after registration.
- **Enable Auto-Logout After Password Change** - On enabling this feature, users will be asked to log-in again.

- **Activate Separate Seller Sign Up Form** - On enabling this feature, buyers and seller will have a separate sign up form.
- **Enable Administrator Approval On Seller Request** - On enabling this feature, admin need to approve Seller's request after registration (Seller rights will not be accessible until admin approves, only when "Activate Separate Seller Sign Up Form" is enabled)
- **Buyers can see Seller Tab** - On enabling this feature, buyers will be able to see Seller tab.(only when "Activate Separate Seller Sign Up Form" is enabled)
- **Enable Facebook Login** - On enabling this feature, users will be able to login using Facebook account. Please define settings for Facebook login if enabled under "Third Party APIs" Tab.
- **Enable Google Plus Login** - On enabling this feature, users will be able to login using Google plus account. Please define settings for Facebook login if enabled under "Third Party APIs" Tab.
- **Account Terms** – Admin can select the page from dropdown and people will be required to agree to those terms before an account can be created.
- **Sell on YoKart Page** - Visitors can views "Sell on YoKart" related terms & information.
- **Max Login Attempts** - Admin can set the maximum login attempts allowed before the account is locked for 1 hour.

## Subscription

**Subscription**

Enable Subscription Module for Sellers:  *On enabling this feature, sellers with active subscription packages will be able to list their products on this system.*

New Subscription Alert Email:  No  Yes  
*Send an email to store owner when new subscription is purchased.*

Subscription Status (Pending)\*

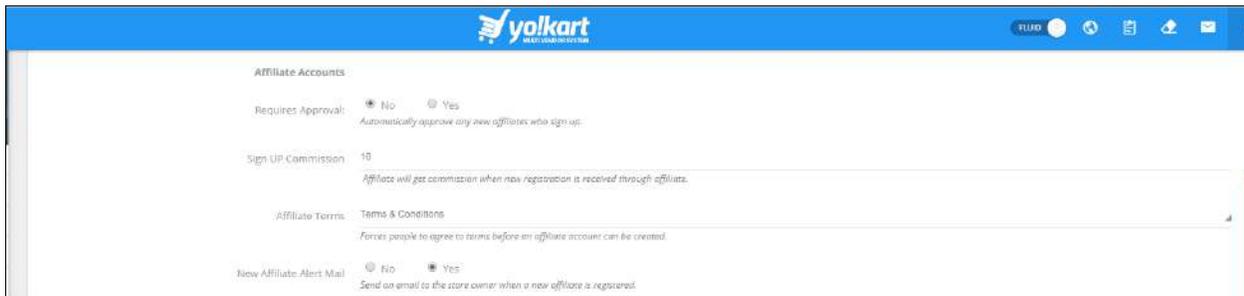
Subscription Status (Active)\*

Subscription Status (Cancelled)\*

- **Enable Subscription Module for Sellers** - On enabling this feature, sellers with active subscription packages will be able to list their products on this system.
- **New Subscription Alert Email** - Admin can enable or disable sending of an email to the store owner when a new subscription is purchased.
- **Subscription Status (Pending)** - Admin can set the status, when subscription is created. This is the default status assigned to subscription.

- **Subscription Status (Active)** - Admin can set the status when subscription is paid. This status is considered as 'Active' Subscription.
- **Subscription Status (Cancelled)** - Admin can set the status when subscription is marked Cancelled.

## Affiliate account



- **Requires Approval** – Admin can make the automatic approval of affiliates on or off from here. On enabling, system will automatically approve any new affiliates who sign up.
- **Sign Up Commission** – Admin can set the commission affiliate will get when new registration is received through affiliate.
- **Affiliate Terms** - Forces people to agree to terms before an affiliate account can be created. Admin can select the page he wants to set as affiliate terms from the drop down.
- **New Affiliate Alert Mail** – Admin can enable or disable sending of an email to the store owner when a new affiliate is registered.

## Checkout

**Checkout**

New Order Alert Email:  No  Yes  
Send an email to store owner when new order is placed.

Order Cancellation/Refund in form of:  Credits  Reward Points  
These both are equivalent and can be used at the time of checkout but reward points can't be withdrawn while credits can be withdrawn.

Default Child Order Status\*

Default Paid Order Status\*   
Set the default child order status when an order is marked Paid.

Default Shipping Order Status\*   
Set the default child order status when an order is marked Shipped.

Default Cancelled Order Status\*   
Set the default child order status when an order is marked Cancelled.

Returns Requested Order Status\*   
Set the default child order status when return request is opened on any order.

Return Request Withdrawn Order Status\*   
Set the default child order status when return request is withdrawn.

Return Request Approved Order Status\*   
Set the default child order status when return request is accepted by the vendor.

Vendor Order Statuses  
 Payment Pending  Payment Confirmed  In Process  Shipped  Delivered  
 Return Requested  Completed  Cancelled  Refunded/Completed  
Set the order status the customer's order must reach before the order starts displaying to Sellers.

Buyer Order Statuses  
 Payment Pending  Payment Confirmed  In Process  Shipped  Delivered  
 Return Requested  Completed  Cancelled  Refunded/Completed  
Set the order status the customer's order must reach before the order starts displaying to Buyers.

Processing Order Status  
 Payment Pending  Payment Confirmed  In Process  Shipped  Delivered  
 Return Requested  Completed  Cancelled  Refunded/Completed  
Set the order status the customer's order must reach before the order starts stock subtraction.

Completed Order Status  
 Payment Pending  Payment Confirmed  In Process  Shipped  Delivered  
 Return Requested  Completed  Cancelled  Refunded/Completed  
Set the order status the customer's order must reach before they are considered completed and payment released to vendors.

Feedback ready Order Status  
 Payment Pending  Payment Confirmed  In Process  Shipped  Delivered  
 Return Requested  Completed  Cancelled  Refunded/Completed  
Set the order status the customer's order must reach before they are allowed to review the orders.

Allow Order Cancellation by Buyers  
 Payment Pending  Payment Confirmed  In Process  Shipped  Delivered  
 Return Requested  Completed  Cancelled  Refunded/Completed  
Set the order status the customer's order must reach before they are allowed to place cancellation request on orders.

Allow Return/Exchange  
 Payment Pending  Payment Confirmed  In Process  Shipped  Delivered  
 Return Requested  Completed  Cancelled  Refunded/Completed  
Set the order status the customer's order must reach before they are allowed to place return/exchange request on orders.

Purchases Calculation (For Buyers)  
 Payment Pending  Payment Confirmed  In Process  Shipped  Delivered  
 Return Requested  Completed  Cancelled  Refunded/Completed  
Set the order status the customer's order must reach before they are considered in buyer's purchase.

- **New order alert email** – Admin can enable or disable sending of an email to store owner when new order is placed.
- **Order Cancellation/Refund in form of** - Admin can set any of these two options. These both are equivalent and can be used at the time of checkout but reward points can't be withdrawn while credits can be withdrawn.
- **Default Child Order Status** – Admin can set the default child order status from the drop down list of status available.  
**Note:** Child orders are like sub orders. Each single product in an order is treated as a sub order.
- **Default Paid Order Status** - Admin can set the default child order status when an order is marked Paid.  
**Note:** Paid orders are those orders which have **Paid** payment status.

- **Default Shipping Order Status** - Admin can set the default child order status when an order is marked Shipped.
- **Default Cancelled Order Status** - Admin can set the default child order status when an order is marked Cancelled.
- **Return Requested Order Status** - Admin can set the default child order status when return request is opened on any order.
- **Return Request Withdrawn Order Status** - Admin can set the default child order status when return request is withdrawn.
- **Return Request Approved Order Status** - Admin can set the default child order status when return request is accepted by the vendor.
- **Vendor Order Statuses** - Admin can check the order status, which he would like to display under vendors area. Vendor will be able to view the orders which have order status as per the checked Vendor Order Status.
- **Buyer Order Statuses** - Admin can check the order status, which he would like to display under the Buyer area. Buyer will be able to view the orders as per the checked Buyer Order Status.
- **Stock Subtraction Order Status**– Admin can set the order status; the customer's order must reach before the order starts stock subtraction.
- **Processing Order Status** - Admin can check the order status which Admin would like to display on the vendors area while processing an order. Please see the screenshot below:



**Maxixx**  
Los Angeles, Balkh

SUPPLIER
BUYER

64 PUBLISHED ITEMS
17 FAVORITE ITEMS

- DASHBOARD
- Account Information
- Messages
- My Credits
- Sales
- My Publications
- Shop
- Cancellation Requests
- Return Requests
- Change Password
- Change Email

### VIEW SALE ORDER MY SALES

Date: 09/10/2015	Invoice Id: 151010:0000600-S0001	Status: Payment Confirmed
Cart Total: \$ 400.00	Delivery: +\$ 0.00	VAT: +\$ 20.00
<b>Order Total: \$ 420.00</b>		

#	PRODUCT NAME	SHIPPING	LISTED PRICE	BUYING PRICE	QTY	SHIPPING	TOTAL
1	Sony PlayStation 4 Camera Combination Selected (+\$ 0.00 / \$ 0.00) <small>- Accessories: Code: HJU56</small>	1 to 3 Business Days	\$ 400.00	\$ 400.00	1	\$ 0.00	\$ 400.00

**BILLING DETAILS**

Johny Depp  
Street 5  
California, California - 987654  
United States  
T: 98888888888

**SHIPPING DETAILS**

Johny Depp  
Street 5  
California, California - 987654  
United States  
T: 98888888888

DATE ADDED	CUSTOMER NOTIFIED	STATUS	COMMENTS
09/10/2015	Y	Payment Confirmed	

#### ORDER COMMENTS

Your Comments

Status

In Process

In Process

Shipped

Delivered

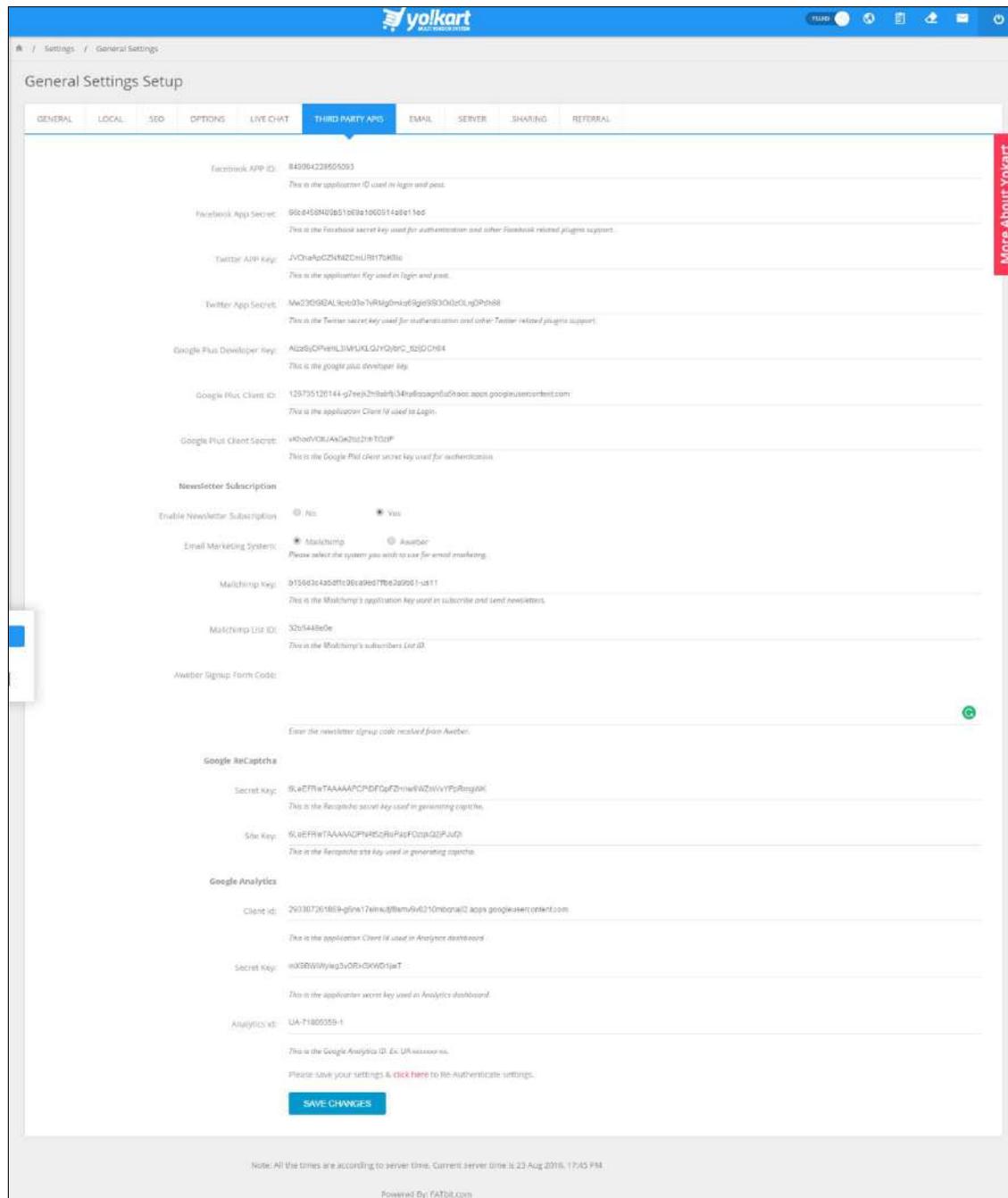
Update

- **Completed Order Status** - Admin can set the order status the customer's order must reach before they are considered completed and payment released to vendors.
- **Feedback ready Order Status** - Admin can set the order status the customer's order must reach before they are allowed to review the orders.
- **Allow Order Cancellation by Buyers** - Admin can set the order status the customer's order must reach before they are allowed to place cancellation request on orders.



## 7.4.6. Third Part API's

Under Third Party API's, Admin can manage third party API's which have been integrated on website. Please see the screenshot below:



The screenshot shows the 'General Settings Setup' page in the Yolkart Admin Panel, specifically the 'THIRD PARTY APIS' tab. The page contains several sections for configuring third-party services:

- Facebook:** Fields for Facebook App ID (8409423850593) and Facebook App Secret (60c4f58429b510e0a10605142011ad).
- Twitter:** Fields for Twitter App Key (JVChaPaC2v4z2CmUBH70K8ic) and Twitter App Secret (Mw23GG8AL9et0to7vR4kg0mz069ieSS30i0zClngDP0h8).
- Google Plus:** Fields for Google Plus Developer Key (Alz69CPv4hL31MUKLQjYQ9rC\_8SDCH84) and Google Plus Client ID (129705120144-g7ne93rh8qf344fks0agpfa0kase.apon.progin.usencontent.com).
- Newsletter Subscription:** A section with radio buttons for 'No' and 'Yes' to enable newsletter subscriptions. Below it, there are fields for 'Email Marketing System' (Mailchimp or Awalter), 'Mailchimp Key' (915603645d8f130e49e577be2d961-ud11), and 'Mailchimp List ID' (32b448e0e).
- Awalter Signup Form Code:** A field for the newsletter signup code received from Awalter.
- Google Recaptcha:** Fields for 'Secret Key' (6LeEFTwTAAAAAPCPDFGqFZhwkVZ6wvYF5RmgwK) and 'Site Key' (6LeEFTwTAAAAAPW4EzRjRiPafF0cpQ2P-Ju0).
- Google Analytics:** Fields for 'Client ID' (293307261809-gfme17elmw@l8m940210mboauk2.apps.googleusercontent.com), 'Secret Key' (wX8BWwYw3vGRvXW0tjeT), and 'Analytics ID' (UA-7180529-1).

At the bottom of the page, there is a 'SAVE CHANGES' button and a note: 'Note: All the times are according to server time. Current server time is 23 Aug 2016, 17:45 PM'. The footer indicates 'Powered By: CAT38.com'.

Following are list of fields available on third party API's section:

- **Facebook App ID (Used for the product sharing using app ID)** - This id will be generated while creating Facebook app so that user can login and post using Facebook.
- **Facebook App Secret Key** - You can get the secret key by Login into your account. It will be used for authentication and other Facebook related plugins support.
- **Twitter API Key** - This id will be generated while creating Twitter app so that user can login and post using Twitter.
- **Twitter API Secret Key** - This is the Twitter secret key used for authentication and other Twitter related plugins support.
- **Google Plus Developer Key** – For developer's use
- **Google Plus Client Id** - This is the application Client Id used to Login. This id will be generated while creating Google account so that user can sign up using Google.
- **Google Plus Client Secret** - This is the Google Plid client secret key used for authentication.

#### Newsletter Subscription

- **Enable Newsletter Subscription** – Admin can enable or disable newsletter subscription
- **Email Marketing System** – Mail chimp / Aweber; Admin can select the system he/she wish to use for email marketing.
- **Mail chimp Key** - This is the Mailchimp's application key used in subscribe and send newsletters.
- **Mail chimp List ID** – Admin needs to enter the Mailchimp's subscribers List ID.
- **Aweber Signup Form Code** – Admin needs to enter the newsletter signup code received from Aweber.

#### Google ReCaptcha

- **Secret Key** – Admin needs to enter the Recaptcha secret key used in generating captcha here.
- **Site Key** - Admin needs to enter the Recaptcha site key used in generating captcha here.

#### Google Analytics

- **Client Id** – It is the application Client Id used in Analytics dashboard.
- **Secret Key** – This is the application secret key used in Analytics dashboard.
- **Analytics Id** - This is the Google Analytics ID. Ex. UA-xxxxxxx-xx. After entering the Google Analytic details. Please save your settings & “**click here**” to Re-Authenticate settings.

## Ship Station Shipping API

### Shipstation Shipping API

Enable Shipstation APIs:  No  Yes

Shipstation Api Key   
*Please enter your shipstation API Key here.*

Shipstation Secret Key   
*Please enter your shipstation API Secret Key here.*

Ship Station Shipping API is used for calculating real time shipping price. Admin have to their account on Ship Station by registering on <https://www.shipstation.com/>

After creating account ship Station. Admin has to enter following details on the portal.

- Ship Station API key.
- Ship Station Secret Key.

Admin can enable/disable Ship Station Shipping API.

**For creating App IDs and Secret key. Please see below-mentioned details.**

## Facebook

Following are the steps to get **Facebook App id** and **Facebook App secret**.

**Step 1:** Login into your Facebook account.



facebook

Email or Phone Password

Keep me logged in [Forgotten your password?](#)

Facebook helps you connect and share with the people in your life.

**Create an account**  
It's free and always will be.

First name  Surname

Email or mobile number

Re-enter email or mobile number

New password

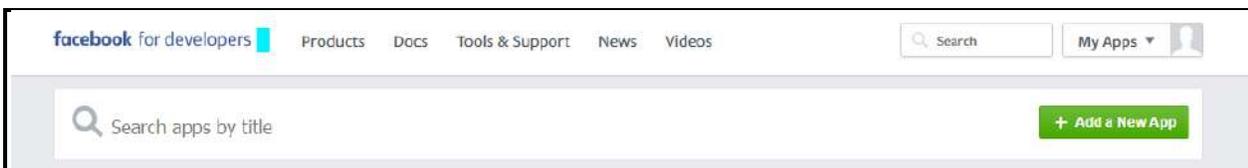
**Birthday**  
Day  Month  Year  [Why do I need to provide my date of birth?](#)

Female  Male

By clicking Create an account, you agree to our [Terms](#) and that you have read our [Data Policy](#), including our [Cookie Use](#).

[Create a Page for a celebrity, band or business.](#)

**Step 2:** After login, open this url: <https://developers.facebook.com/apps>, on this page you will have an option for create a new app. Please see the screenshot below:

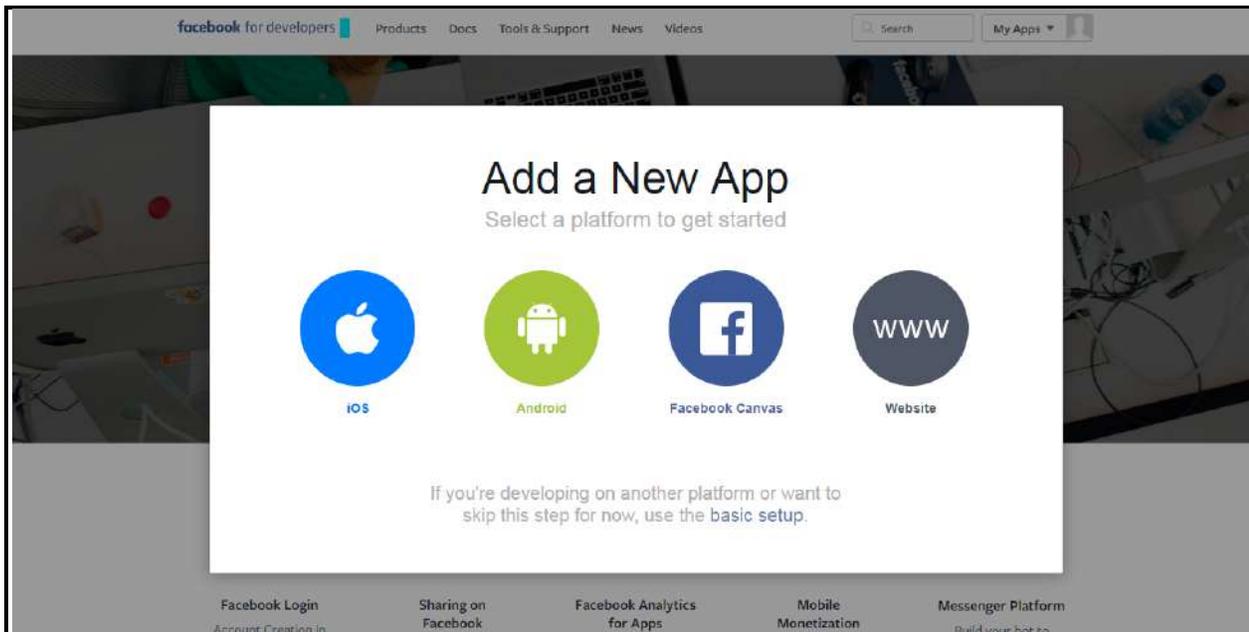


facebook for developers [Products](#) [Docs](#) [Tools & Support](#) [News](#) [Videos](#)  [My Apps](#)

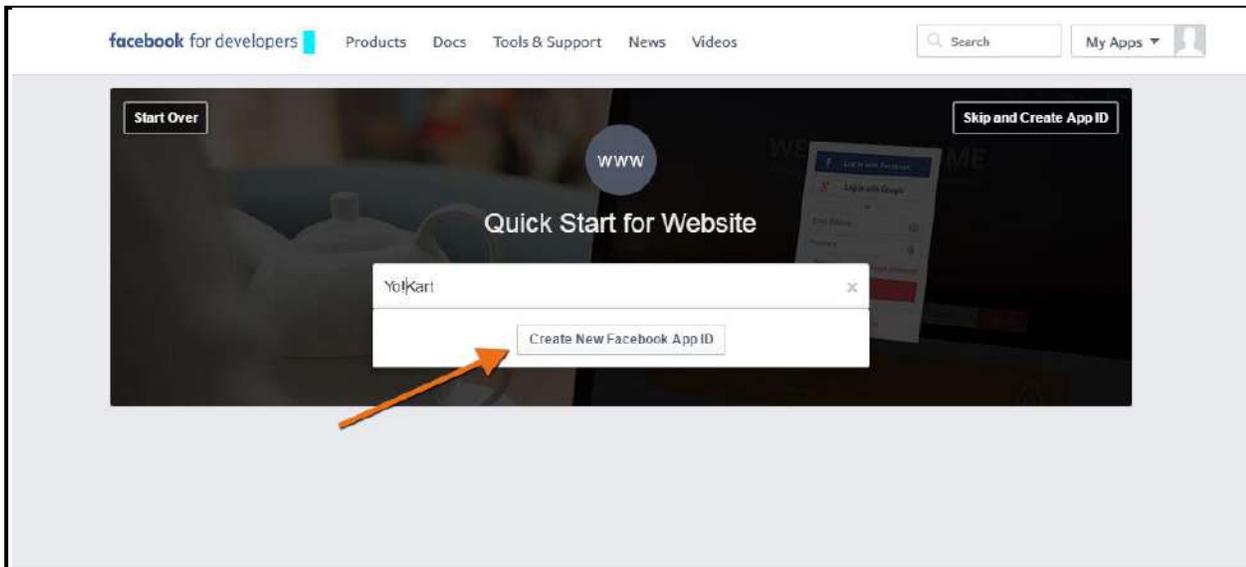
**Step 3:** Click the **Add a New App** button. If you do not find the option to create a new app in the upper right hand corner then you need to click on "My Apps" and select **Add a New App**.



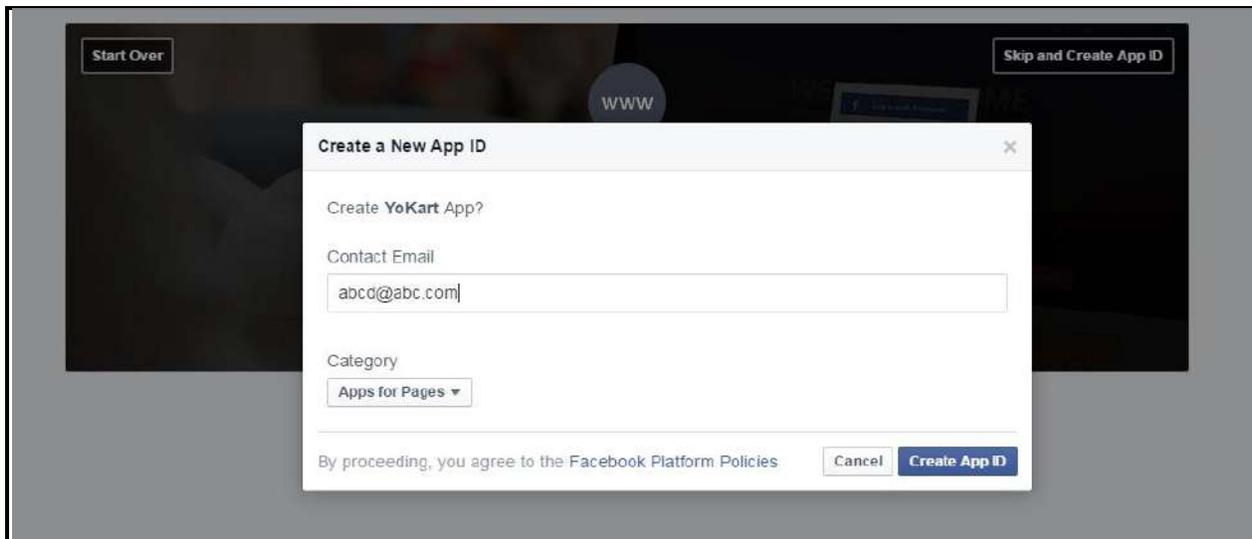
**Step4:** On click of **Add a new app**, a pop up to select a platform for a new app will be open. We need to select **Website** platform from the available options. Please see the screenshot below:



**Step 5:** On this page user needs to type the name of the app and then click on "Create New Facebook App ID". Please see the screenshot below:



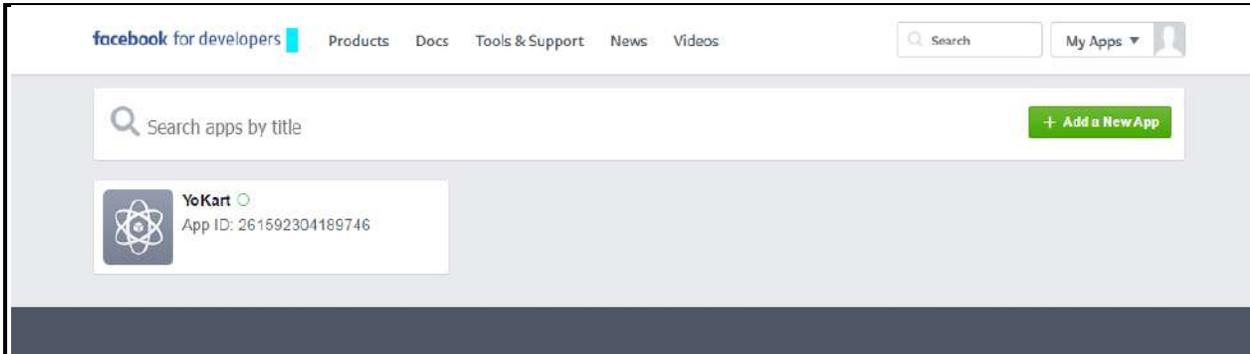
**Step 6:** On clicking **Create New Facebook App ID** button, a pop up box will be open. Please see the screenshot below:



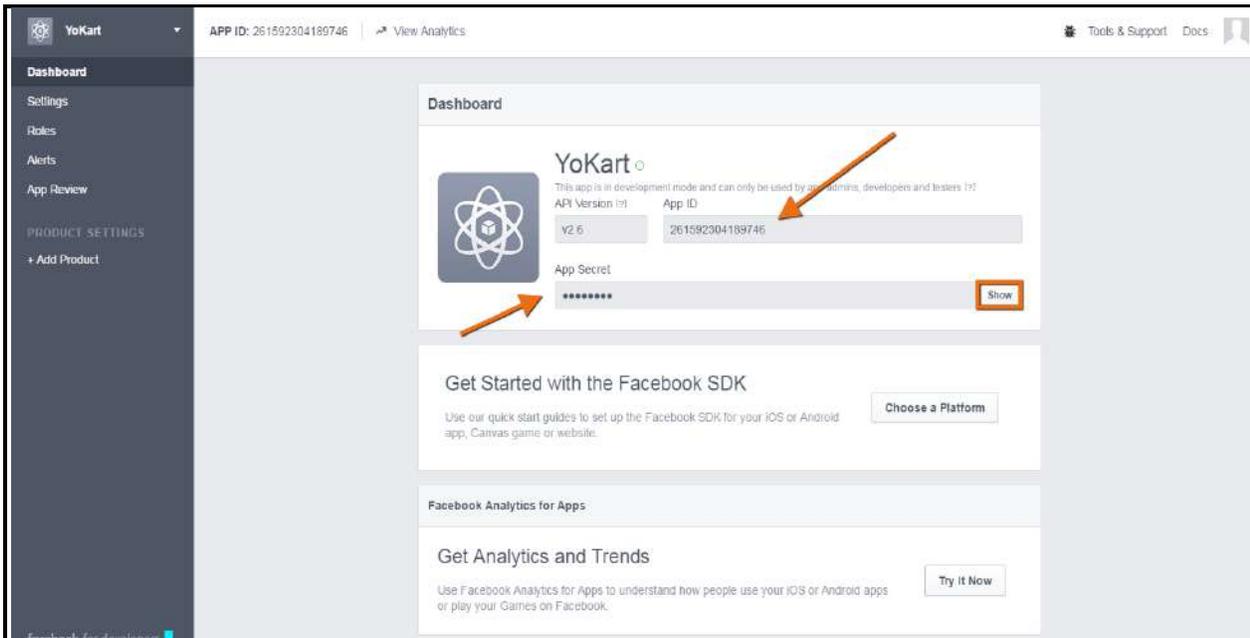
On this page you need to define the following info about the app:

- User needs to add their contact email Address
- Select category for app – App For Pages

**Step 7:** After clicking on **Create App ID** button, a new app will be created and app will display under the list of apps on Dashboard. Please see the screenshot below:



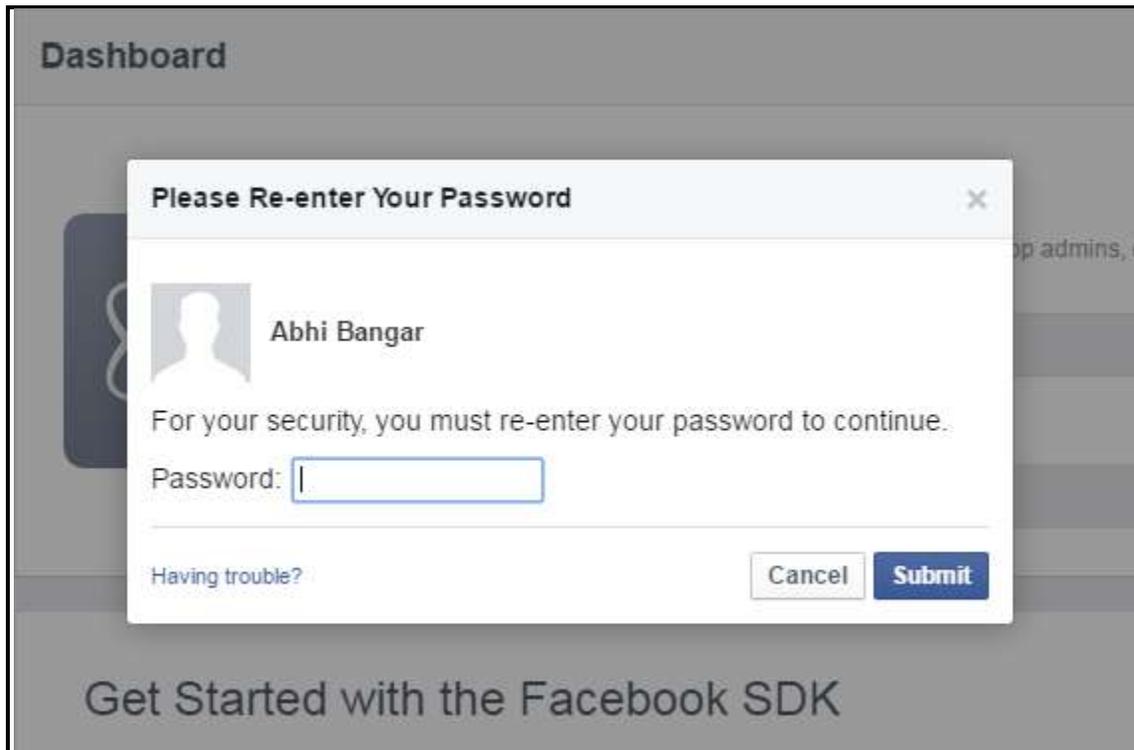
**Step 8:** On click of App title: **YoKart** and user will be redirected to the app details page. On the app details dashboard you can get the App ID. Please see the screenshot below:



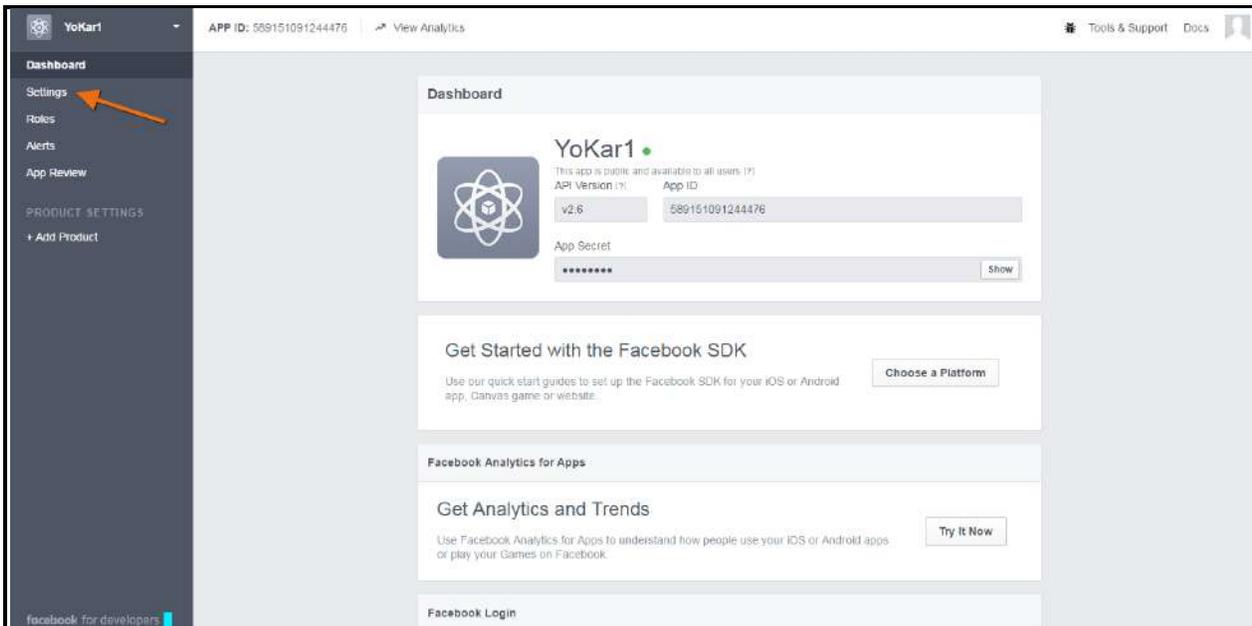
On this page you need to do two things

- Use this App ID to add/fill in to their admin panel under general settings.
- To view App Secret need to click on the show button under the **App Secret** field.

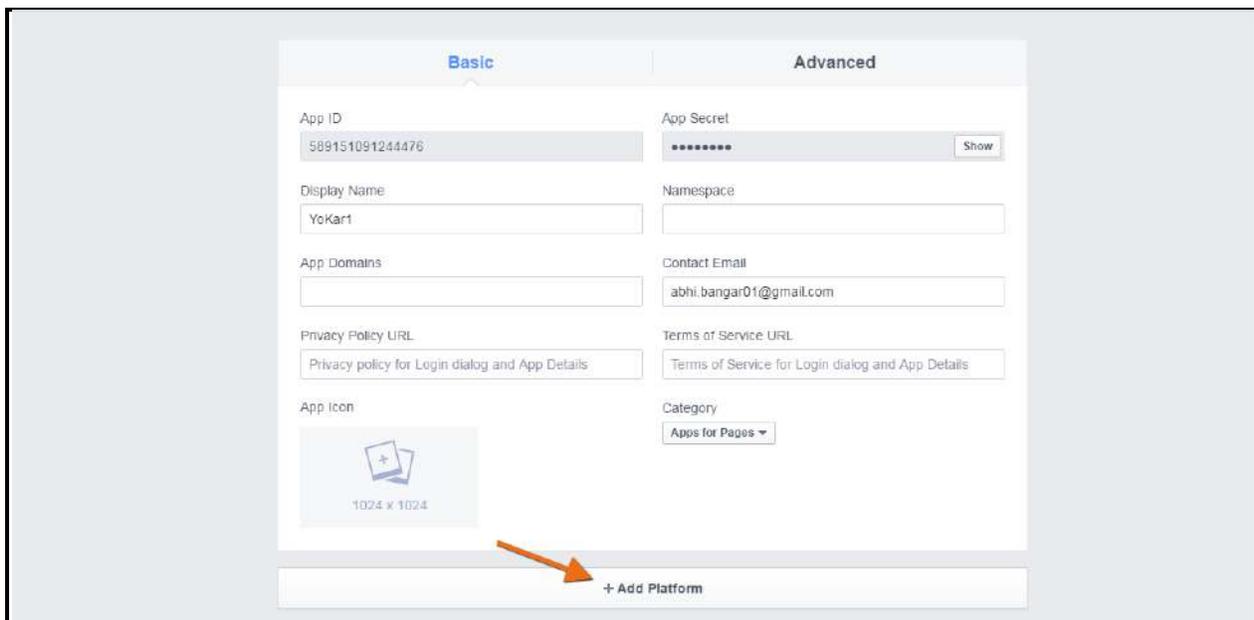
**Step 9:** On click of **Show** button, a pop up will be open to re-enter your password. After entering your password, you will be able to view **App secret** key and can add to their admin panel. Please see the screenshot below:



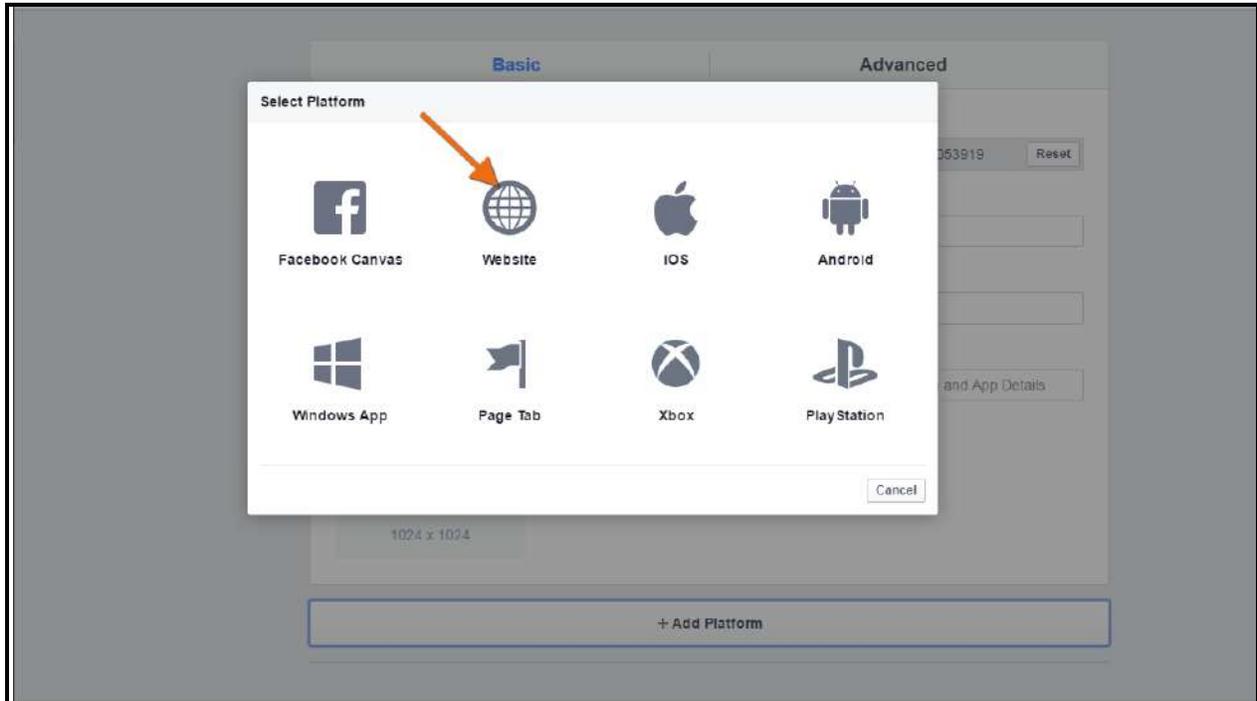
**Step:** After, creating the App ID, please go to settings to add the platform.



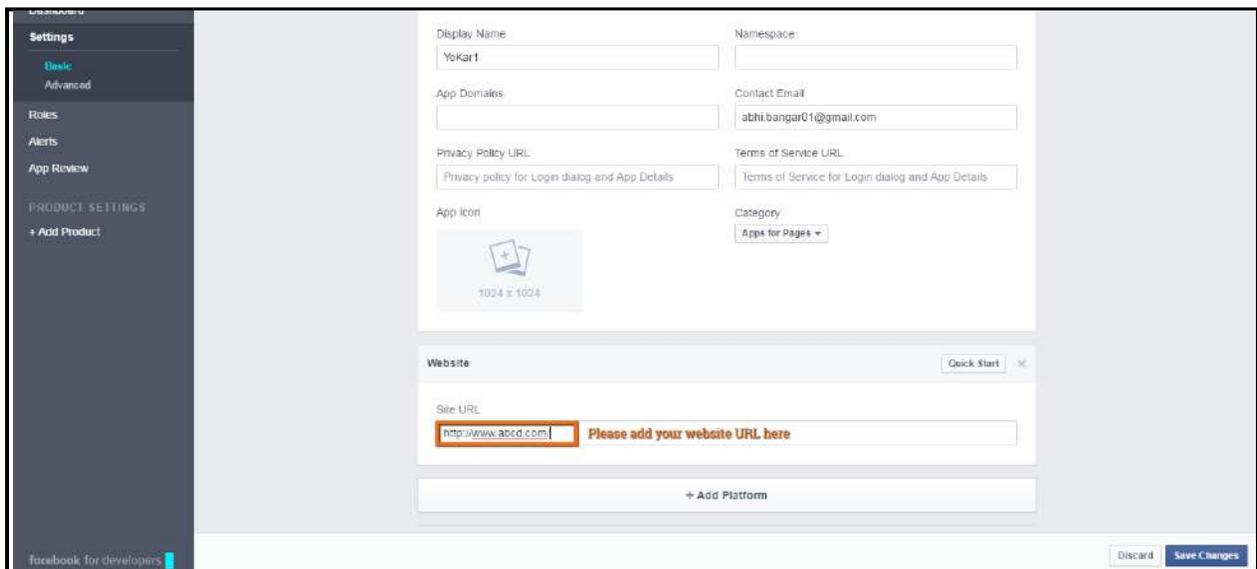
**Step 11:** To add the website URL, user needs to add platform after creating the App ID



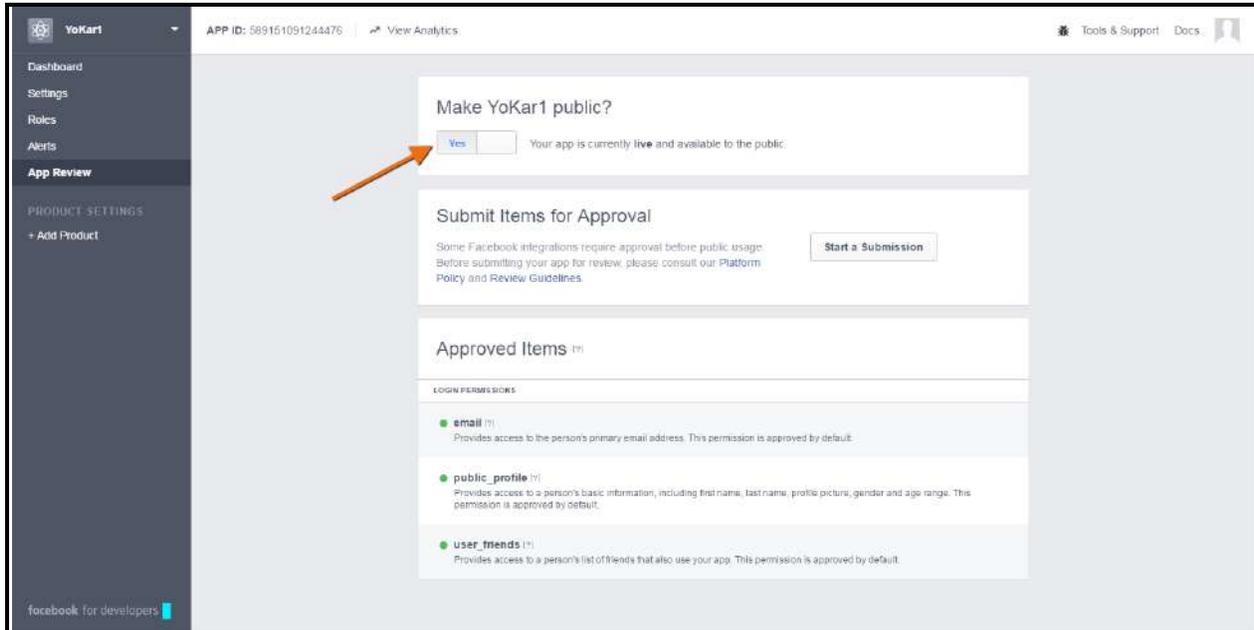
**Step 12:** Users need to select their preferred options after clicking on **Add Platform**. Please note that for website, you need to select on website platform only.



**Step 13:** Users need to add their website URL in this tab so that Login process via Facebook is completed from developer account.



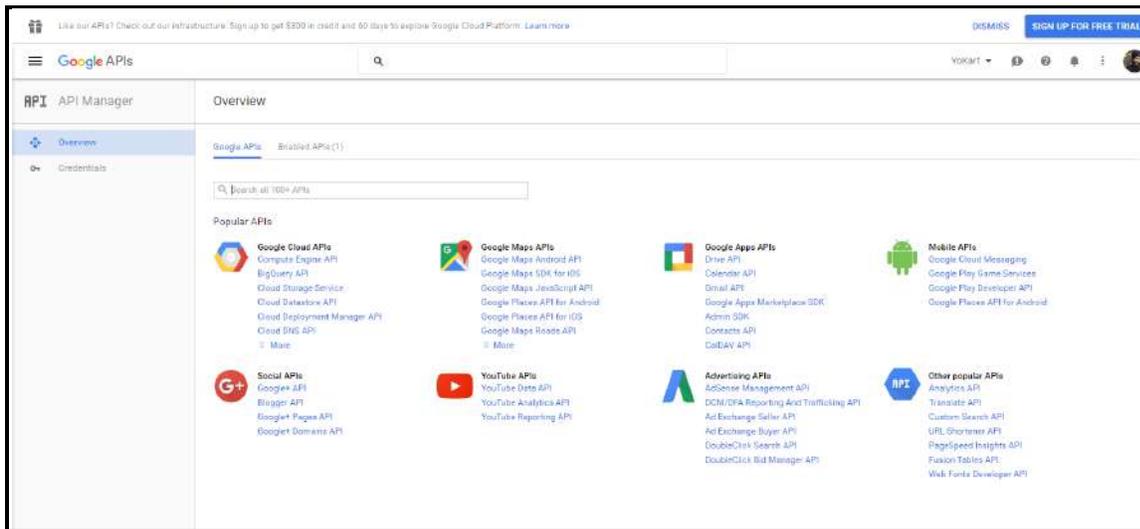
**Step 14:** Users need to select App review on the left navigation and make the App live to public by selecting YES.



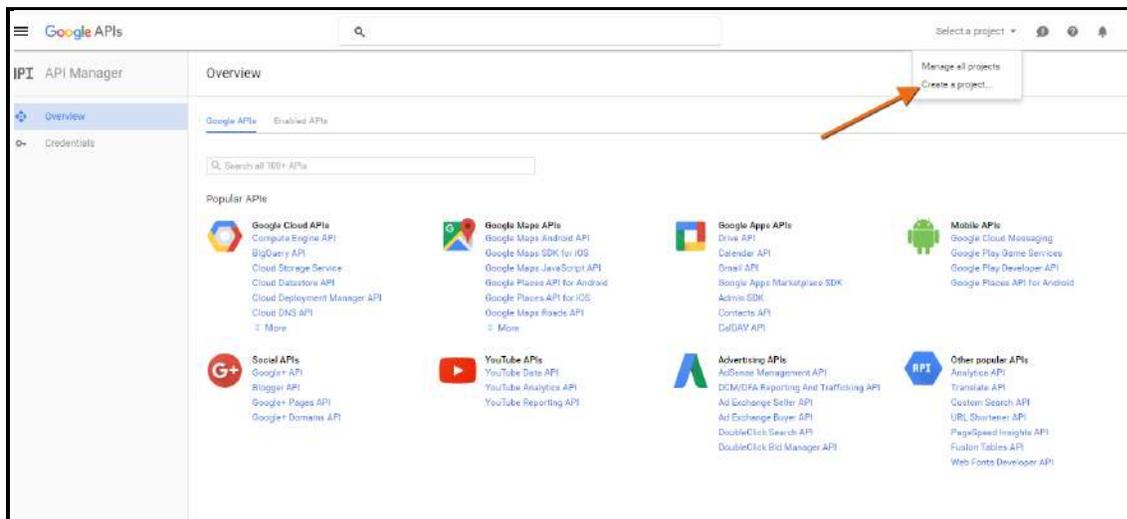
## Please see the steps to get Google Plus developer key / Client ID.

**Step 1:** Login into your Google account

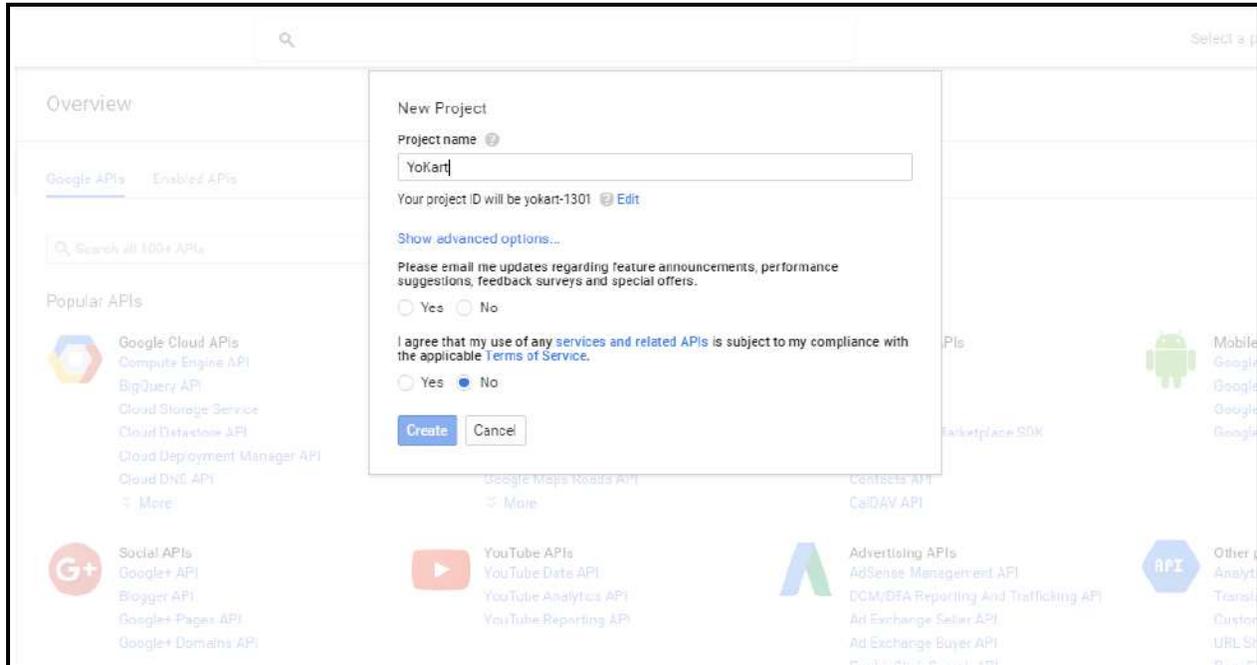
**Step 2:** Go to the [Google Developers Console](#). Please see the screenshot below:



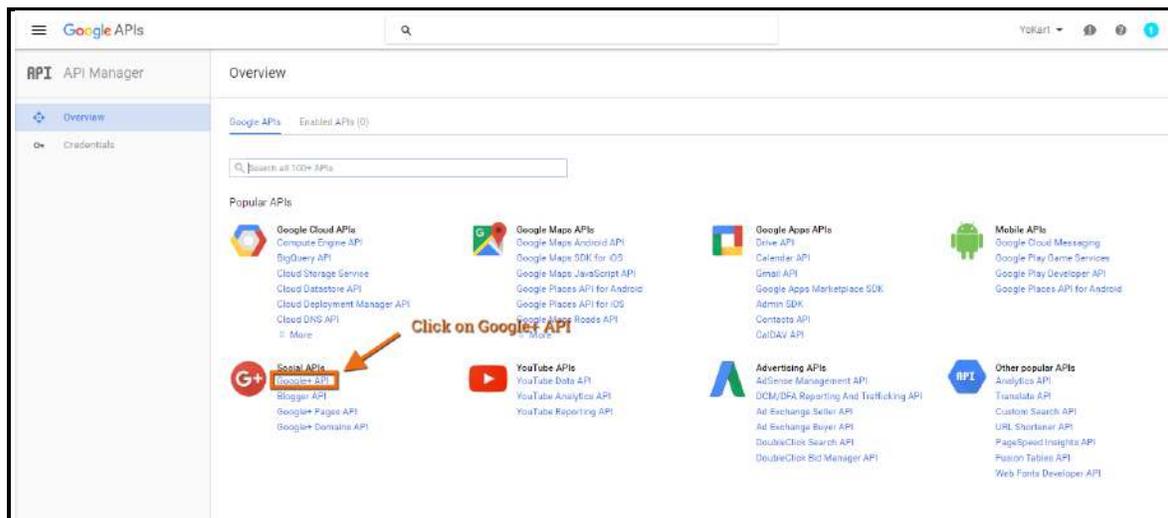
**Step 3:** Select **create a project** option under the main menu drop down. Please see the screenshot below:



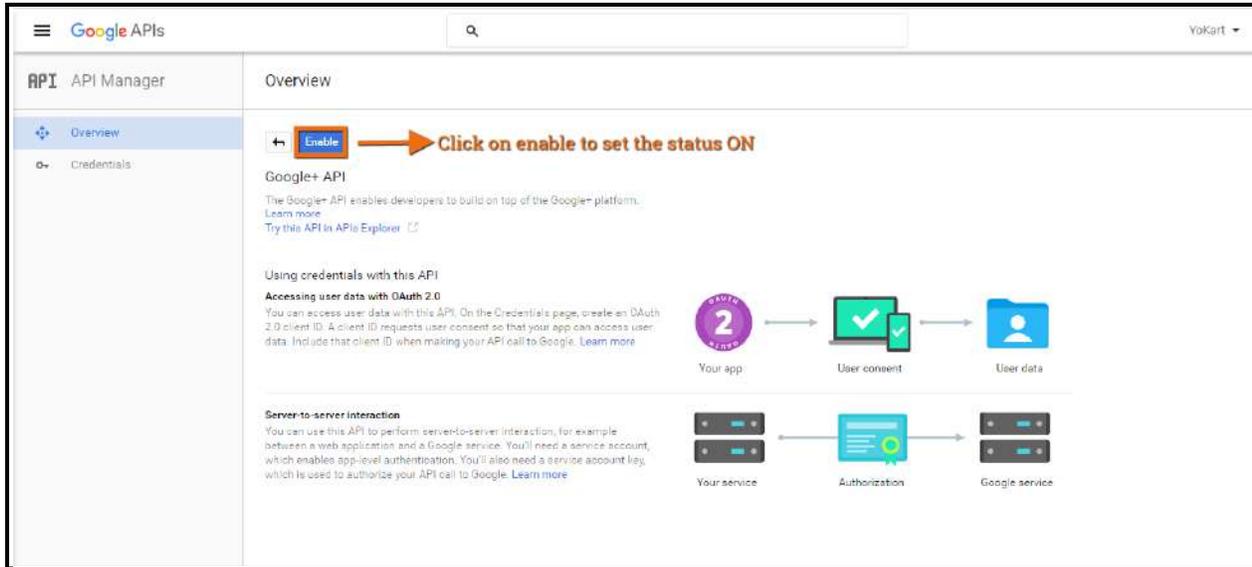
**Step 4:** Type name of your project and click **create** button. Please see the screenshot below for reference:



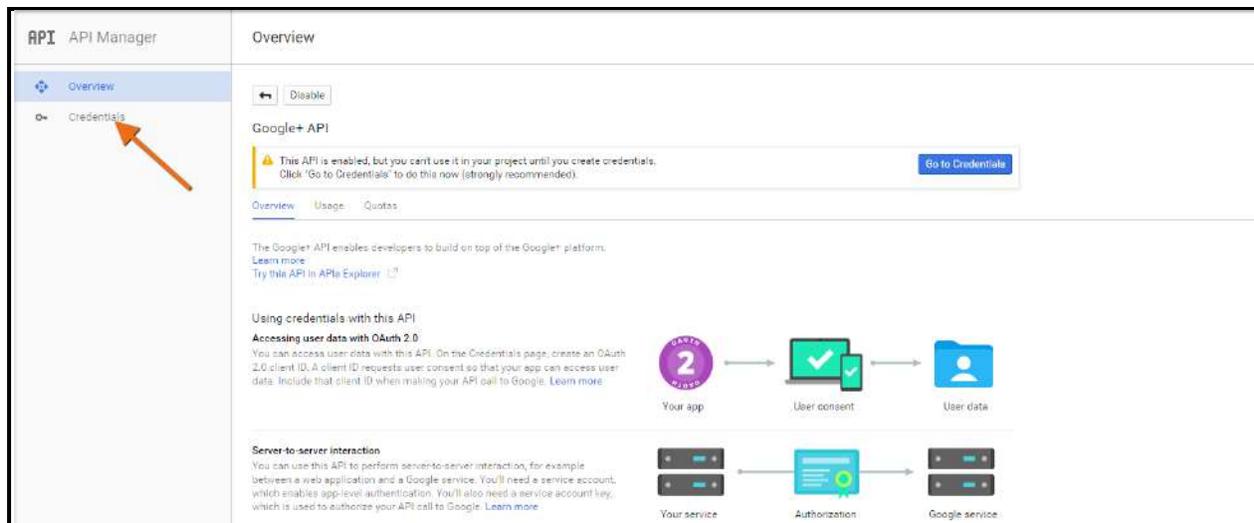
**Step 5:** In the sidebar on the left, select **Google APIs** under **Overview**. On the APIs page in the displayed list of APIs, find the **Google+ API** and click on **Google+ API** link. Please see the screenshot below:



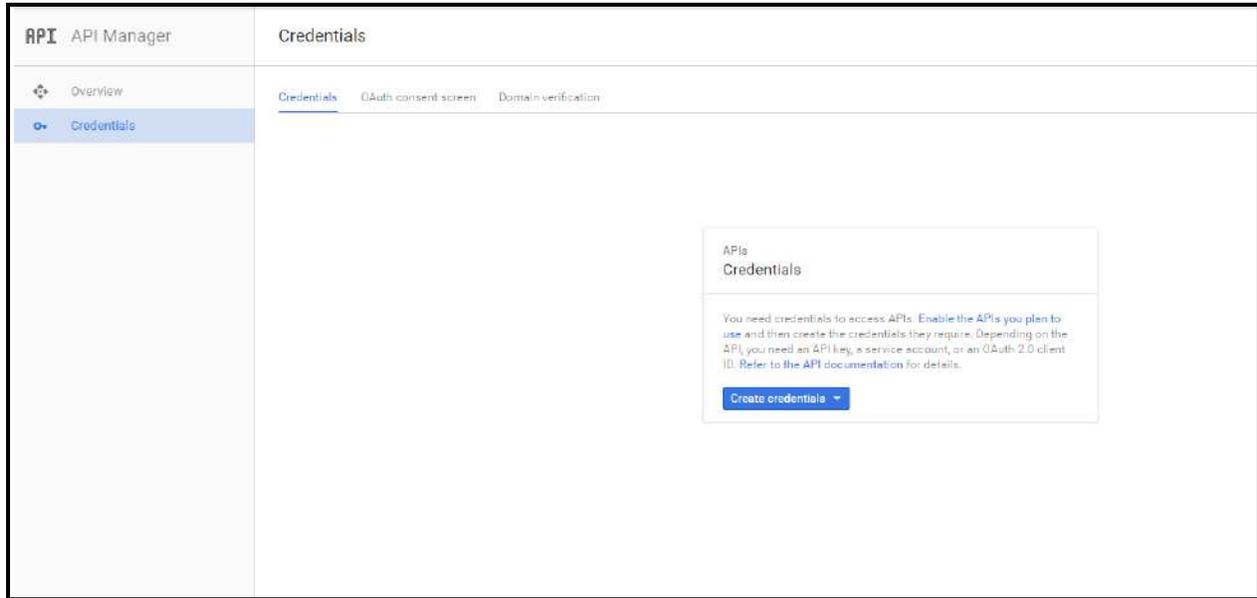
**Step 6:** On the displayed list of APIs, find the **Google+ API** and click on **ENABLE** to set the status **ON**:



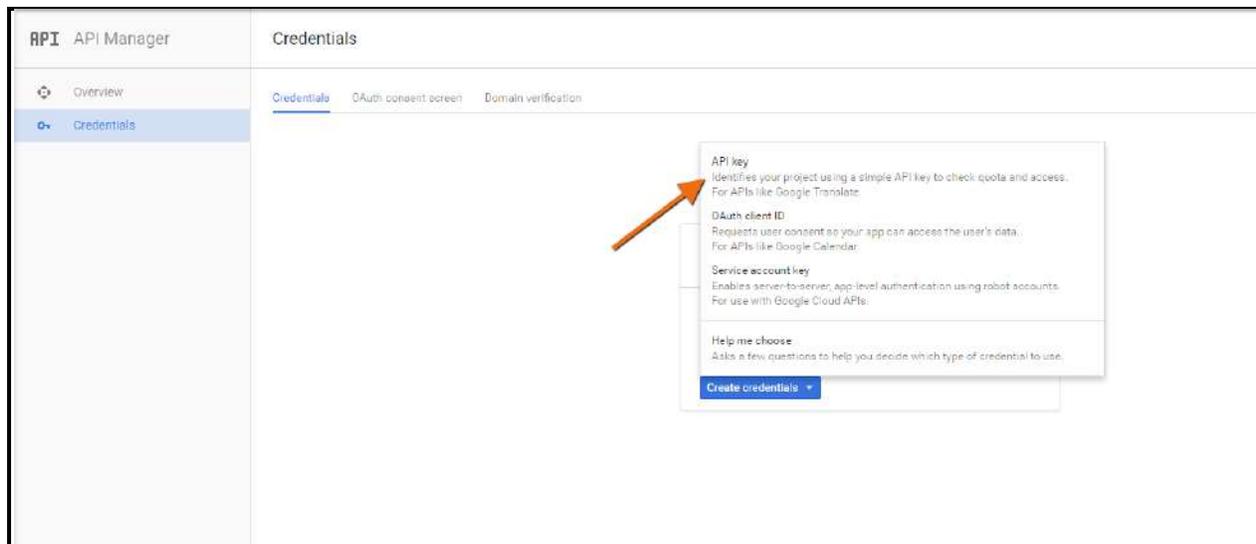
**Step 7:** In the sidebar on the left, select **Credentials** under the **API Manager**. Please see the screenshot below:



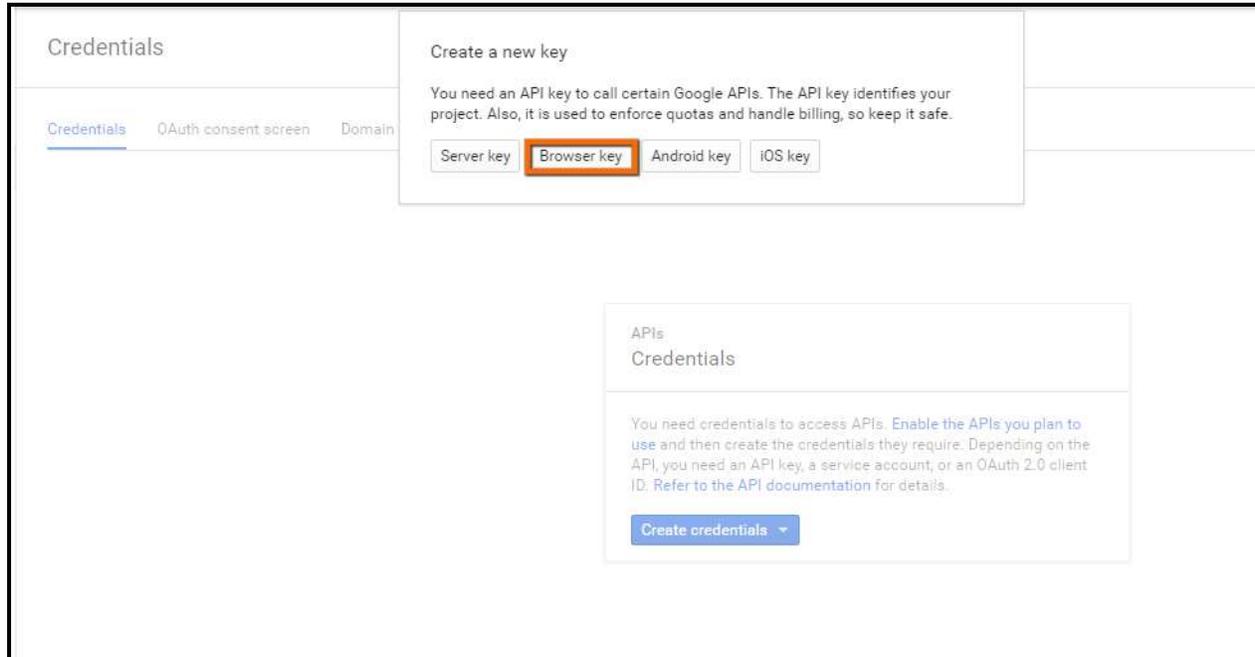
**Step 8:** On click of **Credentials** menu item, you will be redirected to the credentials page. Please see the screenshot below:



**Step 9:** On this page, click **Create Credentials** button and select **API key**, Admin will open a pop up box for creating a key for you project. Please see the screenshot below:

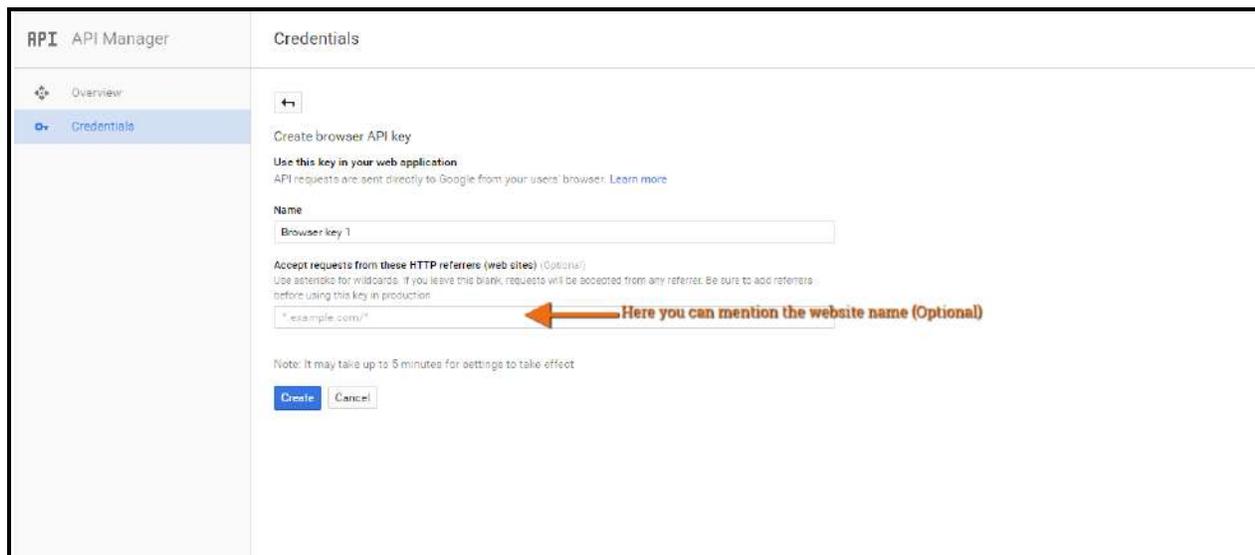


**Step 10:** Select the appropriate kind of key: **Server key**, **Browser key**, **Android key** or **iOS key** then click **Create**. Please see the screenshot below:

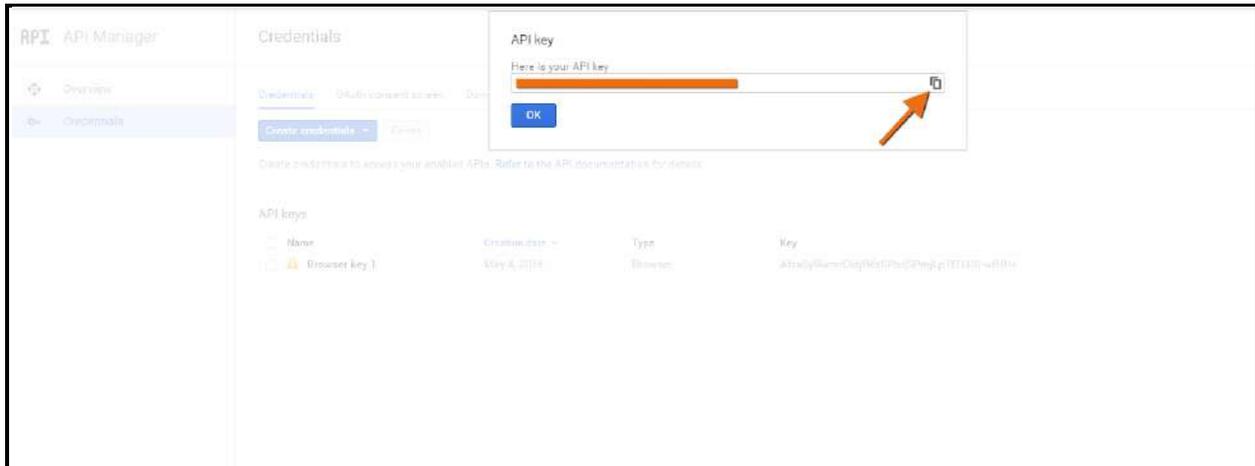


**Note:** For a website, we need to select the option **Browser key**.

**Step 11:** On **Create Browser API Key** page, you can define name for your Key, default name will be **Browser key1**. Please see the screenshot below:



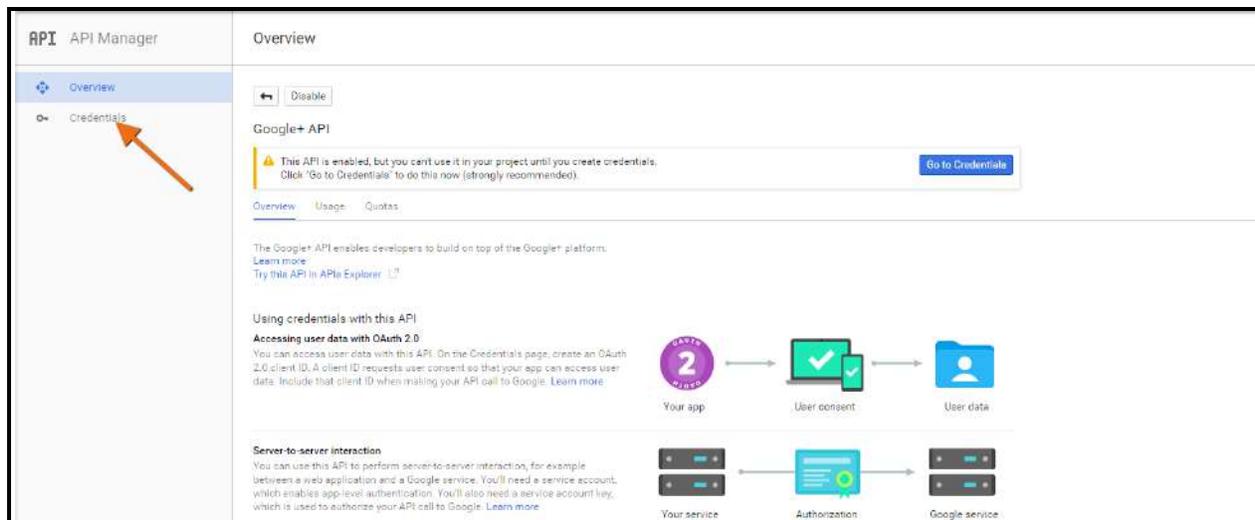
**Step 12:** On click of **Create** button, API Key will be generated. User can copy the key by clicking on copy Icon and paste it on the backend of the website in the required field (Google Plus Developer Key). Please see the screenshot below:



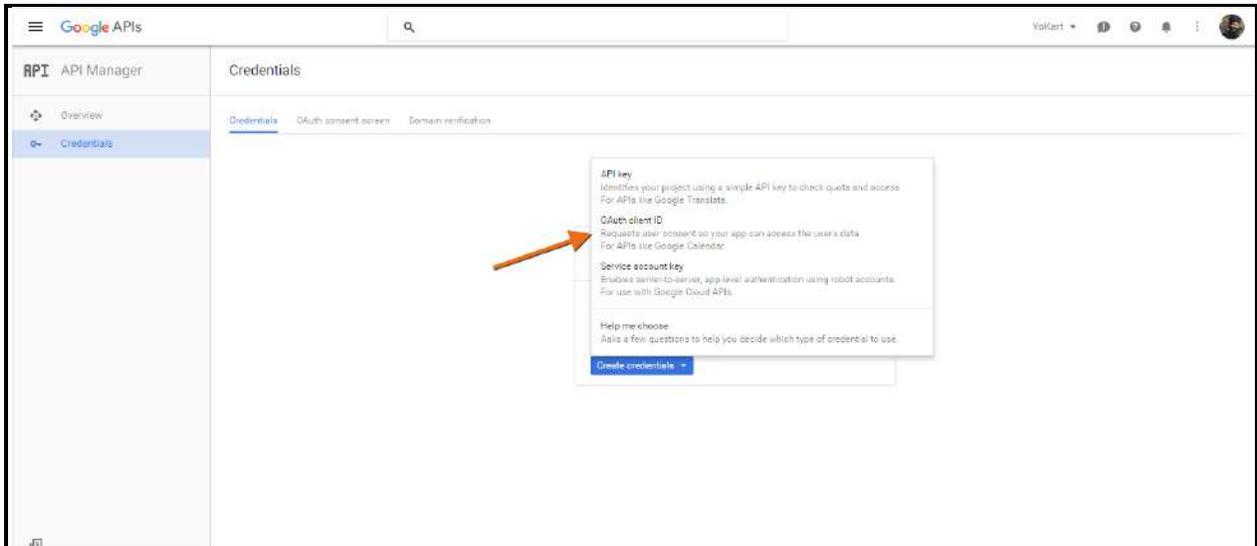
## How to create Client ID and Client Secret Key?

Please see below the steps to create a client ID:

**Step 1:** In the sidebar select **Credentials** under **API Manager**. Please see the screenshot below:



**Step2:** On the Credentials page select **OAuth client ID** from the **Add credentials** drop down list. Please see the screenshot below:



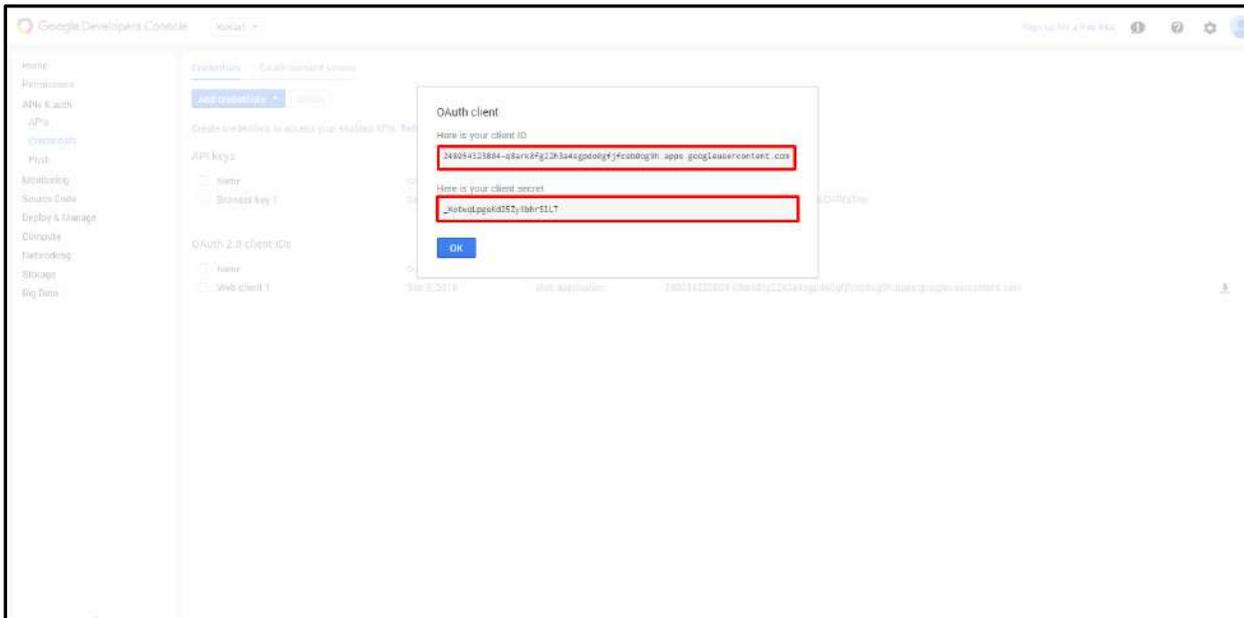
**Step 3:** On click **OAuth2.0 client ID** link, User will be redirected to the Create client ID page. User has to fill up the following detail to create a client id:

- Application Type (Web Application in case of website)
- Application Name
- Authorized redirect URL

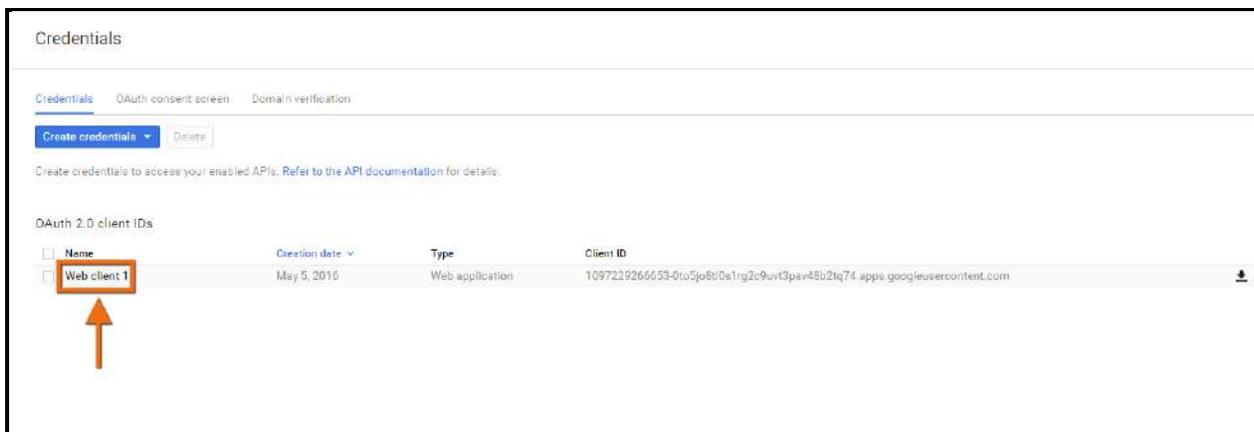


Please note for Authorized redirect URL should be:  
[http://yourdomainname/user/login\\_googleplus](http://yourdomainname/user/login_googleplus)

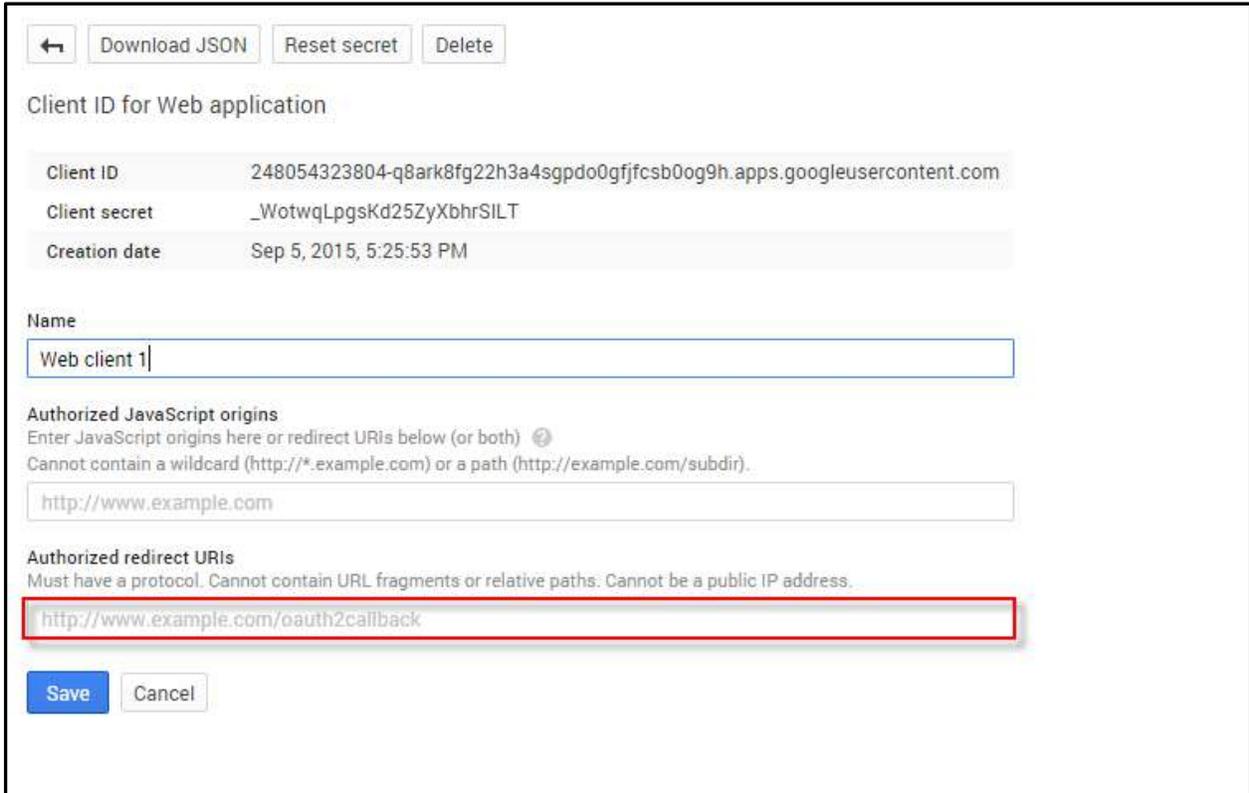
**Step 4:** After filling up the details click on **Create** button which will generate Client ID and Secret key. Please see the screenshot below:



**Step 5:** Users need to define this client id in the **Google Plus Client ID** field. On click of **Name** under **OAuth 2.0 clients IDS**, Admin will be redirected to the client id details page. Please see the screenshot below:



**Step 6:** On the details page, user also need to define the **Authorized redirect URLs**(URL of the login page i.e [http://yourdomainname/user/login\\_googleplus](http://yourdomainname/user/login_googleplus)). Please see the screenshot below:



← Download JSON Reset secret Delete

Client ID for Web application

Client ID	248054323804-q8ark8fg22h3a4sgpdo0gfjfcfb0og9h.apps.googleusercontent.com
Client secret	_WotwqLpgsKd25ZyXbhrSILT
Creation date	Sep 5, 2015, 5:25:53 PM

Name

Authorized JavaScript origins

Enter JavaScript origins here or redirect URIs below (or both) ⓘ

Cannot contain a wildcard ([http://\\*.example.com](http://*.example.com)) or a path (<http://example.com/subdir>).

Authorized redirect URIs

Must have a protocol. Cannot contain URL fragments or relative paths. Cannot be a public IP address.

Save Cancel

Users need to add these details in following fields:

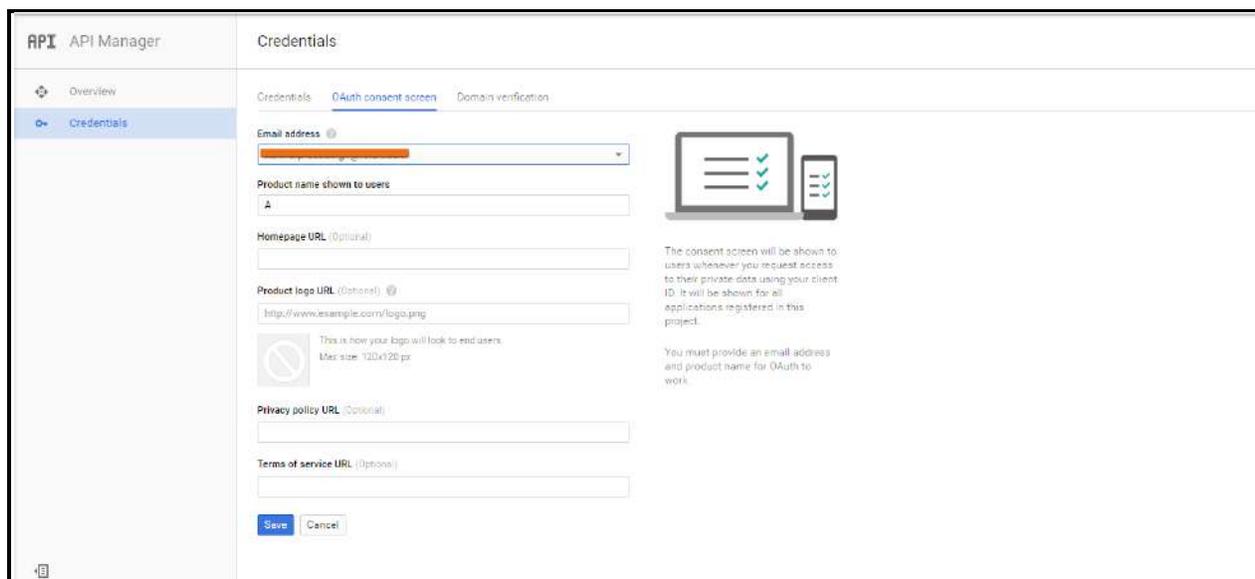
Google Plus Client ID:

Google Plus Client Secret:

To create Client id user need to configure consent screen. Please see the screenshot below:

**Step 7:** After creating the Client ID, users need to click on consent screen button which will redirect the user to the project details page. On this page you need to fill up the following details about your project:

- Project Name
- Home Page URL (Optional)
- Product logo
- Privacy Policy URL (Optional)
- Terms of Service URL (Optional)



API Manager

Credentials

Credentials OAuth consent screen Domain verification

Email address

Product name shown to users

Homepage URL (Optional)

Product logo URL (Optional)

Privacy policy URL (Optional)

Terms of service URL (Optional)

Save Cancel

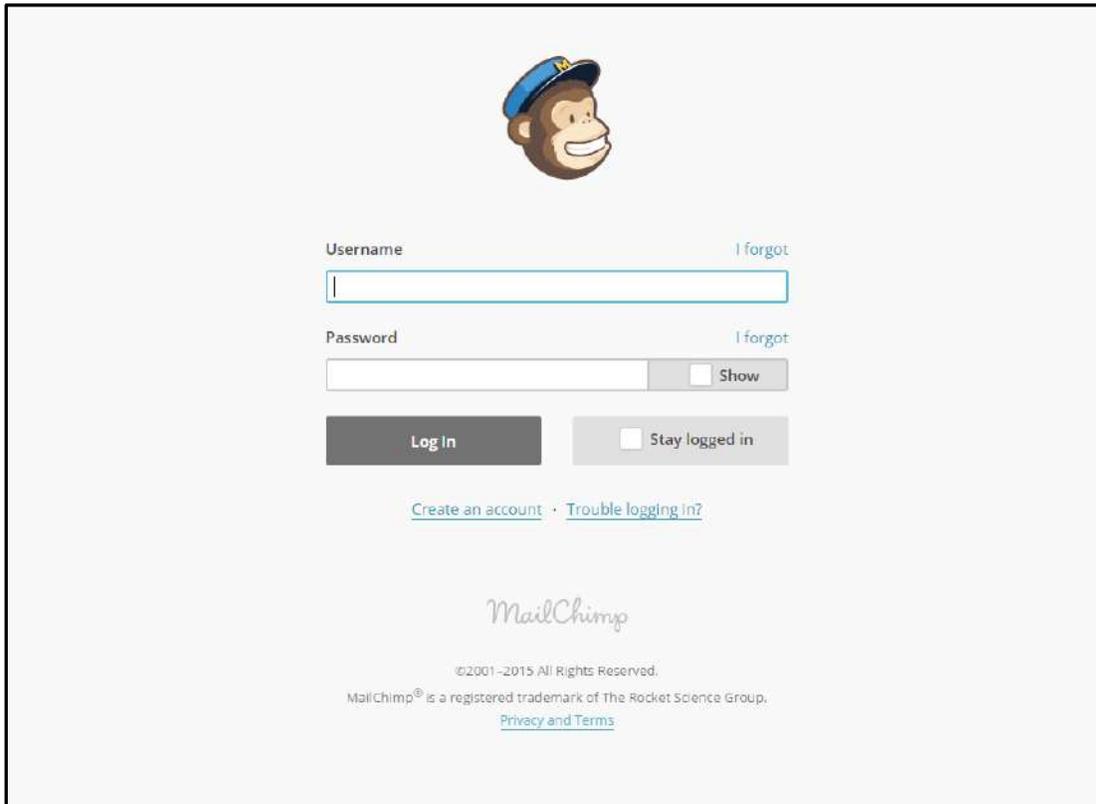
The consent screen will be shown to users whenever you request access to their private data using your client ID. It will be shown for all applications registered in this project.

You must provide an email address and product name for OAuth to work.

## Mailchimp

Please see below the steps to fetch **MailChimp Key**:

**Step 1:** Login into your Mail Chimp account. Please see the screenshot below:

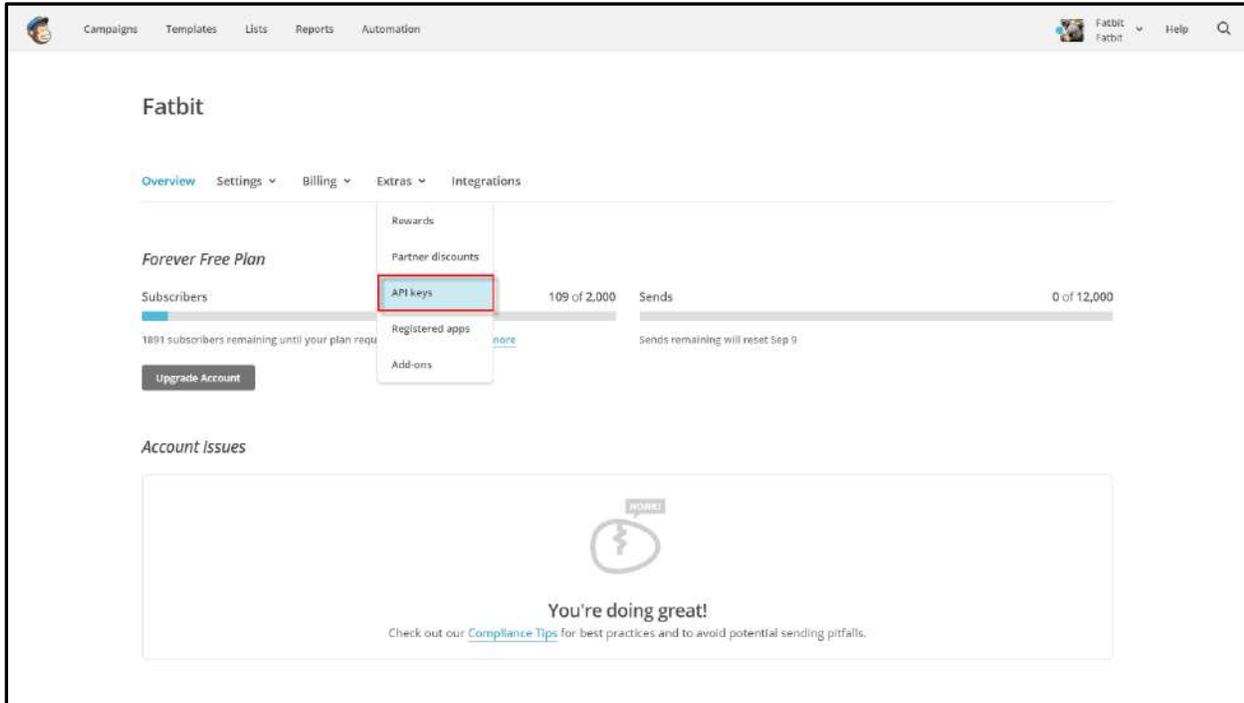


The screenshot shows the MailChimp login interface. At the top center is the MailChimp logo, a cartoon monkey wearing a blue cap. Below the logo are two input fields: 'Username' and 'Password'. The 'Username' field has a 'I forgot' link to its right. The 'Password' field has a 'I forgot' link to its right and a 'Show' button with a small square icon. Below the input fields are two buttons: a dark grey 'Log In' button and a light grey 'Stay logged in' button with a small square icon. At the bottom of the login area are two links: 'Create an account' and 'Trouble logging in?'. Below the login area is the MailChimp logo in a script font, followed by the copyright notice '©2001-2015 All Rights Reserved.' and the text 'MailChimp® is a registered trademark of The Rocket Science Group.' with a 'Privacy and Terms' link.

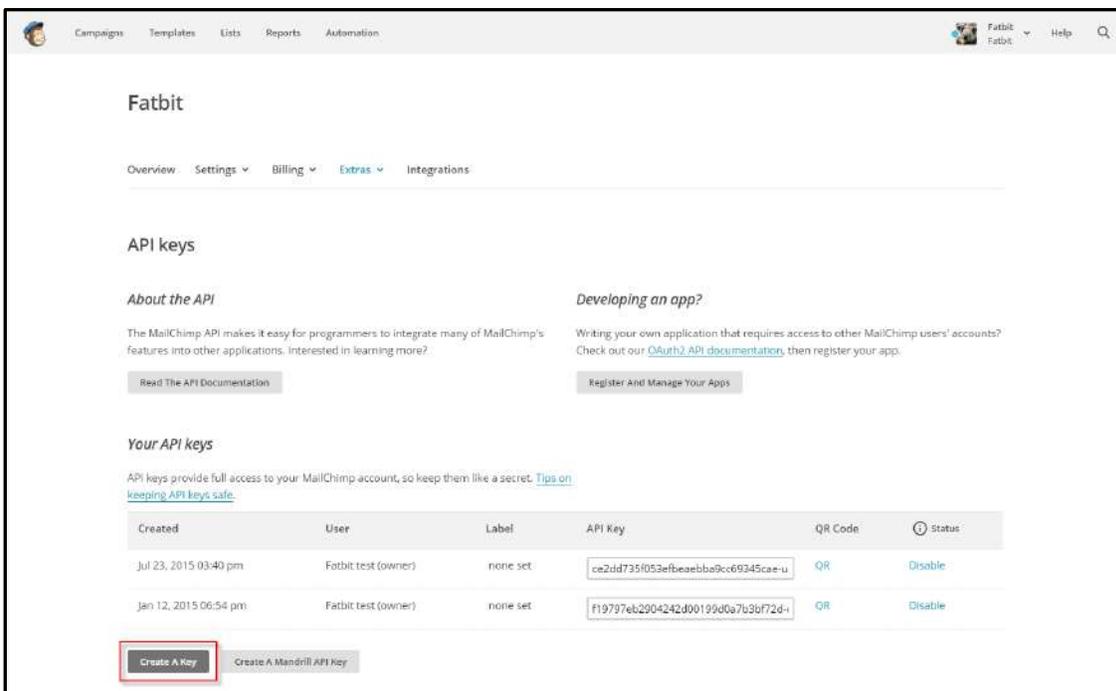
**Step 2:** After login, on the dashboard page, select **Account** under drop down on the top right. Please see the screenshot below:

The screenshot displays the Yolkart dashboard interface. At the top right, a user profile dropdown menu is open, showing options for Notifications (5), Profile, **Account** (highlighted with a red box), and Log Out. The main dashboard area includes a 'Recently sent campaigns' section with a 'Christmas' filter, showing a campaign sent to 29 subscribers. Below this, there are performance metrics for opens and clicks, along with list and industry averages. A 'List growth' bar chart shows a single bar for July 2015, with a legend for Subscribes, Imports, and Existing. At the bottom, a 'Top 5' section lists the top campaigns by opens, including 'MEENU' and 'Christmas'.

**Step 3:-**On MailChimp account page, under **Extras** drop down, select **API keys**. Refer to the screenshot:



On the API keys page, click on **Create A Key** button. Refer to the screenshot:



After click on **Create A Key** button, new API key will be generated. Please see the screenshot below:

That API Key (53fd6ed3d2da13ec69b556297d554d9b) is back and better than ever.

## Fatbit

Overview Settings Billing Extras Integrations

### API keys

**About the API**  
The MailChimp API makes it easy for programmers to integrate many of MailChimp's features into other applications. Interested in learning more?  
[Read The API Documentation](#)

**Developing an app?**  
Writing your own application that requires access to other MailChimp users' accounts? Check out our [OAuth2 API documentation](#), then register your app.  
[Register And Manage Your Apps](#)

**Your API keys**  
API keys provide full access to your MailChimp account, so keep them like a secret. [Tips on keeping API keys safe.](#)

Created	User	Label	API Key	QR Code	Status
Sep 05, 2015 05:50 pm	Fatbit test (owner)	none set	53fd6ed3d2da13ec69b556297d554d9b	QR	Disable
Jul 23, 2015 03:40 pm	Fatbit test (owner)	none set	ce2dd735f053efb5eaebba9cc69345cae-u	QR	Disable
Jan 12, 2015 06:54 pm	Fatbit test (owner)	none set	f19797eb2904242d00199d0a7b3b72d-	QR	Disable

[Create A Key](#) [Create A Mandrill API Key](#)

### Authorized applications

Description	User
<b>Integrations Directory Reviews</b> Allow customers to leave feedback on the connect.mailchimp.com site.	Fatbit test (owner) <span>✕</span>

### Historical API calls by day

Calls per-minute over past 5 days [All time calls by day](#)

### Last 24 hours of API calls

[About Date/Time](#)

Date/Time	Result	Throttled?	Source IP	Method	Format	Exec Time	User Agent	Ver	Response
2015-09-05 08:51:54 GMT	✓	none	69.167.194.132	campaigns/list	json	1.001s	MailChimp-PHP/2.0.6	2.0	nil

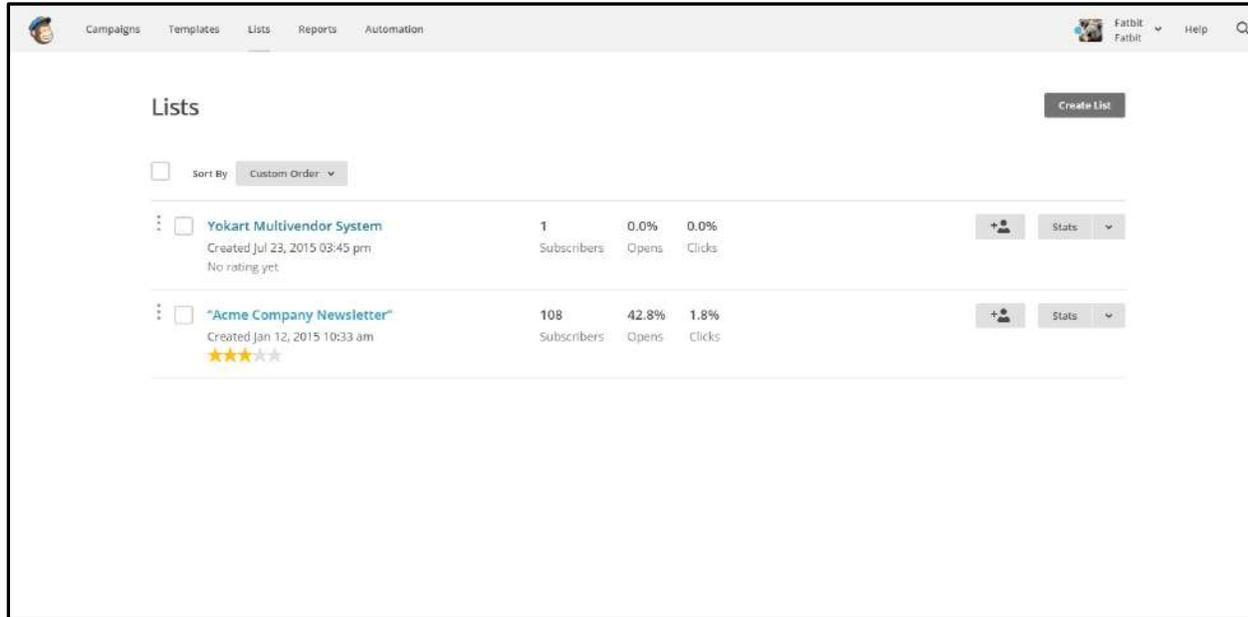
You can use this API key as a **MailChimp Key**

Please see below the steps to get **MailChimp List ID**. We need this list id as a list reference for adding subscribed email in a particular list.

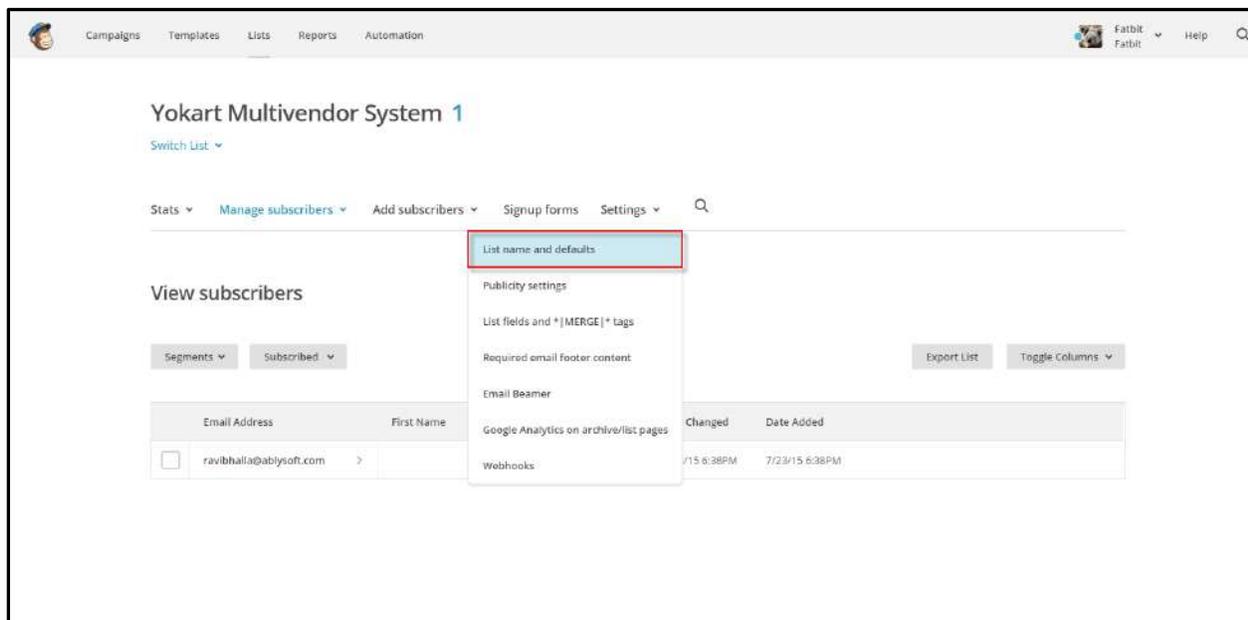
**Step1:** In the top menu items, select **Lists**. Please see the screenshot below:

The screenshot shows the MailChimp dashboard interface. The top navigation bar includes 'Campaigns', 'Templates', 'Lists' (highlighted with a red box), 'Reports', and 'Automation'. The main content area is titled 'Dashboard' and features a 'Recently sent campaigns' section for a 'Christmas' campaign. This section shows it was sent to 29 subscribers, with 0 opens and 0 clicks. Below this, there are progress bars for 'List average' (42.8%) and 'Industry average' (15.9%). A 'List growth' bar chart shows 0 subscribers in April 2015 and a significant increase in July 2015. The 'Top 5' section lists the top campaigns by opens, with 'MEENU' having 2 opens (8.7%) and 'Christmas' having 0 opens (0.0%).

**Step 2:** On the lists page, select a list by click on title of a list. Please see the screenshot below:



**Step 3:** As per the below screenshot, we have selected the **YoKart Multivendor System** list. On the list details page, under **Settings**, select **List name and defaults**. Please see the screenshot below:



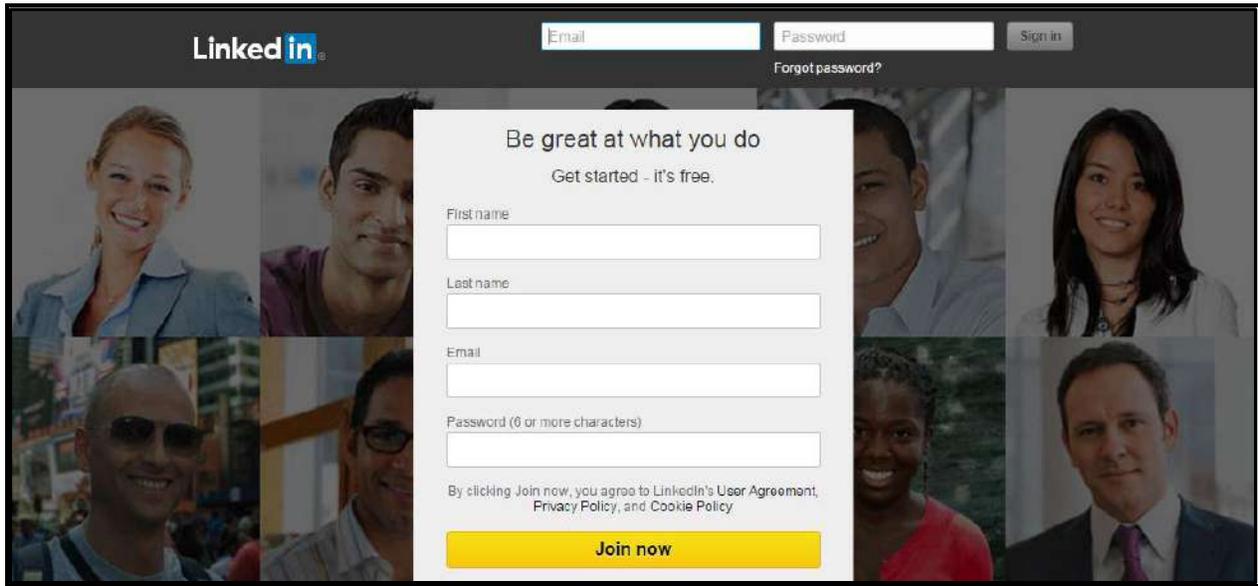
**Step 4:** On the **List name and defaults** page, we have a **List ID**. Under the list id section you can find the list id. Please see the screenshot below:

The screenshot displays the 'List name and Campaign defaults' configuration page. At the top, the navigation bar includes 'Campaigns', 'Templates', 'Lists', 'Reports', and 'Automation'. The main heading is 'Yokart Multivendor System 1'. Below this, there are tabs for 'Stats', 'Manage subscribers', 'Add subscribers', 'Signup forms', and 'Settings'. The 'List name' section shows the current name 'Yokart Multivendor System' and a note about changing the signup form title. The 'List ID' section is highlighted, showing the ID '51057a1e10' with a red arrow pointing to it and the text 'Here is the List ID'. The 'Campaign defaults' section includes fields for 'Default "from name"', 'Default "from" email', and 'Default "subject line" (Optional)'. The 'New subscriber notifications' section has options for 'One by one' and 'Email daily digest to:'. A 'Save List And Campaign Defaults' button is located at the bottom of the page.

## Linked In Account

Please see below the steps to get Linked profile link.

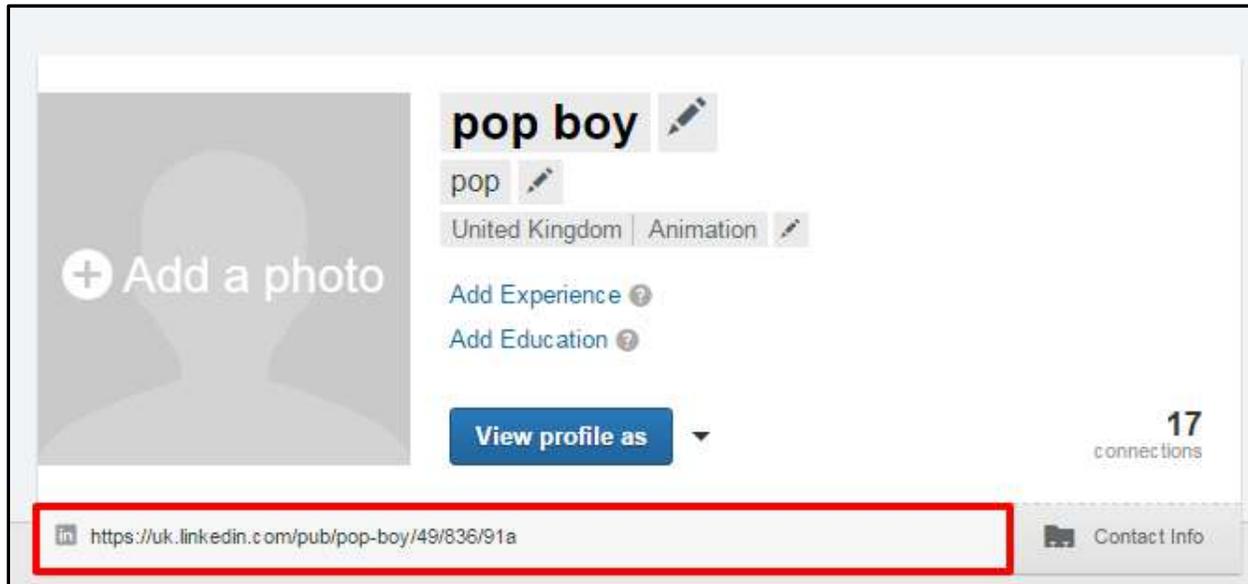
**Step 1:** Login into your LinkedIn account. Please see the screenshot below:



**Step2:** Select **Edit** Profile link under the Profile menu item. Please see the screenshot below:



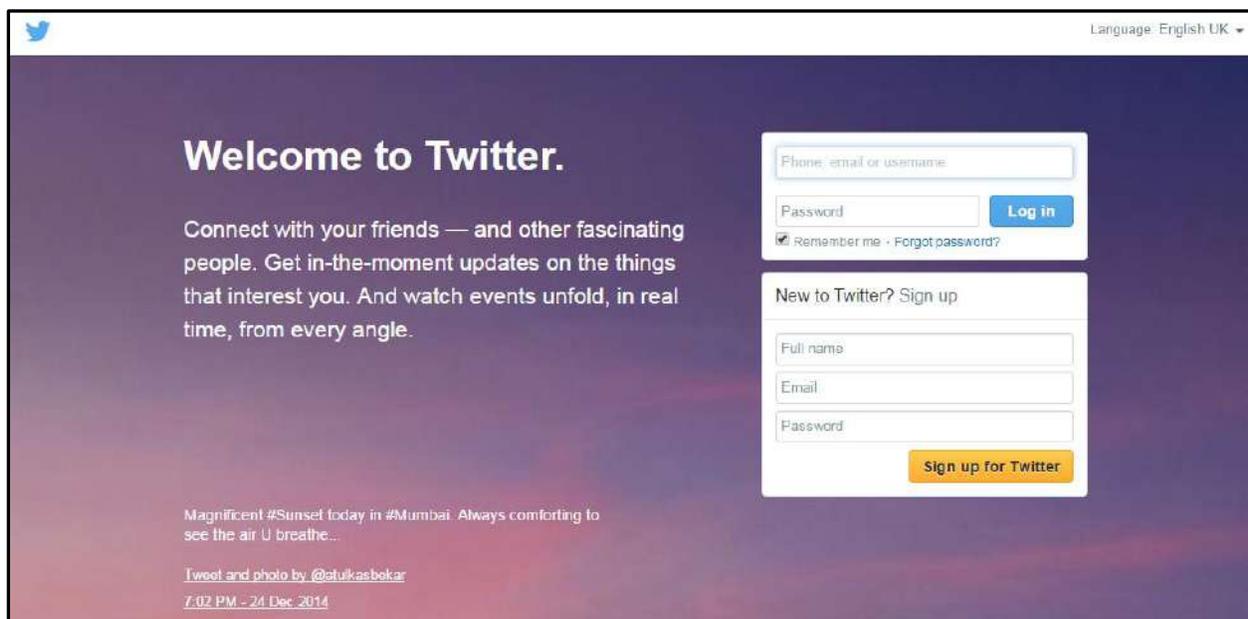
On the edit profile page, you can get the profile link. Please see the screenshot below:



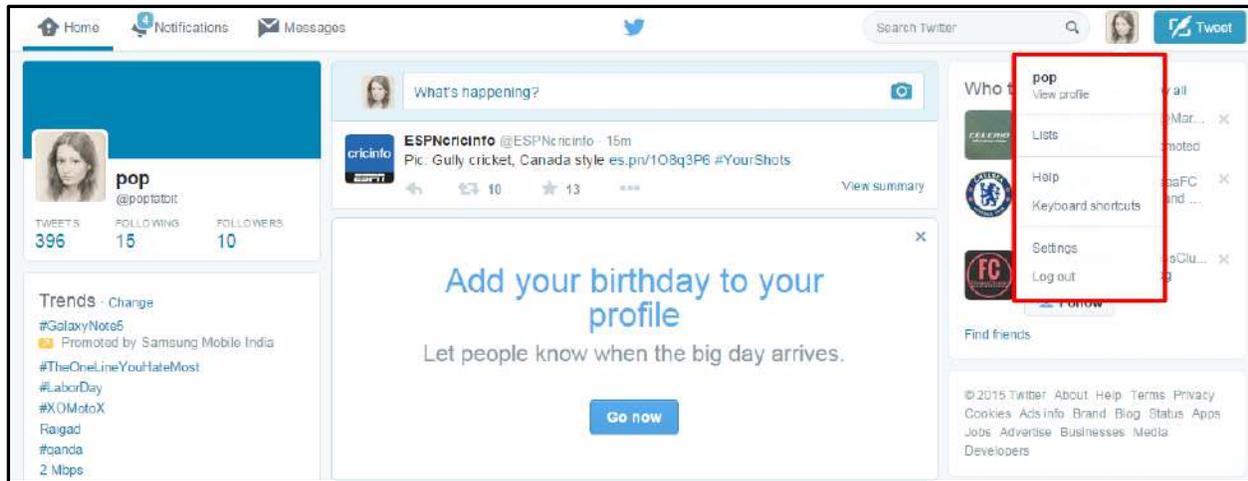
## Twitter Account

Please see below the step to get your **twitter id**

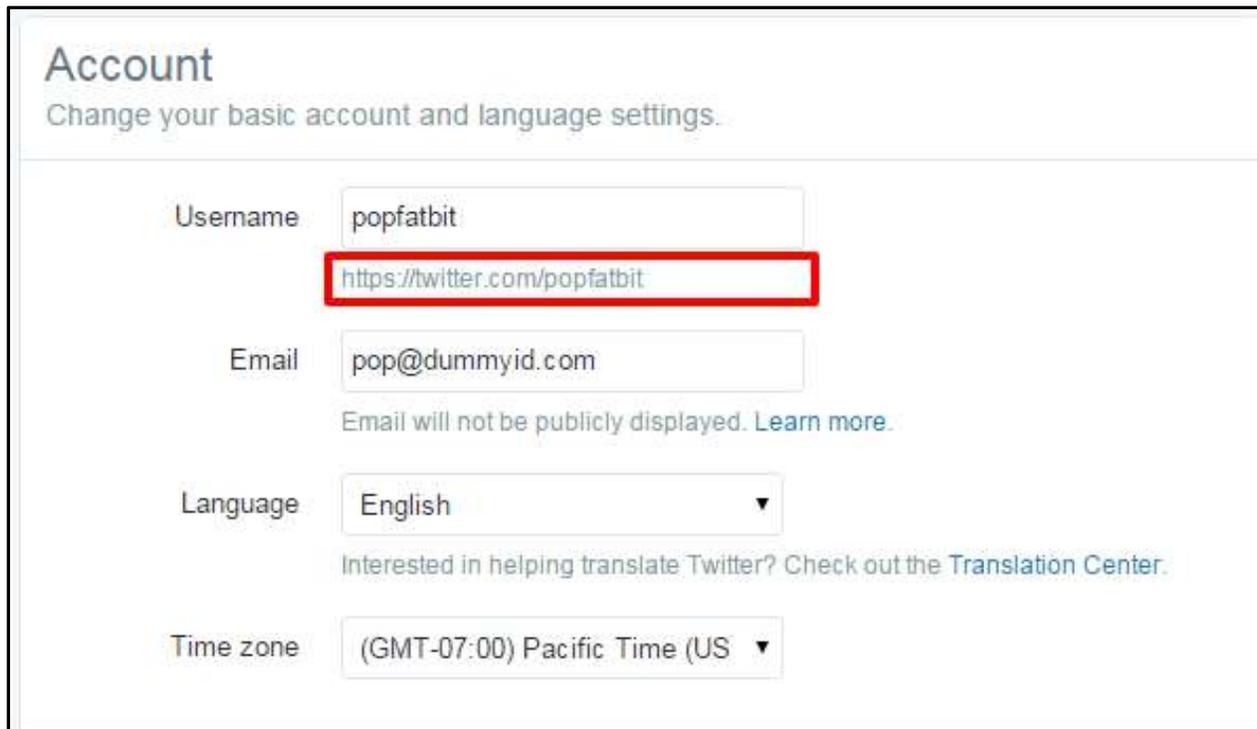
**Step 1:** Login into your twitter account:



**Step2:** Select settings from the drop down list. Please see the screenshot below:

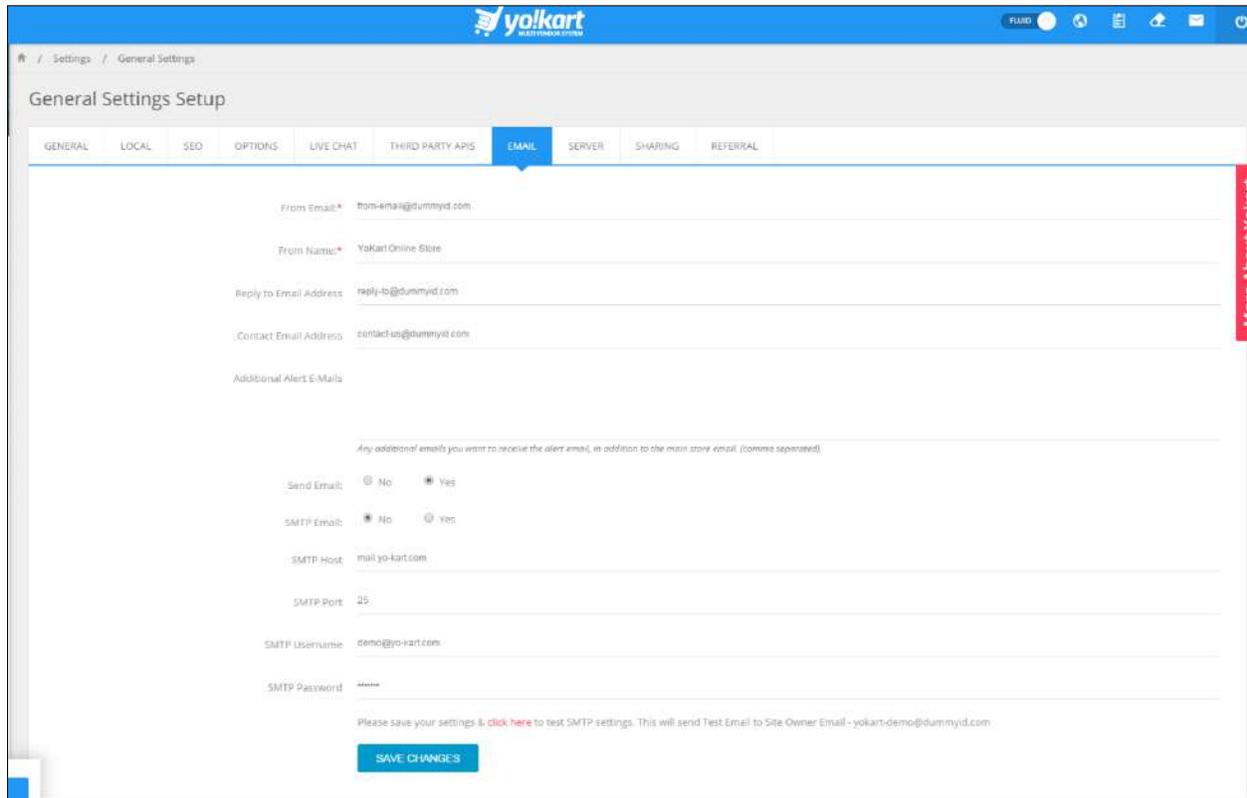


**Step3:** On the settings page, under the username, there will be a link of your account. Please see the screenshot below:



### 7.4.7. General Settings – Email

Under this tab, Admin can set email settings. Please see the screenshot below:



Admin has to fill up the following details under **Email** Tab:

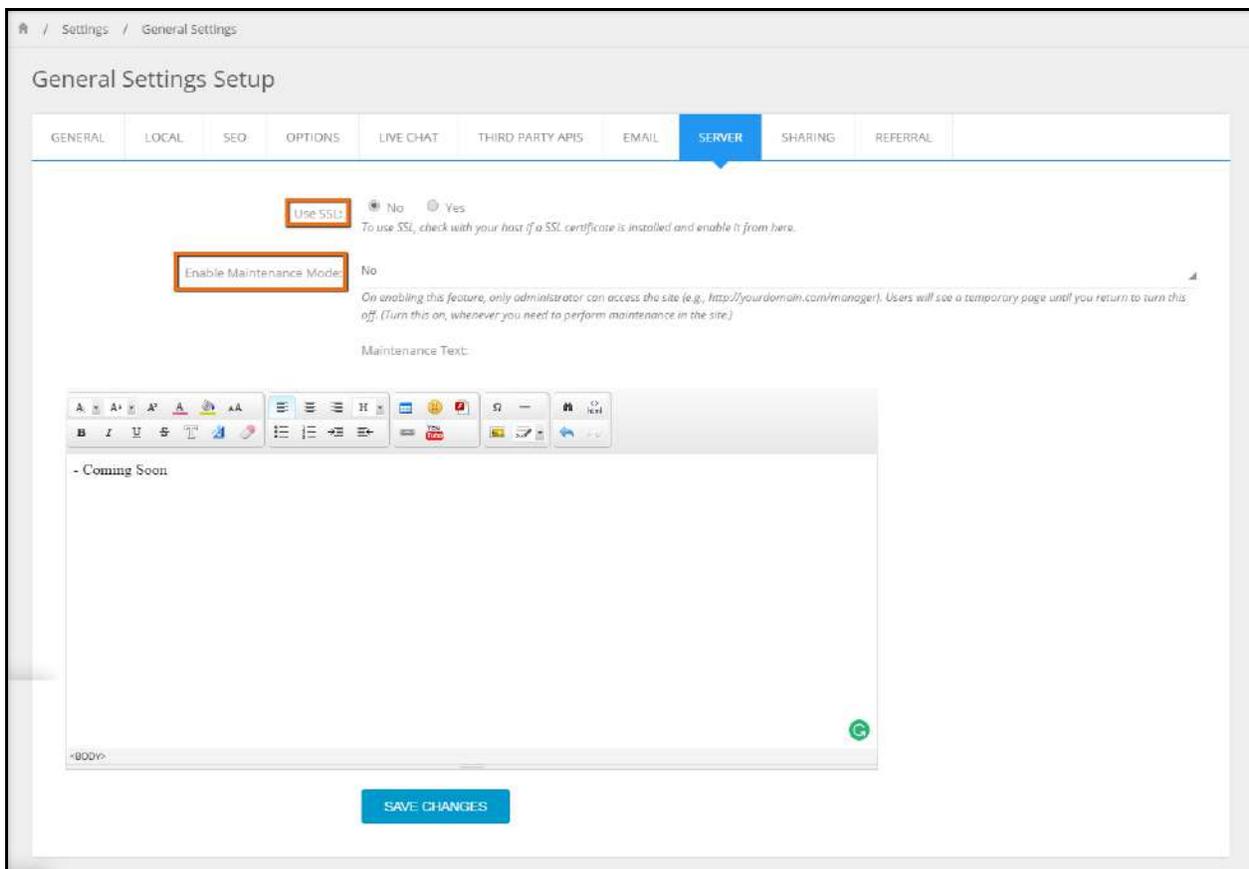
- **From Email** - Admin will need to add the email id from which the email will be sent to frontend users from admin end.
- **From Name** - Admin will need to add his/her name. This name will be shown as a sender of the emails that will be sent to frontend users from admin end.
- **Reply to Email Address** – Admin will need to add the email id on which he wants to use as a reply to email address
- **Contact Email Address** – Admin will need to add the email id on which he wants the front end users to contact him
- **Additional Alert E-Mails** - Any additional emails Admin wants to receive the alert email, in addition to the main store email. (Comma separated).
- **Send Email**- Admin can select whether he wants the emails to be sent from the website or not.
- **SMTP Email** – Admin can enable or disable sending emails via SMTP

- **SMTP host** – If SMTP method is selected, you need to configure account on hosting server and add SMTP account details.
- **SMTP Username** –Add SMTP Username which was shared by hosting service provider.
- **SMTP Password** – Add SMTP Password which was shared by hosting service provider.
- **SMTP Port** – Add SMPT Port number which was shared by hosting service provider.

Please save your settings & “**click here**” to test SMTP settings. This will send Test Email to Site Owner Email.

#### 7.4.8. General Settings – Server

Under this tab, Admin can set Server settings. Please see the screenshot below:



Settings / General Settings

### General Settings Setup

GENERAL LOCAL SEO OPTIONS LIVE CHAT THIRD PARTY APIS EMAIL **SERVER** SHARING REFERRAL

**Use SSL?**  No  Yes  
To use SSL, check with your host if a SSL certificate is installed and enable it from here.

**Enable Maintenance Mode:** No  
On enabling this feature, only administrator can access the site (e.g, http://yourdomain.com/manager). Users will see a temporary page until you return to turn this off. (Turn this on, whenever you need to perform maintenance in the site.)

Maintenance Text:

- Coming Soon

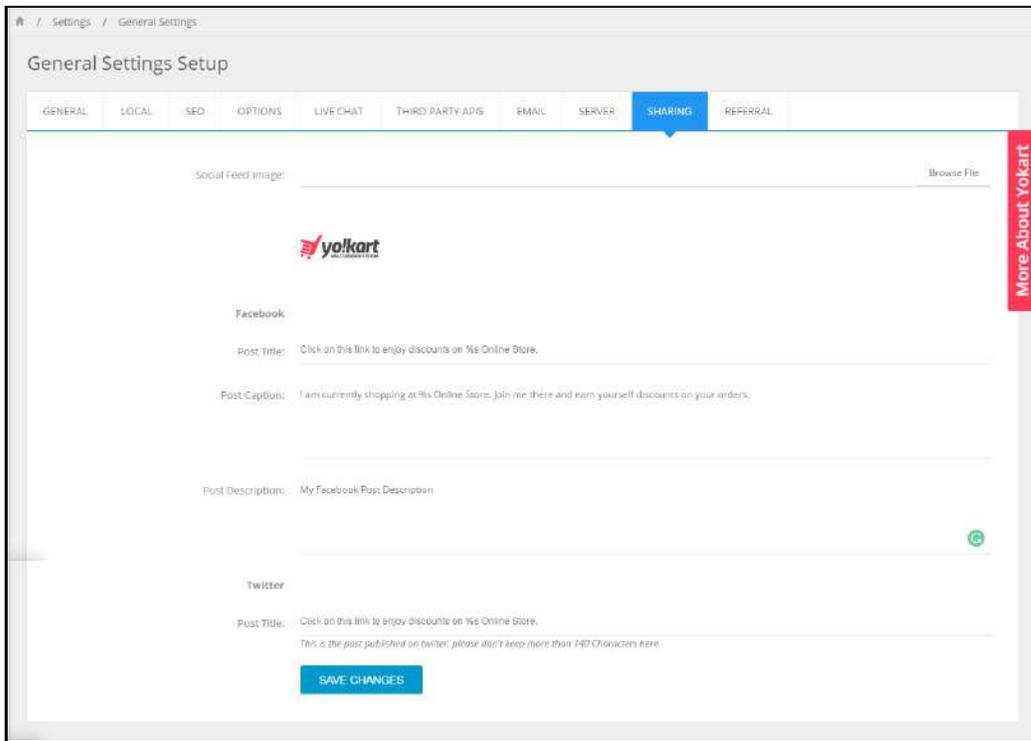
SAVE CHANGES

Admin has to fill up the following details under **Server** Tab:

- Use SSL - To use SSL, Admin needs to check with the host if a SSL certificate is installed and enable it from here.
- Enable maintenance mode - On enabling this feature, only administrator can access the site. Users will see a temporary page until Admin disables this option.
- Admin can add any information through editor, which he/she want to display on the screen in case of maintenance mode enabled.

### 7.4.9. General Settings - Sharing

Under this tab, Admin can set Sharing settings. Please see the screenshot below:



The screenshot displays the 'General Settings Setup' interface with the 'SHARING' tab selected. The 'Social Feed Image' field includes a 'Browse File' button and a placeholder image of the Yolkart logo. The 'Facebook' section contains three text input fields: 'Post Title' (with a placeholder), 'Post Caption' (with a placeholder), and 'Post Description' (with a placeholder). The 'Twitter' section has a 'Post Title' field with a placeholder and a note: 'This is the post published on twitter, please don't keep more than 140 Characters here.' A blue 'SAVE CHANGES' button is located at the bottom center. A red vertical banner on the right side of the page reads 'More About Yolkart'.

Admin has to fill up the following details under **Sharing** Tab:

- Social Feed Image – Admin can upload the image that will be shown with the social feed

## Facebook

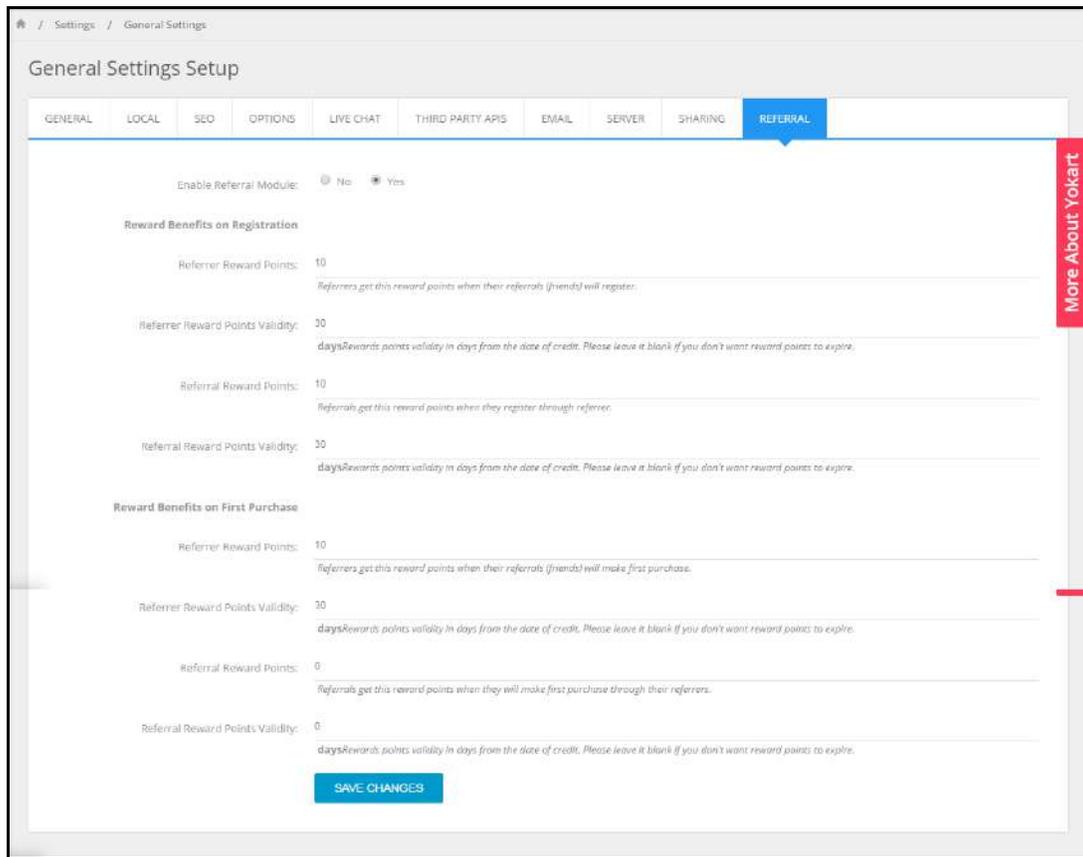
- Post Title - Admin can manage the title of post when any user shares any restaurant on his Facebook profile.
  - Post Caption – Admin can manage the caption of post when any user shares any restaurant on his Facebook profile.
- Post Description - Admin can manage the description of post when any user shares any restaurant on his Facebook profile.

## Twitter

- Post Title – This is the post shared on Twitter

### 7.4.10. General Settings – Referral

Under this tab, Admin can set Referral settings. Please see the screenshot below:



The screenshot displays the 'General Settings Setup' interface with the 'REFERRAL' tab selected. The settings are organized into sections:

- Enable Referral Module:** A toggle switch set to 'Yes'.
- Reward Benefits on Registration:**
  - Referrer Reward Points:** 10 (Referrers get this reward points when their referrals (friends) will register).
  - Referrer Reward Points Validity:** 30 days (Rewards points validity in days from the date of credit. Please leave it blank if you don't want reward points to expire).
  - Referral Reward Points:** 10 (Referrals get this reward points when they register through referrer).
  - Referral Reward Points Validity:** 30 days (Rewards points validity in days from the date of credit. Please leave it blank if you don't want reward points to expire).
- Reward Benefits on First Purchase:**
  - Referrer Reward Points:** 10 (Referrers get this reward points when their referrals (friends) will make first purchase).
  - Referrer Reward Points Validity:** 30 days (Rewards points validity in days from the date of credit. Please leave it blank if you don't want reward points to expire).
  - Referral Reward Points:** 0 (Referrals get this reward points when they will make first purchase through their referrers).
  - Referral Reward Points Validity:** 0 days (Rewards points validity in days from the date of credit. Please leave it blank if you don't want reward points to expire).

A 'SAVE CHANGES' button is located at the bottom of the form. A vertical red banner on the right side of the screenshot reads 'More About Yolkart'.

Admin has to fill up the following details under **Referral** Tab:

- Enable referral module - Admin can enable or disable referral module from here

#### **Reward benefits on registration**

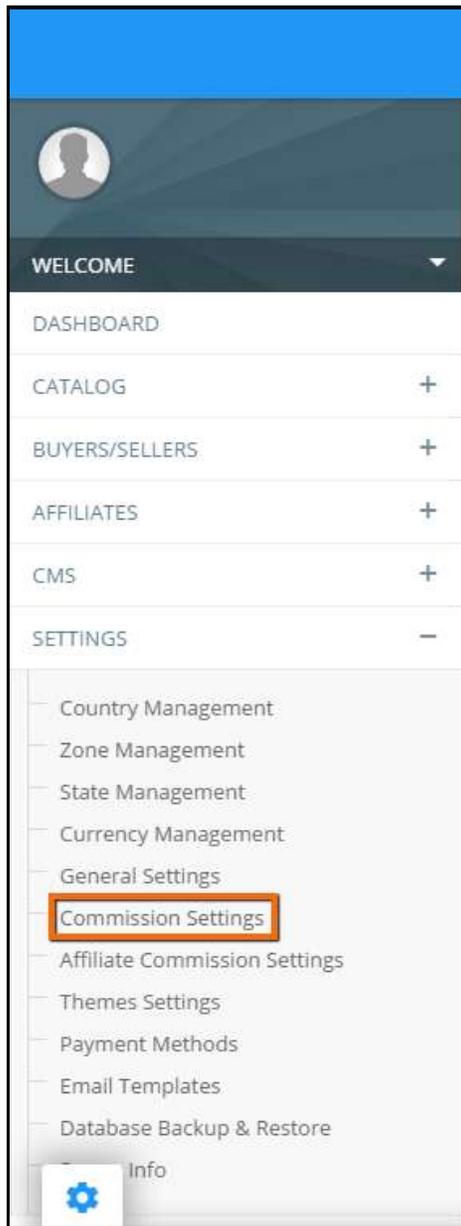
- Referrer Reward Points – Admin can set points, which the Referrers get when their referrals (friends) will register.
- Referrer Reward Points Validity - Admin can set **days for which the** Reward points will be valid from the date of credit. Please leave it blank if you don't want reward points to expire.
- Referral Reward Points – Admin can set points, which the Referrals get when they register through referrer.
- Referral Reward Points Validity - Admin can set **days for which the** Rewards points will be valid from the date of credit. Please leave it blank if you don't want reward points to expire.

#### **Reward Benefits on First Purchase**

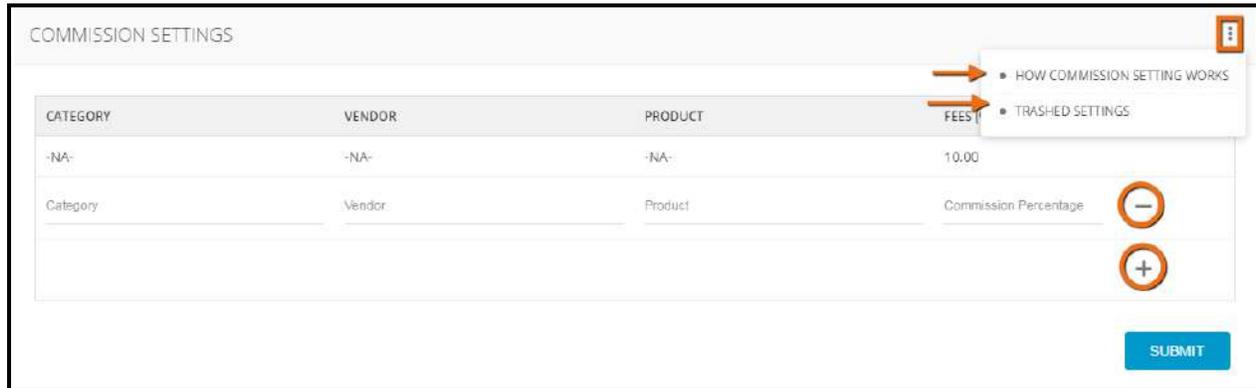
- Referrer Reward Points – Admin can set points which the Referrers get when their referrals (friends) makes their first purchase.
- Referrer Reward Points Validity - Admin can set **days for which the** Reward points will be valid from the date of credit. Please leave it blank if you don't want reward points to expire.
- Referral Reward Points – Referrals get this reward points when they will make first purchase through their referrers.
- Referral Reward Points Validity - Admin can set **days for which the** Rewards points will be valid from the date of credit. Please leave it blank if you don't want reward points to expire.

## 7.5. Commissions Settings

Admin can select commission settings link under settings. Please see the screenshot.

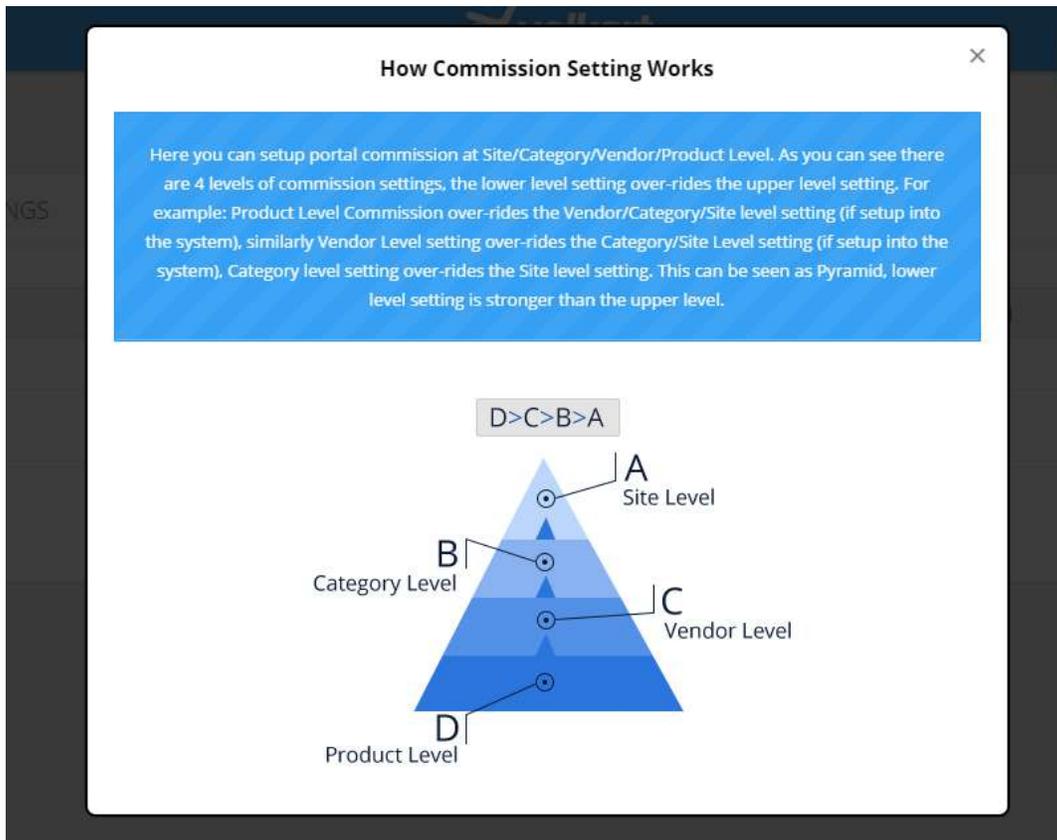


On click of commission settings link, Admin will be redirected to the manage commissions settings page. Please see the screenshot below:



Admin can add commissions for specific category, vendor & product with fee

Admin can view how the commission settings work by clicking on it. Please see the screenshot.



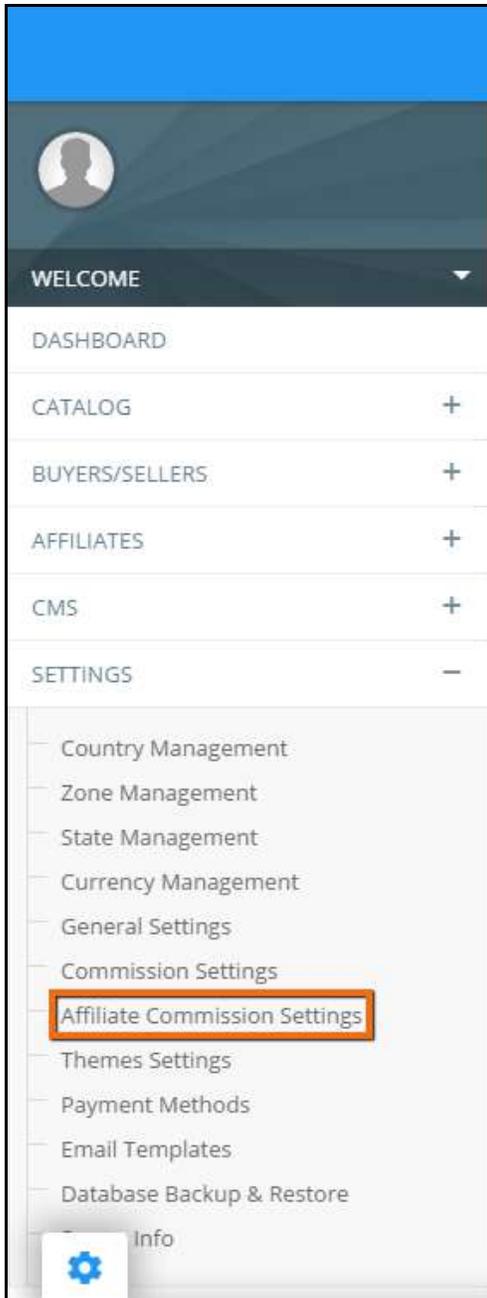
Also, admin can view Trashed settings where they can view their deleted/trashed commissions. Please see the screenshot

TRASHED - COMMISSION SETTINGS

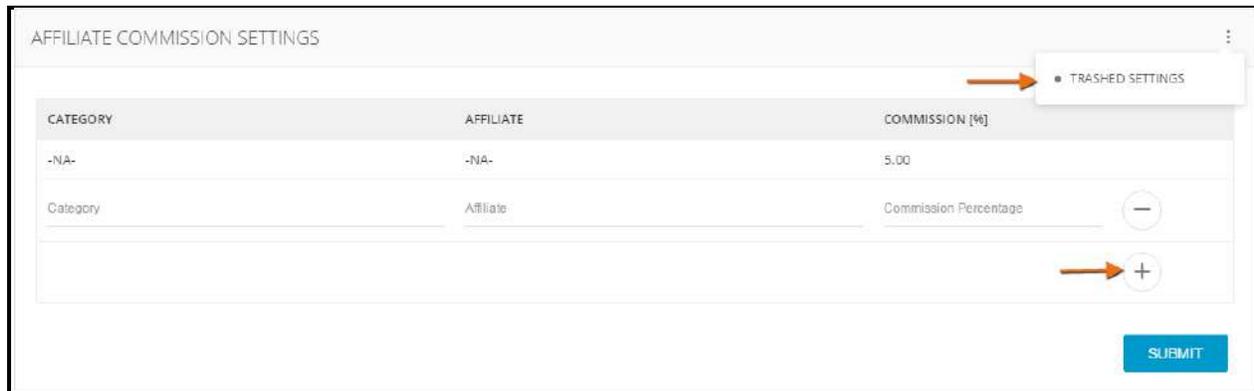
CATEGORY	VENDOR	PRODUCT	FEES (%)
Art	-NA-	-NA-	0.00
Art	Bharat Kumar Sharma [bharat]	-NA-	20.00
Art	-NA-	-NA-	0.00
-NA-	Avi [aviana]	-NA-	50.00

## 7.6. Affiliate Commissions Settings

Admin can select Affiliates commissions' settings link under the settings. Please see the screenshot below

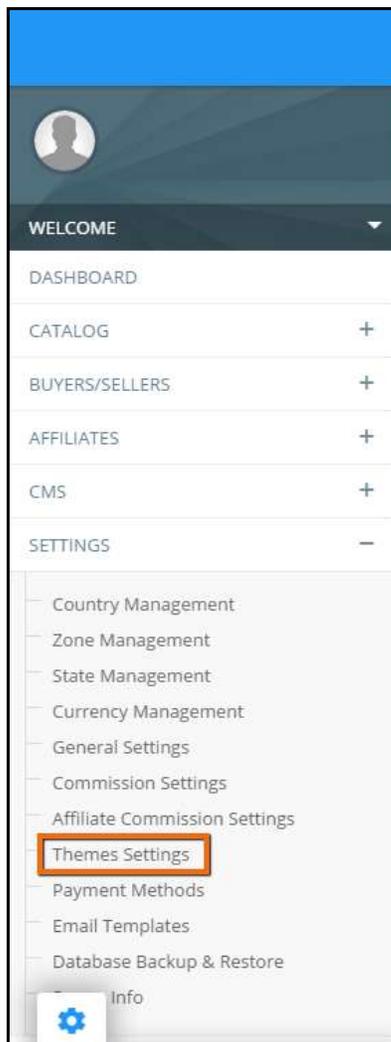


Admin can manage affiliate commissions by clicking on + mark and view the trashed settings to view their deleted affiliate commissions. Please see the screenshot below.



## 7.7. Theme Settings

Admin can select Theme settings link under the settings. Please see the screenshot below:



On click of Theme settings link, Admin will be redirected to theme settings page. Admin can preview or activate the theme from the backend. Please see the screenshot below:

Settings / Themes

### MANAGE - THEMES

NAME	PRIMARY COLOR	COLOR	ACTIONS
Red - First [PINK]	#FF3A59		<input checked="" type="checkbox"/>  
Red - Second	#F44336		<input checked="" type="checkbox"/>  
Red - Third	#DC0028		<input checked="" type="checkbox"/>  
Blue - First	#1ABFE3		<input checked="" type="checkbox"/>  
Blue - Second	#007DC6		<input checked="" type="checkbox"/>  
Blue - Third	#003B64		<input checked="" type="checkbox"/>  
Green - First	#6BC452		<input checked="" type="checkbox"/>  
Green - Second	#00C853		<input checked="" type="checkbox"/>  
Green - Third	#14C00E		<input checked="" type="checkbox"/>  
Yellow - First	#FFE93B		<input checked="" type="checkbox"/>  
Yellow - Second	#FFEA00		<input checked="" type="checkbox"/>  
Yellow - Third	#FFD600		<input checked="" type="checkbox"/>  
Gray - First	#757575		<input checked="" type="checkbox"/>  
Gray - Second	#616161		<input checked="" type="checkbox"/>  
Gray - Third	#424242		<input checked="" type="checkbox"/>  
Purple - First	#AB47BC		<input checked="" type="checkbox"/>  
Purple - Second	#9C27B0		<input checked="" type="checkbox"/>  
Purple - Third	#4A148C		<input checked="" type="checkbox"/>  
Brown - First	#8D6E63		<input checked="" type="checkbox"/>  
Brown - Second	#795548		<input checked="" type="checkbox"/>  
Brown - Third	#3E2723		<input checked="" type="checkbox"/>  

More About Yolkart

More Abo

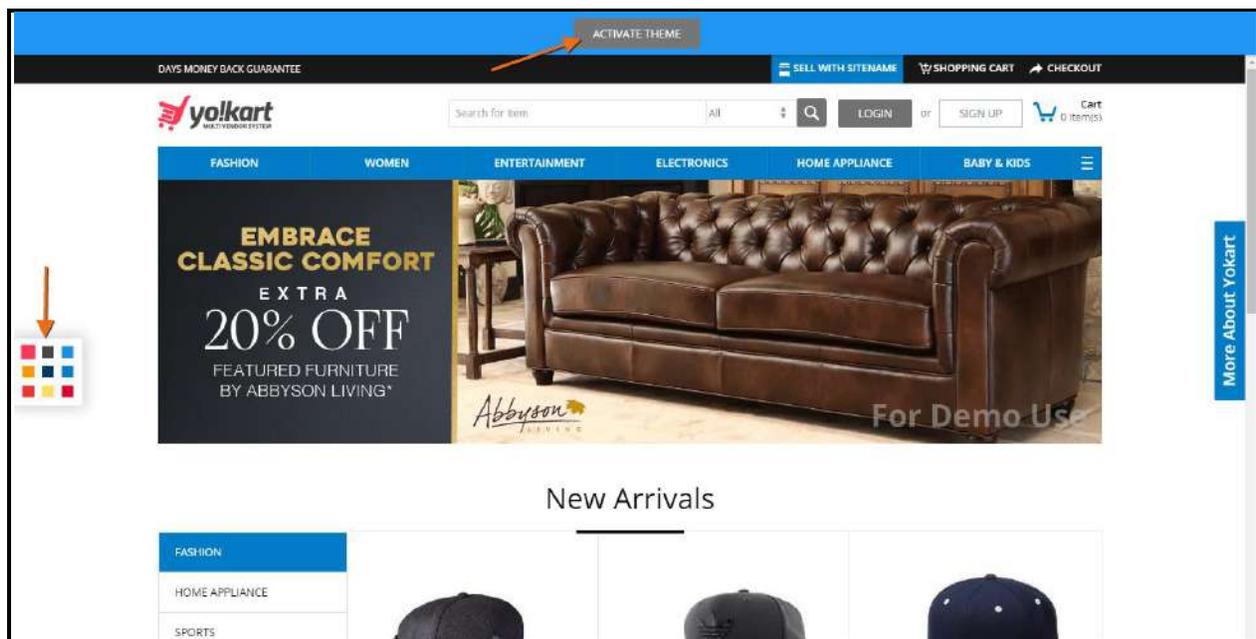
More About Yolkart

On click of  icon, Admin can disable the existing collections.

On click of  icon, Admin can preview the selected theme.

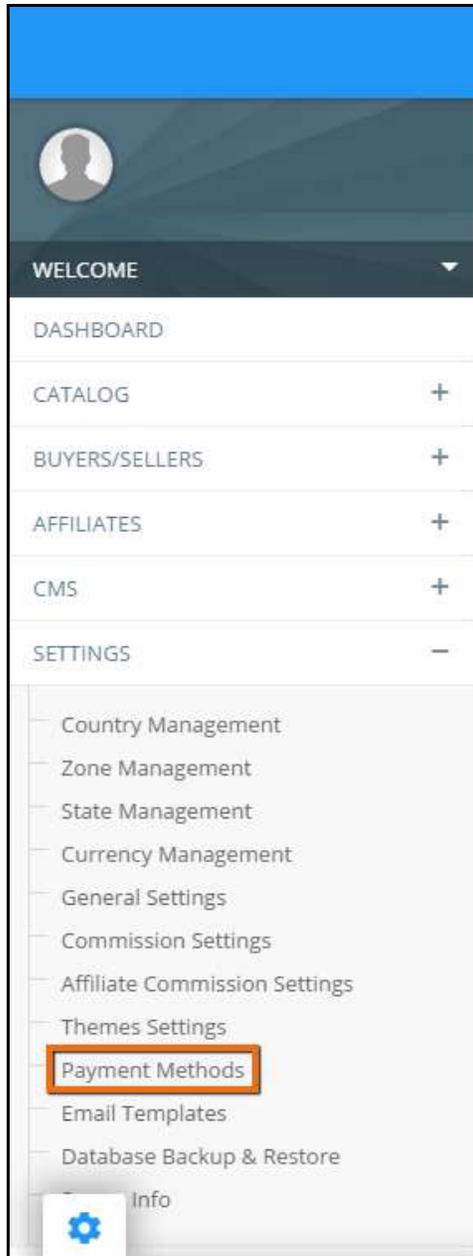
On click of  icon, Admin can make clone of the existing theme.

Admin can view the theme completely by clicking on a particular theme of its choice. Please see the screenshot. Also, they can ACTIVATE the theme by clicking on Activate Theme or selecting their color preference after clicking on color choices.



## 7.8. Payment Methods

Admin can select Payment method link under the settings. Please see the screenshot below:



On click of payment method link, Admin will be redirected to the manage payment methods page. Please see the screenshot below:

MANAGE - PAYMENT METHODS	
NAME	ACTIONS
Credit Card - Authorize.Net (AIM)	  
PayPal Payments Standard	  
Payu India	  
Transfer to Bank	  

On click of  icon, Admin can disable any existing payment method.

On click of  icon, Admin can enable any existing payment method.

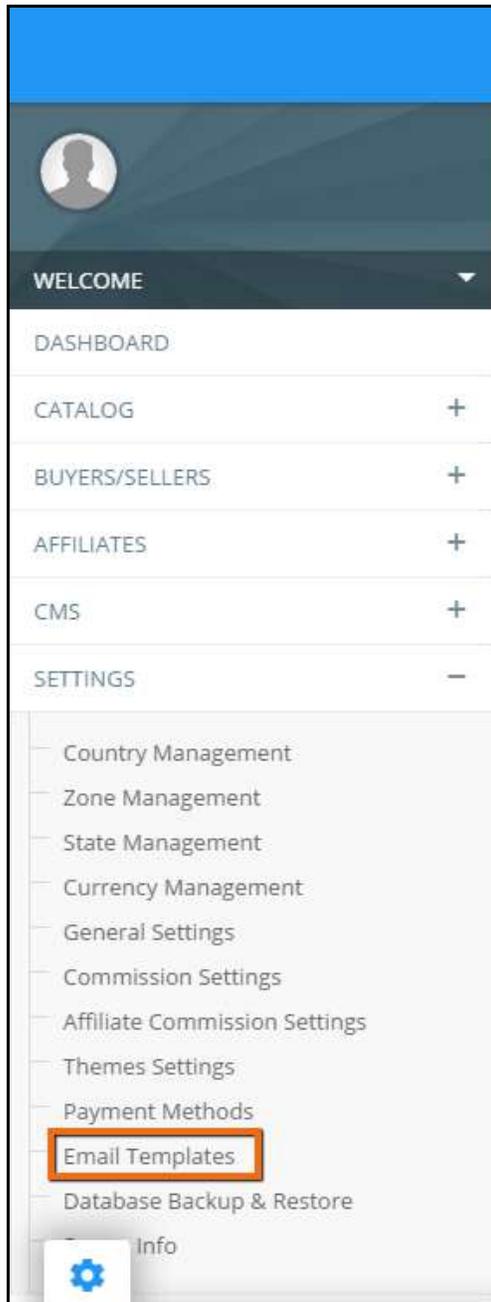
On click of  icon, Admin can delete any existing payment method.

On click of  icon, Admin can edit settings of any existing payment method.

PAYMENT METHOD SETTINGS - CREDIT CARD - AUTHORIZE.NET (AIM)	
Login ID*	Zam6nE2FzF
Transaction Key*	539Ksl8yW4EIpY5
MDS Hash	BIGSECRET
Transaction Mode*	TestSandbox
<input type="button" value="SAVE CHANGES"/>	

## 7.9. Email Templates

Admin can select Email Templates link under the settings menu item. Please see the screenshot below:



On click of Email Templates link, Admin will be redirected to the manage Email templates page. Please see the screenshot below:

MANAGE - EMAIL TEMPLATES	
NAME	ACTIONS
Forgot Password Email	 
Contact-Us	 
Send a Message	 
Email Verification	 
Email Confirmation on Registration	 
Buyers - Primary Order Payment Status Change	 
Admin - Primary Order Payment Status Change	 
Report a shop	 
Admin Order Email	 
Customer Order Email - Notification	 
Child Order Status Change - Notification	 
Admin Order For Customer - Notification	 
Vendor Order Email	 
Withdrawal Request - Admin	 
Product Review Notification	 
Product Return - Buyer Notification	 
Product Return - Vendor Notification	 
Threshold Level Notification - Vendor	 
Credits Received/Debited Email for Vendor	 
Withdrawal Request Approved/Declined Email for User	 
Return request message notification - for Buyer/Vendor	 
Return request status change notification	 
Password Changed Successfully	 
New Registration - Admin	 

Following type of email templates are available in this section:

- **Forgot Password Email**  
This template will be send to user when he will receive an email regarding the reset password link.
- **Contact us**  
This template will be triggered when a user submit the contact us form on site.
- **Send a message**  
This is template for conversation between a supplier and a buyer.
- **Email verification**  
This template will be triggered and send to users for verify their email address.
- **Email Confirmation on registration**  
This template will be triggered when users register on the site, for confirm their email.
- **Buyers - Primary Order Payment Status Change**  
This template will be triggered when a primary order status will be changed. Buyer will receive this email.
- **Admin - Primary Order Payment Status Change**  
This template will be triggered when a primary order status will be changed. Admin will receive this email.
- **Report a shop**  
This template will be triggered when a user report a shop to YoKart. Admin will receive this email notification.
- **Admin Order Email**  
This template will be triggered when an order will be made on site.
- **Customer Order Email – Notification**  
This template will be triggered
- **Child Order Status Change – Notification**

This template will be triggered when a child order status will be changed

- Admin Order For Customer – Notification  
This template will be triggered when a child order status will be changed. Admin will receive this notification via email.
- Vendor Order Email  
This template will be triggered when a vendor receive an order.
- Withdrawal Request – Admin  
This template will be triggered when a vendor request for a withdrawal. Admin will receive email regarding the withdrawal request.
- Product Review Notification  
This template will be triggered when a vendor will receive review on his product.
- Product Return - Buyer Notification  
This template will be triggered when a buyer request for return a product. Buyer will receive an email regarding the same.
- Product Return - Vendor Notification  
This template will be triggered when a buyer request for return a product. Vendor will receive an email regarding the same.
- Threshold Level Notification – Vendor  
This template will be triggered to receive inventory notification for a product. Vendor will receive email regarding the same.
- Credits Received/Debited Email for Vendor  
This template will be triggered
- Withdrawal Request Approved/Declined Email for User  
This template will be triggered when a withdrawal request approved/Decline by Admin. Vendor will receive this email.
- Return request message notification - for Buyer/Vendor

This template will be triggered when a buyer submit a return request. Both buyer and vendor will receive this email.

- Return request status change notification  
This email template will be triggered after change status of a return request.
- Password Changed Successfully  
This template will be triggered after change password through password reset link.
- New Registration – Admin  
This template will be triggered when a new user register on site. Admin will receive email regarding the same.
- Welcome Mail on Registration  
This template will be triggered for send a welcome email to a new registered user.

**Note:** In general settings under the option tab, Admin can check/uncheck the settings to send welcome mail after registration.

- Order Cancellation Notification - Vendor &Admin  
This template will be triggered when a buyer cancels an order. Vendor and Admin both will receive this notification.

**Note:** After cancel an order, only Admin can Approve/Decline the cancel request for an order.

- Cancellation Request Approved/Declined Email for User  
This template will be triggered when a cancellation request is Approved/Declined by Admin. Buyer will receive this email.

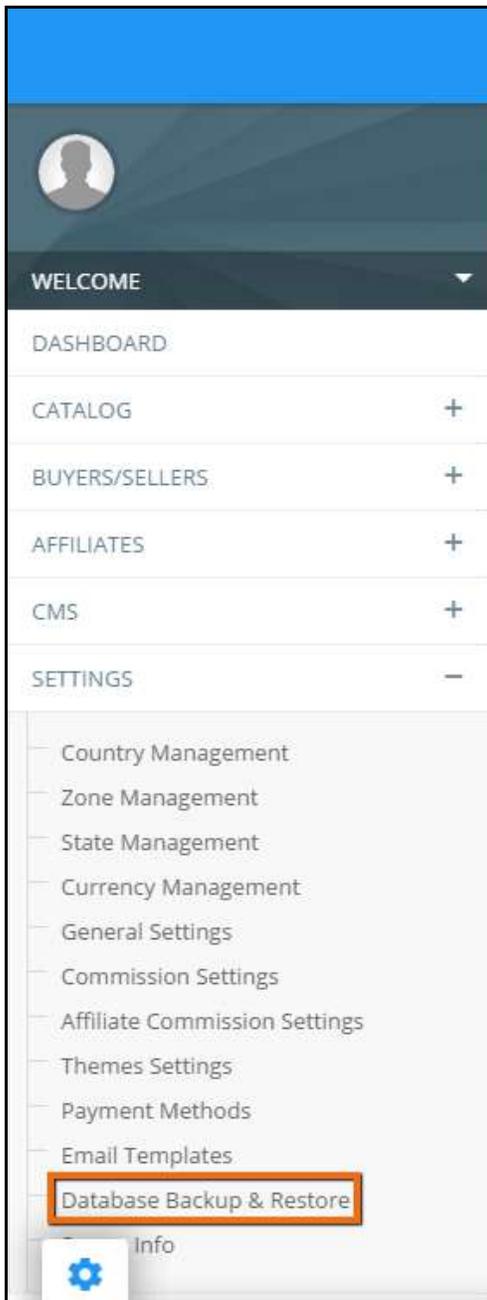
On click of  icon, Admin can disable any existing email template and on click of

 icon, Admin can enable any existing email template.

On click of  icon, Admin can easily edit the content and language of any email template

## 7.10. Database Backup and restore

In this section Admin can back up and restore the database. Please see the screenshot below:



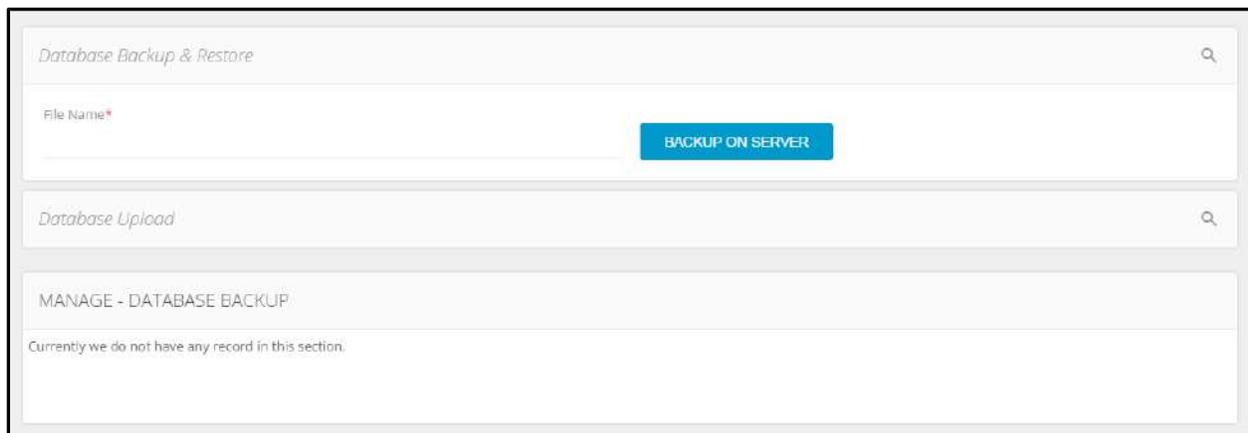
### In Database Backup & Restore section:

Admin need to define the filename, on click of **Backup on Server**. A back file will be created on server.

On click of **Download Database** button Admin can download a database.

On click of **Restore Database** button Admin can restore a database.

On click of **Delete Database** button, Admin can delete the back file.



The screenshot shows a web interface for database management. It features a search bar at the top with the text "Database Backup & Restore" and a magnifying glass icon. Below the search bar is a form with a "File Name\*" label and a text input field. To the right of the input field is a blue button labeled "BACKUP ON SERVER". Below this form is another search bar with the text "Database Upload" and a magnifying glass icon. Underneath is a section titled "MANAGE - DATABASE BACKUP" with a message that reads "Currently we do not have any record in this section."

### In Database upload section:

Admin can upload a database file. This file will be listing under the list of database back up files:

Admin can **download Restore and Delete** database file.

### Server Info

On this page Admin can view the info about his/her server. Please see the screenshot below:

PHP Version:5.5.26  
DB Version:MySQL  
Database Server:localhost  
Database Name:  
PHP Details



PHP Version 5.5.26

System 2015 x86\_64  
Build Date Jul 7 2015 05:41:19  
Configure Command './configure' '--disable-opcache' '--enable-bcmath' '--enable-calendar' '--enable-exif' '--enable-ftp' '--enable-gd-native-ttf' '--enable-libxml' '--enable-mbstring' '--enable-pdo-shared' '--enable-soap' '--enable-sockets' '--enable-zip' '--prefix=/usr/local' '--with-curl=/opt/curlssl/' '--with-freetype-dir=/usr' '--with-gd' '--with-gettext' '--with-imap=/opt/php\_with\_imap\_client/' '--with-imap-ssl=/usr' '--with-jpeg-dir=/usr' '--with-kerberos' '--with-lbdir=lib64' '--with-libxpat-dir=/usr' '--with-libxml-dir=/opt/xml2' '--with-libxml-dir=/opt/xml2/' '--with-mcrypt=/opt/libmcrypt/' '--with-mssql=/usr/local/freetds' '--with-mysql' '--with-mysql' '--with-openssl=/usr' '--with-openssl-dir=/usr' '--with-pcre-regex=/opt/pcre' '--with-pdo-mysql=shared' '--with-pdo-sqlite=shared' '--with-pic' '--with-png-dir=/usr' '--with-unixODBC=shared,/usr/local' '--with-xmlrpc' '--with-xpm-dir=/usr' '--with-xsl=/opt/xslt' '--with-zlib' '--with-zlib-dir=/usr'

Server API CGI/FastCGI  
Virtual Directory disabled  
Support Configuration

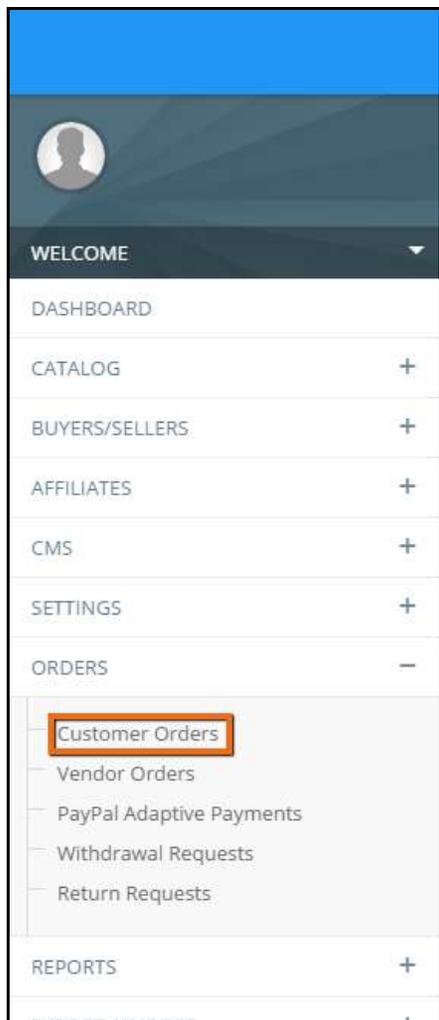
## 8. Orders

There are following links are available under the orders section:

- Customer Orders
- Vendor Orders
- Withdrawal Requests
- Return Requests

### 8.1. Customer Orders

Admin can select Customer Orders link under the Orders menu item. Please see the screenshot below:



On click of **Customer Orders** link under the **Orders** menu, Admin will be redirected to the customer orders page. Please see the screenshot below:

Search Orders 🔍

MANAGE ORDERS

ID	INV NO.	CUSTOMER	DATE	TOTAL	PAYMENT STATUS	ACTIONS
253	151217-0000718	Ravi Bhalla	Dec 17, 2015 08:35	\$ 73,500.00	Paid	 
252	151217-0000717	Ravi Bhalla	Dec 17, 2015 08:30	\$ 73,500.00	Paid	 
251	151205-0000716	Maxixx	Dec 05, 2015 06:29	\$ 130.20	Pending	  
250	151130-0000714	Maxixx	Nov 30, 2015 06:53	\$ 210.00	Paid	 
249	151130-0000713	Maxixx	Nov 30, 2015 06:51	\$ 73,500.00	Paid	 
248	151130-0000711	Maxixx	Nov 30, 2015 06:22	\$ 315.00	Paid	 
247	151127-0000710	Maxixx	Nov 27, 2015 10:06	\$ 57.25	Paid	 
246	151127-0000709	Maxixx	Nov 27, 2015 10:03	\$ 66.15	Paid	 
245	151031-0000708	Maxixx	Oct 31, 2015 08:41	\$ 157.50	Pending	  
244	151031-0000707	Maxixx	Oct 31, 2015 07:37	\$ 136.50	Pending	  
243	151031-0000703	Maxixx	Oct 31, 2015 04:54	\$ 136.50	Paid	 
242	151030-0000701	Maxixx	Oct 30, 2015 18:13	\$ 131.25	Pending	  
241	151030-0000700	Maxixx	Oct 30, 2015 14:34	\$ 52.50	Paid	 
240	151029-0000693	Maxixx	Oct 29, 2015 11:28	\$ 171.15	Pending	  
239	151029-0000691	Virender	Oct 29, 2015 08:52	\$ 52.50	Pending	  

1 2 3 4 5 6 7 8 9 10 11 ... »

Showing 1 to 15 of 249 entries

On click of  icon, Admin can cancel any existing order.

On click of  icon, Admin can view the details of an order. Please see the screenshot below:

### VIEW ORDER ⋮

IP ADDRESS	INVOICE ID	PAYMENT STATUS	DISCOUNT COUPON	PAYMENT METHOD
122.160.86.15	151217-0000718	Paid	--NA--	Credit Card - Authorize.Net (AIM)
ORDER DATE	CUSTOMER/GUEST ID	COMMISSION	PAYMENT(S) REALIZED	BALANCE PAYMENT
Dec 17, 2015	47	\$ 5,000.00	\$ 73,500.00	\$ 0.00
CART TOTAL	DELIVERY	VAT	DISCOUNT	ORDER TOTAL
\$ 70,000.00	+\$ 0.00	+\$ 3,500.00	-\$ 0.00	\$ 73,500.00

---

### ORDER DETAILS

#	PRODUCT NAME	SHIPPING	LISTED PRICE	BUYING PRICE	QTY	SHIPPING	TOTAL
1	Lenovo Laptop Code: Lenovo01 Vendor: maxixx	1 to 3 Business Days	\$ 70,000.00	\$ 70,000.00	1	\$ 0.00	\$ 70,000.00

---

### CUSTOMER DETAILS

<b>Name</b>	Ravi Bhalla	<b>Email</b>	ravibhalla@jablysoft.com
<b>Phone Number</b>	111-222-333	<b>FAX Number</b>	--NA--

---

### BILLING / SHIPPING DETAILS

BILLING DETAILS	SHIPPING DETAILS
<b>Ravi Bhalla</b> # Address Line 1 #Address Line 2 my city, Alaska - 123456 United States T: 111-222-333	<b>Ravi Bhalla</b> # Address Line 1 #Address Line 2 my city, Alaska - 123456 United States T: 111-222-333

---

### ORDER STATUS HISTORY

DATE ADDED	CUSTOMER NOTIFIED	PAYMENT STATUS	COMMENTS
Dec 17, 2015	Y	Pending	--NA--
Dec 17, 2015	Y	Paid	Payment Received

---

### ORDER PAYMENT HISTORY

DATE ADDED	TXN ID	PAYMENT METHOD	AMOUNT	COMMENTS	GATEWAY RESPONSE
Dec 17, 2015	0	Credit Card - Authorize.Net (AIM)	\$ 73,500.00	Received Payment	Authorization Code: 000000 AVS Response: P Transaction ID: 0 Card Code Response: Cardholder Authentication Verification Response:

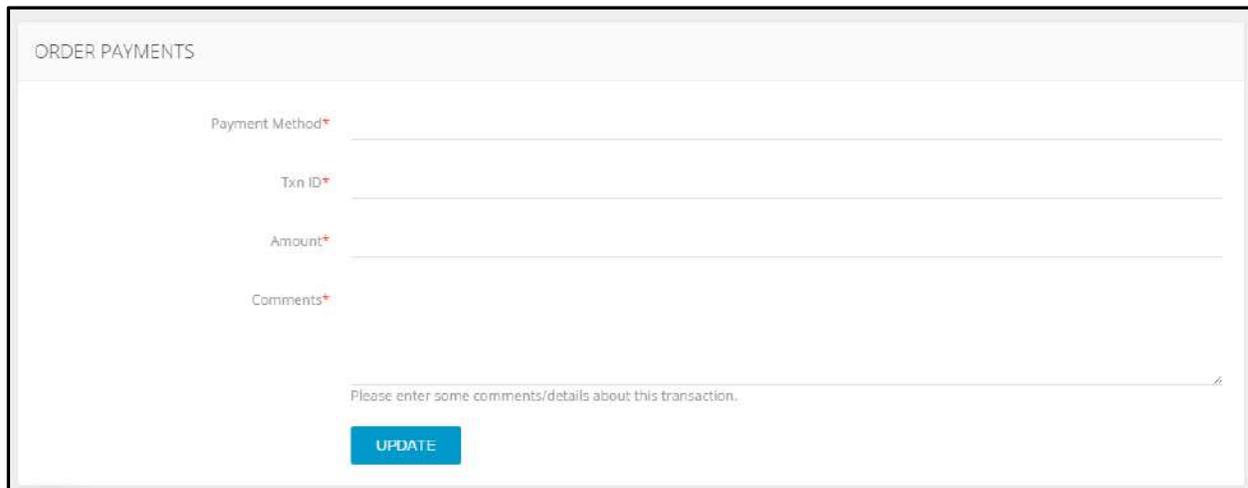
On the order details page, Admin can view following information about an order:

- IP Address – IP Address of Buyer
- Invoice id – Invoice id generated by system.
- Payment Status
- Discount Coupon – If there would be any discount coupon used by buyer.
- Payment Method – As per the above screenshot, user has paid through wallet.
- Commission – Portal Commission
- Tax – Tax amount (Set by Admin through general settings, current tax is: 5% )
- Order Total – Product Amount + Tax

In case of **Bank transfer**, on the customer order details page, Admin has to add the following information about the payment:

- Payment Method
- Txn ID
- Amount
- Comments

Please see the screenshot below:



ORDER PAYMENTS

Payment Method\*

Txn ID\*

Amount\*

Comments\*

Please enter some comments/details about this transaction.

UPDATE

On click of  icon, Admin can view the vendor associated with existing order. Please see the screenshot below:

Search Vendor Orders 🔍

---

MANAGE - VENDOR ORDERS ⋮

INV NO.	VENDOR	CUSTOMER	DATE	AMOUNT	STATUS	ACTIONS
151217-0000718-S0001	U: maxixx E: maxixx@dummysid.com P: 987654321	U: RaviBhalla5587df40a52a7 E: ravibhalla@ablysoft.com P: 111-222-333	Dec 17, 2015	\$ 73,500.00	Completed	 

Showing 1 to 1 of 1 entries

On click of  icon, Admin can cancel an order. On click of  icon, Admin can view the following information as a vendor about an order:

- IP Address – IP Address of Buyer
- Invoice id – Invoice id generated by system.
- Payment Status
- Order Date
- Customer id
- Payment Method – As per the above screenshot, user has paid through wallet.
- Commission – Portal Commission
- Tax – Tax amount (Set by Admin through general settings, current tax is: 5% )
- Order Total – Product Amount + Tax

Please see the screenshot below:

### VIEW VENDOR ORDER

IP ADDRESS  
122.160.86.15

ORDER DATE  
Dec 17, 2015

CART TOTAL  
\$ 70,000.00

**INVOICE ID**  
151217-0000718-50001

CUSTOMER/GUEST ID  
47

DELIVERY  
+\$ 0.00

**STATUS**  
Completed

**PAYMENT METHOD**  
Credit Card - Authorize.Net (AIM)

VAT  
+\$ 3,500.00

[\\* BACK TO VENDOR ORDERS](#)

**COMMISSION (TAX INC)**  
\$ 5,000.00

**TOTAL PAID**  
\$ 73,500.00

---

#### VENDOR / CUSTOMER DETAILS

VENDOR DETAILS	CUSTOMER DETAILS
Maxixx E: maxixx@dummysjd.com P: 987654321	Ravi Bhalla E: ravi.bhalla@ablysoft.com P: 111-222-333

---

#### ORDER DETAILS

#	PRODUCT NAME	SHIPPING	LISTED PRICE	BUYING PRICE	QTY	SHIPPING	TAX	TOTAL
#	Lenovo Laptop Code: Lenovo01	1 to 3 Business Days	\$ 70,000.00	\$ 70,000.00	1	\$ 0.00	\$ 3,500.00	\$ 73,500.00

---

#### BILLING / SHIPPING DETAILS

BILLING DETAILS	SHIPPING DETAILS
<b>Ravi Bhalla</b> # Address Line 1 #Address Line 2 my city, Alaska - 123456 United States T: 111-222-333	<b>Ravi Bhalla</b> # Address Line 1 #Address Line 2 my city, Alaska - 123456 United States T: 111-222-333

---

#### ORDER COMMENTS

DATE ADDED	CUSTOMER NOTIFIED	STATUS	COMMENTS
Dec 17, 2015	Y	Payment Confirmed	
Dec 17, 2015	Y	In Process	My comments
Dec 17, 2015	Y	Shipped	Shipped Shipment Information: Tracking Number B0001 VIA Redex
Dec 17, 2015	Y	Completed	

---

#### ORDER COMMENTS

Your Comment

Status

Completed

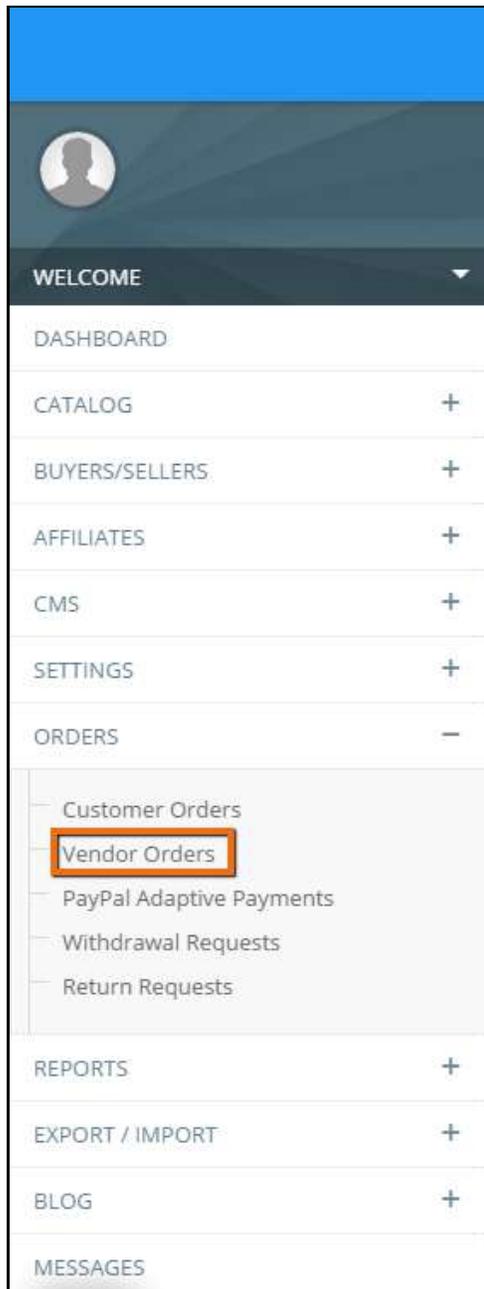
Notify Customer

[UPDATE](#)

On click of **Back to Vendor Orders** link, Admin will be redirected to the vendor orders listing page.

## 8.2. Vendor Orders

Admin can select **Vendor Orders** link under the Orders menu item. Please see the screenshot below:



On click of **Vendor Orders**, Admin will be redirected to the **Manage Vendor Orders** page. Please see the screenshot below:

Search Vendor Orders 🔍

MANAGE - VENDOR ORDERS ⋮

INV NO.	VENDOR	CUSTOMER	DATE	AMOUNT	STATUS	ACTIONS
151217-0000718-S0001	U: maxixx E: maxixx@dummyid.com P: 987654321	U: RaviBhalla5587df40a32a7 E: ravibhalla@ablysoft.com P: 111-222-333	Dec 17, 2015	\$ 73,500.00	Completed	
151217-0000717-S0001	U: maxixx E: maxixx@dummyid.com P: 987654321	U: RaviBhalla5587df40a32a7 E: ravibhalla@ablysoft.com P: 111-222-333	Dec 17, 2015	\$ 73,500.00	Completed	
151205-0000716-S0001	U: Homestore E: Homestore@dummyid.com P: 96456985255	U: maxixx E: maxixx@dummyid.com P: 987654321	Dec 05, 2015	\$ 130.20	Payment Pending	
151130-0000714-S0001	U: Homestore E: Homestore@dummyid.com P: 96456985255	U: maxixx E: maxixx@dummyid.com P: 987654321	Nov 30, 2015	\$ 210.00	Payment Confirmed	
151130-0000713-S0001	U: maxixx E: maxixx@dummyid.com P: 987654321	U: maxixx E: maxixx@dummyid.com P: 987654321	Nov 30, 2015	\$ 73,500.00	Payment Confirmed	
151130-0000711-S0001	U: maxixx E: maxixx@dummyid.com P: 987654321	U: maxixx E: maxixx@dummyid.com P: 987654321	Nov 30, 2015	\$ 315.00	Payment Confirmed	
151127-0000710-S0001	U: store E: store@dummyid.com P: 1111111111	U: maxixx E: maxixx@dummyid.com P: 987654321	Nov 27, 2015	\$ 57.25	Payment Confirmed	
151127-0000709-S0001	U: Homestore E: Homestore@dummyid.com P: 96456985255	U: maxixx E: maxixx@dummyid.com P: 987654321	Nov 27, 2015	\$ 66.15	Payment Confirmed	
151031-0000708-S0001	U: wstore E: wstore@dummyid.com P:	U: maxixx E: maxixx@dummyid.com P: 987654321	Oct 31, 2015	\$ 157.50	Payment Pending	
151031-0000707-S0001	U: wstore E: wstore@dummyid.com P:	U: maxixx E: maxixx@dummyid.com P: 987654321	Oct 31, 2015	\$ 136.50	Payment Pending	
151031-0000703-S0001	U: wstore E: wstore@dummyid.com P:	U: maxixx E: maxixx@dummyid.com P: 987654321	Oct 31, 2015	\$ 136.50	Payment Confirmed	
151030-0000701-S0001	U: store E: store@dummyid.com P: 1111111111	U: maxixx E: maxixx@dummyid.com P: 987654321	Oct 30, 2015	\$ 131.25	Payment Pending	
151030-0000700-S0001	U: Homestore E: Homestore@dummyid.com P: 96456985255	U: maxixx E: maxixx@dummyid.com P: 987654321	Oct 30, 2015	\$ 52.50	Payment Confirmed	
151029-0000693-S0002	U: Homestore E: Homestore@dummyid.com P: 96456985255	U: maxixx E: maxixx@dummyid.com P: 987654321	Oct 29, 2015	\$ 66.15	Payment Pending	
151029-0000693-S0001	U: Homestore E: Homestore@dummyid.com P: 96456985255	U: maxixx E: maxixx@dummyid.com P: 987654321	Oct 29, 2015	\$ 105.00	Payment Pending	

1 2 3 4 5 6 7 8 9 10 11 ... »

Showing 1 to 15 of 354 entries

On click of icon, Admin can cancel a cancellation request.

**Note:** We are considering each product in an order as a sub order. For ex: If there are three products in an order then there will be three sub orders under that order.

On click of  icon, Admin can view detail of any order. Please see the screenshot below:

### VIEW VENDOR ORDER ⋮

IP ADDRESS	<b>INVOICE ID</b>	<b>STATUS</b>	<a href="#">BACK TO VENDOR ORDERS</a>
122.160.86.15	151217-0000718-50001	Completed	
ORDER DATE	CUSTOMER/GUEST ID	<b>PAYMENT METHOD</b>	<b>COMMISSION (TAX INC.)</b>
Dec 17, 2015	47	Credit Card - Authorize.Net (AIM)	\$ 5,000.00
<b>CART TOTAL</b>	<b>DELIVERY</b>	<b>VAT</b>	<b>TOTAL PAID</b>
\$ 70,000.00	+\$ 0.00	+\$ 3,500.00	\$ 73,500.00

---

### VENDOR / CUSTOMER DETAILS

<b>VENDOR DETAILS</b>	<b>CUSTOMER DETAILS</b>
Maxxxx E: maxixx@dummysid.com P: 987654321	Ravi Bhalla E: ravibhalla@ablysoft.com P: 111-222-333

---

### ORDER DETAILS

#	PRODUCT NAME	SHIPPING	LISTED PRICE	BUYING PRICE	QTY	SHIPPING	TAX	TOTAL
#	Lenovo Laptop Code: Lenovo01	1 to 3 Business Days	\$ 70,000.00	\$ 70,000.00	1	\$ 0.00	\$ 3,500.00	\$ 73,500.00

---

### BILLING / SHIPPING DETAILS

<b>BILLING DETAILS</b>	<b>SHIPPING DETAILS</b>
<b>Ravi Bhalla</b> # Address Line 1 #Address Line 2 my city, Alaska - 123456 United States T: 111-222-333	<b>Ravi Bhalla</b> # Address Line 1 #Address Line 2 my city, Alaska - 123456 United States T: 111-222-333

---

### ORDER COMMENTS

DATE ADDED	CUSTOMER NOTIFIED	STATUS	COMMENTS
Dec 17, 2015	Y	Payment Confirmed	
Dec 17, 2015	Y	In Process	My comments
Dec 17, 2015	Y	Shipped	Shipped Shipment Information: Tracking Number BU001 VIA Redex
Dec 17, 2015	Y	Completed	

---

### ORDER COMMENTS

Your Comment

Status

Completed

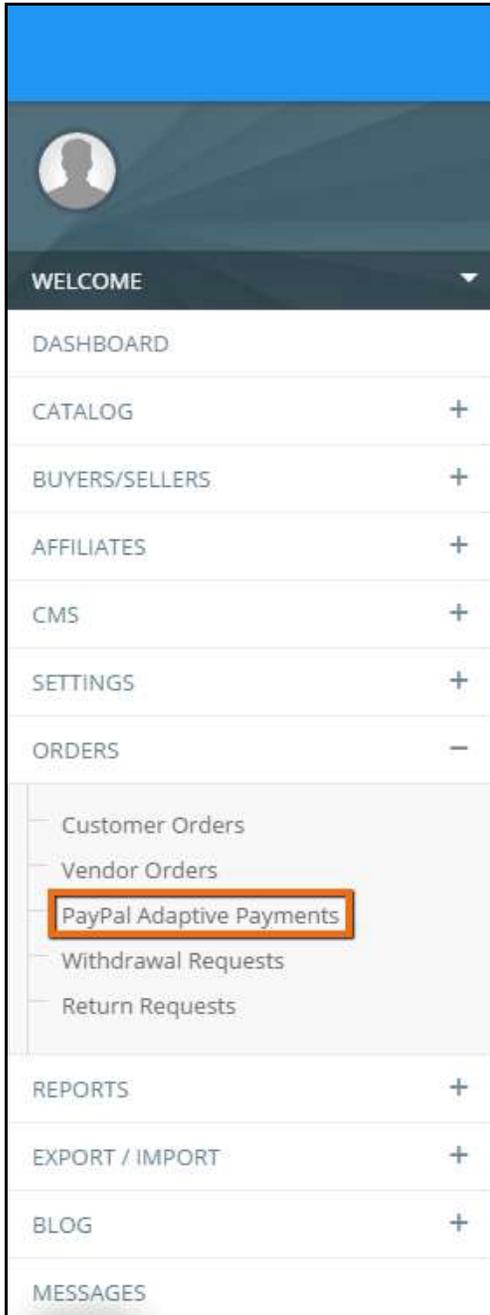
Notify Customer

[UPDATE](#)

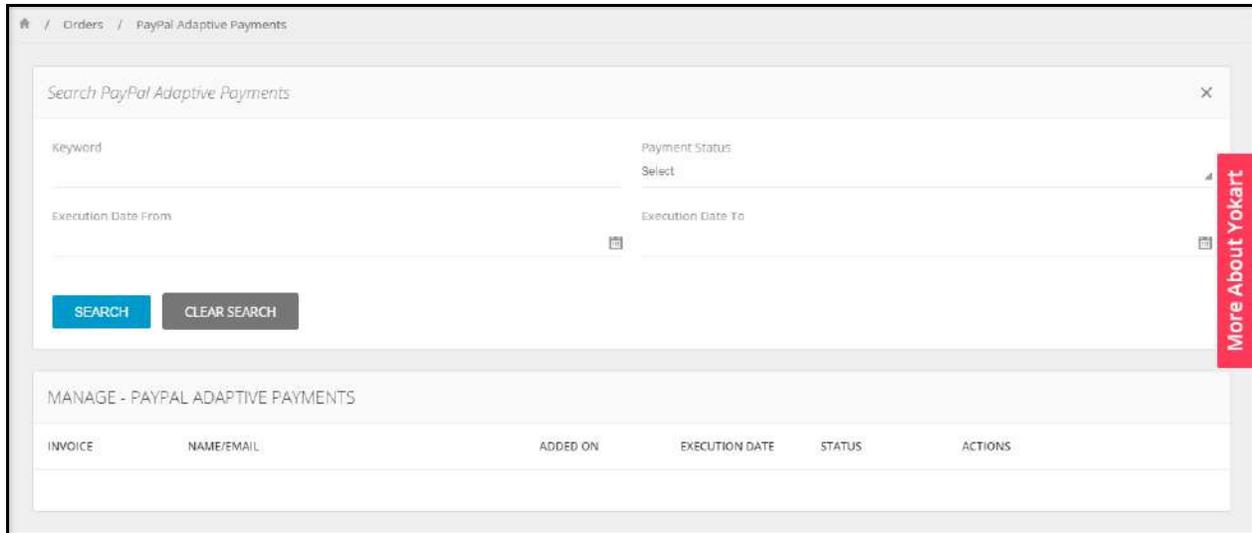
183

### 8.3. PayPal Adaptive Payments

Admin can select **PayPal Adaptive Payments** link under Orders menu item. Please see the screenshot below regarding the same:



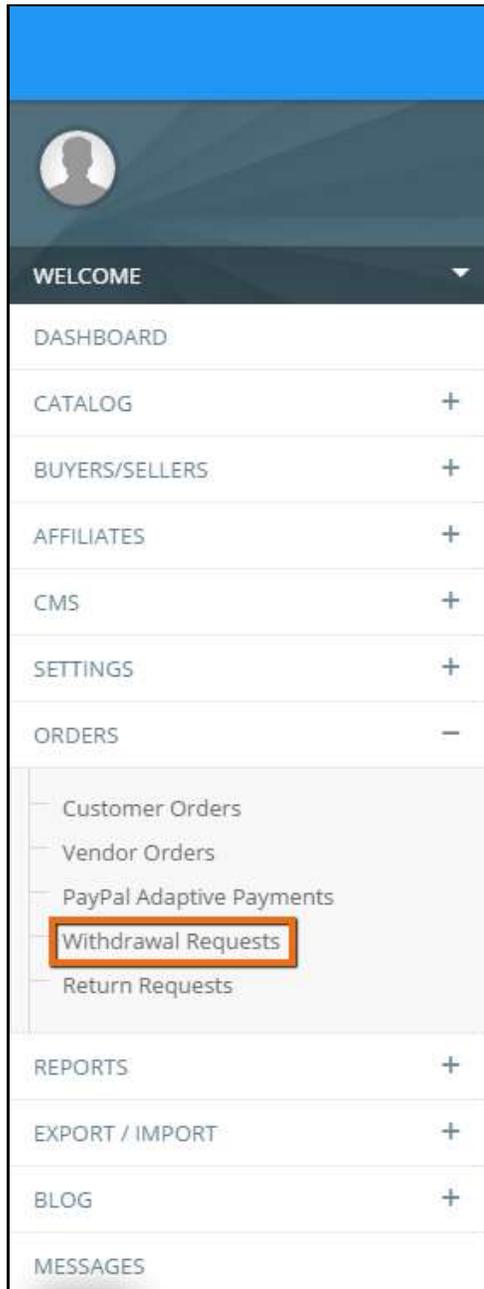
On click of **PayPal Adaptive Payments** link under the **Orders** menu, Admin will be redirected to the Payments page. Please see the screenshot below:



The screenshot shows a web application interface for managing PayPal Adaptive Payments. At the top, there is a breadcrumb trail: [Orders](#) / [PayPal Adaptive Payments](#). Below this is a search bar titled "Search PayPal Adaptive Payments" with a close button (X). The search form includes a "Keyword" field, a "Payment Status" dropdown menu (currently set to "Select"), "Execution Date From" and "Execution Date To" date pickers, and two buttons: "SEARCH" and "CLEAR SEARCH". A vertical red button labeled "More About Yolkart" is positioned on the right side of the search area. Below the search form, the page title is "MANAGE - PAYPAL ADAPTIVE PAYMENTS". Underneath, there is a table with the following headers: INVOICE, NAME/EMAIL, ADDED ON, EXECUTION DATE, STATUS, and ACTIONS. The table body is currently empty.

## 8.4. Withdrawal Requests

Admin can select **Withdrawal Requests** link under Orders menu item. Please see the screenshot below regarding the same:



On click of **Withdrawal Requests** link under the **Orders** menu, Admin will be redirected to the withdrawal requests page. Please see the screenshot below:

Search Withdrawal Requests Q

---

MANAGE - WITHDRAWAL REQUESTS

ID	USER DETAILS	BALANCE	AMOUNT	ACCOUNT DETAILS	DATE	STATUS	ACTIONS
#000002	N:Men's store U: store E: store@dummyid.com	\$ 0.00	\$ 55.00	Bank Name: ACB Bank A/c Name: Men Store A/c Number: 1155624 IFSC Code/Swift Code: 115 Bank Address: Test tester 32 Washington road maryland, illinois - 23456 United States T: 07500056865 Comments/Instructions:	05/01/2016	Approved	
#000001	N:Maxixx U: maxixx E: maxixx@dummyid.com	\$ 7.00	\$ 100.00	Bank Name: SBI A/c Name: Test User A/c Number: 0412421541251 IFSC Code/Swift Code: 0235213 Bank Address: Test tester 32 Washington road maryland, illinois - 23456 United States T: 07500056865 Comments/Instructions:	05/01/2016	Pending	 

On click of  icon, Admin can approve a **withdrawal request**. On click of  icon, Admin can cancel a **withdrawal request**.

Default status of each request will be **pending**. After Approve/Cancel a request, request status will be updated accordingly.

On click of  icon, Admin can search a return request by keyword and status. Please see the screenshot below:

Search Withdrawal Requests X

---

Keyword From [\$] To [\$]  
 Name, Username

---

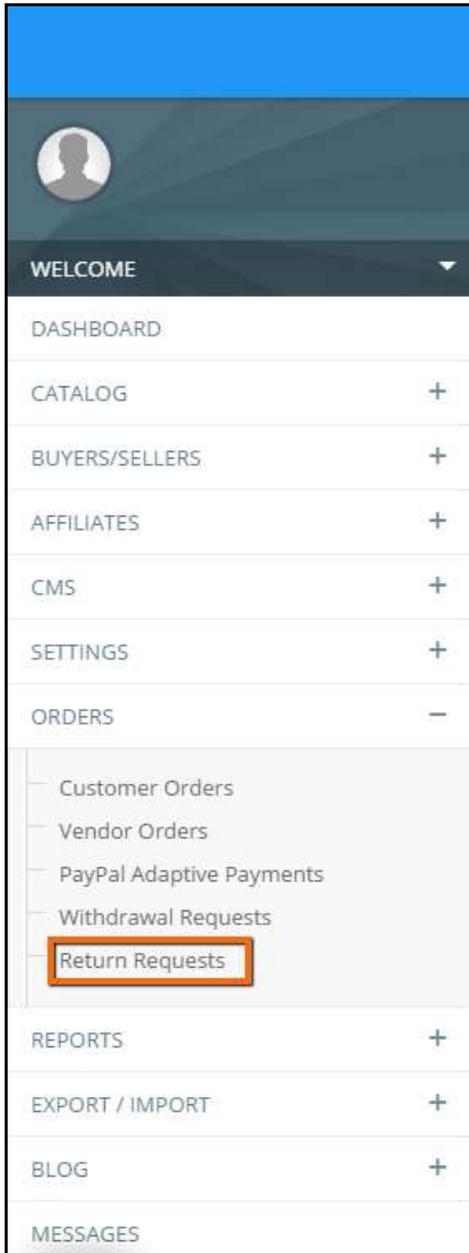
Status Date From Date To  
 All 📅

---

**Note:** Admin has to manually deposit amount in Sellers account.

## 8.5. Return Requests

Admin can select **Return Requests** link under Orders menu item. Please see the screenshot below:



On click of **Return Requests** link, Admin will be redirected to manage return requests page. Please see the screenshot below:

Search Return Requests Q

MANAGE - RETURN REQUESTS

ID	USER DETAILS	PRODUCT	QTY	REQUEST TYPE	AMOUNT	DATE	STATUS	ACTIONS
R00003	N: Maxxxx U: maxxxx E: maxxxx@dummyid.com	Mens Formal Shirts	1	Refund	\$ 52.50	23/12/2015	Pending	  
R00002	N: Men's store U: store E: store@dummyid.com	Mens Formal Shirts	1	Refund	\$ 55.00	16/12/2015	Refunded	
R00001	N: VeeR 33 U: VeeR_2147483647.q0X9 E: VeeR33@dummyid.com	Sony PlayStation 4 Camera	1	Refund	\$ 440.00	08/12/2015	Refunded	

Showing 1 to 3 of 3 entries

On click of  icon, Admin can approve a **return request**.

On click of  icon, Admin can cancel a **return request**.

Default status of each request will be **pending**. After Approve/Cancel a request, request status will be update accordingly.

Also, Admin can search a request by **Keyword** and **Status**. Please see the screenshot below:

Search Return Requests X

Keyword

Active



On click of  icon, Admin can view order details and messages thread between the buyer and Vendor. Please see the screenshot below:

VIEW RETURN REQUEST ⋮

#	PRODUCT	QTY	REQUEST
R00003	Mens Formal Shirts	1	Refund

[BACK TO RETURN REQUESTS](#)

REASON	DATE	STATUS	AMOUNT
Damaged	23/12/2015	Pending	\$ 52.50

MESSAGES EXCHANGED



23/12/2015  
maxbxx  
Please refund

YOKART SAYS

Comment\*

---

Attachment Browse File

[SEND](#)

On click of **Back to Return Requests** link, Admin will be redirected to the return request listing page.

On this page Admin can view the following details about a request:

- Product Name
- Quantity
- Request Type
- Reason
- Date Status
- Amount
- Messages
- Admin message section – Admin can send message to both vendor and buyer.

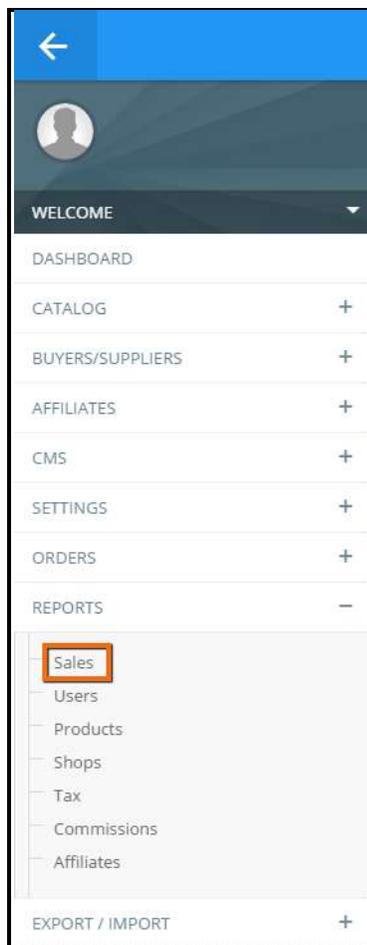
## 9. Reports

In this section Admin can view the reports by Users, vendors etc. Following links are available under the reports section:

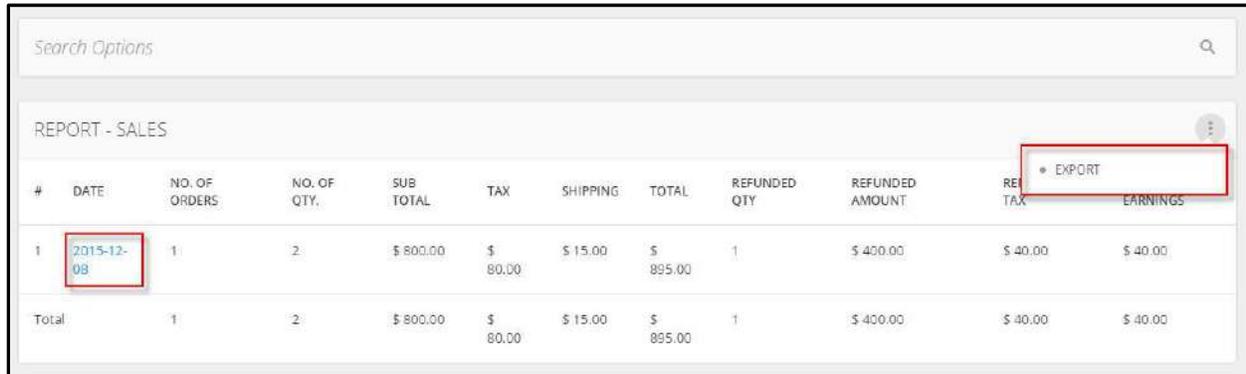
- Sales
- Users
- Products
- Shops
- Tax
- Commissions
- Affiliates

### 9.1. Sales

Admin can select Sales link under the Reports menu item. Please see the screenshot below:



On click of **Sales**, Admin will be redirected to the **Sales Report** page. Please see the screenshot below:



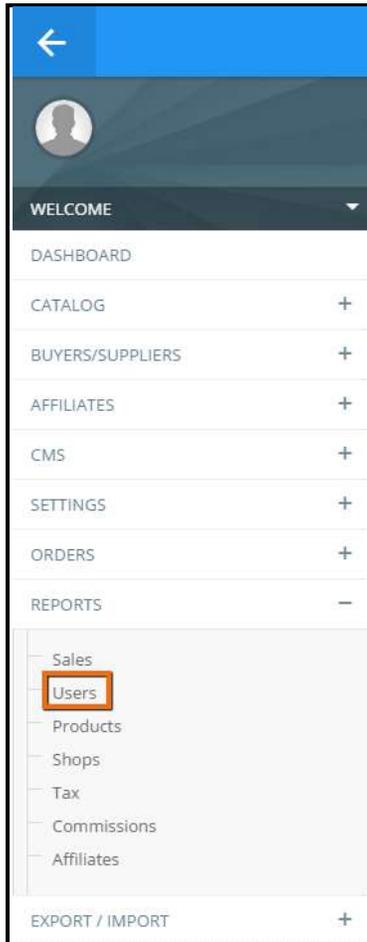
#	DATE	NO. OF ORDERS	NO. OF QTY.	SUB TOTAL	TAX	SHIPPING	TOTAL	REFUNDED QTY	REFUNDED AMOUNT	RET TAX	EARNINGS
1	2015-12-08	1	2	\$ 800.00	\$ 80.00	\$ 15.00	\$ 895.00	1	\$ 400.00	\$ 40.00	\$ 40.00
Total		1	2	\$ 800.00	\$ 80.00	\$ 15.00	\$ 895.00	1	\$ 400.00	\$ 40.00	\$ 40.00

Admin can also search date wise report by defining **Start date** and **End date**.

On click of **Export** link, Admin can export the sales report in CSV format.

## 9.2. Users

Admin can select Users link under the Reports menu item. Please see the screenshot below:



On click of **Users** link, Admin will be redirected to the **Users Report** page. Please see the screenshot below:

Search 🔍

REPORT - USERS ⋮

#	NAME	EMAIL	BOUGHT QTY	SOLD QTY	ORDERS PLACED	ORDERS RECEIVED	PURCHASES		
1	<a href="#">Justin Lenger</a>	justin@dummyid.com	0	0	0	0	\$ 0.00	\$ 0.00	\$ 453.00
2	<a href="#">Ron Henry</a>	ronhenry@dummyid.com	0	0	0	0	\$ 0.00	\$ 0.00	\$ 0.00
3	<a href="#">Ravi Bhalla</a>	ravibhalla@ablysoft.com	27	0	20	0	\$ 150,015.20	\$ 0.00	\$ 150.75
4	<a href="#">Maxixx</a>	maxixx@dummyid.com	92	13	55	14	\$ 181,560.74	\$ 282,454.00	\$ 294,352.08
5	<a href="#">Men's store</a>	store@dummyid.com	0	10	0	8	\$ 0.00	\$ 785.00	\$ 826.25
6	<a href="#">Johny Depp</a>	wstore@dummyid.com	0	7	0	3	\$ 0.00	\$ 681.00	\$ 676.85
7	<a href="#">Manish Bhalla</a>	mb@fatbit.com	0	0	0	0	\$ 0.00	\$ 0.00	\$ 0.00
8	<a href="#">123456</a>	User@dummyid.com	0	0	0	0	\$ 0.00	\$ 0.00	\$ 0.00
9	<a href="#">thaddeus</a>	thaddeusmunguti@yahoo.com	0	0	0	0	\$ 0.00	\$ 0.00	\$ 0.00
10	<a href="#">Leonardo</a>	leonardo@dummyid.com	18	0	13	0	\$ 1,922.40	\$ 0.00	\$ 0.00

[EXPORT](#)

On click of **Export** button, Admin can download the users details in excel format.

On click of a **Name**, Admin can view the details of a particular user. On this page Admin can view following info about a user:

- Username – Not edit the username
- Email address – Not edit the email address.
- Customer Name
- Phone number
- City
- Country
- State
- Bank Information – Bank Name, Account Number, bank Address etc.

Please see the screenshot below:

USER SETUP

Username	maxix
Email Address	maxix@dummysid.com
Customer Name*	Maxix
Phone Number*	987654321
City/Town	Los Angies
Country*	India
State*	Chandigarh

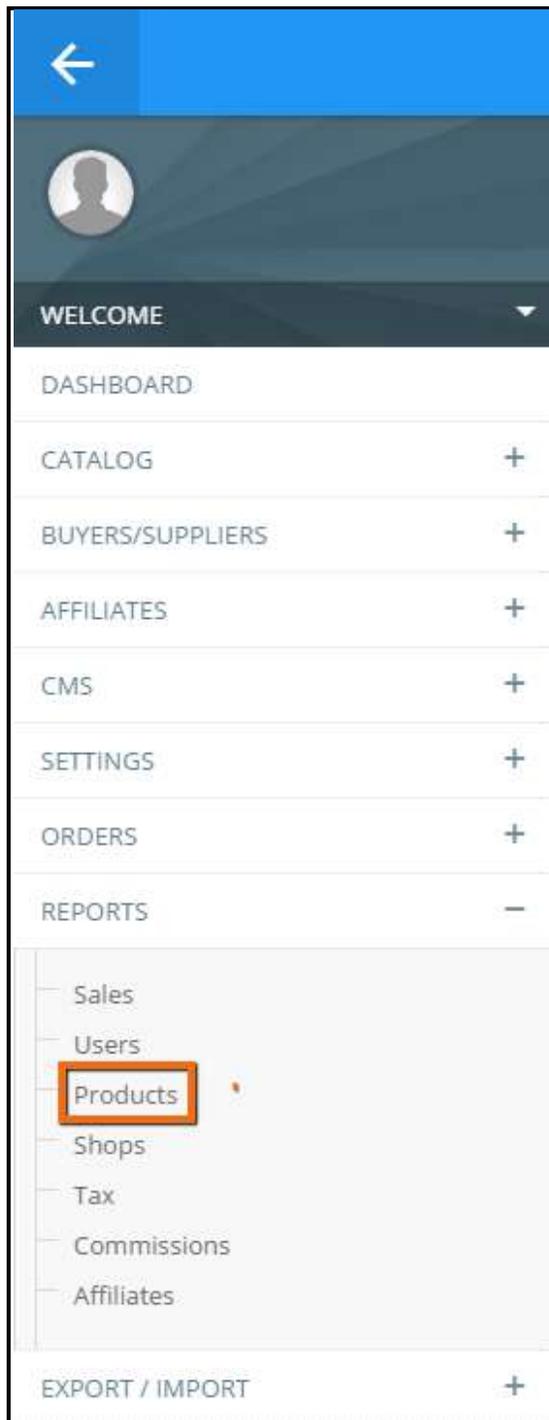
**Bank Information:**

Bank name*	SBI
Beneficiary/Account Holder Name*	Test User
Bank Account Number*	0412421541251
IFSC Code/Swift Code*	0236213
Bank Address*	Test tester 32 Washington road maryland, Illinois - 23456 United States T: 07500056865

[SAVE CHANGES](#)

### 9.3. Products

Admin can select Products link under the Reports menu item. Please see the screenshot below:



On click of **Products** link under the **Reports** menu item, Admin will be redirected to the products report page. Please see the screenshot below:

Search 🔍

REPORT - PRODUCTS

**Note:** we have not considered impact of refunds in this report.

EXPORT

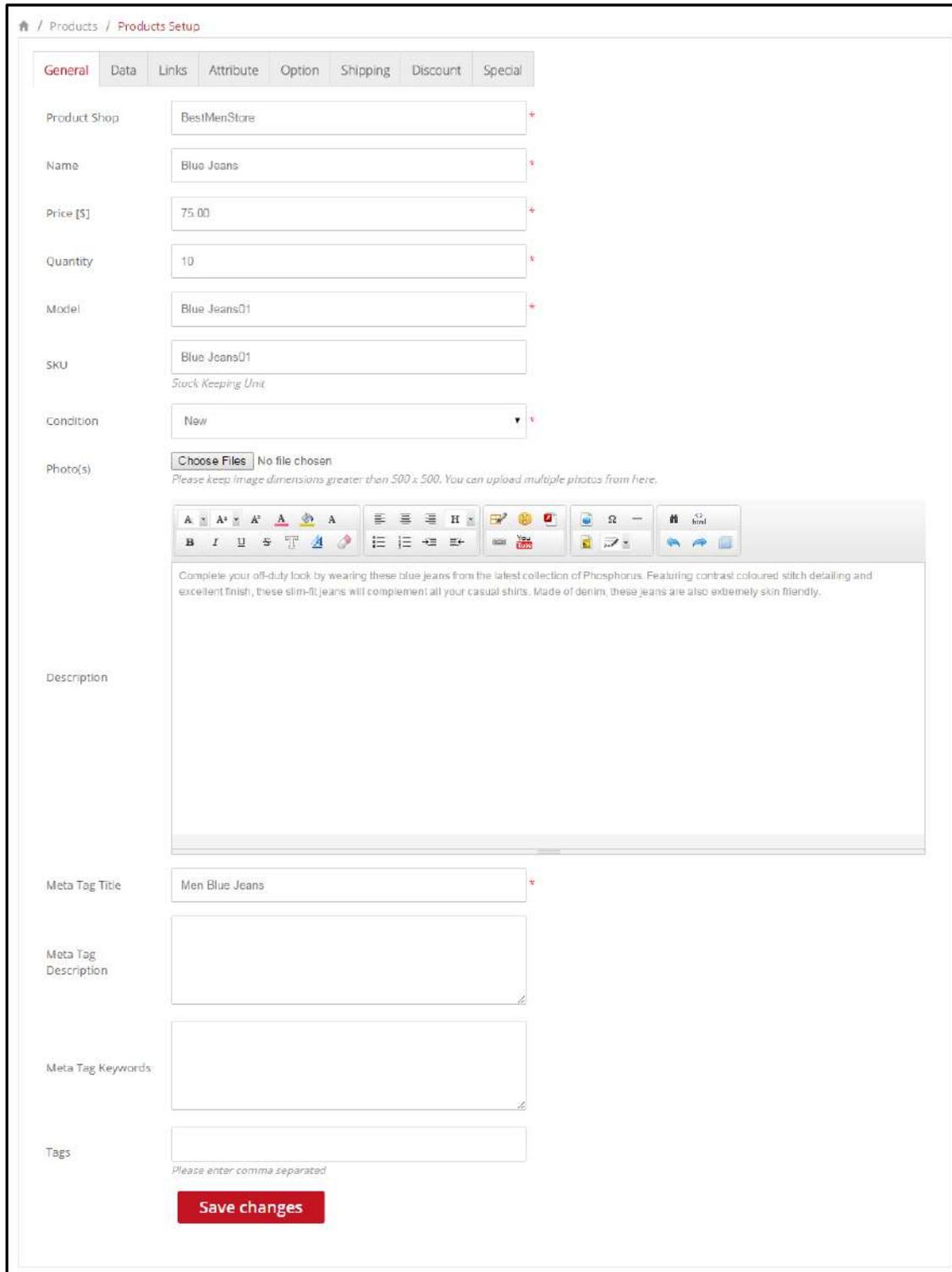
#	TITLE	UNIT PRICE	NO. OF ORDERS	SOLD QTY	TOTAL (A)	SHIPPING (B)	TAX (C)	TOTAL (A+B+C)	COMMISSION
1	Sony PlayStation 4 Camera	\$ 400.00	1	1	\$ 400.00	\$ 15.00	\$ 80.00	\$ 495.00	\$ 40.00
2	Samsung 40H5100 Full HD Slim LED Television 40"	\$ 26,000.00	0	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
3	Canon EOS 5D Mark III Kit (EF 24-105 mm f/4L IS USM) DSLR Camera	\$ 223,000.00	0	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
4	Panasonic KX-TG3811SX Cordless Landline Phone	\$ 2,300.00	0	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
5	Panasonic KX-TS500MX Corded Phone	\$ 750.00	0	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
6	Panasonic Corded Phone KX-TSC60SX Black Landline Caller ID Phone	\$ 1,200.00	0	0	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

On click of **Export** link, Admin can export the products report in excel format (.xls)

On the product reports page, Admin can view following information about each product:

- Title
- Unit Price
- No of orders
- Sold Qty
- Total
- Shipping
- Tax
- Total (Total + Shipping + Tax)
- Commission

On click of product title, Admin will be redirected to the product details page. Please see the screenshot below:



Products / Products Setup

General Data Links Attribute Option Shipping Discount Special

Product Shop: BestMenStore

Name: Blue Jeans

Price [\$]: 75.00

Quantity: 10

Model: Blue Jeans01

SKU: Blue Jeans01  
*Stock Keeping Unit*

Condition: New

Photo(s): Choose Files No file chosen  
*Please keep image dimensions greater than 500 x 500. You can upload multiple photos from here.*

Description: Complete your off-duty look by wearing these blue jeans from the latest collection of Phosphorus. Featuring contrast coloured stitch detailing and excellent finish, these slim-fit jeans will complement all your casual shirts. Made of denim, these jeans are also extremely skin friendly.

Meta Tag Title: Men Blue Jeans

Meta Tag Description:

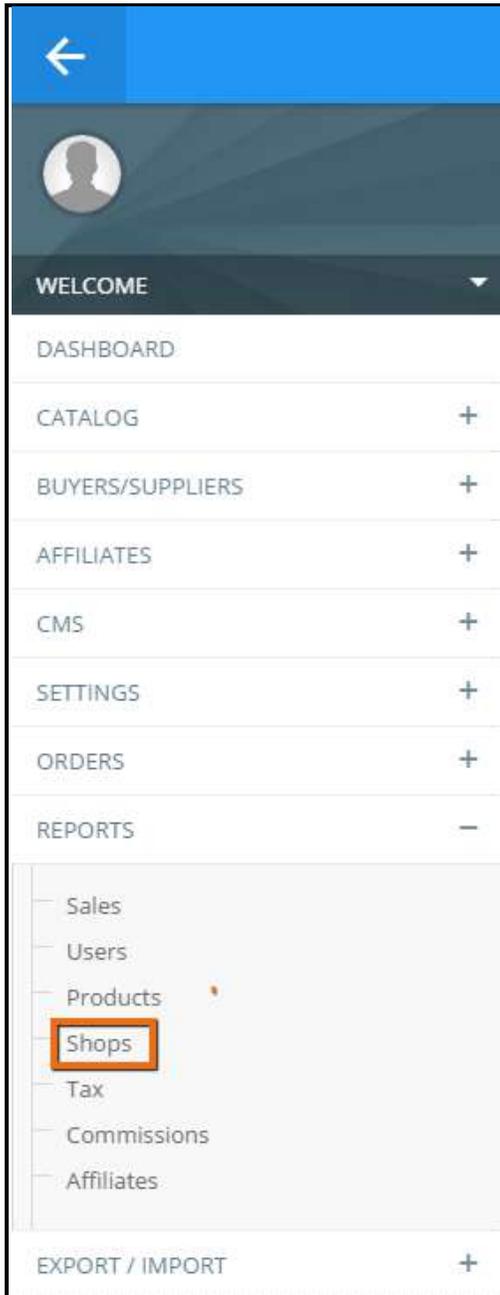
Meta Tag Keywords:

Tags: *Please enter comma separated*

Save changes

## 9.4. Shops

Admin can select **Shops** link under the Reports menu item. Please see the screenshot below:



On click of a **Shop** link, Admin will be redirected to the **Shops Report** page. Please see the screenshot below:

Search 🔍

REPORT - SHOPS ⋮

#	NAME	SHOP OWNER	ITEMS	SOLD QTY	SALES	SITE COMMISSIONS	REVIEW	EXPORT
1	<a href="#">Shark</a>	Maxxxx	58	1	\$ 400.00	\$ 40.00	2	★ ★ ★ ★ ★
2	<a href="#">BestMenStore</a>	Men's store	35	0	\$ 0.00	\$ 0.00	1	★ ★ ★ ★ ★
3	<a href="#">twostringlane</a>	Justin Lenger	6	0	\$ 0.00	\$ 0.00	0	★ ★ ★ ★ ★
4	<a href="#">FawnandFoal</a>	Ron Henry	1	0	\$ 0.00	\$ 0.00	0	★ ★ ★ ★ ★
5	<a href="#">BestWomenStore</a>	Johny Depp	25	0	\$ 0.00	\$ 0.00	0	★ ★ ★ ★ ★
6	<a href="#">Homestore</a>	Home store	67	0	\$ 0.00	\$ 0.00	0	★ ★ ★ ★ ★
7	<a href="#">shopharpreet</a>	harpreet kaur	1	0	\$ 0.00	\$ 0.00	0	★ ★ ★ ★ ★
8	<a href="#">HarpreetCosmetics</a>	akshay2	2	0	\$ 0.00	\$ 0.00	0	★ ★ ★ ★ ★
9	<a href="#">ANNAPURNAENTERPRICES</a>	DEVI ANNAPURNA	0	0	\$ 0.00	\$ 0.00	0	★ ★ ★ ★ ★

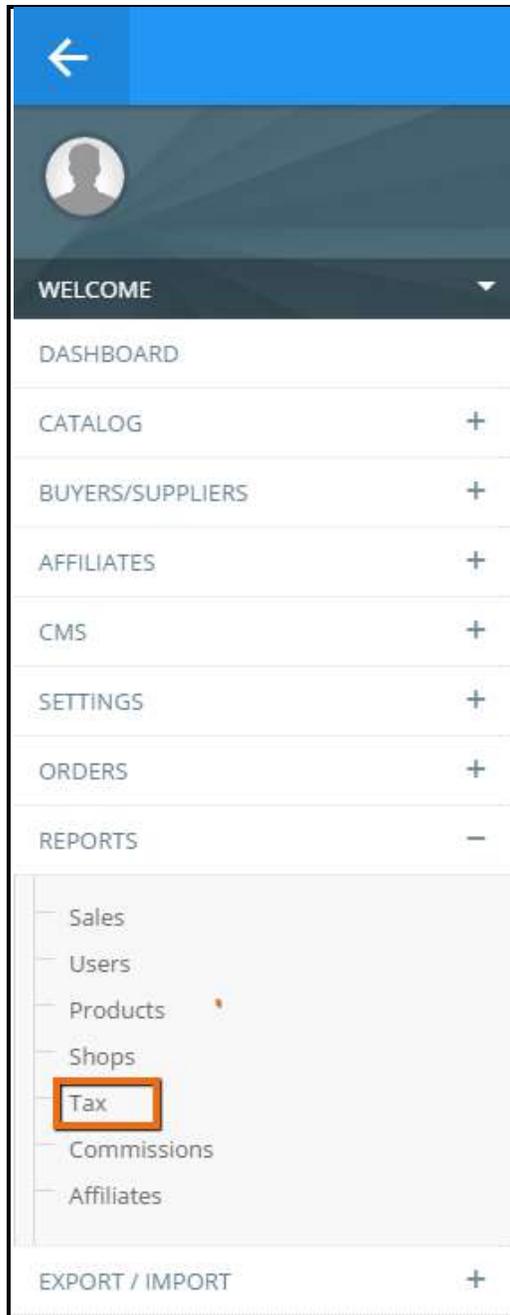
On the **Shops Report** page, Admin can view the following info about a shop:

- Shop Name – Name of the Shop.
- Shop Owner – Name of the shop owner.
- Shop Items – Number of products uploaded shop owner.
- Sold Quantity – Number of products sold so far.
- Sales – Total Sales
- Site Commission – Site commission earned through total sales.
- Reviews – Number of reviews
- Rating – Average rating according to all reviews.

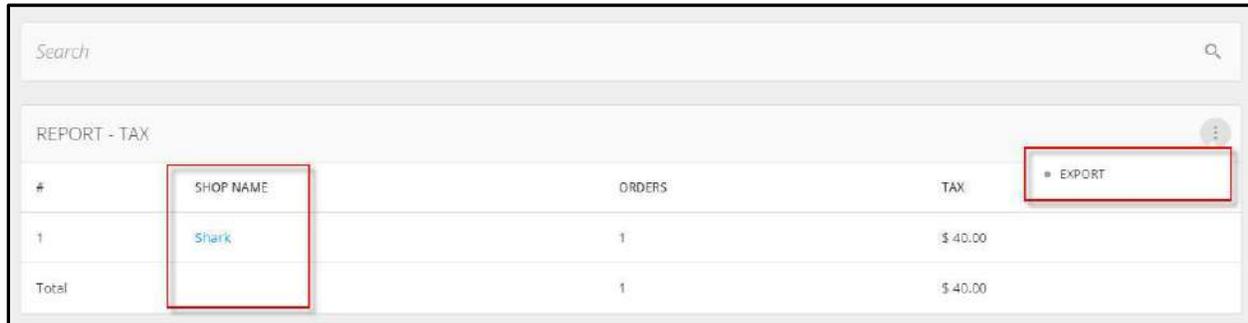
On click of **Export** link, Admin can export shops information in excel file.

## 9.5. Tax

Admin can select Tax link under Reports menu item. Please see the screenshot below:



On click of **Tax** link, Admin will be redirected to the Tax Report page. Please see the screenshot below:



#	SHOP NAME	ORDERS	TAX	EXPORT
1	Shark	1	\$ 40.00	
Total		1	\$ 40.00	

On click of **Export** button, Admin can export the data in excel file (Format: .xls)

On click of **Shop** name, Admin will be redirected to the Shop details page. Please see the screenshot below:

**SHOP SETUP**

Name\*

URL Keywords\*

Do not use spaces, instead replace spaces with - and make sure the keyword is globally unique

Featured Shop  Featured Shop will get priority

**Section 1: Info & Appearance (Optional)** Finish out your shop with the following information.

Description

Country\*  ✓

State\*  ✓

Shop City\*

Shop Logo

Shop Banner

Upload a jpg, gif or png. This will be displayed in 780 x 100 on your store.

Announcement

Message to Buyers

We include this message on receipt pages and in the email buyers receive when they just made from your shop.

**Section 2: Shop Policies (Optional)**

Welcome Message

General information, philosophy, etc.

Delivery Policy

Delivery methods, upgrades, deadlines, insurance, confirmation, international customs, etc.

Additional Information

Additional policies: FAQs, custom orders, wholesale & consignment, guarantees, etc.

Seller Information

Some countries require seller information such as your name, physical address, contact email address and, where applicable, tax identification number.

**Section 3: Shop SEO Information (Optional)**

Page Title

Meta Keywords

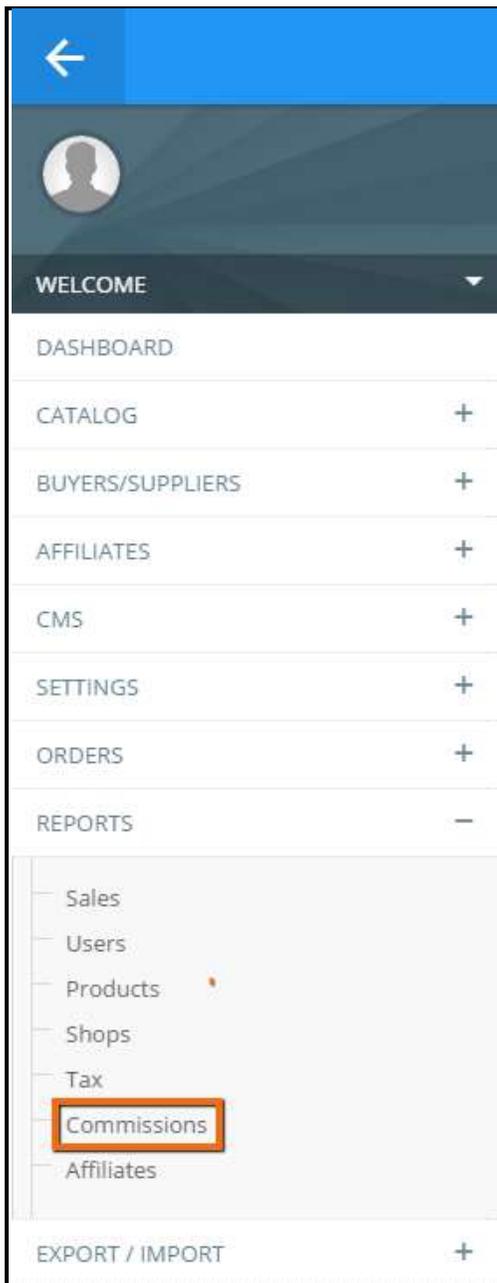
Meta Description

[SAVE CHANGES](#)

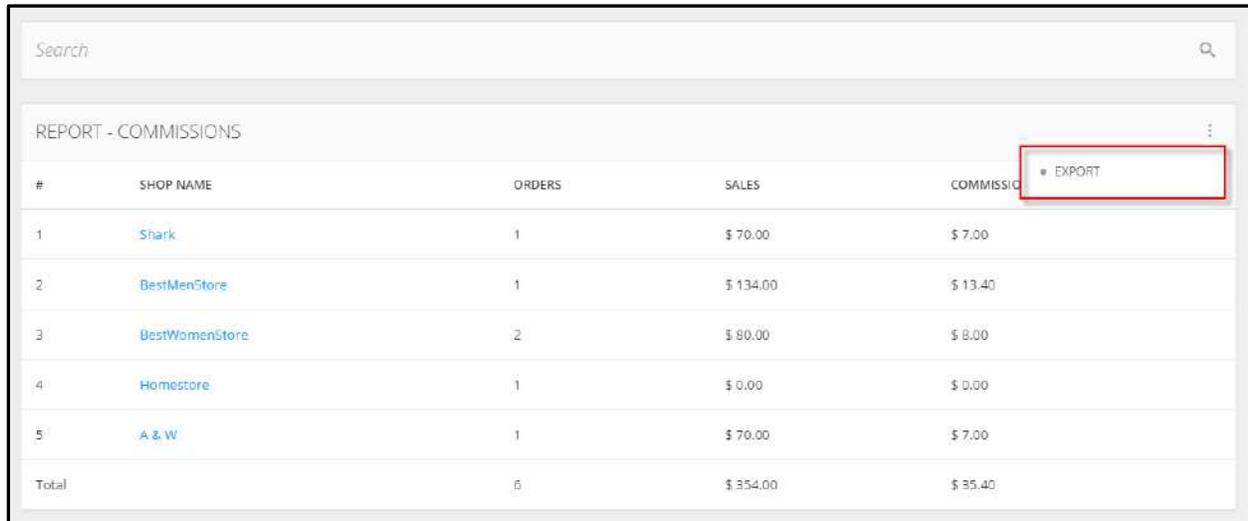
On the shop details page, Admin can view following information about a shop.

## 9.6. Commissions

Admin can select **Commissions** link under **Reports** menu item. Please see the screenshot below:



On click of **Commissions** link under the **Reports** section, Admin will be redirected to the Commission's report page. Please see the screenshot below:



#	SHOP NAME	ORDERS	SALES	COMMISSIONS
1	<a href="#">Shark</a>	1	\$ 70.00	\$ 7.00
2	<a href="#">BestMenStore</a>	1	\$ 134.00	\$ 13.40
3	<a href="#">BestWomenStore</a>	2	\$ 80.00	\$ 8.00
4	<a href="#">Homestore</a>	1	\$ 0.00	\$ 0.00
5	<a href="#">A &amp; W</a>	1	\$ 70.00	\$ 7.00
Total		6	\$ 354.00	\$ 35.40

On click of **Export** button, Admin can export the data in excel file (Format: **.xls**)

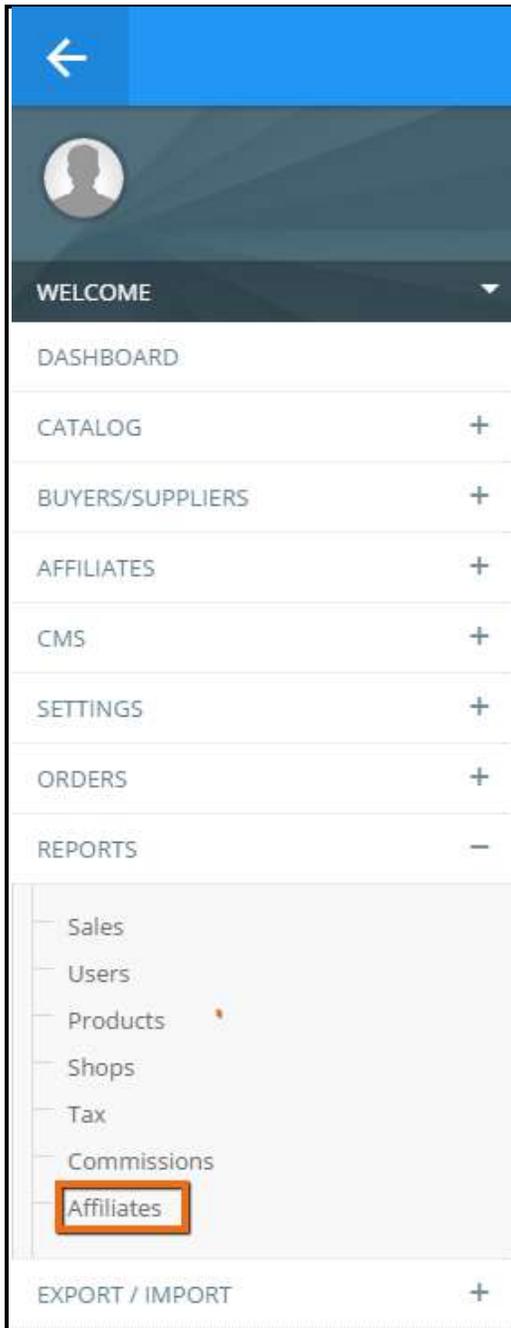
On this page Admin can view the following details about the commissions:

- Shop Name – Name of the shop
- Orders – Total number of orders of a shop
- Sales – Total sales of a Shop
- Commission – Commission earned through a shop

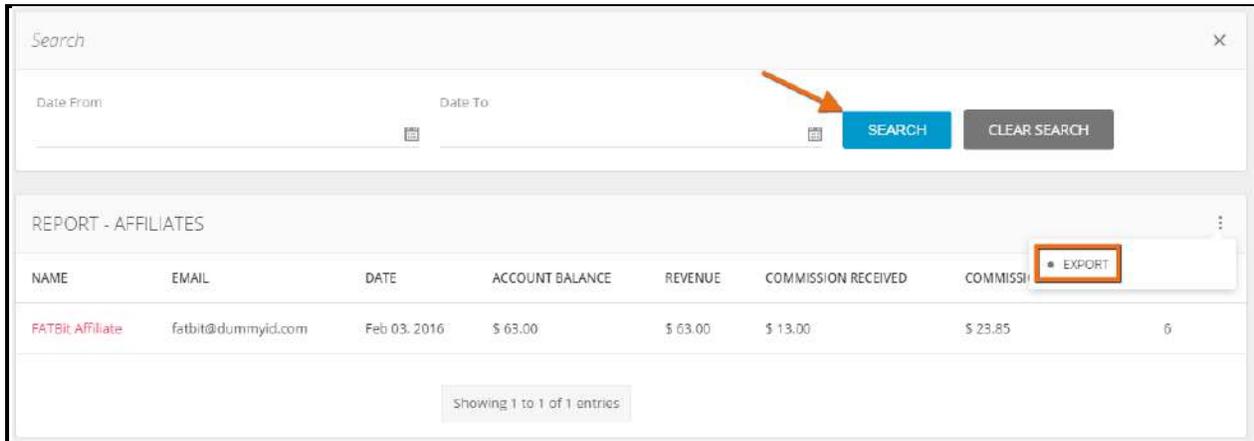
On click of Shop title, Admin will be redirected the shop details page.

## 9.7. Affiliates

Admin can select **Affiliates** link under **Reports** menu item. Please see the screenshot below:



On click of **Affiliates** link under the **Reports** section, Admin will be redirected to the Commission's report page. Please see the screenshot below:



NAME	EMAIL	DATE	ACCOUNT BALANCE	REVENUE	COMMISSION RECEIVED	COMMISSION PENDING	
FATBIT Affiliate	fatbit@dummyid.com	Feb 03, 2016	\$ 63.00	\$ 63.00	\$ 13.00	\$ 23.85	0

On click of **Export** button, Admin can export the data in excel file (Format: **.xls**)

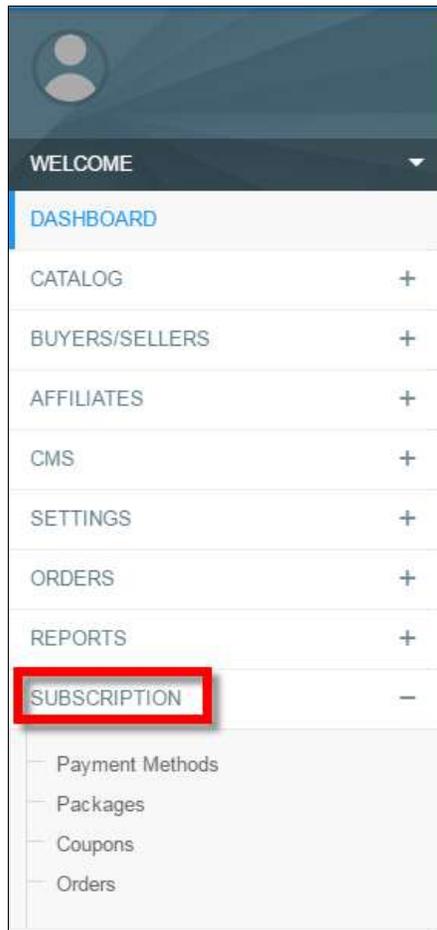
On this page Admin can view the following details about the commissions:

- Name – Name of the Affiliate User
- Email – Email address of the User
- Date – Registration Date of User
- Account Balance – Account balance of the Affiliate User
- Revenue- Revenue generated by Affiliate User.
- Commission Received- Commission received by Affiliate User
- Commission Pending- Pending commissions of Affiliate User

On click of Affiliate name, Admin will be redirected the Affiliate details page.

## 10.Subscription

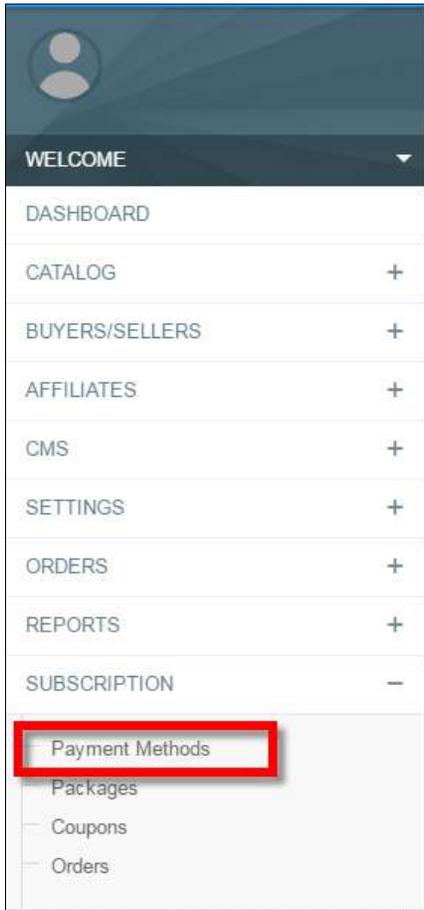
In this section Admin can manage subscription plans for the sellers of the website. Admin can select the **Subscription** in left menu panel. Please see the screenshot below:



On click of **Subscription** link, Admin will be able to view following options.

- Payment Methods
- Packages
- Coupons
- Orders

## 10.1. Payment Methods



On click of Payment methods, admin can view the list of payment methods available on the website. Please see the screenshot below:

MANAGE - SUBSCRIPTION PAYMENT METHODS	
NAME	ACTIONS
PayPal Standard	  
PayPal Express	  

On click of  icon, Admin can disable any existing payment method.

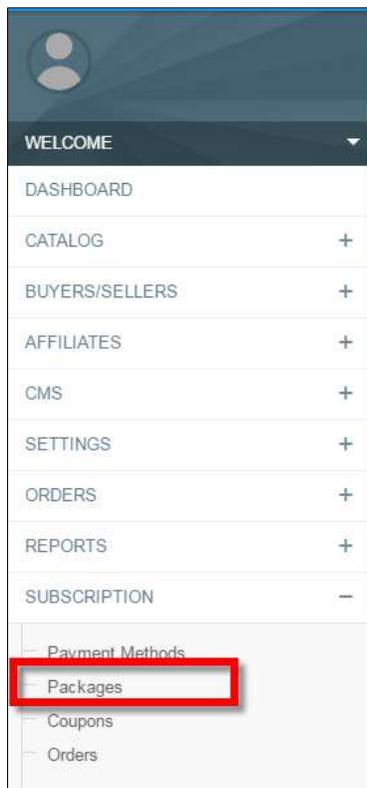
On click of  icon, Admin can enable any existing payment method.

On click of  icon, Admin can edit name, details, icon etc. of existing payment method.

On click of  icon, Admin can edit settings of any existing payment method.

## 10.2. Packages

Admin can select **Subscription Packages** link under the subscription menu item in the left panel. Please see the screenshot below:



Admin will be able to view list of subscription packages. This listing screen will display the listing of the three plans: **Novice**, **Enthusiast** and **Seasoned**. The screenshot is shown below.

MANAGE - SUBSCRIPTION PACKAGES			
NAME	NO. OF ALLOWED PRODUCTS	IMAGES PER PRODUCT	ACTIONS
Novice	4	5	 
Enthusiast	50	10	 
Seasonal	500	10	 

On click of  icon, Admin can disable any existing package.

On click of  icon, Admin can enable any existing package.

On click of  icon, Admin can edit details, etc. of existing package. Please see screenshot below:

Title	Novice
Sub Title	This is Description of Novice Package.
Commission Rate (%)*	10.00
Active Products	4
Images per product	5
Free Trial Period	7
Display Order	1

Subscription Billing Max. 5 Entries allowed

Admin can add following details under package detail:

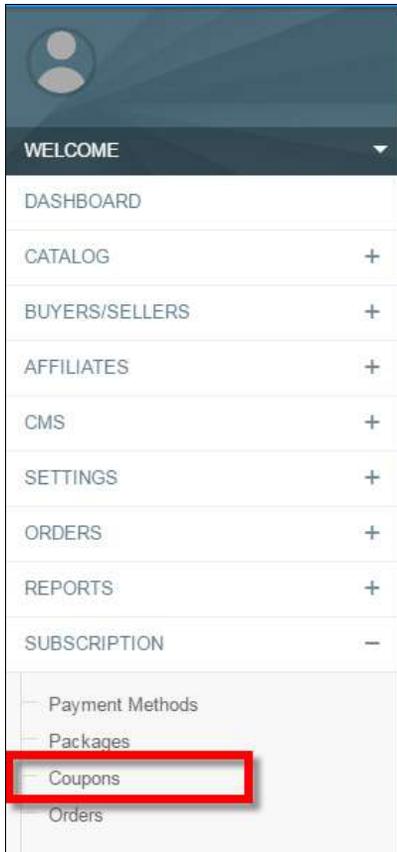
- **Title (By default)** - Novice/Enthusiast/Seasoned
- **Sub Title** - Admin can add description of the package. This information will not display on the front-end.
- **Commission Rate (%)** - Admin can set commission rate in percentage for products. This commission will be applicable on the products instead of website commission.
- **Active Products** – Admin can set uploading of maximum product quantity for the seller.
- **Images per product** – Admin can set the limit of images per product.
- **Free Trial Period** – Admin can set free trial period of the package. Free trial period will be applicable for first time.
- **Display Order** – Admin can set display order of the package

Admin can add maximum 5 entries for subscription sub-packages.

- **Package Price [\$]** – Admin can set package price.
- **Recurring Price [\$]** – Admin can set recurring price.
- **Time Interval (Days)** – Admin can set time interval with number of days for recurring payments.
- **No. Of Total Occurrence** – Admin can set total number of recurring time.
- **Status (Yes/No)** – Admin can set the status of sub-packages.

### 10.3. Coupons

Admin can select **Coupons** link under the subscription menu item in the left panel. Please see the screenshot below:



Admin will be able to view list of coupons which are applicable on subscription plans. The screenshot is shown below.

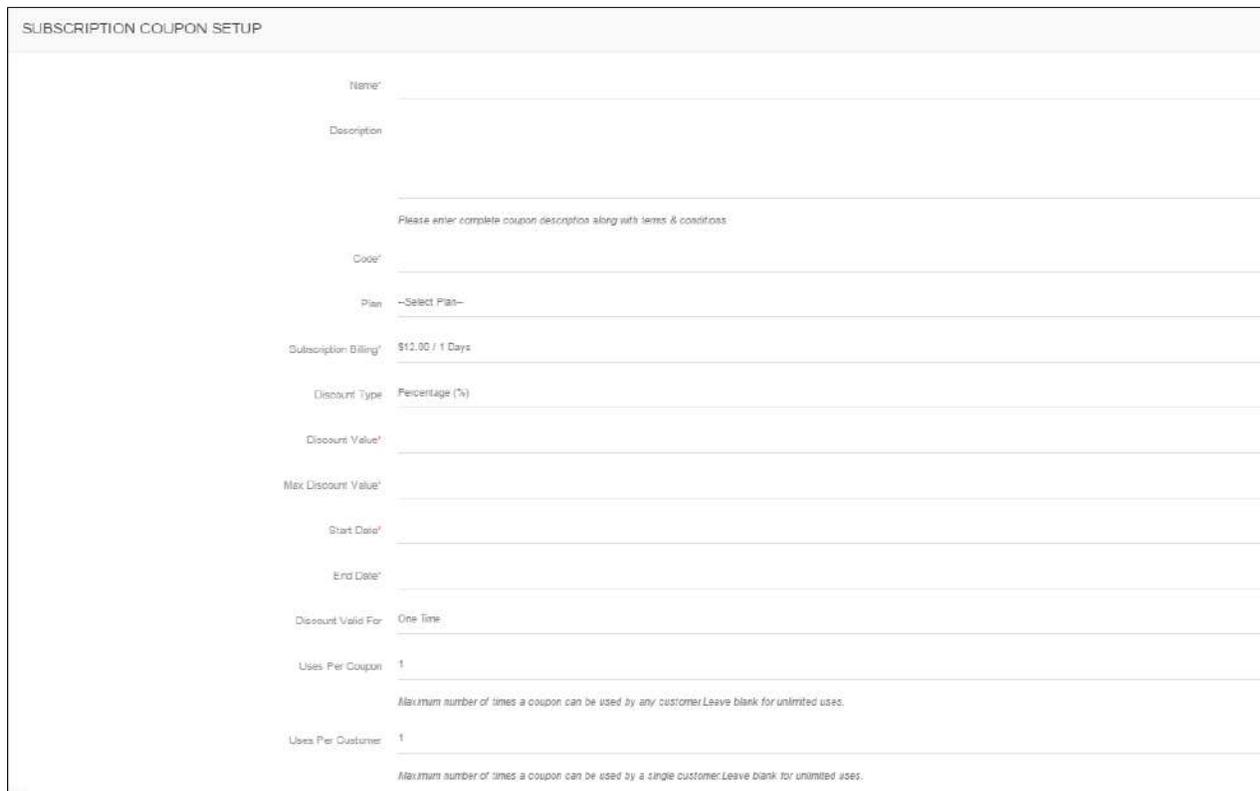
MANAGE - SUBSCRIPTION DISCOUNT COUPONS						
S. NO.	CODE	TITLE	DISCOUNT	VALID DATES	ACTION	
1	123456	New Plan	10.00 \$	2016-12-22 to 2016-12-23		
2	MOB123	New Discount Coupon	10.00 \$	2016-12-16 to 2016-12-16		
3	GET10PERCN	GET10PERCN	10.00 %	2016-11-01 to 2017-11-01		

On click of  icon, Admin can disable any existing coupons.

On click of  icon, Admin can enable any existing coupons.

On click of  icon, Admin can edit details of existing coupons.

On click of , admin can add new coupons. Please see screenshot below.



SUBSCRIPTION COUPON SETUP

Name\*

Description

Please enter complete coupon description along with terms & conditions.

Code\*

Plan --Select Plan--

Subscription Billing\* \$12.00 / 1 Days

Discount Type Percentage (%)

Discount Value\*

Max Discount Value\*

Start Date\*

End Date\*

Discount Valid For One Time

Uses Per Coupon 1

Maximum number of times a coupon can be used by any customer. Leave blank for unlimited uses.

Uses Per Customer 1

Maximum number of times a coupon can be used by a single customer. Leave blank for unlimited uses.

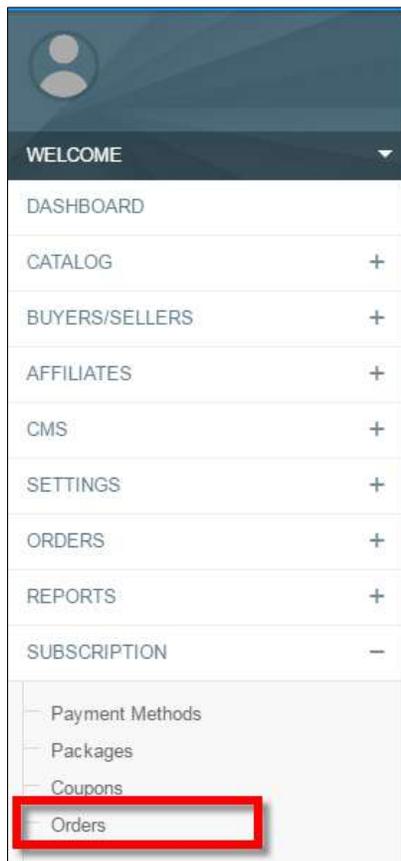
For creating coupons, Admin have to add following details:

- **Name** - Admin can set coupon name.
- **Description** - Admin can add description for the coupon. Please enter complete coupon description along with terms & conditions.
- **Code** - Admin can add coupon code here.
- **Plan** - Admin can select subscription plan on which coupon will be applicable.
- **Subscription Billing** - Admin can select subscription billing.

- **Discount Type** - Admin can select discount type (Percentage/Fixed).
- **Discount Value** - Admin can add discount value.
- **Max Discount Value** - Admin can set maximum discount value.
- **Start Date** - Admin can select start date of the coupon.
- **End Date** - Admin can select end date of the coupon.
- **Discount Valid For** - Admin can select discount valid for one time or recurring.
- **Uses Per Coupon** – In this field Admin can define the number times a coupon can be used by any customer. Leave blank for unlimited uses.
- **Uses Per Customer** – In this field Admin can define the maximum number of times a coupon can be used by one customer. Leave blank for unlimited uses.

## 10.4. Orders

Admin can select **Orders** link under the subscription menu item in the left panel. Please see the screenshot below:



Admin will be able to view list of subscription orders. The screenshot is shown below.

MANAGE - SUBSCRIPTION ORDERS							
INVOICE	VENDOR	DATE ADDED	SUBSCRIPTION PLAN	SUBSCRIPTION STATUS	TOTAL	PAYMENT STATUS	ACTION
S161226-0000279	U: John Henry E: johnhenry@dummyid.com P: NA	26/12/2016 10:56	Novice - \$12.00 / 1 Days	Active/Confirmed	\$12.00	Paid	 
S161226-0000276	U: John Henry E: johnhenry@dummyid.com P: NA	26/12/2016 10:14	Novice - \$12.00 / 1 Days	Cancelled	\$12.00	Paid	 
S161224-0000277	U: Maxixx E: maxixx@dummyid.com P: 987654321	24/12/2016 18:27	Seasonal - \$20.00 / 2 Days	Pending	\$20.00	Pending	 
S161224-0000275	U: Shilpa E: shilpa556@dummyid.com P: 123456789	24/12/2016 14:51	Enthusiast - \$50.00 / 1 Days	Cancelled	\$50.00	Paid	 

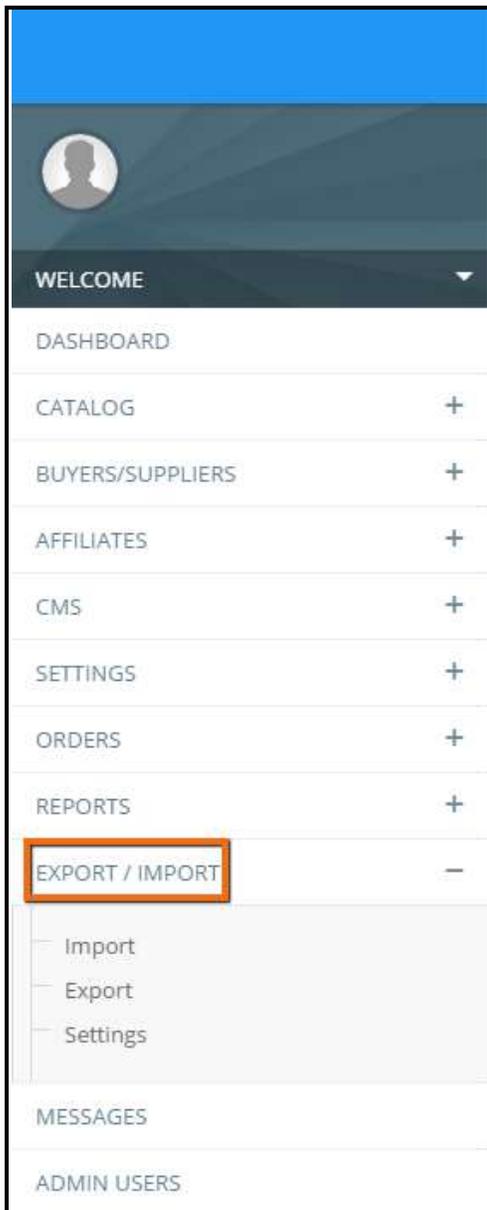
On click of  icon, Admin can cancel any existing order.

On click of  icon, Admin can view details of any existing order. Please see screenshot below.

VIEW SUBSCRIPTION				
INVOICE NUMBER	IP ADDRESS	SUBSCRIPTION NAME	SUBSCRIPTION ADDED ON	SUBSCRIPTION PERIOD
S161222-0000260	112.196.9.21	Enthusiast - \$10.00 / 2 Days	22/12/2016	22/12/2016 to 24/12/2016
SUBSCRIPTION STATUS	DISCOUNT COUPON	PAYMENT METHOD	PAYMENT STATUS	MAXIMUM PRODUCTS UPLOAD LIMIT
Cancelled	123456	-NA-	Paid	50
SUBSCRIPTION AMOUNT	DISCOUNT TOTAL	NET CHARGED	RECURRING / BILLING CYCLE	PROFILE REFERENCE
\$10.00	\$10.00	\$0.00	\$10.00 / 2 Days	FREE - 123-CIC7417QWKF
CUSTOMER DETAILS				
Name	kitty	Email	kitty@dummyid.com	
Phone Number				

## 11. Export/ Import

In this section Admin can easily Import/Export products. Admin can select the Export/Import link in left menu panel. Please see the screenshot below:



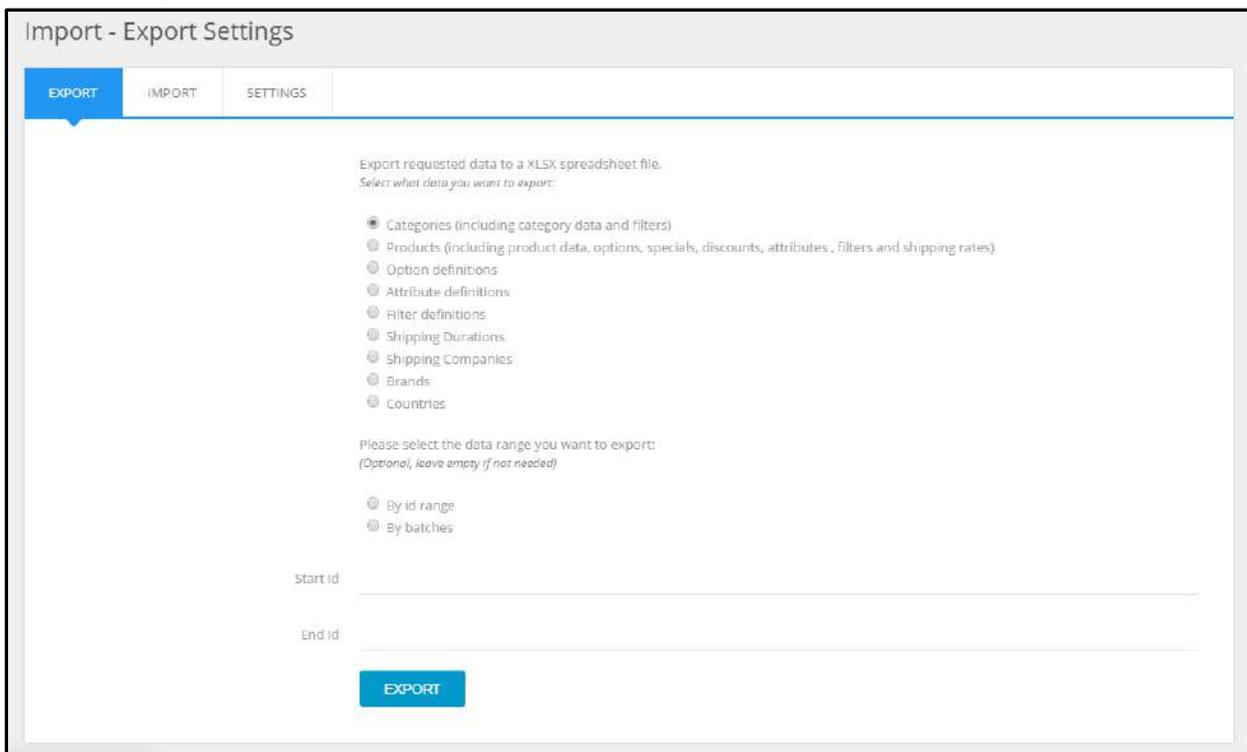
On click of **Export/Import** link, Admin will be redirected to the **Import-Export Settings** page. Please see the screenshot below:

Following are the list of information which is available for export:

- Categories
- Products
- Option definitions
- Attribute definitions
- Filter definitions
- Shipping definitions
- Shipping Companies

## 11.1. Export

### Categories



Import - Export Settings

**EXPORT** | IMPORT | SETTINGS

Export requested data to a XLSX spreadsheet file.  
Select what data you want to export:

- Categories (including category data and filters)
- Products (including product data, options, specials, discounts, attributes, filters and shipping rates)
- Option definitions
- Attribute definitions
- Filter definitions
- Shipping Durations
- Shipping Companies
- Brands
- Countries

Please select the data range you want to export:  
(Optional, leave empty if not needed)

- By id range
- By batches

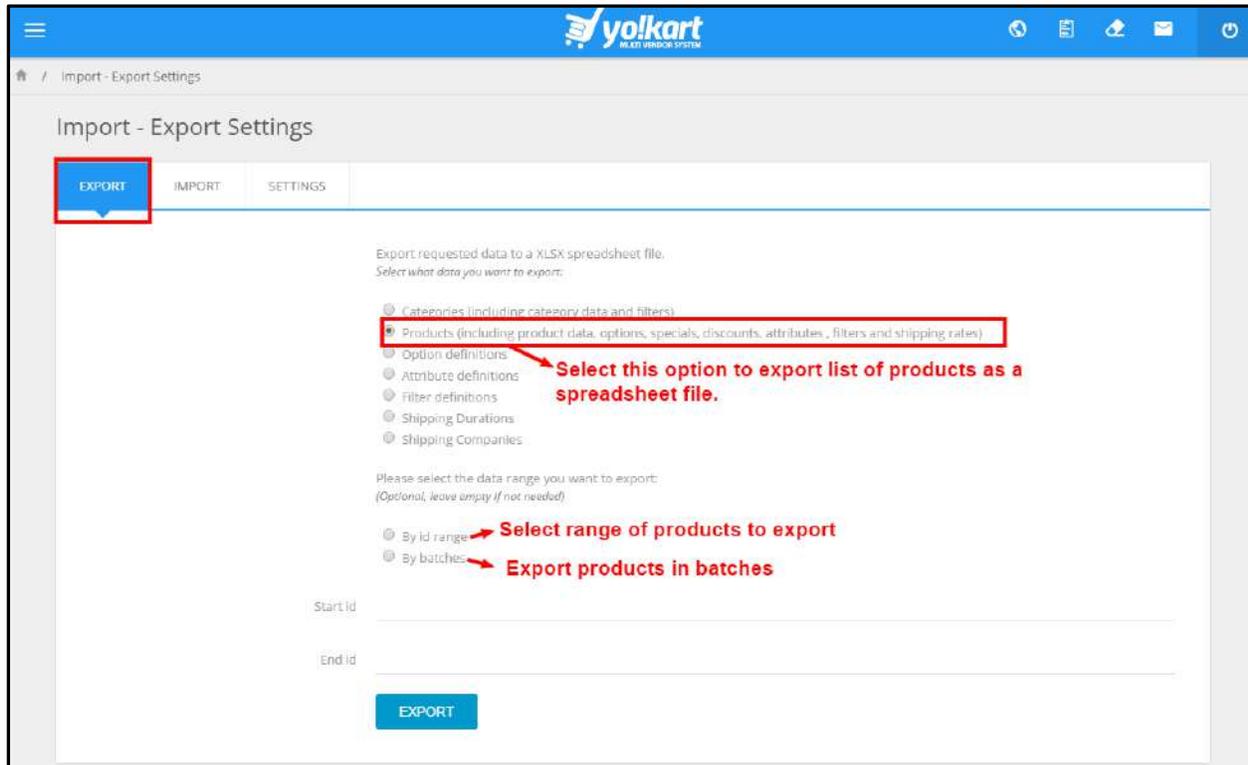
Start id: \_\_\_\_\_

End id: \_\_\_\_\_

**EXPORT**

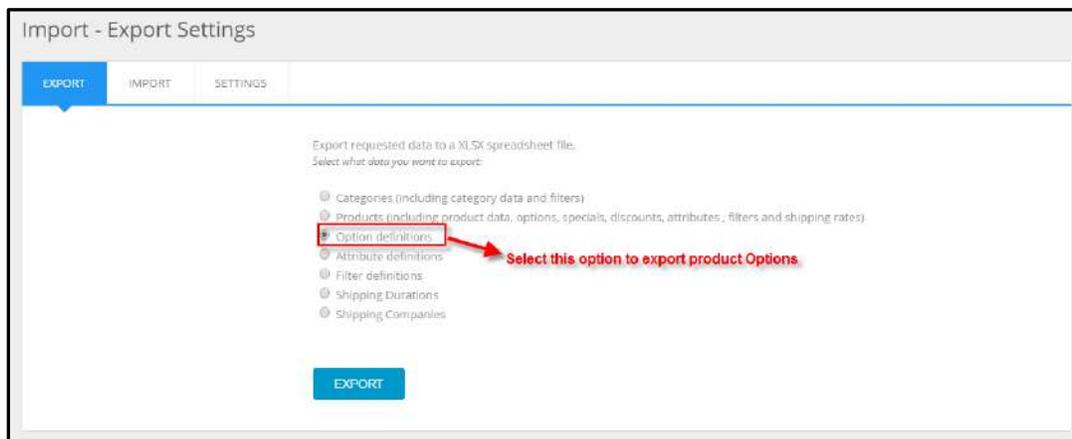
## Products

On selecting the option, Admin can export products as a spreadsheet file. Please see the screenshot below:



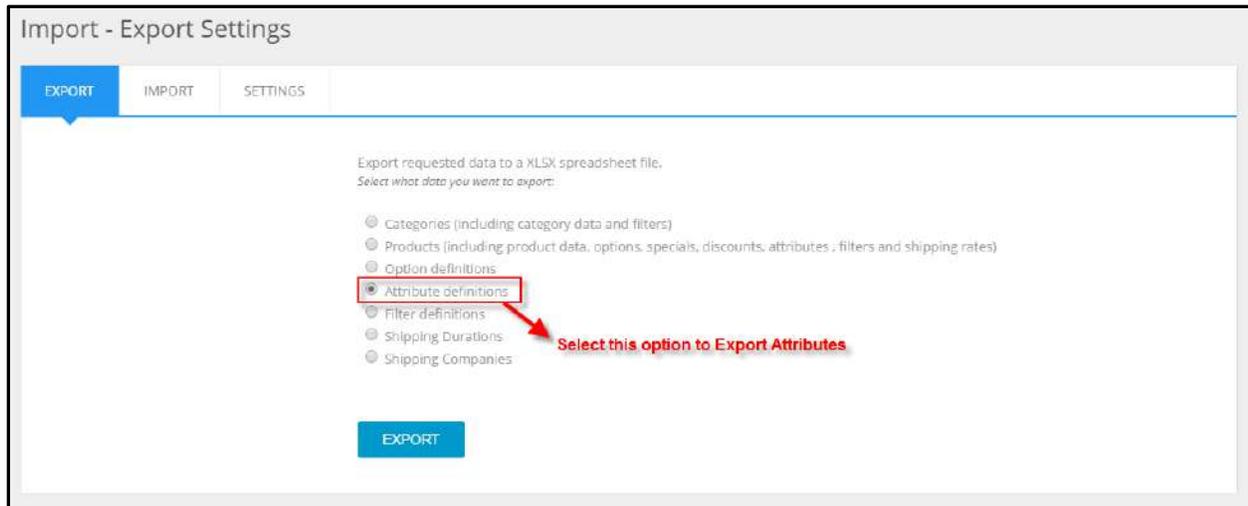
## Options Definitions

On selecting the option, Admin can export options as a spreadsheet file. Please see the screenshot below:



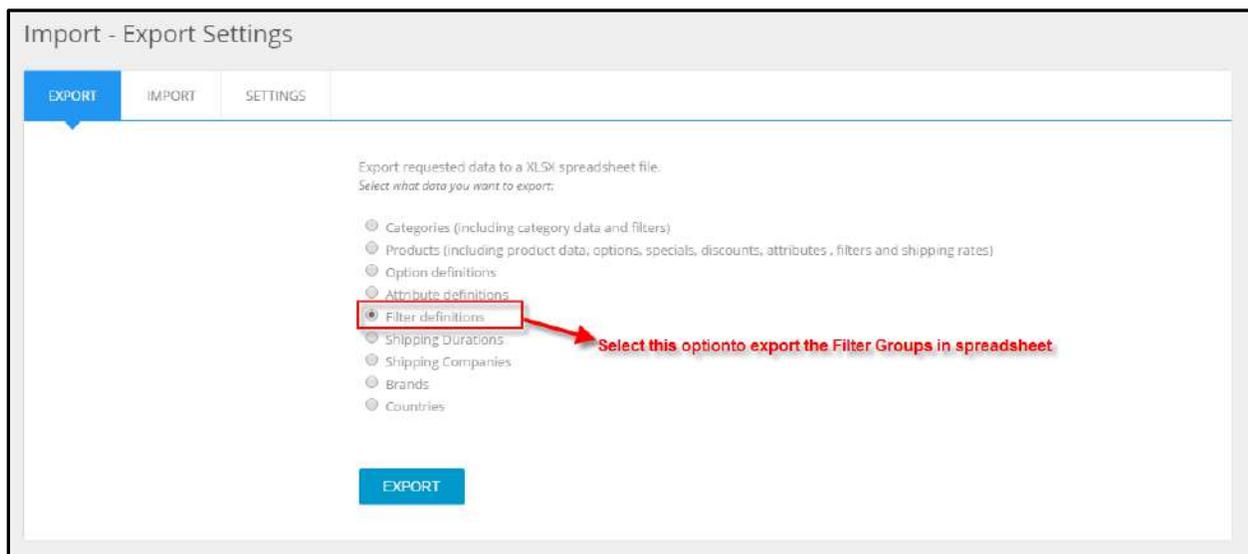
## Attribute Definitions

On selecting the option, Admin can export Attributes as a spreadsheet file. Please see the screenshot below:



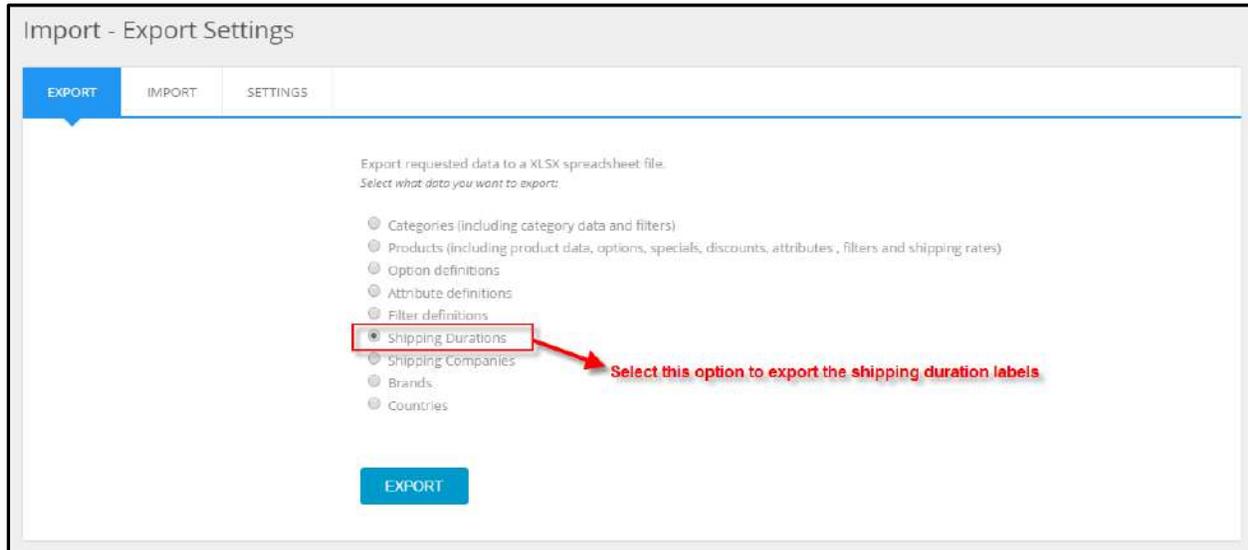
## Filter Definitions

On selecting the option, Admin can export options as a spreadsheet file. Please see the screenshot below:



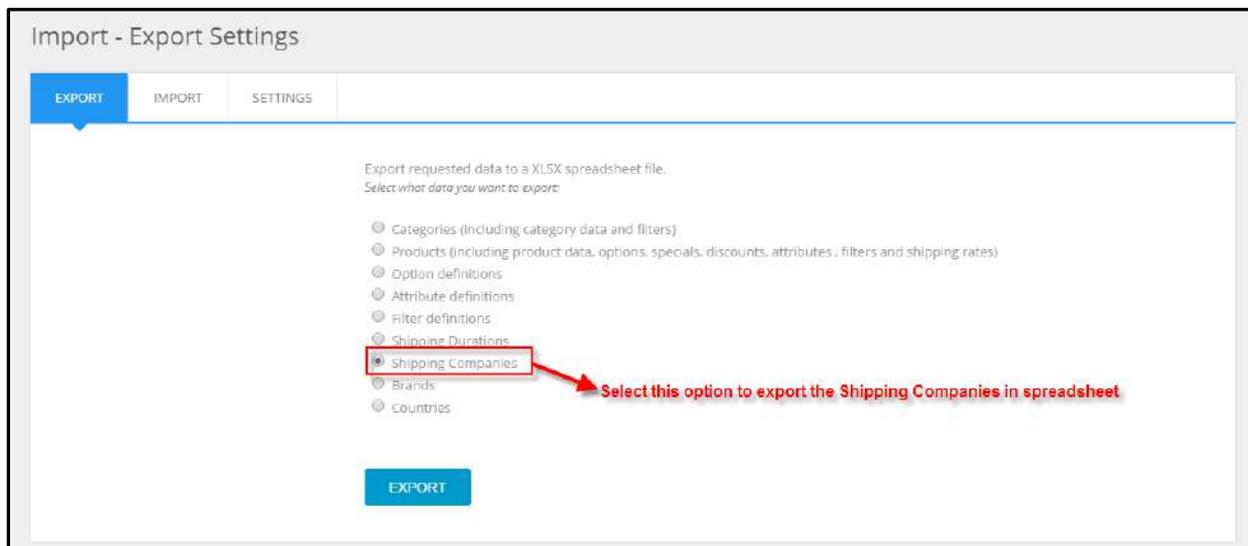
## Shipping Durations

On selecting this option, Admin can export a list of Shipping Durations as a spreadsheet file. Please see the screenshot below:



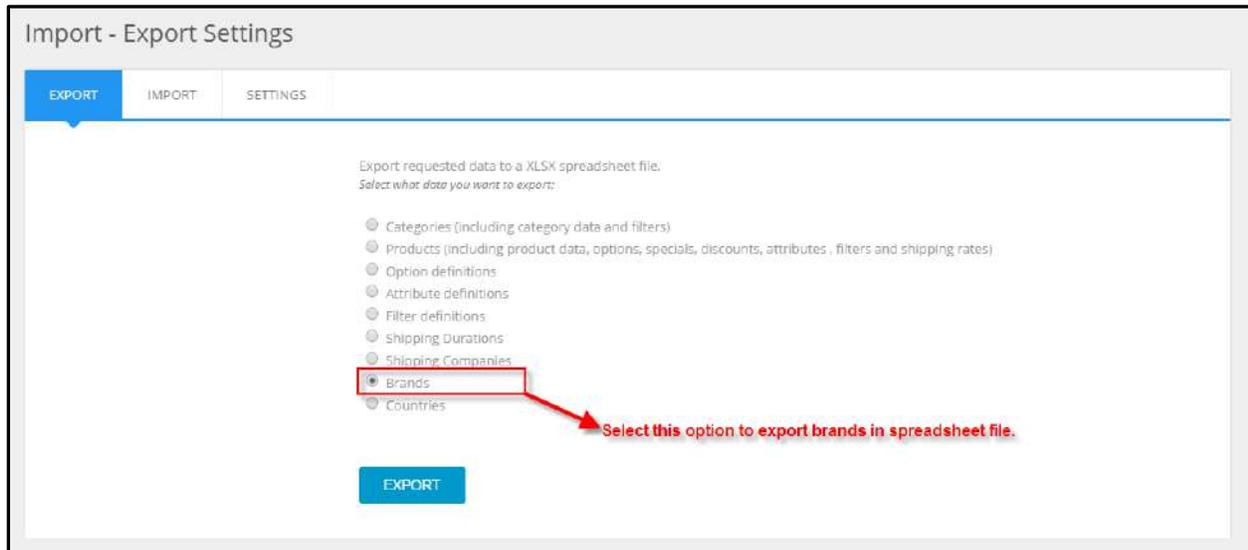
## Shipping Companies

On selecting the option; Admin can export a list Shipping Companies as a spreadsheet file. Please see the screenshot below:



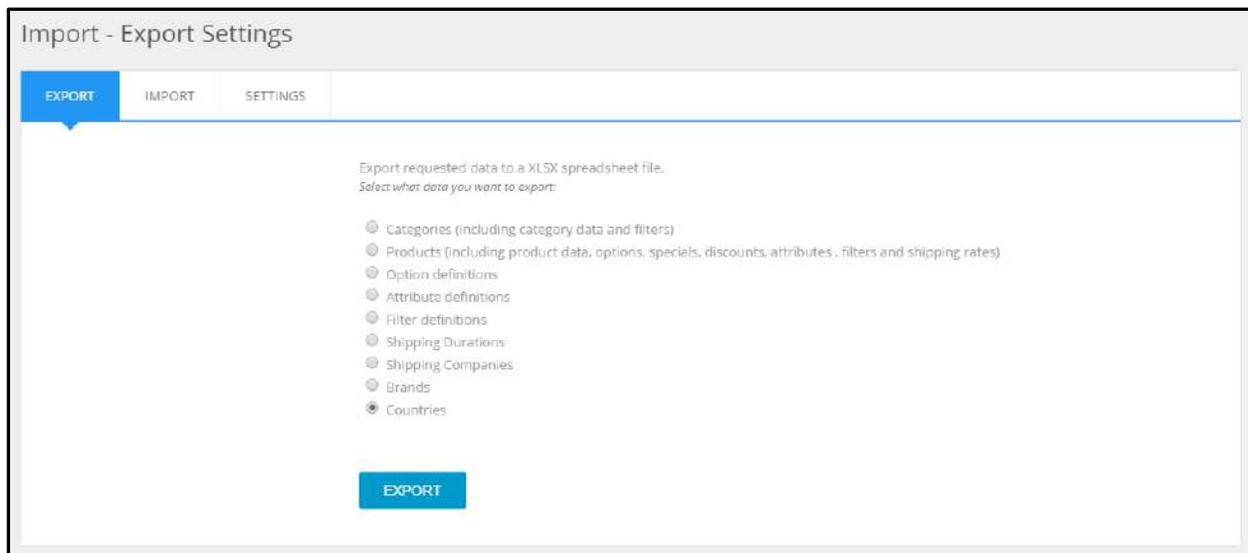
## Brands

On selecting the option, Admin can export Brands as a spreadsheet file. Please see the screenshot below:



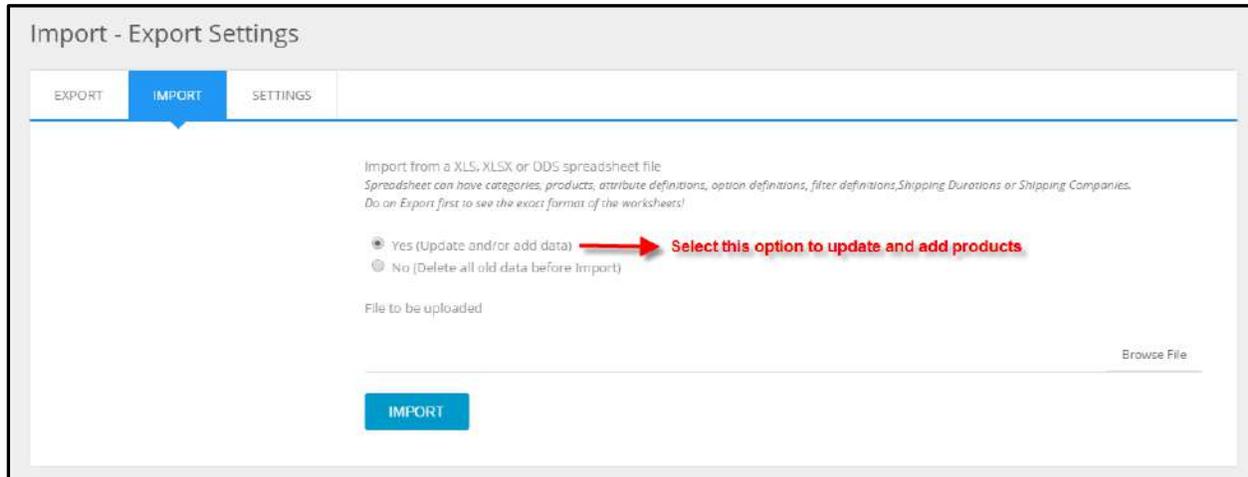
## Countries

On selecting the option; Admin can export Countries as a spreadsheet file. Please see the screenshot below:



## 11.2. IMPORT

On click of Import tab, Admin can import products. Please see the screenshot below:



Import - Export Settings

EXPORT IMPORT SETTINGS

Import from a XLS, XLSX or ODS spreadsheet file  
*Spreadsheet can have categories, products, attribute definitions, option definitions, filter definitions, Shipping Durations or Shipping Companies.  
Do an Export first to see the exact format of the worksheets!*

Yes (Update and/or add data) **Select this option to update and add products**

No (Delete all old data before Import)

File to be uploaded

Browse File

IMPORT

Following options are available to import products:

- Yes (Update and/or add data)

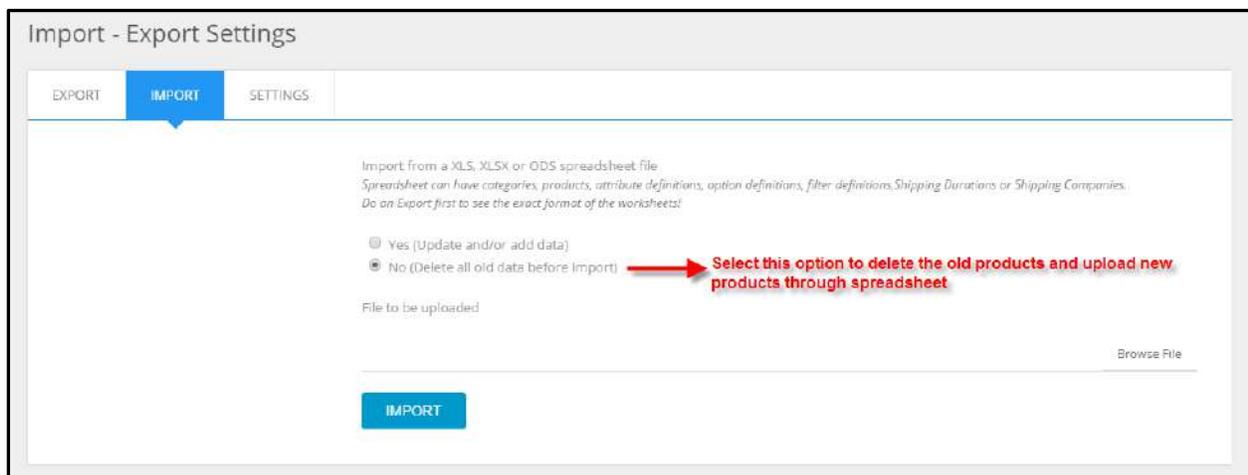
On selecting the option, Admin can update or add products through CSV file.

System will compare the products id with CSV file, existing products will be updated and others products will be added in the system.

- No (Delete all old data before import)

In this process, firstly system is removing the details of existing product and adding the details mentioned in the CSV file.

On selecting the option; Admin can export options as a spreadsheet file. Please see the screenshot below:



Import - Export Settings

EXPORT IMPORT SETTINGS

Import from a XLS, XLSX or ODS spreadsheet file  
*Spreadsheet can have categories, products, attribute definitions, option definitions, filter definitions, Shipping Durations or Shipping Companies.  
Do an Export first to see the exact format of the worksheets!*

Yes (Update and/or add data)

No (Delete all old data before Import) **Select this option to delete the old products and upload new products through spreadsheet**

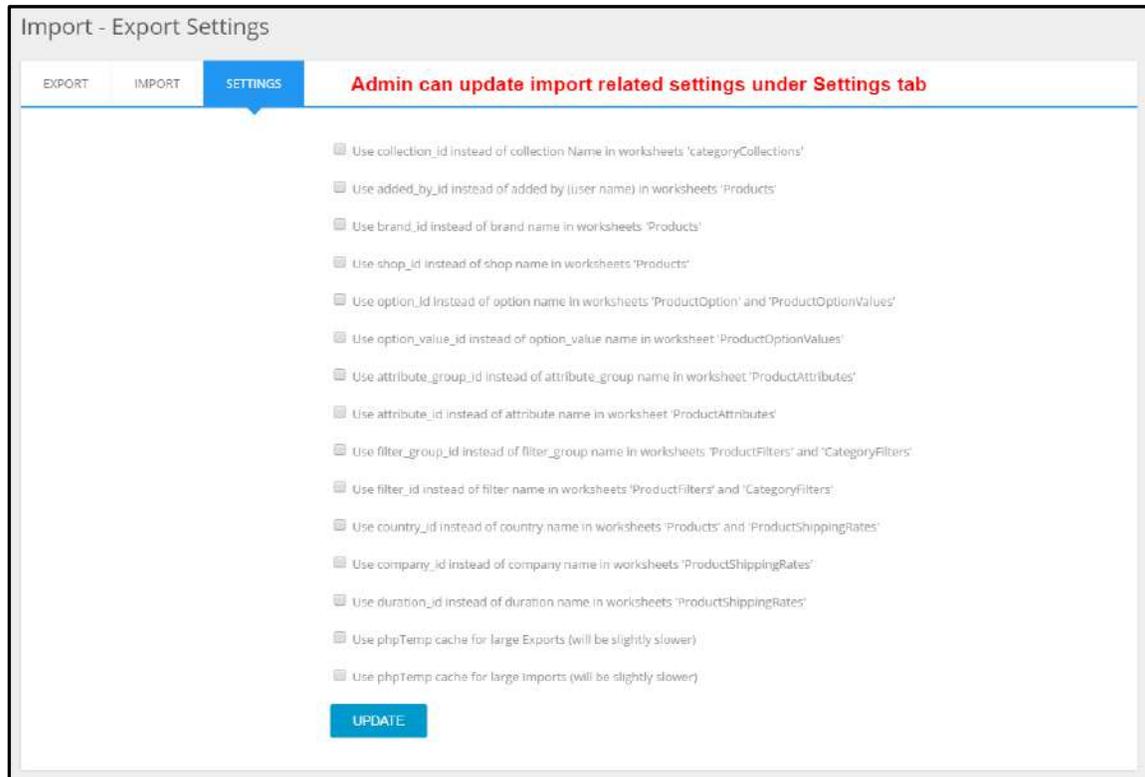
File to be uploaded

Browse File

IMPORT

### 11.3. Settings

On the settings page, Admin can select setting to Import/Export information from database. Please see the screenshot below:



- Use **collection\_id** instead of **collection Name** in worksheets 'categoryCollections'  
You can check this to Import/Export collection id instead collection name.
- Use **added\_by\_id** instead of added by (user name) in worksheets 'Products'  
You can check this option to Import/Export id of the user who added this product.
- Use **brand\_id** instead of brand name in worksheets 'Products'  
You can check this option to Import/Export brand\_id in place of brand name.
- Use **shop\_id** instead of shop name in worksheets 'Products'  
You can check this option to Import/Export shop id instead shop name
- Use **option\_id** instead of option name in worksheets 'ProductOption' and 'ProductOptionValues'  
You can check this option to Import/Export option id instead option name

- Use **option\_value\_id** instead of option\_value name in worksheet 'ProductOptionValues'

You can check this option if you want to Import/Export option value id instead option value.

- Use **attribute\_group\_id** instead of attribute\_group name in worksheet 'ProductAttributes'

You can check this option to import/export attribute group id instead group name.

- Use **attribute\_id** instead of attribute name in worksheet 'ProductAttributes'
- You can check this option to import/export attribute\_id instead attribute\_name

- Use **filter\_group\_id** instead of filter\_group\_name in worksheets 'ProductFilters' and 'CategoryFilters'

You can check this option to import/export filter\_group\_id instead filter\_group\_name

- Use **filter\_id** instead of filter name in worksheets 'ProductFilters' and 'CategoryFilters'
- You can check this option to import/export filter\_id instead filter\_name

- Use **country\_id** instead of country name in worksheets 'Products' and 'ProductShippingRates'

You can check this option to import/export **country\_id** instead **country\_name**

This settings is for products worksheet and product shipping rates worksheet

- Use **company\_id** instead of company name in worksheets 'ProductShippingRates'
- You can check this option to import/export company\_id instead company\_name

- Use **duration\_id** instead of duration name in worksheets 'ProductShippingRates'
- You can check this option to import/export duration\_id instead duration\_name

- Use **phpTemp** cache for large Exports (will be slightly slower)
- You can check this option to cache the spreadsheet while Exporting

- Use **phpTemp** cache for large Imports (will be slightly slower)
- You can check this option to cache the spreadsheet while importing

## 12. Smart Recommendation

Smart Recommendation module has been created to recommend products on the basis of product reviewed/bought, categories, brands and tags.

For recommendation of products, we are using 3 relations.

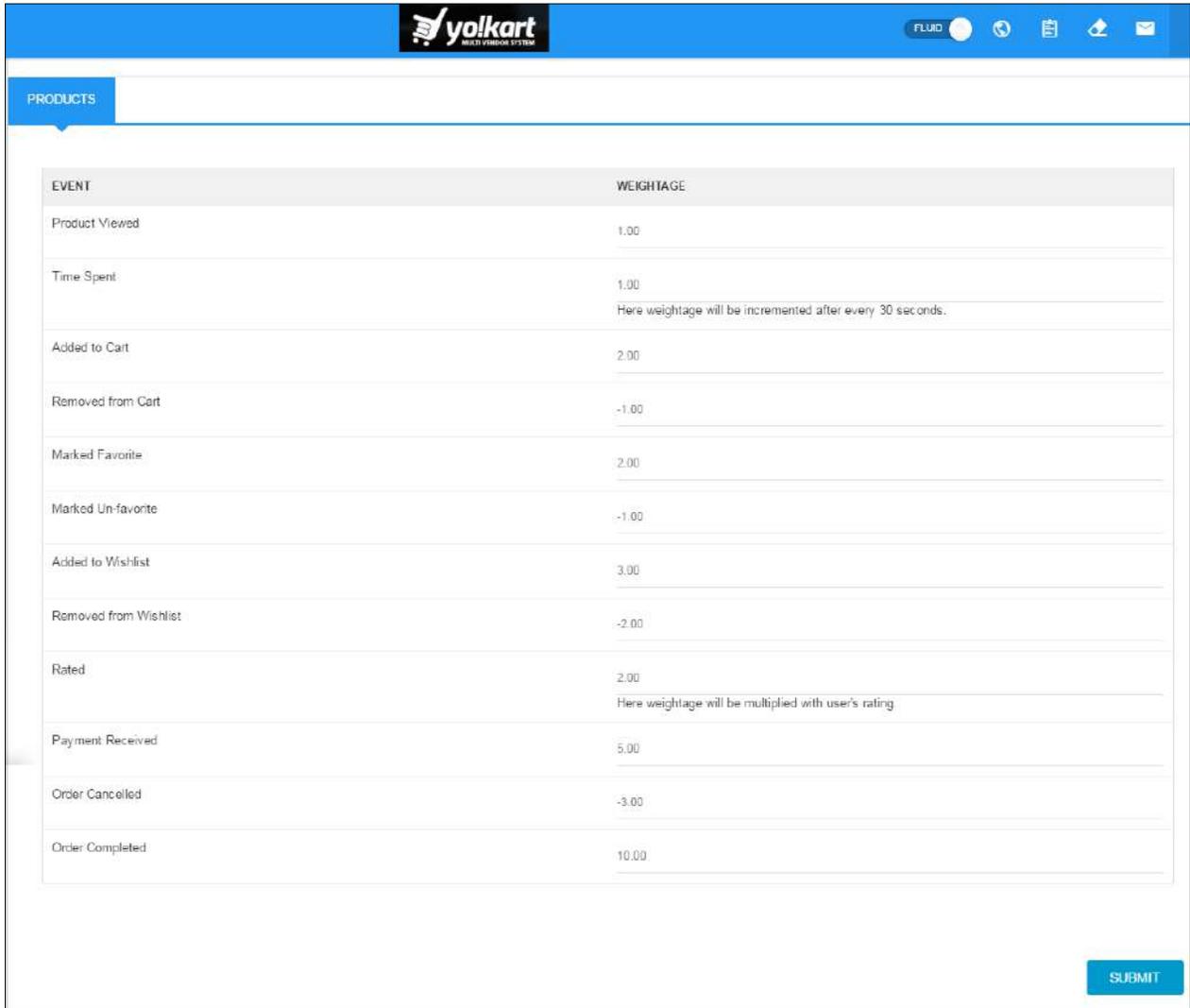
- Similar Tags
- Related Products
- Bought Together

In this section Admin manages the weightages and recommendations on the system. Admin can select Smart Recommendation link in the left panel. Please see the screenshot below.



Under Smart recommendations, Admin can access Manage weightage, Recommendations and view product browsing history. Please see the details below.

## 12.1. Manage Weightage (Products)



EVENT	WEIGHTAGE
Product Viewed	1.00
Time Spent	1.00 Here weightage will be incremented after every 30 seconds.
Added to Cart	2.00
Removed from Cart	-1.00
Marked Favorite	2.00
Marked Un-favorite	-1.00
Added to Wishlist	3.00
Removed from Wishlist	-2.00
Rated	2.00 Here weightage will be multiplied with user's rating
Payment Received	5.00
Order Cancelled	-3.00
Order Completed	10.00

SUBMIT

Weightage is managed by below listed events.

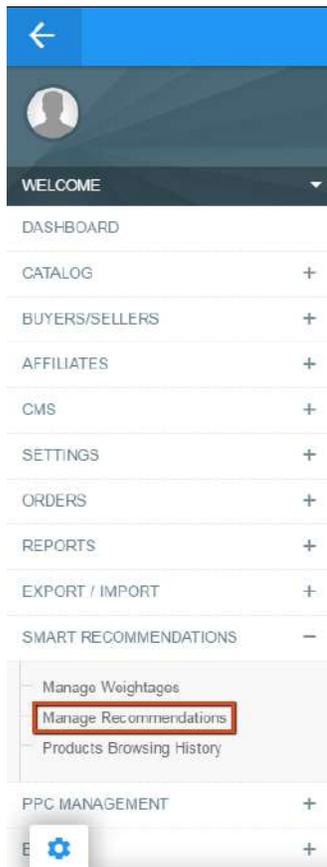
- Product Viewed
- Time Spent
- Added to Cart
- Removed from Cart
- Marked Favorite
- Marked Un-favorite
- Added to Wish list

- Removed from Wish list
- Rated
- Payment Received
- Order Cancelled
- Order Completed

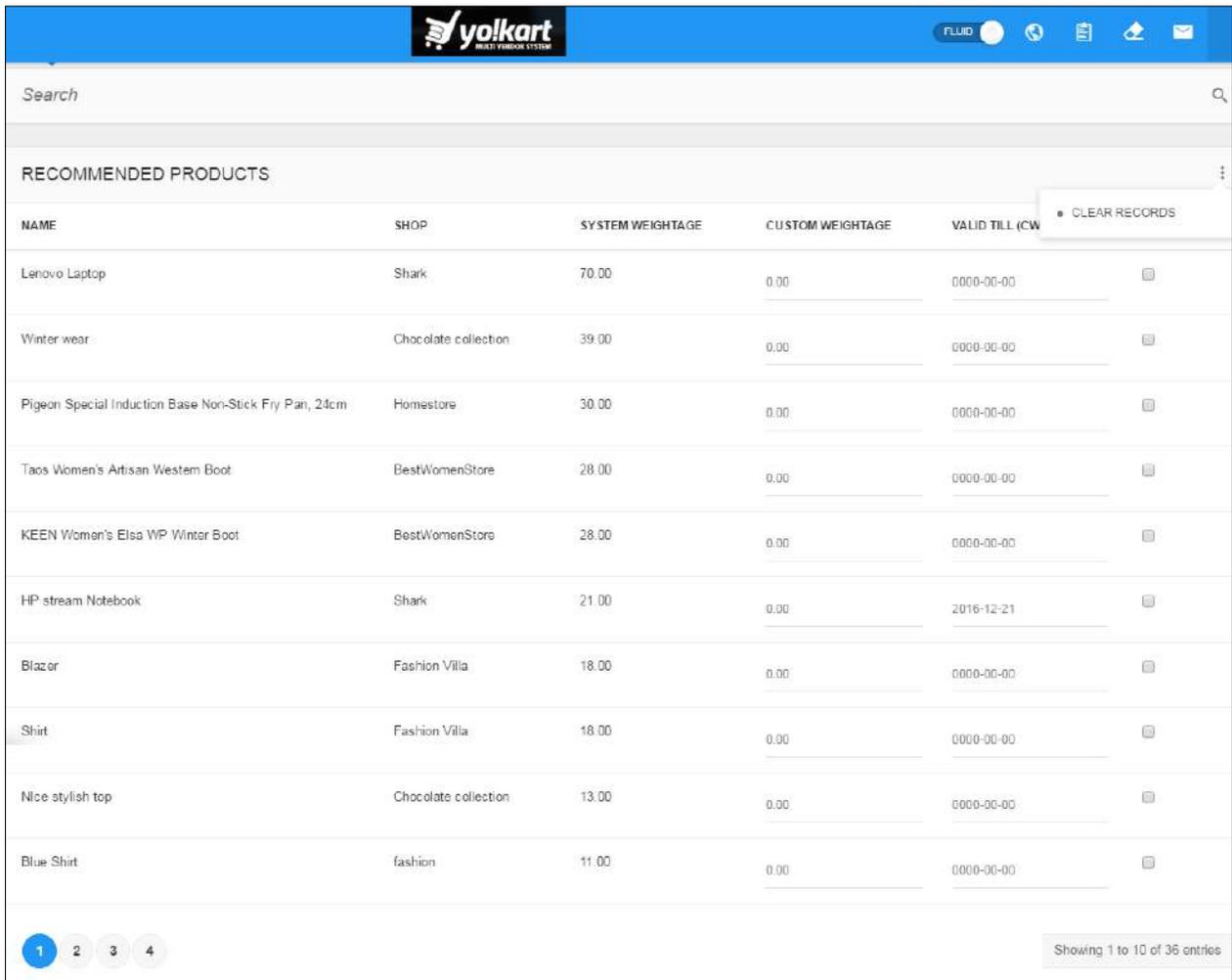
*Note: Weightage decides the recommendation of product to users.*

## 12.2. Manage Recommendations

Admin can select **Manage Recommendations** link under the Smart Recommendation menu item in the left panel. Please see the screenshot below:



Under Manage Recommendations, Admin can view the weightage of products on which some actions has been done. Also, admin can add custom weightage for a particular product. Please see the screenshot below.



NAME	SHOP	SYSTEM WEIGHTAGE	CUSTOM WEIGHTAGE	VALID TILL (CW)	CLEAR RECORDS
Lenovo Laptop	Shark	70.00	0.00	0000-00-00	<input type="checkbox"/>
Winter wear	Chocolate collection	39.00	0.00	0000-00-00	<input type="checkbox"/>
Pigeon Special Induction Base Non-Stick Fry Pan, 24cm	Homestore	30.00	0.00	0000-00-00	<input type="checkbox"/>
Taos Women's Artisan Western Boot	BestWomenStore	28.00	0.00	0000-00-00	<input type="checkbox"/>
KEEN Women's Elsa WP Winter Boot	BestWomenStore	28.00	0.00	0000-00-00	<input type="checkbox"/>
HP stream Notebook	Shark	21.00	0.00	2016-12-21	<input type="checkbox"/>
Blazer	Fashion Villa	18.00	0.00	0000-00-00	<input type="checkbox"/>
Shirt	Fashion Villa	18.00	0.00	0000-00-00	<input type="checkbox"/>
Nice stylish top	Chocolate collection	13.00	0.00	0000-00-00	<input type="checkbox"/>
Blue Shirt	fashion	11.00	0.00	0000-00-00	<input type="checkbox"/>

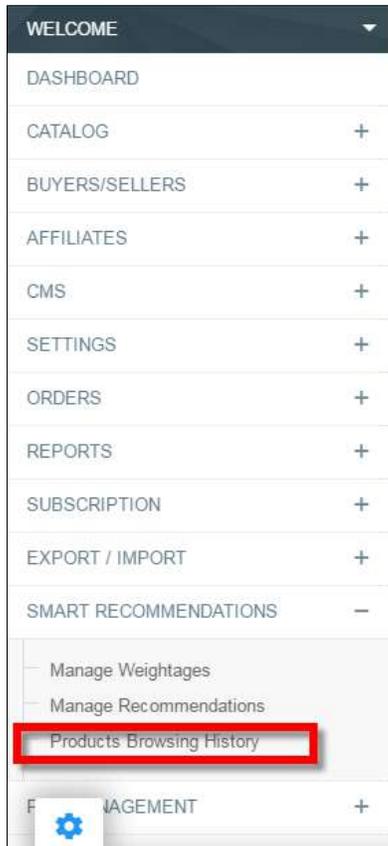
Showing 1 to 10 of 36 entries

Admin can clear the records through “Clear Records” option.

**Note:** On behalf of weightage of such products and browsing history of user, products will be recommended on the system.

## 12.3. Product Browsing History

Admin can view **Product Browsing History** link under the Smart Recommendation menu item in the left panel. Please see the screenshot below:



Under Product Browsing History, Admin can view the view browsing history of products. Also, admin will be able to clear the browsing records. Please see the screenshot below.

yolkart MULTIVENDOR SYSTEM									
FLUID									
NAME	VISITOR	DATE	TIME	VISITS	ORDERED	CANCELLED	FAVORITE	• CLEAR RECORDS	
Dell Inspiron	litosh	09/11/2016 18:41	15 secs	1	N	N	N	N	N
New test product 2	Thomas Cook	20/12/2016 16:51	14 secs	1	N	N	N	N	Y
Tom's Ware Mens Premium Contrast Dress Shirt	Maxixx	13/12/2016 17:27	0 secs	1	N	N	N	N	N
Hip-Hop Music	Maxixx	13/12/2016 16:44	0 secs	0	N	N	Y	N	N
Handheld Consoles	Maxixx	13/12/2016 16:40	0 secs	0	N	N	Y	N	N
Test Product 3	Maxixx	13/12/2016 10:06	0 secs	0	N	N	N	N	Y
Tully Queen Bed White	-NA-	06/11/2016 11:21	0 secs	1	N	N	N	N	N
Wall Glass Insulated Beer Glass	-NA-	02/09/2016 15:42	0 secs	1	N	N	N	N	N
Dell Inspiron	-NA-	10/10/2016 13:31	0 secs	1	N	N	N	N	N
Honey Oak Wood Frame and Suede	-NA-	02/09/2016 12:48	0 secs	1	N	N	N	N	N

Admin will be able to view following options in browsing history.

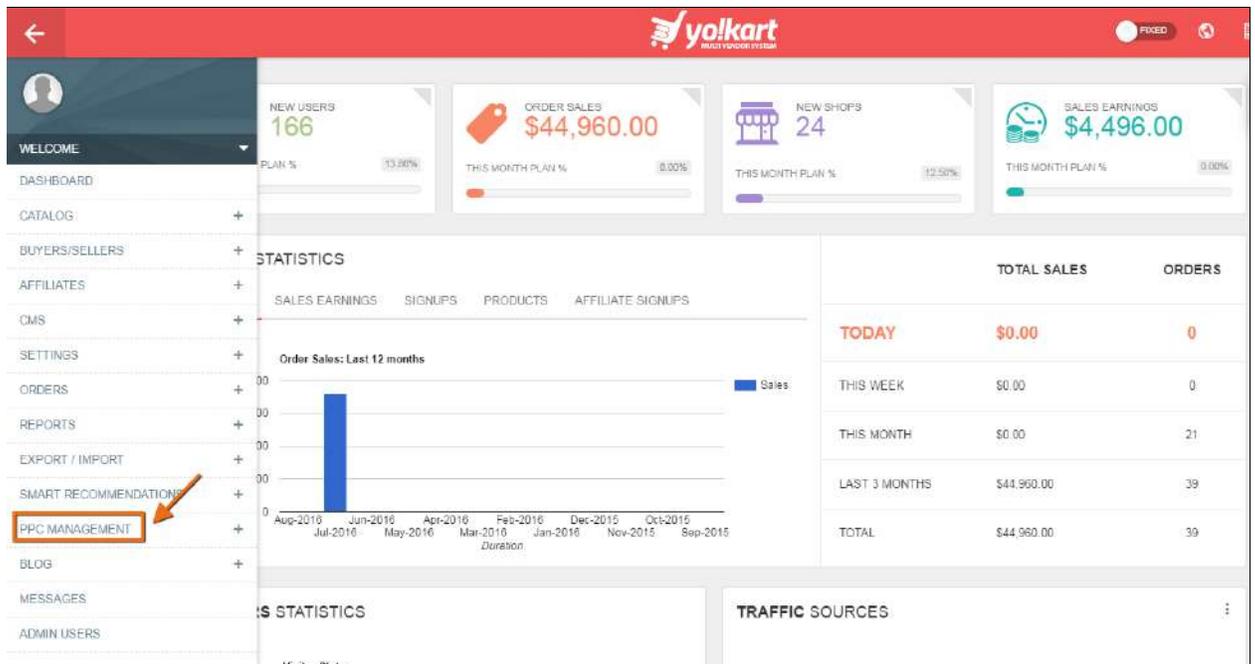
- Name
- Visitor Name
- Date
- Time
- Visits
- Ordered
- Cancelled
- Favorite
- Wish List
- In Cart

## 13.PPC Management

Admin can select PPC Management link in the left panel and can manage following options.

- Advertisers
- PPC Payment Methods
- PPC Promotions

Please see the screenshot below:



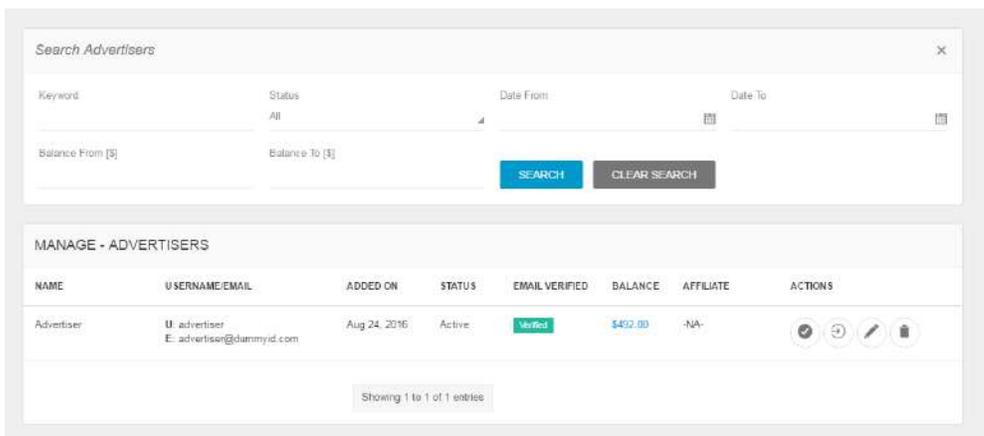
### 13.1. Advertisers

Admin can select Advertiser link under the PPC Management menu item in the left panel.

Please see the screenshot below:



On click of Advertiser, admin can view the list of advertisers registered to promote banners on the website. Please see the screenshot below:



On click of  icon, Admin can update status of advertiser.

On click of  icon, Admin will redirect to advertiser account.

On click of  icon, Admin can edit details of any existing advertiser.

On click of  icon, Admin can delete any existing advertiser.

## 13.2. PPC Payment methods

Admin can select **PPC Payment methods** link under the PPC Management menu item in the left panel. Please see the screenshot below:



On click of PPC Payment methods, admin can view the list of payment methods available on the website. Please see the screenshot below:

MANAGE - PPC PAYMENT METHODS	
NAME	ACTIONS
PayPal Payments Standard	  
Transfer to Bank	  

On click of  icon, Admin can disable any existing payment method.

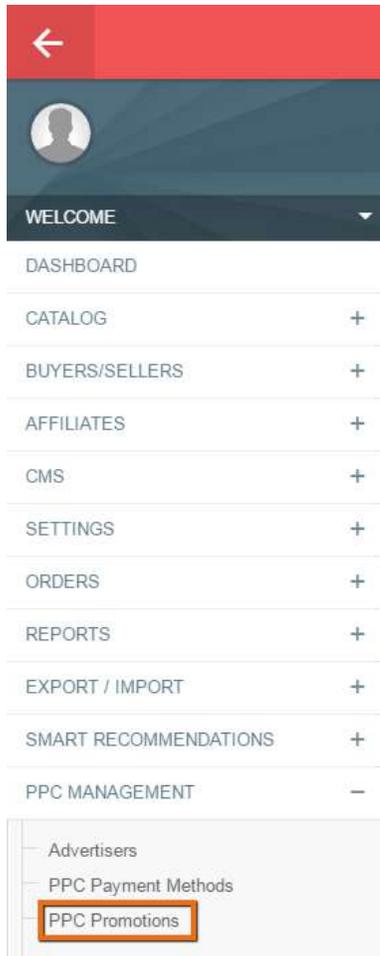
On click of  icon, Admin can enable any existing payment method.

On click of  icon, Admin can edit name, details, etc. of existing payment method.

On click of  icon, Admin can edit settings of any existing payment method.

### 13.3. PPC Promotions

Admin can select **PPC Promotions** link under the PPC Management menu item in the left panel. Please see the screenshot below:



On click of PPC Promotions, Admin can view list of promotion requests submitted by Sellers/Advertisers on the website. Admin can search the promotion requests by using filters available on the backend. Please see the screenshot below:

*Search Promotion* X

Date From

Active All

Impressions From

Clicks From

Promotion By

Date To

Approved All

Impressions To

Clicks To

SEARCH
CLEAR SEARCH

**VIEW - PROMOTIONS**

#	NAME	CPC	BUDGET	CLICKS	PAYMENTS	DURATION	ACTIONS
000010	http://www.google.com	\$2.00	\$20.00 / Weekly	0	\$0.00	Jan 25, 2016 - Feb 01, 2016	
000009	http://www.banner.com	\$2.00	\$25.00 / Daily	1	\$2.00	Aug 24, 2016 - Aug 25, 2016	
000008	http://www.fatbit.com	\$2.00	\$20.00 / Daily	3	\$6.00	Aug 24, 2016 - Sep 30, 2016	
000007	Capital DSLR Camera	\$1.00	\$400.00 / Weekly	0	\$0.00	Aug 16, 2016 - Mar 23, 2016	

On click of icon, Admin can approve the promotion request.

On click of icon, Admin can disable any existing promotion.

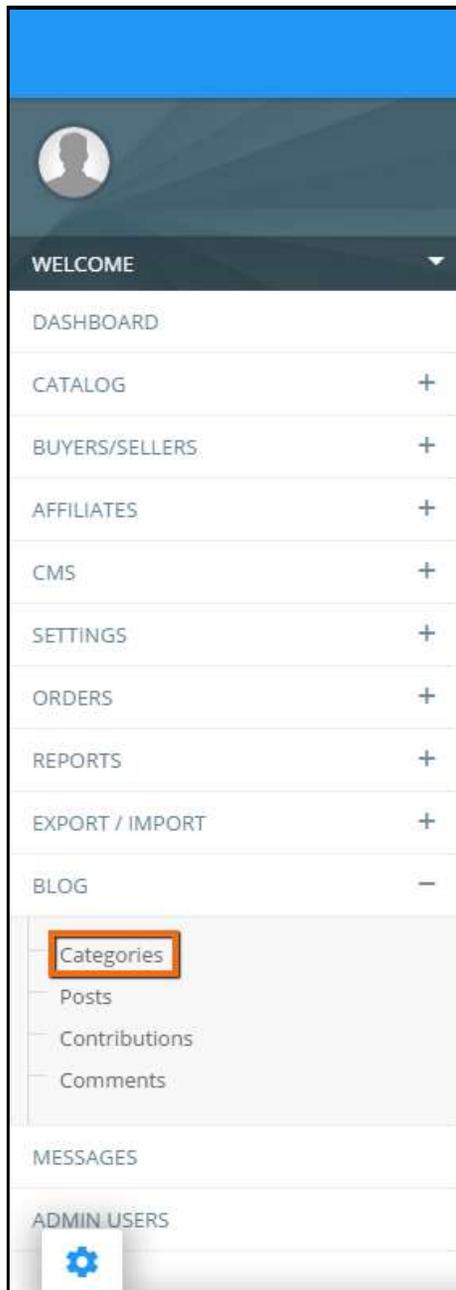
On click of icon, Admin can edit the fields of any existing promotion.

On Click of icon, Admin can view the logs of particular promotion. Please see the screenshot below:

VIEW - PROMOTION LOGS			
DATE	IMPRESSIONS	CLICKS	ORDERS
22/11/2016	1	0	0
22/12/2016	33	1	0

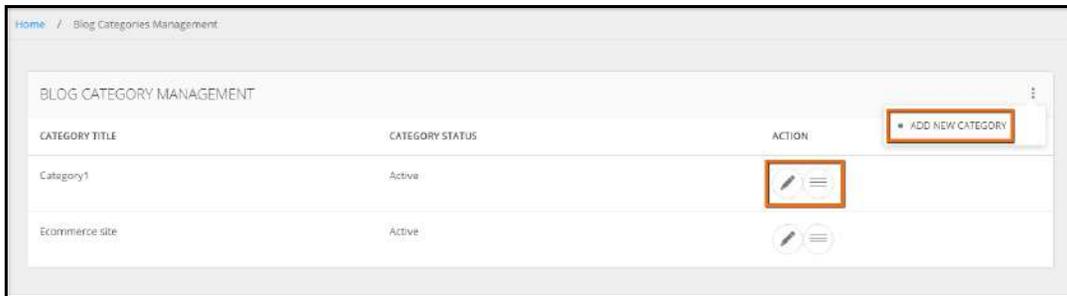
## 14. Blog

Admin can select Blog link in the left panel and can manage categories of blog. Please see the screenshot below:



## 14.1. Categories

On click of **Categories** link, Admin will be redirected to the **Manage Categories** page.  
Please see the screenshot below:



On click of  icon, Admin can easily edit blog category of any existing category.

On Click of  icon, Admin can manage sub categories of any existing category.

On Add a new category, Admin can add new blog category on the system. Please see the screenshot below:

Home / Blog Categories Management / Edit Category

### Manage Blog Category

BLOG CATEGORY FORM

Category Title*	Category1
Category SEO Name*	category1
Category Status	Active
Category Parent	Select
Meta Title	
Meta Keywords	
Meta Description	
Meta Others	

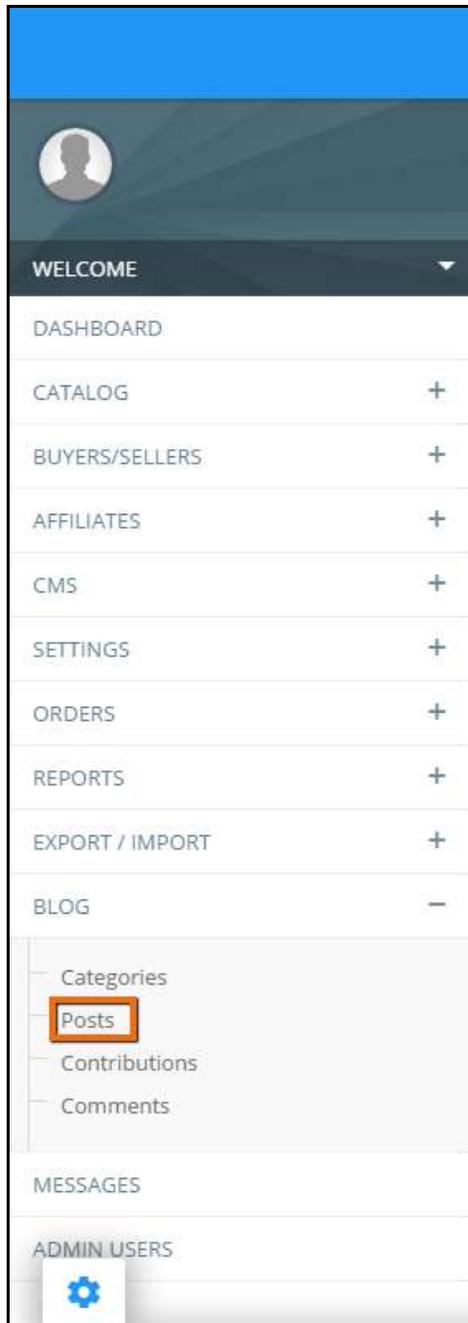
Note: Meta Others are HTML meta tags, e.g. <meta name="example" content="example" />. We are not validating these tags, please take care of this.

[SUBMIT](#) [CANCEL](#)

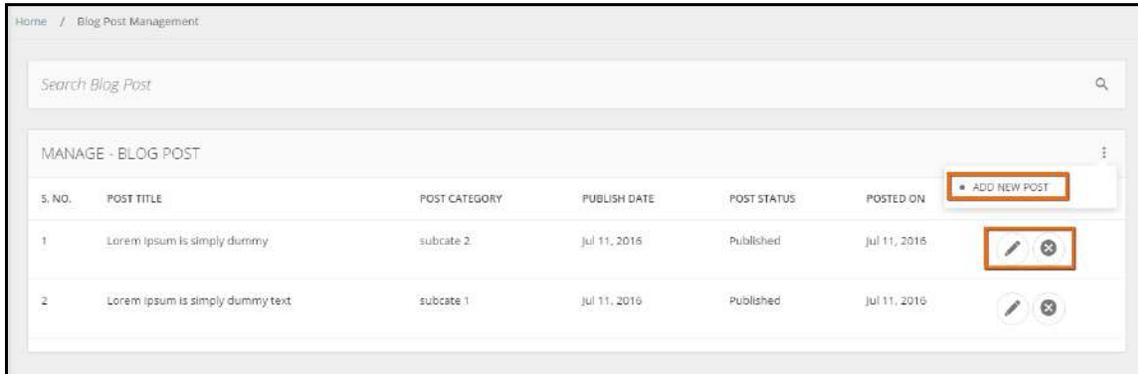
More About Yolkart

## 14.2. Blog - Posts

Under this tab, Admin can manage blog posts. Please see the screenshot below:



On click of **Posts** link, Admin will be redirected to the blog list page. Please see the screenshot below:



Admin can search for blog posts that are published or draft on the system.

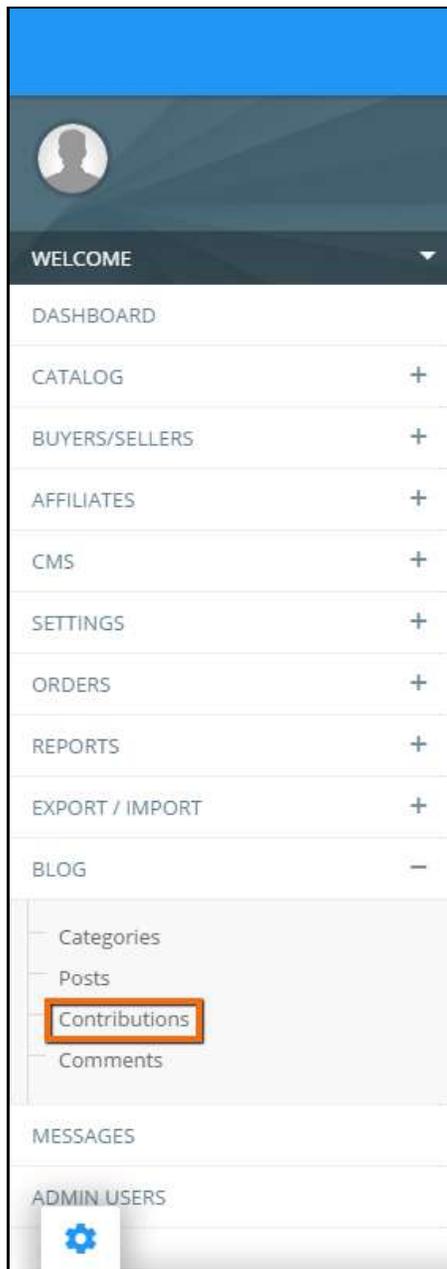
On click of  icon, Admin can edit the existing blog post.

On click of  icon, Admin can delete any existing blog post.

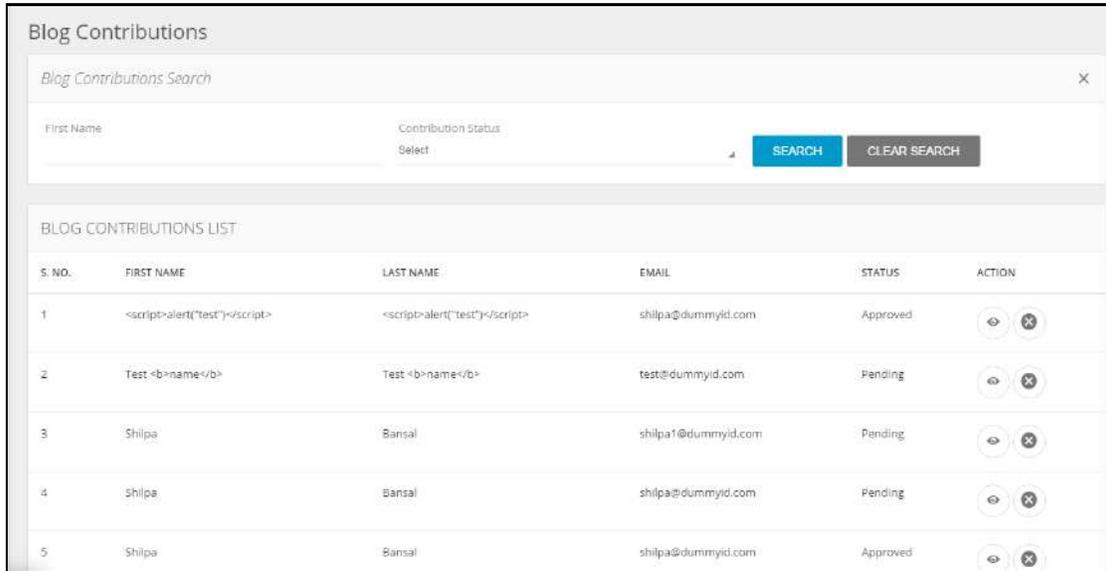
On click of Add new post, Admin can add a new post on the system.

### 14.3. Blog – Contribution

Under this tab, Admin can manage blog contributions on the system. Please see the screenshot below:



On click of **Contribution** link, Admin will be redirected to the blog contribution page and can search contributions. Please see the screenshot below:



**Blog Contributions**

Blog Contributions Search

First Name:  Contribution Status:

**BLOG CONTRIBUTIONS LIST**

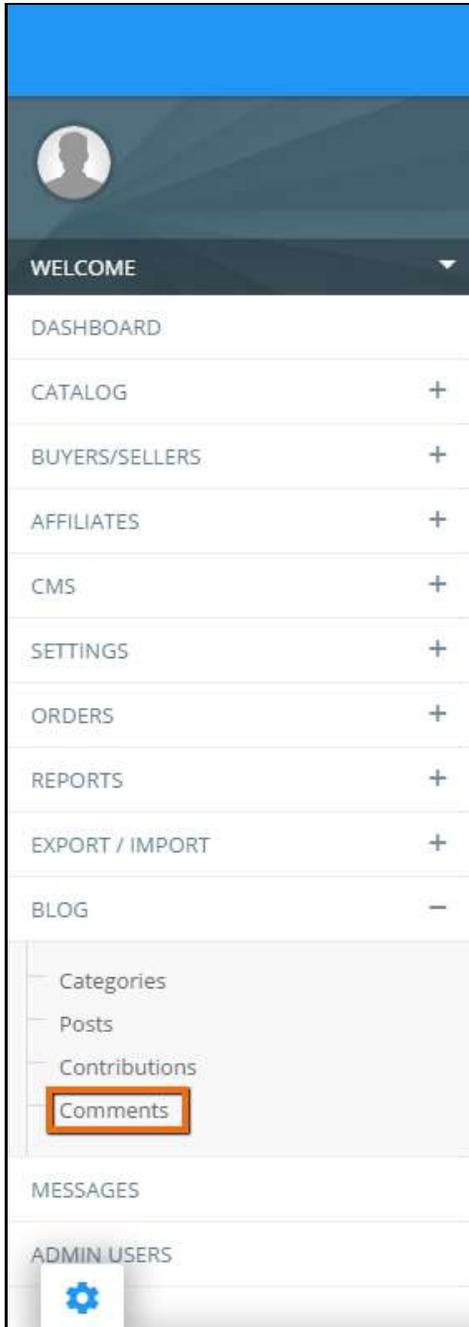
S. NO.	FIRST NAME	LAST NAME	EMAIL	STATUS	ACTION
1	<script>alert("test")</script>	<script>alert("test")</script>	shilpa@dummyid.com	Approved	 
2	Test <b>name</b>	Test <b>name</b>	test@dummyid.com	Pending	 
3	Shilpa	Bansal	shilpa1@dummyid.com	Pending	 
4	Shilpa	Bansal	shilpa@dummyid.com	Pending	 
5	Shilpa	Bansal	shilpa@dummyid.com	Approved	 

On click of  icon, Admin can view the Contribution requests and change the contribution status.

On click of  icon, Admin can delete any contribution request.

## 14.4. Blog - Comments

Under this tab, Admin can manage blog comments on the system. Please see the screenshot below:



On click of **Comments** link, Admin will be redirected to the blog comments page and can search the comments. Please see the screenshot below:

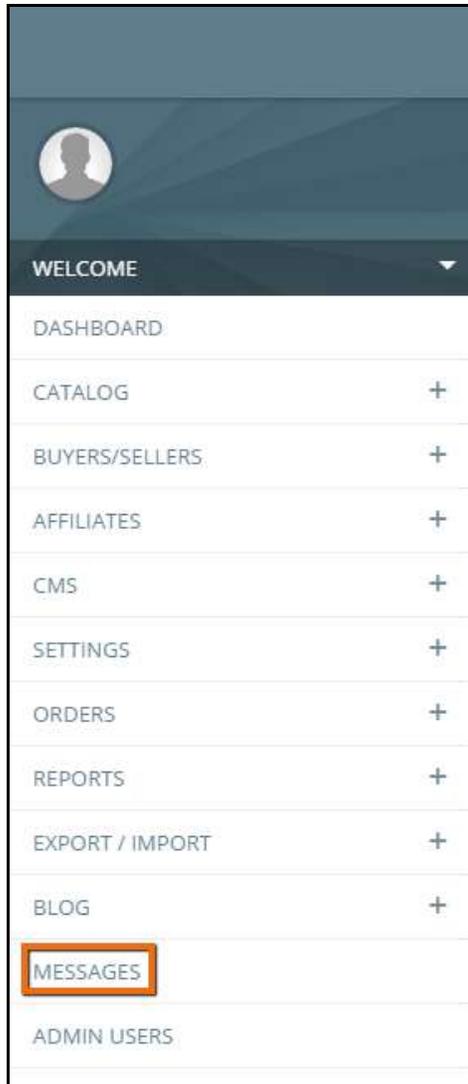


On click of  icon, Admin can view the Comment requests and change the comment status.

On click of  icon, Admin can delete any comment request on the system.

## 15. Messages

Admin can select Messages link in the left panel. Please see the screenshot below:



On the messages page, Admin can view messages between buyers and vendors.

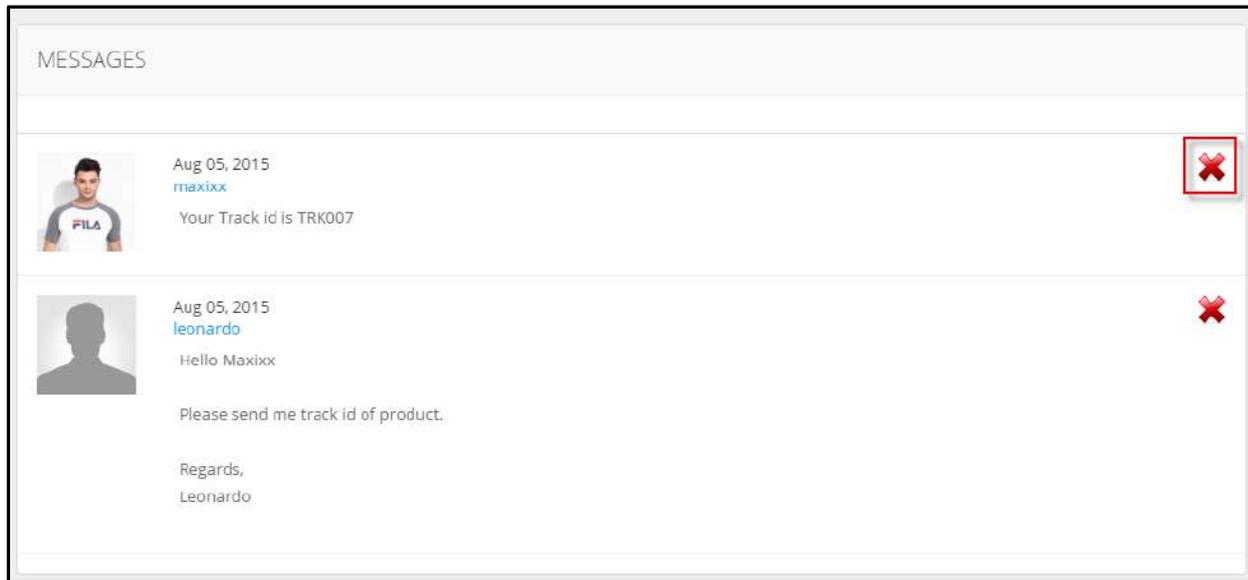
On click of **messages** link, Admin will be redirected to the messages page. Please see the screenshot below:

MESSAGES					
FROM	TO	SUBJECT	MESSAGE	DATE	ACTIONS
Litesh1 	Homestore 	Re: Allen solly shoes( FORMAL SHOES )	hallo!! testing app	23/12/2015	
maxxxx 	Homestore 	Re: Nike Mesh Running Shoes( Nike Mesh Running Shoes )	hello testing the application. it's good working fine.	19/12/2015	
RaviBhalla5587df40a32a7 	maxxxx 	Re: Lenovo Laptop( Lenovo01 )	my question will go here	17/12/2015	
RamAnDeEp10205393905871178 	maxxxx 	Re: Sony W800/B 20.1 MP Digital Camera( DER34 )	testing	07/12/2015	
RamAnDeEp10205393905871178 	store 	Re: Body Building Secrets Revealed( Body Building Secrets Revealed )	test	07/12/2015	

Showing 1 to 5 of 5 entries

On this page we have a list of all the messages.

On click of  icon, Admin can view the thread of messages.



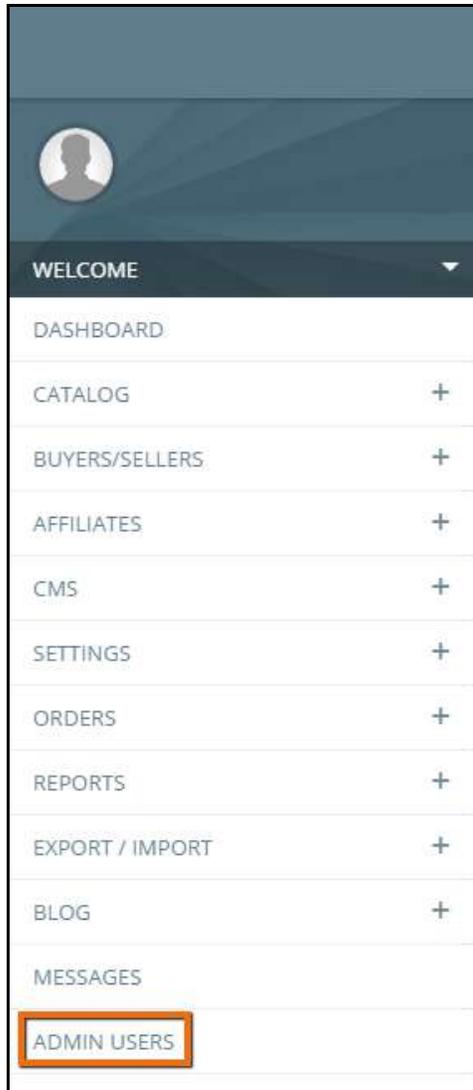
Admin can also delete a message on click of  icon.

First message will be displayed on the top of messages list. On click of icon in front of every message, Admin can delete any message from the messages list.

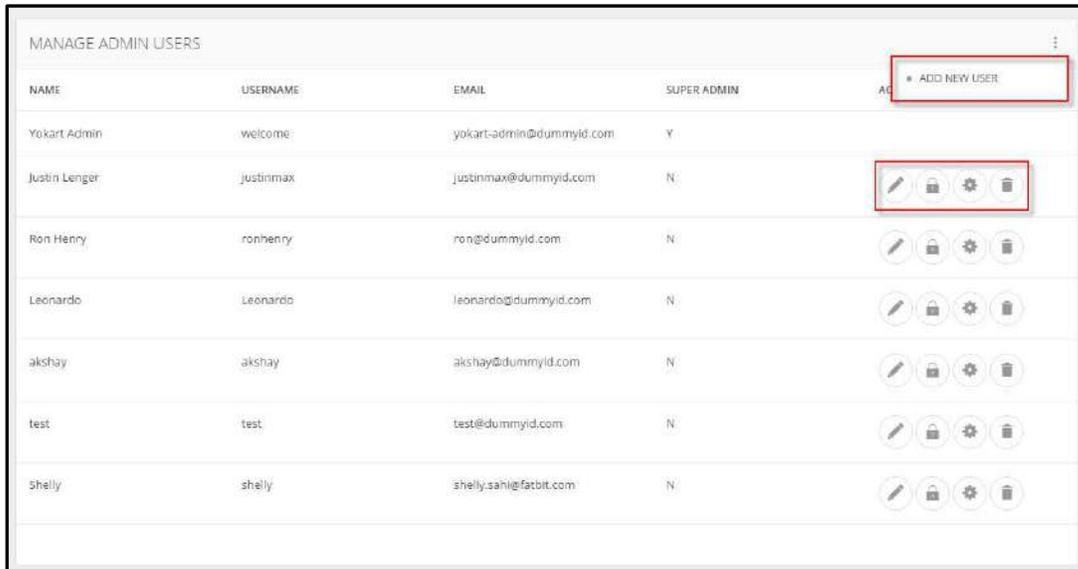
Admin can edit any message text on click of a particular message and this message will be updated in the message thread

## 16.Admin Users

In this section Admin can manage Sub-Admin users. Please see the screenshot below:



On click of **Admin Users** link, Admin will be redirected to the Manage admin users page. Please see the screenshot below:



NAME	USERNAME	EMAIL	SUPER ADMIN	ACTION
Yolkart Admin	welcome	yolkart-admin@dummyid.com	Y	
Justin Lenger	justinmax	justinmax@dummyid.com	N	   
Ron Henry	ronhenry	ron@dummyid.com	N	   
Leonardo	Leonardo	leonardo@dummyid.com	N	   
akshay	akshay	akshay@dummyid.com	N	   
test	test	test@dummyid.com	N	   
Shelly	shelly	shelly.sahi@fatbit.com	N	   

On click of  icon, Admin can edit details of any existing user.

On click of  icon, Admin can change password of any existing user.

On click of  icon, Admin can delete any existing user.

On click of  icon, Admin can assign permission to a particular user. Please see the screenshot below:

ADMIN USER PERMISSIONS SETUP

<p><b>Permissions</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Dashboard</li> <li><input type="checkbox"/> Product Categories</li> <li><input type="checkbox"/> Filter Groups</li> <li><input type="checkbox"/> Attributes</li> <li><input type="checkbox"/> Navigations</li> <li><input type="checkbox"/> Language Labels</li> <li><input type="checkbox"/> FAQ Categories</li> <li><input type="checkbox"/> Report Reasons</li> <li><input checked="" type="checkbox"/> Shipping Companies</li> <li><input checked="" type="checkbox"/> Zone Management</li> <li><input type="checkbox"/> General Settings</li> <li><input type="checkbox"/> View Server Info</li> <li><input type="checkbox"/> Withdrawal Requests</li> <li><input type="checkbox"/> Reports</li> <li><input type="checkbox"/> Database Backup &amp; Restore</li> <li><input type="checkbox"/> Order Statuses</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Manage Shops</li> <li><input type="checkbox"/> Manage Products</li> <li><input type="checkbox"/> Filter Options</li> <li><input type="checkbox"/> Customers/Users</li> <li><input type="checkbox"/> Content Pages</li> <li><input type="checkbox"/> Slides Management</li> <li><input type="checkbox"/> FAQ Management</li> <li><input type="checkbox"/> Cancel Reasons</li> <li><input checked="" type="checkbox"/> Shipping Durations</li> <li><input type="checkbox"/> Countries Management</li> <li><input type="checkbox"/> Payment Methods</li> <li><input type="checkbox"/> Customer Order</li> <li><input type="checkbox"/> Order Cancellation Requests</li> <li><input type="checkbox"/> Messages</li> <li><input type="checkbox"/> Supplier Approval Form</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Product Brands</li> <li><input type="checkbox"/> Product Options</li> <li><input type="checkbox"/> Attribute Groups</li> <li><input type="checkbox"/> Collections</li> <li><input type="checkbox"/> Extra Content Pages</li> <li><input checked="" type="checkbox"/> Banner Management</li> <li><input type="checkbox"/> Testimonials</li> <li><input type="checkbox"/> Return Reasons</li> <li><input type="checkbox"/> Discount Coupons</li> <li><input type="checkbox"/> States Management</li> <li><input type="checkbox"/> Manage Email Templates</li> <li><input type="checkbox"/> Vendor Orders</li> <li><input type="checkbox"/> Return Requests</li> <li><input type="checkbox"/> Staff Members</li> <li><input type="checkbox"/> Supplier Approval Requests</li> </ul>
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[UPDATE](#)

On the **Permissions Set up** page, Admin can check the modules which would be assigned to the Sub Admin user.

On click of **Add Admin User**, Admin will be redirected to the **Admin User Setup** page. Admin needs to fill up the following details to add a new user:

- Full Name
- Email
- Username
- Password
- Confirm Password

ADMIN USER SETUP

Full Name\*

Email\*

Username\*

Password\*

Confirm Password\*

[UPDATE](#)